

Historic Preservation Commission

Town of East Windsor

11 Rye Street, East Windsor, CT 06016

Minutes of Special Meeting

Thursday, November 13th, 2014 at 6:30 PM

These minutes are not official until approved at a subsequent meeting.

Members Present: Barbara Smigiel, Kirk Montstream, Karla Bagdikian, Scott Morgan, and Jessica Bottomley.

Members Absent: None.

Others: None.

Chairperson Barbara Smigiel called the meeting to order at 6:30 PM.

I. Establish a Quorum

A quorum was established.

II. Approval of Minutes

Minutes were reviewed of the meeting on October 9th, 2014.

The following corrections were noted: Section V, subsection a, change “drafte” to “drafted”.

It was **MOVED** (Montstream) and **SECONDED** (Morgan) and **PASSED** (U) that the minutes from October 9th, 2014 be accepted with corrections.

III. Correspondence:

- a. Letter from the First Selectman’s Office
- b. Postcard from the Association for the Study of CT History
- c. Public Notice: Workshop to be held on the Plan of conservation and Development

IV. Public Participation: None

V. Added Agenda Items: None

VI. Old Business

- a. **District 12 Schoolhouse:** No further developments at this time.
- b. **Melrose Historic District:** No further developments at this time. The site has not yet been cleared. It was once again suggested to place the sign at the Melrose Schoolhouse but agreed to continue to attempt to clear the identified site.
- c. **Driving Tour:** Jessica Bottomley will present a draft at the next meeting.
- d. **Demolition Requests:** There was a demolition request for 35 Morris Road. Notification was in the Journal Inquirer on October 22, 2014 and Chair Smigiel received notification in the mail. The property is not listed on the Historic and Architectural Resources Survey. The chair notified all of the commission members prior to the meeting of the demolition request and it was determined that the demolition be allowed to proceed. Chair Smigiel sent a letter to the town's Building Department stating that the commission "takes no jurisdiction for issuance of a delay."
- e. **Future Projects:** Jessica Bottomley began discussing the idea for working towards the restoration and preservation of the town cemeteries. Chair Smigiel reiterated the items identified by the town planner. Kirk Monstream suggested the utilization of the town website to build interest through picture slideshows. The discussion will continue at subsequent meetings.

VII. New Business

- a. **Calendar of Meetings 2015:** A calendar for meetings in 2015 was presented.

It was **MOVED** (Morgan) and **SECONDED** (Bagdikian) and **PASSED** (U) that the Calendar of Meetings for 2015 be accepted and submitted to the Town Clerk.

VIII. Adjournment

It was **MOVED** (Bottomley) and **SECONDED** (Morgan) and **PASSED** (U) that the Historic Preservation Commission adjourns the November 13th, 2014 meeting at 7:35 PM.