

EAST WINDSOR POLICE COMMISSION**REGULAR MEETING: June 8, 2011****East Windsor Town Hall Meeting Room**

1. CALL MEETING TO ORDER AND ATTENDANCE:

Meeting was called to order at 7:00pm by Chairman Linda Sinsigallo. Commissioners Nelson and Sherman were present as well as Chief of Police Edward DeMarco and Deputy Chief Roger Hart. Commissioners Stremper and Sauerhoefer were absent (excused). Also in attendance were Selectman John Burnham and Selectman Gil Hayes.

2. ADDED AGENDA ITEMS:

MOTION made by Commissioner Sherman to add "Bids for Dry Cleaning Services" under item 7, New Business. **SECONDED** by Commissioner Nelson.

VOTE IN FAVOR: Sherman/Nelson

ALL THOSE VOTING, VOTED IN FAVOR, MOTION CARRIED.

3. PREVIOUS MEETING MINUTES:

The minutes from the May 11, 2011 regular meeting were reviewed by all commission members. **MOTION** made by Commissioner Nelson to accept the regular meeting minutes of 5/11/11 as presented. **SECONDED** by Commissioner Sherman. No further discussion.

VOTE IN FAVOR: Sherman/Nelson

ALL THOSE VOTING, VOTED IN FAVOR, MOTION CARRIED.

4. BUDGET AND EXPENDITURES:

A) Police Department – Monthly Billing: **MOTION** made by Commissioner Nelson to accept the monthly billing as of 6/2/11, including animal control, in the total amount of \$ 10,027.99. **SECONDED** by Commissioner Sherman. No discussion.

VOTE IN FAVOR: Sherman/Nelson

ALL IN FAVOR, MOTION CARRIED.

B) Police Department – Financial Statement: **MOTION** made by Commissioner Nelson to accept the monthly financial statement, as submitted. **SECONDED** by Commissioner Sherman. No discussion.

VOTING IN FAVOR: Sherman/Nelson

ALL IN FAVOR, MOTION CARRIED.

C) Police Commission – Monthly Billing: **MOTION** made by Commissioner Nelson to approve the monthly billing as of 5/31/11 in the total amount of \$ 125.64. **SECONDED** by Commissioner Sherman. No discussion.

VOTING IN FAVOR: Sherman/Nelson

ALL IN FAVOR, MOTION CARRIED.

D) Police Commission – Financial Statement: **MOTION** made by Commissioner Nelson to accept the police commission monthly financial statement dated 5/31/11, as presented. **SECONDED** by Commissioner Sherman. No discussion.

VOTING IN FAVOR: Sherman/Nelson

ALL IN FAVOR, MOTION CARRIED.

5. UNFINISHED BUSINESS:

None

6. TRAFFIC AUTHORITY:

Chief DeMarco informed the commission that the Depot Street Railroad Crossing is now Exempt per the CT DOT. He has been working with Len Norton to install “Exempt” signs and to remove the stop signs. They are communicating on how they will handle the (west) stop sign at the intersection of Mill Pond.

Commissioner Sherman informed the Chief and Deputy Chief of a canoe event this Saturday (6/11/11) that may cause extra traffic and parked vehicles in certain areas. The event will begin between 9-10am off of Omelia/Cemetery and also on Route 140. Participants have permission to park at the Middle School parking lot and will be shuttled over. Event will go until about noon and may cause extra traffic on Omelia/Cemetery Roads as well as Route 140.

7. NEW BUSINESS:

1. “Bids for Dry Cleaning Services”- Deputy Chief Hart handed Chairman Sinsigallo a sealed bid. After Chairman Sinsigallo opened the envelope, she handed it back to the DC for review and presentation. Deputy Chief Hart reviewed bid and notified the commission that it was not submitted in the proper format.

MOTION made by Commissioner Nelson to have Deputy Chief Hart redirect and clarify bidding process to all vendors and to address again at the next meeting. **SECONDED** by Commissioner Sherman. No further discussion.

VOTING IN FAVOR: Sherman/Nelson

ALL IN FAVOR, MOTION CARRIED.

8. COMMUNICATIONS:

1. Email from CT DOT to Chairman Sinsigallo. Chief DeMarco explained that, although the commission has voted him as spokesman for DOT issues, the CT DOT is still contacting Chairman Sinsigallo regarding technical issues, options, confirmations on road studies, etc.

MOTION made by Chairman Nelson to authorize Chief DeMarco to deal with the CT DOT communications as previously was dealt with by Chairman Linda Sinsigallo. **SECONDED** by Commissioner Sherman. Chairman Sinsigallo will email the CT DOT to inform them. No further discussion.

VOTING IN FAVOR: Sherman/Nelson

ALL IN FAVOR, MOTION CARRIED.**9. MONTHLY REPORTS:**

- A) Chief of Police: Chief DeMarco stated that Deputy Chief Hart will present some information on the current budget to the commission.

Deputy Chief Hart stated that one budget line is running a deficit – gas and oil – of \$3000.00. DC explained that the budget created was a result of failed referendums – department did not receive what they needed, they “got what they got”. In addition gas prices have increased drastically. DC commented that even his earlier projections were close to the original budget numbers that were submitted. Once June bills are paid, the deficit will increase to about \$5-6000. However, overall operations has more money in some lines that should be able to balance the books.

Deputy Chief Hart stated that the projected “worst case” is that the fully funded budget will be over expended by \$755.00 on the operation side (because of gas/oil and vehicle maintenance issues). Chief DeMarco added that with June needing to be paid out, they will know more in the next few weeks where the numbers stand.

Commissioner Nelson commented that he was glad that two Selectmen were present tonight to hear how the department shifts to try to stay in budget. DC responded that the charter is good on dealing with the failed referendums to create a budget for the town, but it doesn’t take into account changes that occur (i.e. gas prices). This budget current budget is almost two budgets ago.

Commissioner Nelson also commented that this BOS group is the best we’ve had in years – they are knowledgeable and use common sense with these issues. He hopes the BOF realizes the efforts made to keep expenses down. Chairman Sinsigallo added that people forget that the police department runs 24 hours/day, unlike most, other departments in town.

- B) Commission Members:

None

10. PUBLIC INPUT – Comments and Discussion (5 minutes maximum time per subject)

Selectman Gil Hayes (143 Rye St) stated that he concurs with what Commissioner Nelson commented about (above). He added that he looks to the police department and police commission to be a model of the budget process and juggling things around. He appreciates all efforts and states that the BOS knows how hard you all work – thank you.

Selectman John Burnham (178 Scantic Rd) thanked Commissioner Nelson for the comments. He stated to the Chief and Deputy Chief that the deficit percentage is impressive in comparison to the budget as a whole. To be that close, is impressive. He appreciates what the department does.

11. EXECUTIVE SESSION:

MOTION made by Commissioner Nelson to go into Executive Session to include Chief DeMarco and Deputy Chief Hart (7:23pm). **SECONDED** by Commissioner Sherman.

VOTE IN FAVOR: Sherman/Nelson

ALL IN FAVOR, MOTION CARRIED.

Executive Session ended at 8:11pm.

No action taken.

12. ADJOURNMENT:

Commissioner Sherman made a **MOTION** to adjourn the regular meeting at 8:12pm. **SECONDED** by Commissioner Nelson.

VOTED IN FAVOR: Sherman/Nelson

ALL IN FAVOR, MOTION CARRIED.

Respectfully submitted,

Christine Pellegrini - EWPC Recording Secretary