

EAST WINDSOR POLICE COMMISSION**REGULAR MEETING: July 13, 2011****East Windsor Town Hall Meeting Room**

1. CALL MEETING TO ORDER AND ATTENDANCE:

Meeting was called to order at 7:00pm by Chairman Linda Sinsigallo. All Commissioners were present as well as Chief of Police Edward DeMarco and Deputy Chief Roger Hart. Also in attendance were Selectman John Burnham, Selectman Gil Hayes, PD Administrative Assistant Maria Root, former Selectman Dale Nelson, Sergeant Stephen Andrusko and Sergeant Michael Poliquin.

2. ADDED AGENDA ITEMS:

None

3. PREVIOUS MEETING MINUTES:

The minutes from the June 8, 2011 regular meeting were reviewed by all commission members. **MOTION** made by Commissioner Nelson to accept the regular meeting minutes of 6/8/11 as presented. **SECONDED** by Commissioner Sherman. No further discussion.

ABSTAIN FROM VOTING: Sauerhoefer (absent), Strepfer (absent)

VOTE IN FAVOR: Sherman/Nelson

ALL THOSE VOTING, VOTED IN FAVOR, MOTION CARRIED.

4. BUDGET AND EXPENDITURES:

A) Police Department – Monthly Billing: **MOTION** made by Commissioner Nelson to accept the monthly billing as of 7/7/11, including animal control, in the total amount of \$ 10,785.85. **SECONDED** by Commissioner Sherman. No discussion.

VOTE IN FAVOR: Sherman/Nelson/Sauerhoefer/Strepfer

ALL IN FAVOR, MOTION CARRIED.

B) Police Department – Financial Statement: **MOTION** made by Commissioner Nelson to accept the monthly financial statement, as submitted. **SECONDED** by Commissioner Sherman. No discussion.

VOTING IN FAVOR: Sherman/Nelson/Sauerhoefer/Strepfer

ALL IN FAVOR, MOTION CARRIED.

C) Police Commission – Monthly Billing: **MOTION** made by Commissioner Nelson to approve the monthly billing as of 6/30/11 in the total amount of \$ 125.00. **SECONDED** by Commissioner Sherman. No discussion.

VOTING IN FAVOR: Sherman/Nelson/Sauerhoefer/Strepfer

ALL IN FAVOR, MOTION CARRIED.

D) Police Commission – Financial Statement: **MOTION** made by Commissioner Nelson to accept the police commission monthly financial statement dated 6/30/11, as presented. **SECONDED** by Commissioner Sherman. No discussion.

VOTING IN FAVOR: Sherman/Nelson/Sauerhoefer/Stremper

ALL IN FAVOR, MOTION CARRIED.

5. UNFINISHED BUSINESS:

A) Bids for Dry Cleaning Services:

Deputy Chief Hart began by stating that the bid specs state that a specific format be used for submitting a bid. The only bid submitted was initially submitted improperly, however DC Hart contacted the bidder and they have since re-submitted it in the correct format. That bid came in at a 12 ½% increase over the current amount the department pays for said services. Both Deputy Chief Hart and Chief DeMarco agreed that it is not in the best interest of the department to accept this bid and suggested to send it out for re-bid, re-opening the bidding and seek alternatives.

MOTION made by Commissioner Nelson to re-bid the Police Department’s Dry Cleaning Contract for the next fiscal year for reason of only receiving one bid. **SECONDED** by Commissioner Sherman. No further discussion.

VOTING IN FAVOR: Sherman/Nelson/Sauerhoefer/Stremper

ALL IN FAVOR, MOTION CARRIED.

6. TRAFFIC AUTHORITY:

There were no new updates from Chief DeMarco this month.

Commissioner Sherman did ask about the commercial project planned on Route 5. Chief DeMarco responded that there is a proposed project in the works.

7. NEW BUSINESS:

None

8. COMMUNICATIONS:

None

9. MONTHLY REPORTS:

A) Chief of Police

Under Section 5 – Financial - Commissioners received a handout with regards to transfer of funds. Chief reminded the commission that last month he did report that the budget may fall short by about \$750.00. He reported today that the department did, in fact, make budget and will be turning back money on the salary and operational sides.

Chief and Deputy Chief presented a Transfer/Appropriation Request Form along with a revised/proposal budget (following the transfers) to the commission. There are still some outstanding bills to be paid at this time. The following transfers are requested:

\$ 3000.00 from 1-01-15-2145-1-102 to 1-01-15-2145-1-124
 \$ 321.00 from 1-01-15-2145-1-102 to 1-01-15-2145-1-100
 \$10,751.00 from 1-01-15-2145-3-325 to 1-01-15-2145-6-620
 \$ 1000.00 from 1-01-15-2145-3-325 to 1-01-15-2145-4-430
 \$ 1000.00 from 1-01-15-2145-7-799 to 1-01-15-2145-4-430
 \$ 450.00 from 1-01-15-2145-6-612 to 1-01-15-2145-4-430
 \$ 43.00 from 1-01-15-2145-8-800 to 1-01-15-2145-8-810
 \$ 300.00 from 1-01-15-2145-3-390 to 1-01-15-2145-6-630
 \$ 300.00 from 1-01-15-2145-6-612 to 1-01-15-2145-6-630
 \$ 350.00 from 1-01-15-2145-4-431 to 1-01-15-2145-6-630

MOTION made by Commissioner Nelson to authorize the Chief and Police Commission Chairman to sign the appropriate document for fiscal year 2010/2011 and to forward these transfers to the proper departments in town. **SECONDED** by Commissioner Sauerhoefer. No further discussion.

VOTING IN FAVOR: Sherman/Nelson/Sauerhoefer/Stremper

ALL IN FAVOR, MOTION CARRIED.

B) Commission Members:

Commissioner Nelson commented that he had the opportunity to do a ride-along last Saturday. He commends the department for all their work and how they professionally they handle situations. Commissioner Nelson mentioned that during his ride along he was able to see how the officers handle a domestic situation. He also commented that the ride-along experience helps to learn the procedures.

Chairman Sinsigallo commented that she is disappointed that there is no longer the Citizen's Academy. She states that the program was great. Chairman also reiterated that commissioners should take the opportunity to do a ride-along to see the day to day occurrences of the police.

10. PUBLIC INPUT – Comments and Discussion (5 minutes maximum time per subject)

Selectman John Burnham (178 Scantic Rd) thanked the Chief and Deputy Chief for keeping such a tight budget and making such a good effort to do so.

11. EXECUTIVE SESSION:

MOTION made by Commissioner Nelson to go into Executive Session for interview of the Lieutenant position to include Chief DeMarco and Deputy Chief Hart, as needed (7:20pm). **SECONDED** by Commissioner Sherman.

VOTE IN FAVOR: Sherman/Nelson/Sauerhoefer/Stremper

ALL IN FAVOR, MOTION CARRIED.

Executive Session ended at 8:10pm.

Prior to the motion, Commissioner Nelson commented, to both candidates, that this is the hardest decision he has had to make since being on the commission. He stated that he would “rather go to federal court than not to be able to promote both of you to Lieutenant”. He continued by stating that there is no loser here, we have two great Sergeants, but we can only pick one Lieutenant. He added that it is unfortunate the town does not have the funds to hire two Lieutenants. He concluded by saying that he hopes both candidates know what a tough decision this was and for the candidate not chosen to hold that thought in his heart and to please not hold anything against the police commission.

With the reports that were presented to the commission by the Independent Professional Testing Panel consisting of several commanders from Bristol, Wethersfield and Glastonbury Police Departments, a **MOTION** was made by Commissioner Nelson to promote Sergeant Poliquin to the rank of Lieutenant. **SECONDED** by Commissioner Stremper.

VOTE IN FAVOR: Sherman/Nelson/Sauerhoefer/Stremper

ALL IN FAVOR, MOTION CARRIED.

MOTION made by Commissioner Nelson to go back into Executive Session for legal update to include Chief DeMarco and Deputy Chief Hart (8:13pm). **SECONDED** by Commissioner Sauerhoefer.

VOTE IN FAVOR: Sherman/Nelson/Sauerhoefer/Stremper

ALL IN FAVOR, MOTION CARRIED.

No action taken.

Executive Session ended at 8:20pm.

12. ADJOURNMENT:

Commissioner Nelson made a **MOTION** to adjourn the regular meeting at 8:30pm. **SECONDED** by Commissioner Sherman.

VOTED IN FAVOR: Sherman/Nelson/Sauerhoefer/Stremper

ALL IN FAVOR, MOTION CARRIED.

Respectfully submitted,

Christine Pellegrini - EWPC Recording Secretary