

**EAST WINDSOR POLICE COMMISSION**  
**REGULAR MEETING: August 10, 2011**  
**East Windsor Town Hall Meeting Room**

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*Prior to the start of the meeting, Commissioner Nelson requested a moment of silence for the Navy Seal members that were killed in the line of duty last week.*

**1. CALL MEETING TO ORDER AND ATTENDANCE:**

Meeting was called to order at 7:02pm by Chairman Linda Sinsigallo. All Commissioners were present as well as Chief of Police Edward DeMarco and Deputy Chief Roger Hart. Also in attendance were Selectman John Burnham, Selectman Gil Hayes, former Selectwoman Dale Nelson and Board of Finance member, Kathy Pippin.

**2. ADDED AGENDA ITEMS:**

**MOTION** made by Commissioner Sherman to add, under item 7. New Business, the appointment of a Police Commissioner as a liaison to contract negotiations. **SECONDED** by Commissioner Nelson.

**VOTE IN FAVOR:** Sherman/Nelson/Strepfer/Sauerhoefer

**ALL THOSE VOTING, VOTED IN FAVOR, MOTION CARRIED.**

**3. PREVIOUS MEETING MINUTES:**

The minutes from the July 13, 2011 regular meeting were reviewed by all commission members. **MOTION** made by Commissioner Nelson to accept the regular meeting minutes of 7/13/11 as presented. **SECONDED** by Commissioner Strepfer. No further discussion.

**VOTING IN FAVOR:** Sherman/Nelson/Strepfer/Sauerhoefer

**ALL IN FAVOR, MOTION CARRIED.**

**4. BUDGET AND EXPENDITURES:**

**A) Police Department – Monthly Billing:** **MOTION** made by Commissioner Nelson to accept the monthly billing as of 8/4/11, including animal control, in the total amount of \$ 20,449.60. **SECONDED** by Commissioner Strepfer.

**DISCUSSION:** Commissioner Nelson questioned the vehicle maintenance (Sullivan Tire) in the amount of \$1980. Chief DeMarco stated that, in accordance with the contract bid through the state, the tires are just under \$100.00 each and that there were 20 tires done. Commissioner Nelson also questioned the \$1734.26 (Bosco's). Chief DeMarco stated that the repair was for Corporal McNiece's canine vehicle (parts and labor) for a transmission.

No further discussion.

**VOTE IN FAVOR:** Sherman/Nelson/Sauerhoefer/Strepfer

**ALL IN FAVOR, MOTION CARRIED.**

**B) Police Department – Financial Statement:** **MOTION** made by Commissioner Nelson to accept the monthly financial statement, as submitted. **SECONDED** by Commissioner Sherman. No discussion.

**VOTING IN FAVOR:** Sherman/Nelson/Sauerhoefer/Strepfner

**ALL IN FAVOR, MOTION CARRIED.**

**C) Police Commission – Monthly Billing:** **MOTION** made by Commissioner Nelson to approve the monthly billing as of 7/31/11 in the total amount of \$ 125.00. **SECONDED** by Commissioner Sherman. No discussion.

**VOTING IN FAVOR:** Sherman/Nelson/Sauerhoefer/Strepfner

**ALL IN FAVOR, MOTION CARRIED.**

**D) Police Commission – Financial Statement:** **MOTION** made by Commissioner Nelson to accept the police commission monthly financial statement dated 7/31/11, as presented. **SECONDED** by Commissioner Sherman. No discussion.

**VOTING IN FAVOR:** Sherman/Nelson/Sauerhoefer/Strepfner

**ALL IN FAVOR, MOTION CARRIED.**

## **5. UNFINISHED BUSINESS:**

A) Bids for Dry Cleaning Services:

Commissioner Sauerhoefer opened sealed Bid #1 from Battisons Cleaners (Sullivan Ave, South Windsor). Commissioner Sauerhoefer read the details of the bid. Pricing was for 3 shirts/week, 3 trousers/week, 2 coats/year and 6 sweaters or suit jackets/year. Total bid was \$ 1803.20/year/officer. There are currently 24 officers.

Commissioner Sauerhoefer opened sealed Bid #2 from The Cleaners (148 North Rd, East Windsor). Commissioner Strepfner read the details of the bid. Pricing was for the same breakdown as above. Total bid was \$ 1242.44/year/officer.

Bid #3 will be presented at a Special Meeting scheduled for Tuesday August 16, 2011 at 10:00am at the Police Department. All bids will be reviewed and the final decision for dry cleaning services will be made at that time.

## **6. TRAFFIC AUTHORITY:**

Chief DeMarco stated that there have been some civilian and traffic authority complaints on safety regarding Newberry Road and the absence of lines on the road. Chairman Sinsigallo commented that the lines are now completed.

## **7. NEW BUSINESS:**

A) Appoint Liaison to Contract Negotiations:

Chief DeMarco explained that the Police Union Contract expiration date has been extended out. The Union agreed with the town to take zero pay increases during this extension. Intentions must be made within 120 days that the town is ready and willing to re-enter into negotiations with them. Chief DeMarco states he sent a letter to the Union and copied it to the Police Commission, Legal and First Selectman. Chief states that within the next few months the hearing negotiation dates will come up. He is requesting that a liaison be named now.

**MOTION** made Commissioner Sherman to nominate Commissioner Strepfner as the liaison for the contract negotiations. **SECONDED** by Commissioner Nelson.

**MOTION** made Commissioner Sherman to close nominations for liaison for the contract negotiations.  
**SECONDED** by Commissioner Nelson.

**VOTING IN FAVOR TO CLOSE NOMINATIONS:** Sherman/Nelson/Sauerhoefer/Strempper

**ALL IN FAVOR, MOTION CARRIED.**

**VOTING IN FAVOR FOR NOMINATION OF COMMISSIONER STREMPFER:**

Sherman/Sauerhoefer/Nelson.

**ABSTAIN FROM VOTING:** Strempper

**ALL THOSE VOTING, VOTE IN FAVOR, MOTION CARRIED.**

## 8. COMMUNICATIONS:

None

## 9. MONTHLY REPORTS:

A) Chief of Police:

Chief DeMarco updated the commission with regards to the four vacancies still due to long term injury or illness. Chief commented that the department is still working within the budget to do the best they can even with contractual obligations, shift minimums, etc.

Chief DeMarco also informed the commission that the department did return nearly \$75,000.00 back to the town at the end of the budget year - partly due to the return of grant monies.

B) Commission Members:

None

## 10. PUBLIC INPUT – Comments and Discussion (5 minutes maximum time per subject)

Dale Nelson (51 Omelia Rd, Broad Brook) congratulated the police department on the return of \$75,000.00 to the town - that is awesome.

Ms. Nelson also asked what the department is doing with regards to those vacancies and what the status is of them. Chief DeMarco replied that one vacancy is due to a long-term illness. Second vacancy is due to an injury and he projects that in 3-4 months that officer will return. The third vacancy had just completed her 24 week academy training and is getting ready to begin her 13 week field training. The fourth vacancy is a new recruit officer starting his 24 week academy this Friday who will then need to do his 13 week field training.

## 11. EXECUTIVE SESSION:

**MOTION** made by Commissioner Nelson to go into Executive Session for Legal Update to include Chief DeMarco and Deputy Chief Hart (7:20pm). **SECONDED** by Commissioner Sherman.

**VOTE IN FAVOR:** Sherman/Nelson/Sauerhoefer/Stremper

**ALL IN FAVOR, MOTION CARRIED.**

Executive Session ended at 7:50pm.

No action taken.

**12. ADJOURNMENT:**

Commissioner Nelson made a **MOTION** to adjourn the regular meeting at 7:51pm. **SECONDED** by Commissioner Sherman.

**VOTED IN FAVOR:** Sherman/Nelson/Sauerhoefer/Stremper

**ALL IN FAVOR, MOTION CARRIED.**

**Respectfully submitted,**

**Christine Pellegrini - EWPC Recording Secretary**