

2008 / 2009

2008

2009

East Windsor Connecticut



ANNUAL REPORT

TOWN OF EAST WINDSOR TELEPHONE NUMBERS

FOR EMERGENCIES DIAL 911

POLICE — FIRE — AMBULANCE

| | |
|--|----------|
| Assessor | 623-8878 |
| Building Department | 623-2439 |
| Director of Health (William H. Blitz, M.P.H., R.S.) | 745-0383 |
| Dog Warden | 292-1962 |
| Emergency Management | 623-2174 |
| Fire (Routine Business) Broad Brook | 623-5940 |
| Fire (Routine Business) Warehouse Point | 623-5596 |
| First Selectman | 623-8122 |
| Human Services (Annex) | 623-2430 |
| Information Technology | 847-1206 |
| Inland Wetlands / Zoning Enforcement Officer | 623-2302 |
| Parks and Recreation Department | 627-6662 |
| Police (Routine) | 292-8240 |
| Probate Court for District of East Windsor (South Windsor) | 644-2511 |
| Public Works / Engineering | 292-7073 |
| Registrar of Voters (Annex) | 292-5915 |
| Senior Citizens Nutrition Program | 292-8279 |
| Senior Citizens Transportation (By Appointment Only) | 292-8261 |
| Tax Collector | 623-8904 |
| Town Clerk | 292-8255 |
| Town Planner | 623-6030 |
| Town Treasurer | 292-5909 |
| Visiting Nurse (Annex) | 623-2304 |
| Water Pollution Control Authority | 292-8264 |

EAST WINDSOR PUBLIC SCHOOLS

| | |
|-------------------------------|----------|
| Superintendent | 623-3346 |
| Business Office | 623-3553 |
| Broad Brook Elementary School | 623-2433 |
| East Windsor Middle School | 623-4488 |
| East Windsor High School | 623-3361 |

TOWN LIBRARIES

| | |
|--|----------|
| Broad Brook 78 Main Street Broad Brook, CT 06016 (Wednesday 1:00 pm - 7:00 pm; Saturday 10:00 am - 12:00 pm) | 627-0493 |
| Warehouse Point 107 Main Street East Windsor, CT 06088 (Mon & Tues 10:00 am - 8:00 pm; Wed, Thurs, Fri 10:00 am - 5:00 pm Saturday 10:00 am - 3:00 pm; Closed Sunday) | 623-5482 |

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TOWN OFFICIALS — as of June 30, 2009

ASSESSOR

Caroline G. Madore

ASSISTANT TOWN CLERKS & ASSISTANT REGISTRARS OF VITAL STATISTICS

Joanne M. Slater
Mary Higgins

BUILDING INSPECTOR

Rand Davis Stanley

CHIEF OF POLICE

Edward DeMarco

FIRE MARSHAL

Blaine G. Simpkins

HUMAN SERVICE COORDINATOR

Elizabeth Burns

INFORMATION TECHNOLOGY DIRECTOR

James DeRagon

PARKS & RECREATION DIRECTOR

Melissa Maltese

SENIOR CENTER DIRECTOR

Laura J. Clynch

SUB-REGISTRARS OF VITAL STATISTICS

Gerald R. Dowd
Gary W. Mather
Charles A. Palomba

SUPERINTENDENT OF SCHOOLS

Timothy S. Howes

TAX COLLECTOR

Janet L. Regina

TOWN CLERK & REGISTRAR OF VITAL STATISTICS

Karen W. Gaudreau

TOWN PLANNER

Laurie P. Whitten

TOWN TREASURER

Catherine Cabral

WATER POLLUTION CONTROL AUTHORITY SUPERINTENDENT

Kevin Leslie

APPOINTED TOWN OFFICIALS as of June 30, 2009

AMERICAN HERITAGE RIVER COMMISSION

Richard U. Sherman, Chairman
Peter Wielhouwer, Vice Chairman
Michele Belisle
John Burnham
John Drake
Joanne Drapeau
Albert Floyd
Barbara Sherman
Margaret M. Steinbugler
Debbie Talamini
Tom Talamini
Kirsten H. Martin, Associate Member

BUILDING COMMITTEE

Cliff Nelson, Chairman
Elzear Rodrigue, Vice Chairman
James Thurz, Secretary
Jim Borrup
William Grace
Stanley Kement, Jr.
Joseph Pellegrini
Steve Pilch
Joseph Sauerhoefer

CABLE TV ADVISORY COMMISSION

Elizabeth Burns
Scott Riach
James C. Richards

CAPITOL IMPROVEMENT PLANNING COMMITTEE

Denise Menard, First Selectman
Catherine Cabral, Town Treasurer
Marie DeSousa
Dale Nelson
Leonard Norton
Joseph Pellegrini
Mark Simmons
Blaine Simpkins
Rand Stanley

CENTRAL CONNECTICUT TOURISM DISTRICT

James C. Richards

CHARTER REVISION COMMITTEE

George Butenkoff, Co-Chairman
John A. Matthews, Co-Chairman
Donald Arcari
Claire Badstubner
Edward Farrell
Karen W. Gaudreau
Joyce Phillips
Scott Riach
Charles T. Riggott
Madeleine Thompson
Bonnie Yosky

APPOINTED TOWN OFFICIALS — as of June 30, 2009

COMMISSION FOR THE ELDERLY

Claire Badstubner, Chairman
Elizabeth Burns, Municipal Agent
Trevor Bray
Deborah A. Donavan
Catherine Drouin
Madeleine Thompson

CONSERVATION COMMISSION & INLAND WETLANDS AGENCY

Michael Ceppetelli, Chairman
Richard Osborn, Vice Chairman
Michael Koczera
John B. Malin
Ronald Savaria
Michael Sawka
Robert Slate
Alan Baker, Alternate
John Burnham, Alternate
Kathryn A. Roloff, Alternate

DEPUTY REGISTRARS OF VOTERS

David N. Rajala, Democrat
Lynn Stanley, Republican

ECONOMIC DEVELOPMENT COMMISSION

Eric Moffett, Chairman
Richard Covill, Co-Chairman
Matthew Crossen
Josh Kapelner
Michael Maloney
James C. Richards

EMERGENCY MANAGEMENT

Blaine G. Simpkins, Director
Kevin E. Green
Jogn W. Madigan
Jane Simpkins
Jonathan Towle
Christina L. Ware

ETHICS COMMISSION

Robert Cotiaux, Chairman
David Menard, Secretary
Daniel Belisle
Matthew Crossen
James Richards

GREATER HARTFORD TRANSIT DISTRICT

Gilbert Hayes

HISTORICAL COMMISSION

Barbara Smigiel, Chairman
Paul Scannell, Vice Chairman
Marilyn Butenkoff
John A. Stanat
Irene Clifton, Alternate
Pete Daglio, Alternate

HOUSING AUTHORITY

Karen Boutin, Chairman
Beverly Percoski, Vice Chairman
Barbara LeMay, Secretary
Elizabeth Lamb
Pauline C. Legasie

INLAND WETLANDS AGENT

Robin Newton

MUNICIPAL AGENT

Elizabeth Burns

NORTH CENTRAL CONNECTICUT HEALTH DEPARTMENT BOARD OF DIRECTORS

William Blitz, Director

PARKS AND RECREATION COMMISSION

Nicole Hayes, Chairman
William Raber
Blaine Simpkins
Ted Szymanski
Sarah Waltiere

PENSION AND RETIREMENT BOARD

Denise Menard
Jason Bowsza
Catherine Cabral
Lorraine Devanney
Marie DeSousa
Robert N. Little
Jack Mannette
Dale Nelson
John Pica-Sneeden

PLANNING AND ZONING COMMISSION

Joseph P. Ouellette, Chairman
Frank K. Gowdy, Vice Chairman
Lorraine Devanney, Secretary
Steven Farmer
Jim Thurz
John Matthews, Alternate
Patrick J. Mulkern, Alternate
Travis O'Brien, Alternate

PROPERTY MAINTENANCE CODE OF APPEALS

Cliff Nelson, Chairman
Donald Ojantakanen
Scott Riach
Elzear Rodrigue
George Snyder
Jim Thurz

VETERANS COMMISSION

Ernie Teixeira, Chairman
D. James Barton, Jr., Vice Chairman
Mark Simmons, Secretary
Edward Filipone, Treasurer
William Abbe, Sr.
Edward Bonetti
George Butenkoff
Kenneth Crouch
Gilbert Hayes
Ron Hwalek
Nicholas S. Macsata
Rick Webster

WATER POLLUTION CONTROL AUTHORITY

Paul Anderson, Chairman
Thomas Davis, Vice Chairman
D. James Barton
Mark Livings
David Tyler
Charles T. Riggott, Alternate

ELECTED TOWN OFFICIALS — as of June 30, 2009

FIRST SELECTMAN

Denise Menard

SELECTMEN

Gilbert R. Hayes, Deputy Selectman

Dale Nelson

Richard P. Pippin, Jr.

Mark Simmons

BOARD OF FINANCE

Marie DeSousa, Chairman

Jason E. Bowsza

Albert L. Floyd

JoAnn Kubick

Robert N. Little

Jack Mannette

Adam Mehan, Alternate

Kathleen Pippin, Alternate

BOARD OF EDUCATION

John V. Pica-Sneeden, Chairman

Judith B. Rajala, Vice Chairman

Leslie Jane Hunt, Secretary

Kathy Bilodeau

William G. Raber

William Schultz

Catherine Simonelli

Lynn Stanley

Terri Willingham

BOARD OF ASSESSMENT APPEALS

James M. Lenegan, Chairman

Marilyn F. Butenkoff

Muriel Welles

CONSTABLES

Jeffrey J. Bancroft

D. James Barton, Jr.

James P. Barton

Kenneth C. Crouch

Richard P. Pippin, Jr.

Blaine G. Simpkins

Leo Szymanski

POLICE COMMISSION

Cliff Nelson, Chairman

Linda Sinsigallo, Vice Chairman

Lorraine Devaney, Secretary

Joseph Sauerhoefer

Richard U. Sherman

REGISTRARS OF VOTERS

Marilyn S. Rajala, Democrat

Linda C. Sinsigallo, Republican

ZONING BOARD OF APPEALS

Michael A Ceppetelli, Chairman

Stanley W. Palaski, Jr., Vice Chairman

Cliff Nelson, Secretary

Thomas Arcari

Mary E. Buckley

Thomas J Gudzunus, Alternate

Nicholas S. Macsata, Alternate

Raymond D. Noble, Alternate

FIRST SELECTMAN



Looking at 2008-2009, it can be said that as individuals and as a Town, we have seen some of the most challenging economic times of our lives brought about primarily by the fiscal problems that have engulfed our country. With the help of our hardworking employees and countless volunteers on our boards and commissions, East Windsor will continue to provide the best services

possible to its residents.

In light of the uncertainties of local and state revenues, the Board of Selectmen recommended a very conservative budget for 2009-2010 while maintaining essential services. In an effort to find every possible cost savings, the Town rebid its health insurance policies and worked very closely with our other insurance carriers to find ways of minimizing all Town insurance increases. Every contract with a financial impact to the Town was looked at for ways of saving as well.

Additionally, policy changes have been implemented that will help East Windsor business run more efficiently and result in additional savings. At a first referendum vote, the residents of East Windsor approved a \$31.8 Million budget for 2009-2010, a reduction of \$207,776 from the \$32.0 Million 2008-09 budget.

East Windsor is very fortunate to have so many people who volunteer their time and energy to help make East Windsor the great community it is. In addition to all who serve on our boards and commissions, giving countless hours making difficult decisions for our community, there are many who quietly provide invaluable services to the community.

Among those volunteers are the folks that keep our Five Corners Food Pantry stocked, in order and constantly providing food to our those in need. In this difficult economy, their job is more challenging than ever with more people in need of their services.

Another group of volunteers that gave significantly during 2008-2009 was the Charter Revision Commission. They maintained an intense schedule of meetings and public hearings in order to meet State regulations that would allow Charter Revision questions on the November 2009 ballot.

We also are lucky to have a very energetic group of volunteers that have quietly worked on a "Keep It Green" initiative of cleaning our roadsides and riverbanks. Thank you to all our volunteers.

August brought one of the highlights of the year when East Windsor hosted a Secretary of the State program to honor East Windsor's World War II veterans. At this wonderful ceremony, the

modest veterans of World War II received well deserved recognition for their contributions toward protecting our freedom. In November, State Representative Ted Graziani arranged for the dedication of the Route 140 East Windsor/Windsor Locks bridge in honor of World War I veterans and in December, East Windsor took part in its first "Wreaths Across America" ceremony at Veteran's Cemetery. Our hardworking Veteran's Commission was an integral part of each of these events.

In May, we said a sad farewell to Ed Farrell, a Selectman who gave to East Windsor in many ways. In addition to serving as a Selectman from 2007-2009, he was also a member of our Water Pollution Control Authority and was instrumental in the Town's receipt of a grant for preservation of open space that led to acquisition of the Tschummi property on Rye Street. Ed was known for his thoroughness and dedication to East Windsor, for his love for his family and for the always present twinkle in his eye.

We also said goodbye to many other friends that gave selflessly to East Windsor, to name a few, JoAnne Holigan, who served on our Board of Education for many years; Jean Russell, a former Tax Collector; Barry Hoffman, a Broad Brook Firefighter; Arthur Hitchcock, a Warehouse Point Volunteer Firefighter; Steven Knibloe, a former East Windsor police officer and Police Commissioner and for many years the Director of the East Windsor Housing Authority and Eileen Norton who served on the Board of Directors of Park Hill.

In December 2008, we welcomed Catherine Cabral, our new Town Treasurer, to East Windsor. In June 2009, Richard Pippin Jr. was appointed to the Board of Selectman to fill the remainder of Ed Farrell's term. We also celebrated with Janet Regina, as she retired after many years of serving as our Tax Collector. Jan's cheerful disposition always made paying taxes a little easier. Also retiring in 2009 was Cal Myers, a Broad Brook firefighter from 1967- 2008 and Chief from 1997- 2008. We wish Jan and Cal many happy and healthy years of retirement.

As we look to another challenging year ahead, please remember to support the businesses in East Windsor . . . shop in Town, eat at our restaurants, enjoy the Trolley Museum and the Broad Brook Opera House, visit our Farmers Market and our parks.

Use the Town's website www.eastwindsorct.com as a resource to see what is happening in Town.

East Windsor has a lot to offer and together we will get through these difficult times and continue to move forward. As always, don't hesitate to contact me at 623.8122 if I can be of assistance.

Respectfully submitted,
Denise Menard, **First Selectman**

TOWN CLERK



The office of the Town Clerk is responsible for administering the Connecticut General Statutes in the areas of Records Management, Vital Statistics, Land Records and Maps, and Elections, including creating the ballot, printing and issuing Absentee Ballots and reporting the results.

In addition, the daily duties include verifying and recording Military Discharges, Liquor permits, minutes from Boards & Commissions, registering new voters, and the sale and record keeping of dog and sporting licenses and permits for the State of Connecticut.

The Town Clerk's office is the official Notary Public for the Town, and is considered to be the information center for the Town.

We are continuing a Grant Project begun last year, backfiling Land Records to 1978 for public viewing.

These images coincide with the index we have available for public viewing.

No grant was received this year as the State of Connecticut took the Historic Preservation Grant Money to attempt to balance this year's budget.

| | 2008-2009 | |
|--|------------------|------------------|
| Land Records Recorded | 3024 | |
| Transfers & Sales Ratio Certificates Processed | 296 | |
| Maps filed and recorded | 49 | |
| Military Discharges filed and Recorded | 31 | |
| Liquor Permits Filed | 31 | |
| Sporting Licenses Sold | 823 | |
| Dog Licenses Sold | 1363 | |
| Notary Certificates Recorded | 34 | |
| Trade Names Filed | 84 | |
| REVENUE | 2008-2009 | 2007-2008 |
| Town Clerks Account | \$76,301 | \$83,308 |
| Conveyance Tax | \$106,738 | \$136,782 |
| Conveyance Tax Collected by Town Clerk for State | \$216,013 | \$316,167 |
| Historic Preservation Fees | \$4,070 | \$4,600 |
| Historic Preservation Fees Collected by Town Clerk for State | \$4,070 | \$4,600 |
| Farmland Preservation Collected by Town Clerk for State | \$52,910 | \$59,800 |
| LOCIP | \$6,095 | \$6,900 |
| TOTAL REVENUE | \$466,197 | \$612,157 |
| VITAL STATISTICS | 2008-2009 | |
| Births | 109 | |
| Marriages | 151 | |
| Civil Unions | 0 | |
| Deaths | 129 | |
| Burial Permits | 80 | |

This is supposed to be a one-time depletion; hopefully in the future money will be available to enable our records to be put on the Internet for public searching.

Respectfully submitted,

Karen W. Gaudreau CCTC, CMC

Town Clerk and Registrar of Vital Statistics

TREASURER



The Office of the Treasurer works with all Town departments to oversee financial recordkeeping and reporting for the Town.

The functions include annual audit preparation and reporting, the Capital Improvement Program and assisting the Board of Finance in the budget process.

The office is also responsible for payroll, accounts payable and receivable, as well as managing all Town government insurance needs, investments, and the pension plan.

Fiscal year 2008-2009 began the post-employment benefit valuation in accordance with new government accounting standards.

Town financial policies are being updated and compiled with internal controls in the ongoing effort to be in compliance with the continuing required changes to the government financial system.

Respectfully submitted,

Catherine Cabral, **Town Treasurer**

TAX COLLECTOR

The Office of the Tax Collector is responsible for the billing and collection of all municipal taxes in accordance with the CT General Statutes.

In Addition to real estate, motor vehicle and personal property, the office also collects parking ticket fines, aircraft registration, sewer assessments and sewer facility connections.

The Tax Office reconciles all receivables with the Grand Rate Book and the Treasurer's Office as well as issuing refunds and working closely with the Assessor's Office processing pro-rations, abatements and add-on tax bills.

In Fiscal Year 08-09, the Tax Office collected \$22,030,084 which represents tax, interest and penalties from current and previous grand list years.

On June 30, 2009, Janet Regina retired after 18 years of dedicated service to East Windsor. We thank her for that dedication.

The Tax Office staff and I will continue to be available to work with taxpayers on an individual basis to address their needs and questions.

Respectfully submitted,

Samantha A. Lee, **Tax Collector, CCMC**

ASSESSOR



Valuation and assessment of real and personal property, including motor vehicles, is the main function of the Assessor's office.

Connecticut law requires that all real estate, motor vehicles and certain types of personal property be assessed at 70% of fair market value.

The Assessor has the responsibility to discover, list and value all taxable and non-taxable property in order to compile the Grand List by the statutory date of January 31st.

The primary objective of this assessment department is that each property owner bears the appropriate share of the tax burden.

In accordance with Connecticut General Statutes, the real estate Revaluation was completed for the Grand List of October 1, 2007. Motor vehicles and personal property are revalued annually, also as allowed by State Statute.

On the Grand List of October 1, 2008, the Town has approximately 5,350 real estate accounts, 1,214 personal property accounts (including 31 accounts with property tax exemptions for newly acquired manufacturing machinery and equipment) and 12,240 motor vehicle accounts.

State and local exemptions for veterans, blind and disabled individuals are also processed by this Department along with tax relief for the elderly, totally disabled and homeowners.

Homeowners apply biennially February 1st to May 15th. Income benefit guidelines, set by the State, must be met in order to qualify for benefits.

The Town had 1 Freeze applicant and 149 Elderly and/or Disabled Homeowner applicants and all benefits are reimbursed to the Town by the State.

Taxpayers applying for relief under classifications such as Farm or Forest Land under Public Act 490 must file during September and October.

My office is staffed with dedicated and qualified personnel including Assistant Assessor Jane Grigsby, Assessor's Clerks Luann MacIntosh and Columbine Martin.

Respectfully submitted,

Caroline G. Madore, **Assessor**

BOARD OF ASSESSMENT APPEALS

The Board of Assessment Appeals is charged to serve as an appeal body for aggrieved taxpayers as well as to review and correct values set by the Assessor.

The Board is composed of three members, James M. Lenegan, Marilyn F. Butenkoff and Muriel Welles, each elected for a term of four years.

The Board held public sessions at the Town Hall in March of 2009. 48 appeals were heard and acted upon by Board members.

An additional session was held in September, 2008 for the pur-

pose of hearing taxpayers' appeals on motor vehicle assessments only.

7 appeals were heard and acted upon by Board members.

Respectfully submitted,

James M. Lenegan, **Chairman**

REGISTRARS OF VOTERS

As Registrars, we are dedicated to the efficient conduct of free and impartial elections, competent management of voter registration and enrollment processes.

We develop various methods and administer all elections: national, state, municipal, primaries, and referenda. We are responsible for voter education and organizing of the annual canvas of electors.

Registrars maintain and update voter files, prepare department budgets and train election officials. We print registration and enrollment lists and insure the proper maintenance of voting machines. We update ourselves with the election laws and all new changes, which are voted upon at the national and state level. This is a constant process.

The Optical Scan machines are very efficient, maintaining voter privacy while keeping the voting process time down to a minimum. The new machines also now provide a level of voting back-up that was not available with the old mechanical voting machines.

Our same staff has been working for us for many years during primaries, referendums and elections. They have been extensively trained by our office and perform their duties professionally. We thank all those involved for their dedication and hard work.

Although our respective parties nominate us every four years, we are above all still public servants. Partisan politics have no place in our office. We have served the Town as Registrars of Voters for a total of 64 years. Many changes have taken place during that time and our office has always kept abreast of new laws, policies, and equipment updates.

East Windsor Voter Growth

| | |
|---------------|------------------------------|
| November 1990 | 4853 Total Registered Voters |
| November 1995 | 5330 Total Registered Voters |
| November 2000 | 5706 Total Registered Voters |
| November 2005 | 6355 Total Registered Voters |

We will make appointments outside our regular office hours and accommodate residents wanting to do business with our office.

Please visit us on the Town web site, (www.eastwindsorct.com) for specific information.

Respectfully submitted,

Marilyn S. Rajala, **Democratic Registrar**

mrajala@eastwindsorct.com

Linda C. Sinsigallo, **Republican Registrar**

lsinsigallo@eastwindsorct.com

BOARD OF FINANCE

The Board of Finance is an elected board consisting of six regular members and two alternate members. Regular meetings are held on the third Wednesday of the month at Town Hall. Our responsibilities include preparation of the Annual Town Budget; which includes budget hearings for submittals by department heads and agencies, budget workshops and providing a proposed budget to the Annual Town Meeting. The Board of Finance is responsible for setting the tax rate for the ensuing year.

On behalf of the Board of Finance, I submit to you our 2008 –2009 Annual Report. This has been a challenging year for the Board of Finance, but I'm proud to tell you that our Board has helped to trim costs and expenditures while still remaining focused on our primary goal to remain diligent in our pursuit for a better East Windsor. With that said we need to continue working diligently and be vigilant in exploring new ways of accomplishing the needs of the town.

The current financial reality made it important that we took on the position that we must spend less and get more from every dollar that we spend. Despite the economic situation and the uncertainty of what the state revenues to the town would be, we successfully put forth the 2009-2010 budget recommendation to Town Meeting. This budget recommendation was subsequently voted on and passed.

The challenges ahead of us will be even greater with the continued economic stress that the State is experiencing. The "journey" will continue to be a difficult one, and will be challenging as we aspire to promote new ways to promote our tax base.

As elected officials we do our best to make decisions on your behalf that keeps a structured balance for the overall budget. Our regular meetings are held on the third Wednesdays of each month at the Town Hall. The board will continue to strive for increased public participation.

I would like to thank the members of the Board of Finance for their dedication to the Town of East Windsor.

Respectfully submitted,
Marie E. DeSousa, **BOF Chairperson**

EAST WINDSOR HOUSING AUTHORITY

The East Windsor Housing Authority remains dedicated to the goals of improving the standard of living at Park Hill.

There have been many changes during this past year which have affected everyone, not only the Administration and staff at Park Hill, but also the residents.

In December, 2008 the Executive Director, Steven D. Knibloe, unexpectedly passed away and this has left a void which the Board of Commissioners and the staff at Park Hill have been working very hard at trying to fill. The Chairman, Karen Boutin and the Vice-Chairman, Barbara LaMay, formed a management sub-committee which has been overseeing the day to day operations of Park Hill.

In January of 2009 a search was started for a new Executive Director, and although this has been a very time consuming task, over 75 applications for the position were received; through the dedication of the Board of Commissioners we have been able to offer the position to a worthy candidate. If all goes well, this candidate should start on June 1, 2009.

There have also been staff changes here at Park Hill. After 20 years of dedicated service to Park Hill, Gary Koehler left his position as Maintenance Superintendent. In March Amanda (Mandy)

Monahan was hired as the Resident Services Coordinator. She is a welcome addition to Park Hill and has been working very hard at starting programs to promote socialization among the residents, such as Wii games, Bingo, knitting and crochet club and cards. She has also attended seminars which are directly related to her position and is constantly looking into other ways of assisting the tenants in maintaining their standard of living at Park Hill.

We have been looking into obtaining various grants to improve the standard of living such as new roofs, bathrooms, etc. We still own the 7 ½ acres behind the third level and are working very hard to try and secure funding to develop this property into additional housing.

Maintenance is performed on each new apartment as tenants move out. This includes painting, cabinet refinishing, new tiles, carpet, hot water heaters and appliances as needed. We have also been installing divider walls into the apartments and as money comes available are refurbishing the bathrooms by putting in shower stalls and taking out the tubs. Most of these refurbishments, as well as the day to day maintenance services, are performed by our maintenance staff.

I would like to take this opportunity to commend the staff at Park Hill for their dedication and support. They are Darlene Kelly, Executive Assistant, Darrell Barkley, Maintenance Superintendent, and Michael Provencher and Eric Hargraves, Maintenance Aides. Through their hard work and perseverance, we have been able to maintain the high level of excellence which has come to be expected at Park Hill.

I would also like to take this opportunity to extend my thanks to the Board of Commissioners and the employees of the East Windsor Housing Authority for their continuing support and innovative ideas; and to the staff for their dedication, support and understanding. With their continued support and assistance we will continue to provide a facility which the Town of East Windsor can be proud of.

Respectfully submitted,
Karen Boutin, **Chairperson**

BROAD BROOK LIBRARY

The Broad Brook Library is located at 78 Main Street in the Broad Brook section of East Windsor.

The Library was established in 1919 and was originally in the basement of the Broad Brook Congregational Church. In the early 1940's, through the generosity of the Broad Brook Woolen Mill, the Library was relocated at the corner of Church and Main Streets.

With an appropriation of \$5,000.00 from the Town, the Library maintains the physical plant as well as the purchase of new books. We circulated 8,800 books last year, approximately 5061 adult and 3739 juniors. A fax machine and copier are available for our patrons. We make home deliveries for our local homebound readers

Broad Brook Library - Board of Trustees

- Chairman Donald Ojantakanen
- Vice Chairman John E. Rajala
- Secretary/Treasurer Beverly Percoski
- Librarian Marilyn Rajala
- Claire Badstubner
- Frank Gowdy
- Marion Griswold
- Mary White
- Eileen Koetsch
- Sophia Muska
- Dennis Soucy

in addition to our regular hours, Wednesdays 1pm to 7pm and Saturdays 10am to 12pm, the Library is available by appointment.

Respectfully submitted,
Donald Ojantakanen, **Chairman, Board of Directors**

LIBRARY ASSOCIATION OF WAREHOUSE POINT

107 Main Street East Windsor, CT 06088
PH (860) 623-5482 FAX (860) 627-6823

Despite last year's economic down turn and the subsequent loss of income from its endowment fund, the Library Association of Warehouse Point maintained its efforts to meet the cultural, informational, educational and leisure reading needs of the residents of East Windsor .

To meet these goals, the library maintains a collection that has grown to over 40,000 items. These include books, magazines, large print books, books on compact disc, DVD's, musical compact discs, CD-ROMs and access to electronic databases.

The library also provides access to books that can be downloaded to your computer, compact disc, iPod or MP3 player through its web site. Even though the Library faced considerable financial burden, it was able to maintain the hours of service and added hours to its operating schedule.

The year was one of the busiest in the library's long history. There were 38,740 visits to the library both in person and through the library's web site, a 23% increase over the previous fiscal year. A total of 63, 639 items were borrowed. There was an increase of 15% in the number of books checked out by our teen readers.

The Library's Youth Services Department offers a variety of programs for pre-school and school-aged children including story times and craft programs, as a well special visit from Santa Claus, and other programs by story tellers and performers.

The library sponsored a variety of adult programs last year. Among them were monthly book discussions, craft programs as well as book signings and talks by local authors.. The library also offers a variety of local history and Connecticut History programs thanks to the efforts of the East Windsor Historical Society and the Friends of the Library.

Home delivery and pick up service of library books, magazines and audio-visual material is available. Any resident who, because of health or physical problems, cannot get to the library just has to call the library to make arrangements.

Town residents once again responded very generously to the Library's annual fund drive, donating over \$8,000. The funds were used to purchase items for the library's collection and helped to double the amount of money the Library was able to spend. While the original purpose of the annual fund drive was to support projects not covered by its annual budget, such as the purchase of computers and the make-over of the Community Room, over the past few years it has become necessary to use the fundraiser as a means of providing adequate funding for the library's collection development budget to meet the growing needs of our customers.

The Library has a dedicated Friends of the Library group that assists the library in meeting the needs of library users. The proceeds from The Friends' annual used book sale are used to support the growth of the library's DVD and audio collections as well as purchase much needed equipment and furniture for the Children's Department.

The Friends of the Library also purchases family passes to area museums for the Library to circulate. These passes offer free or reduced family admission rates.

Museum passes available are: The Connecticut Trolley Museum, The Lutz Children's Museum, Mystic Aquarium, The New England Air Museum, The Science Center of Connecticut and Roaring Brook

Nature Center, The Springfield Library and Museums. Two new passes were added this year: The Basketball Hall of Fame in Springfield, Massachusetts and the Roger Williams Zoo in Providence Rhode island.

Through an annual donation from the East Windsor Lions Club the Library is able to maintain its Large Print Book collection, an area of the collection that continues to grow in use. Circulation of large print books increased by 13% over the previous year.

The Library is open Monday through Thursday, 10:00-8:00; Friday, 10:00-5:00; and Saturday, 10:00-3:00. The Library is closed Saturday during July and August. The Library's collection and databases can be accessed from home or work through its website: www.warehousepoint.lib.ct.us. To contact the Library call 623-5482 or visit us at our website.

Respectfully submitted,

Vincent J. Bologna, **Director**

INFORMATION TECHNOLOGY DEPT

The Information Technology Department provides complete computer support for the Town's various Departments, Boards, Commissions and Agencies. Utilizing a shared service concept, we are able to standardize software and hardware solutions and share the resources available for Information Technology between all entities of the Town and the East Windsor Public School System.

The Information Technology Department deploys and maintains all critical core infrastructure required by all agencies to process their work. From computer /software upgrades, maintaining the security of data town wide and training services for all town employees, the Information Technology Dept helps keep the Town of East Windsor running everyday.

The Information Technology Department coordinates the website for the town (www.eastwindsorct.com). Our goal, by all those that maintain it's content, is to make it the first and best place for anyone to get information regarding our town.

Our large project accomplishments for 2008/2009 include:

- Installed new fileserver at Police Department.
- Installed new e-mail server including new anti-spam filter for Town wide use.
- Setup remote access server (town employee's can access their work environment from home for productivity)
- Facilitated the moves of the Treasurer's and Park and Recreation's workstations and networks.
- Created a town wide network that links all town buildings together for sharing information and to be more productive in managing the computer network infrastructure.

In conclusion the Information Technology Department responded to over 2,000 separate town I.T. issues on a yearly basis at 4 individual locations. We refurbish and re-deploy all equipment whenever possible and maintain a schedule of maintenance when possible for all the town's I.T. equipment.

Respectfully submitted,

James DeRagon, **Technology Director**
jderagon@ewindsor.k12.ct.us

David N. Rajala, **IT Technician**
drajala@eastwindsorct.com

SUPERINTENDENT OF SCHOOLS

EAST WINDSOR PUBLIC SCHOOLS
70 SOUTH MAIN STREET
EAST WINDSOR, CONNECTICUT 06088
WEBSITE: www.eastwindsorschools.org



2008-2009 ADMINISTRATION

Mr. Timothy S. Howes, Superintendent of Schools
 70 South Main Street East Windsor CT 06088
 PH: 623-3346 FAX: 292-6817
 Office Hours: 7:30 a.m. to 4:30 p.m.
 thowes@ewindsor.k12.ct.us

Ms. Carol A. Fox, Director of Special Education

PH: 623-3347 FAX: 292-6817
 cfox@ewindsor.k12.ct.us

Ms. Diane Dugas, Director of Curriculum
 PH: 623-3347 FAX: 292-6817
 ddugas@ewindsor.k12.ct.us

SCHOOLS

East Windsor High School (Grades 9-12)
 76 South Main Street East Windsor CT 06088
 PH: 623-3361 FAX: 623-7197

Liam S. O'Reilly, Principal
 loreilly@ewindsor.k12.ct.us

Ms. Kathleen Barmak, Assistant Principal
 kbarmak@ewindsor.k12.ct.us

East Windsor Middle School (Grades 5-8)
 38 Main Street Broad Brook CT 06016
 PH: 623-4488 FAX: 654-1915

Mr. James Slattery, Principal
 jslattery@ewindsor.k12.ct.us

Kimberly D. Hellerich, Assistant Principal
 khellerich@ewindsor.k12.ct.us

Broad Brook Elementary School (Grades PreK-4)
 14 Rye Street Broad Brook CT 06016
 PH: 623-2433 FAX: 623-0717

Ms. Jeanne McCarroll, Principal
 jmccarroll@ewindsor.k12.ct.us

Ms. Laura Foxx, Assistant Principal
 lfoxx@ewindsor.k12.ct.us

ENROLLMENT

| | <u>2007</u> | <u>2008</u> |
|------------------------------------|-------------|-------------|
| Broad Brook School (PreK-4) | 614 | 595 |
| EW Middle School (5-8) | 409 | 431 |
| EW High School (9-12) | 455 | 409 |
| Total | 1478 | 1435 |

PERSONNEL

During the 2008-2009 school year, a total of 254 persons were employed by the Board of Education either full or part time. Included in this number were 124 certified personnel and 9 administrators. Also employed were 117 non-certified personnel (tutors, nurses, secretaries, custodians and paraprofessionals). An additional 13 employees worked in the school cafeterias. Cafeteria employees were paid from funds generated by the lunch program, which continues to be self-supporting. At the end of the year, the following staff members retired from the school district: Sandra Schwartz, Kathy Senecal, and Marie O'Brien.

FINANCES

The BOE budget for the fiscal 2008-2009 school year was \$18,459,025. The Board concluded the year with a balanced budget.

IMPROVEMENT IN BUILDINGS

East Windsor High School

- New carpet in Guidance area
- New sinks and faucets in B-wing Girls' lav
- New sinks and faucets in B-wing Boys' lav
- Repair of window blinds various areas
- Oil fill box replaced.
- Buff and coat gym floor
- Upgrade energy management system

East Windsor Middle School

- New sinks and faucets in coaches rooms and kitchen bathroom
- New chilled drinking fountain gym area (not installed yet)
- Cracks in chimney repaired
- New burner #3 boiler
- Boiler repair.
- Buff and coat gym floor
- New window blinds in B and S wings

Broad Brook Elementary School

- Upgrade energy management system (in process)
- New parking lot at north end of building
- Paved from Old Ellington Rd. to fire lane
- Paved fire lane to playground
- Buff and coat gym floor

2008-2009 ACCOMPLISHMENTS

- Broad Brook School received three grants from the East Windsor Education Foundation. Elissa Daniele received a grant for The American Circus Project, Tracy Mercier received a grant to enhance the technology offerings at our school; and Midge Pych from the Family Resource Center received a grant to purchase Big Books for the Kindergarten Book Buddy program.
- RAMP intervention program that addresses students' needs in math and guided reading and word study. Over 300 students were provided with daily additional support in these areas. This explicit model of teaching and learning is held during the Unified Arts period.
- Academic Assistance a program that provides additional time for students to complete their work with the assistance from tutors and Para-professionals.
- Student Assessments to determine students learning levels included; STAR Reading Assessment, DRA Reading Assessment, and District Benchmark Assessments.
- Double Block Language Schedule was developed and initiated to support the Readers/Writers' Workshop model of instruction.
- Turn Up the Heat an incentive program that recognized students who gave a little extra was initiated.
- Jackie Corricelli, High School Math Teacher, was recognized as East Windsor Public Schools' Teacher of the Year.
- In cooperation with the Rotary Club, EWHS students purchased enough malaria nets to save 300 lives in Africa.
- In connection with the Lions Club, EWHS students ran a successful blood drive.
- Student Council contributed much to the community specifically: Five Corner Cupboard, Salvation Army Kettle Drive, Heifer International Project for Livestock Development, Pennies for Patients.
- Implementation of PLC time during the school day (two times per week per department).
- School wide development of Common Formative Assessments used to 'inform' teacher instruction based on measured needs of students.
- CT Academy of Math and Science continued consultative work with Science Students in AP Chemistry and Honors Chemistry.
- District numeracy committee continues to work toward aligning K-12 curriculum
- Math/Science grant monies used for professional development and preserved the course used as an alternate to the CAPT assessment.

Respectfully submitted,

Timothy S. Howes, **Superintendent of Schools**

EW BOARD OF EDUCATION**EAST WINDSOR BOARD OF EDUCATION**

**70 SOUTH MAIN STREET
EAST WINDSOR, CONNECTICUT
(860) 623-3346**

www.eastwindsorschools.org
BOEMembers@ewindsor.k12.ct.us



PICA-SNEEDEN, JOHN (R)
Chair
69 Depot Street
Broad Brook, CT 06016

RAJALA, JUDITH (D) V.Chair
RABER, WILLIAM (D)
BILODEAU, KATHY (R)
SCHULTZ, WILLIAM (D)

HUNT, LESLIE JANE (D) Sec.
SIMONELLI, CATHERINE (R)
STANLEY, LYNN (R)
WILLINGHAM, TERRI (D)

MISSION STATEMENT

The East Windsor Public Schools provide a climate that inspires the school community to achieve their full potential through continuous improvement, mutual trust, and respect. A rigorous curriculum, taught by outstanding educators, motivates students to acquire fundamental, critical thinking, and problem solving skills necessary to become life-long learners and productive members of a global and diverse society.

During the year, a number of accomplishments were achieved by the Board of Education.

- Received reports on the algebra curriculum, NEASC Accreditation, National Honor Society; Student Council; Education Foundation; CAPT and CMT
- Approved a new Board Policy, which increased graduation requirements to 24
- Hired two Literacy Coaches for Broad Brook School and East Windsor Middle School to implement a literacy program
- Hired a new Principal for the East Windsor High School
- Continued the School Resource Officer Program
- Approved to continue the Tri-Town Hockey Program
- Met with the Boards of Selectmen and Finance to discuss the status of the treasurer's department and shared services

SUPERINTENDENT GOALS FOR 2008-2009

To maintain high-functioning professional learning teams that are proficient in collaborative planning, development of assessments, analysis of student work, and reflective to implement best instructional strategies to increase student achievement.

- To develop and deliver a guaranteed and viable PreK-12 aligned standards-based curriculum.
- To develop and implement a formative district monitoring system of student learning.
- To develop student potential for high academic performance through a systematic PreK-12 pyramid of interventions,
- To develop a collaborative community culture focused on rigorous and relevant student learning.
- To increase the community's understanding, value and support for public education.
- To ensure the children of East Windsor are taught by the highest qualified teacher.
- To increase student achievement in Language Arts, Mathematics and Science for state-identified subgroups through increased specialized and/or targeted instruction.

Respectfully submitted,

John V. Pica-Sneed, **Chairman**

SCHOOL NURSES

| | |
|--|--------|
| Daily visits: | 22,137 |
| (First aid, illness, medications, health counseling) | |
| Students given vision screenings: | 1,165 |
| Students given hearing screenings: | 906 |
| Students given postural screenings: | 520 |
| Physical Examinations: | 2 |
| (Athletic and grade 6 & 10 health assessments) | |

The nursing staff welcomed Connie Konstantakis LPN who worked 1:1 with a medically fragile student at the Broad Brook Elementary School.

The school nurses have provided care for students needing insulin pump monitoring, glucose testing, tube feedings, personal care, breathing treatments and monitoring children with food allergies. One medically fragile student was provided with 1:1 continual nursing care daily in the morning.

They also assess sick and injured students and faculty members.

They administer daily medications as needed. They contact parents, physicians and teachers of students with medical problems to ensure continuity of care so that students can have uninterrupted class time.

They have accompanied students with health care concerns on field trips making it possible for them to participate and enjoy these events with their peers.

Three 911 calls were made during the 2008-2009 school year. 125 Accident reports were filed.

Flu clinics sponsored by Visiting Nurse & Community Care were held at all 3 schools in October for staff members.

The nurses provided an annual update for all staff members on the precautions they must take when exposed to blood and body fluids. The nurses offer Hepatitis B vaccine to the at risk staff.

At the elementary school, students participated in the Smilemobile program and the Crest Kids dental program. The grade 5 students participated in the P&G puberty education program.

Asthma, Immunization and School health services information surveys were completed for the State of Connecticut.

The school nurses attended workshops on Critical Issues in School Health, Asthma & Allergies, Delegation, the NASN Annual conference in Albuquerque, New Mexico and School Nurse Supervisor Conferences.

The nursing staff would like to thank the VNA volunteers for the many hours they give annually to assist with vision and hearing screenings at the Broad Brook Elementary and Middle Schools.

We would like to thank the East Windsor Lion's Club for providing free vision and hearing exams and treatment for students in need.

We appreciate the generous contributions of the students and their parents for the holiday food baskets distributed by the VNA.

We would also like to thank the secretaries and clerical staff for their assistance during the year.

Respectfully submitted,

Mildred Hildebrand, RN, **District Nursing Supervisor**

PARKS & RECREATION DEPARTMENT



The East Windsor Parks and Recreation Department is committed to providing an array of programs, events and facilities that cater to the needs of all East Windsor residents. Each season we look to improve on the quality and quantity of our programs. This year we introduced a number of different programs and were a recipient of a wonderful \$25,000 matching grant from the Hartford Foundation for Public Giving for a Boundless Playground.

This year we applied for and received a \$25,000 matching grant for the construction of a Boundless Playground. A boundless playground allows all children to play without limitations. Children ages 3-12 will be able to play and explore without having to worry about anyone's limitations. With the help of Boundless Playgrounds Inc. we were able to start the fundraising, and held the design and dream process for Phase I of our new and exciting Boundless Adventure. This playground will be located at the East Windsor Town Hall Annex. This site was selected due to its flat layout and close proximity to many homes with young children. We will be installing the equipment with the help of the Public Works Department in the fall. We look forward to a mid-October opening of Phase I of this project.

While this was a large park upgrade for 2008-2009, two other projects are still in their fundraising phase. The East Windsor BMX/Skateboard Park Committee has been hard at work raising money for the installation of a Skateboard Park. They have held many successful events and fundraisers. They are continuing to look for grants and donations to speed up the process of getting their park under way. Anyone interested in donating should contact Lori Gabriel at 982-5837.

The East Windsor Dog Owners Group has also been hard at work with their fundraising efforts. They are close to making their goal in order to purchase the fencing for the one acre fenced in off leash area. They will be holding many events this year including a Beer and Wine Festival as well as their 2nd Annual Barktoberfest at East Windsor Park. Anyone who may be interested in joining the group or donating should contact Sharon Tripp at 292-1529.

Programming is also a big part of our daily duties here at Parks and Rec. We are always looking for new and exciting programs to offer the residents. This year we teamed up with a new business in Airtime Gymnastics. We are able to offer discounted gymnastic instruction to East Windsor residents. Another program we were able to offer was creating a Counselor-in-Training program. This allows students ages 13-15 to learn the inner workings of a camp counselor with the hope that when they turn 16 they will have a good understanding and experience with working with our summer program participants. Another new and exciting event we co-hosted with Elissa Danielle (Phys. Ed teacher at Broad Brook School) was students from the Broad Brook School participated in the 1st Annual Walk to School Day. This international event encourages students and parents to promote walking and biking to school. Thanks to a generous donation from BASF, an East Windsor business who strives to support community involvement, we were able to supply both students and teachers with bracelets and educational materials for the event. This event was very exciting and allowed students to walk to school with peers, teachers, town selectmen, senior center members and parents.

During the winter months we gear up for our busy spring and summer season and in addition this winter we moved our office to East Windsor High School. This office allows us to have access to student workers and interact with a new group of residents. Our new physical address is 76 S. Main Street; however our mailing address still remains Town Hall at 11 Rye St. Broad Brook. To help facilitate an easy registration process we have installed drop boxes in all of the schools, Town Hall, and the Annex as well as a 24 hour box located outside our door at the High School. We check these boxes twice a week and hope they will be a convenient option for our participants. Also this winter we were able to offer the annual Carol Sing with the Broad

Brook Fire Department and would like to thank and remember our "Santa" Jimmy Weatherwax who passed away this year. He will be remembered for all the smiles that he brought to the children of East Windsor.

The Parks and Recreation Department maintains approximately one hundred and fifteen acres of parks, fields and facilities. These include seven parks, the largest being East Windsor Park; other locations include Warehouse Point Park, Prospect Hill, Pierce Memorial, Broad Brook Pond, Abbe Road, and Volunteer Park. These facilities, paired with maintaining the grounds and athletic fields at all East Windsor schools, keeps us extremely busy. Our staff does a wonderful job in taking pride in their work to bring an outstanding park program to the residents of East Windsor.

The Parks and Recreation Commission is comprised of five members appointed by the Board of Selectmen and empowered to maintain, manage and regulate parks and playgrounds for both passive and active recreation. The Commission meets on the second Monday of the month at our office inside East Windsor High School at 7 P.M. All are welcome to attend.

While we had an exciting year of programming and park upgrading, we look forward to 2009-2010. Look out for some new exciting additions to our department including an online payment option as well as upgrades to our programs and parks. We will continue to provide the residents of East Windsor many exciting quality programs and facilities because "Together Parks and Recreation Creates Better Communities."

Respectfully submitted,

Melissa Maltese, **Director of Parks and Recreation**

POLICE COMMISSION

The East Windsor Police Commission is comprised of five (5) town residents who are elected by the citizens. The members of the Commission, who serve on a voluntary bases are; Chairman Clifford Nelson, Vice-Chairman Linda Sinsigallo, Secretary Lorraine Devaney, Richard Sherman and Joseph Sauerhoefer.

The mission of The East Windsor Police Commission is to consistently seek and find ways to affirmatively promote and continually insure a feeling of security, safety and quality services to members of our community. This mission is a commitment to quality performance from all of the Police Department's members. It provides the foundation upon which all operational decisions and organizational directives are based.

The Police Commission has the authority and responsibility granted by Connecticut Statute to provide general management and supervisory over-site regarding the Town's Police Department. This oversight is accomplished by working closely with Edward J. DeMarco, Jr., Chief of Police. Chief DeMarco has completed his sixth (6th) year with the agency and he continually strives towards the Police Commission's goals.

The Police Commission meets monthly, generally at the Town Hall, on the second Wednesday of the month at 7:00 pm. We sincerely invite any citizen or business person of the Town of East Windsor to attend and make contributions to the meetings. We strive to serve the citizenry and we recognize that without public input the democratic process is stifled.

We, the Police Commission, give our solemn commitment to the residents, business persons and visitors of our great community that we will do our utmost to incorporate initiative, transparency, enthusiasm, creativity, patience, competence and clarity of judgment into the everyday operation of the East Windsor Police Department.

Respectfully submitted,

Clifford Nelson, **Chairman**

POLICE DEPARTMENT



The Town of East Windsor is truly unique. Although the town is rural, it does encompass 26.3 square miles. We are charged with providing public safety for the five distinctive villages, all with different needs and characteristics. The town is centrally located equal distance between the Cities of Hartford and Spring-

field; it is along the I-91 corridor, and within close proximity to Bradley International Airport. Below you will find the Uniformed Crime Reports (UCR) for the Town of East Windsor for the year. They consist of the "index" crimes: homicide, non-negligent manslaughter, forcible rape, robbery, aggravated assault, burglary, larceny-theft, motor-vehicle theft, and arson.

Our Mission:

As members of the East Windsor, Connecticut Police Department our mission is to provide a professional community-oriented police service. We are committed to creating and maintaining an active community partnership, and assisting citizens in identifying and solving problems to improve the quality of lives in our neighborhoods and our schools. We are dedicated to protecting life, property, and maintaining order while assuring fair and equal treatment to everyone.

Our Statement:

We are a group of capable, highly effective, caring people doing important and satisfying work for the residents, business owners, and visitors of East Windsor. Therefore, we respect, care about, trust, and support each other. We enjoy our work and take pride in our accomplishments. You should know that we are disciplined and reliable. We keep our perspective and sense of humor while working hard to accomplish our goal. We balance our professional and personal lives. We involve our community and elected officials in decisions that we make. We have a positive, can-do attitude. We are part of the team! We cultivate our best characteristics: *initiative, transparency, enthusiasm, creativity, patience, competence, and judgment*. We will endeavor to do nothing to discredit or dishonor ourselves, our community, or our department.

Our Vision:

The East Windsor Police Department strives to be a proactive police agency dedicated to excellence through quality customer service. The Police Administration will constantly strive to achieve quality customer service for everyone we serve by way of accountability and community involvement. Working with the Police Commission, we shall maintain a quality of professionalism for employees through training, development, and education to assist with personal and career growth with a constant emphasis on innovation and improvement.

Our Staff:

The staff of the East Windsor Police Department presently consists of twenty-four (24) sworn members, including the Chief of Police, a Deputy Chief of Police, 6 Sergeants, 14 Officers in the Patrol Division, two Detectives assigned to Investigations, one Officer working as a proactive School Resource Officer in the school system, and one part-time Animal Control Officer. Our unsworn personnel includes one Administrative Assistant to the Chief of Police, one Records Manager, five Telecommunicators or Dispatchers, one part-time Records Clerk, and one part-time janitor.

Our School Resource Officer:

The special assignment of School Resource Officer will continue to be committed to addressing identified problems within the student population. The position will be driven largely by the need to (1) be proactive in identifying concerns before they become issues; and (2) instill in the student population the legal and ethical responsibilities we as citizens have to others. The SRO will work with the East Windsor School System, School Administrators, the Board of Edu-

cation, Youth Services, and the Park and Recreation Department to foster a healthy environment for the student and youth population in our community.

Our Juvenile Review Board:

East Windsor's Juvenile Review Board, which has served the community for the past seven years, by appointment of the Chief of Police, consists of various professional persons from Social Services, Juvenile Services, Education, Law Enforcement, and a representative of the general community. The Board is responsible for reviewing cases brought before them by the Police Department of local youths involved in criminal or socially disruptive behavior requiring early intervention on the part of the community. The Board allows for an alternate step before referring local youths to the Juvenile Court. It has been successful in diverting first time offenders from the Juvenile Court system, and providing a method of intervention before these offenders become heavily involved in the system. The JRB is a diversionary and prevention program designed to help local Police Department's deal with juvenile offenders. The primary purpose of this board is to offer meaningful alternatives to the juvenile justice system through early intervention that is fair, responsible, and community based.

Our Training:

In order for the Department to provide the most competent Police Officers for the Town of East Windsor, officers continue to receive training in various aspects of policing. This training covers a wide spectrum of topics including but not limited to the following topics: *Officer Survival, Domestic Violence, Drug Enforcement, Basic Crime Scene, Child Sexual Abuse, Interview and Interrogation, Driving While Intoxicated Enforcement, Accident Investigation, etc.* This is in addition to mandated Firearms, PR24, use of force, and State Recertification Training. Failure to train remains one of the highest liability areas a Police Department can face. Police personnel continue to take an active role in representing the Department at many of the Town's public functions, e.g., Broad Brook and Warehouse Point Fire Department Parades, Community Week Parade, Four Town Fair, and K-9 demonstrations.

Our Detective Division:

The Detective Division is responsible for the investigation of all major crimes, such as murder, robbery, rape, burglary, and serious assaults. This division also investigates any other crimes that warrant an in-depth investigation as determined on a case by case basis.

Uniformed Crime Reports (UCR):

Homicide (0); Non-negligent manslaughter (0); Forcible Rape (3); Robbery (7); Aggravated Assault (7); Burglary (43); Larceny-Theft (329); Motor Vehicle Theft (28); Arson (2).

Emergency Services Call 911

Non-Emergency: (860) 292-8240

Records: . . . (860) 292-8253 **M-F 8 to 4**

Animal Control: (860) 292-1962

Detectives: (860) 292-8254

Address: 25 School Street P.O. Box 477
East Windsor, CT 06088

Proud to Serve,

Edward J. DeMarco, Jr., **Chief of Police**

EW AMBULANCE ASSOCIATION



The East Windsor Ambulance Association, established in 1978, is a non profit 501 (c)-3 corporation providing advanced life support ambulance service. Our mission is to provide the most advanced medical care available to all of East Windsor's residents. East Windsor residents currently enjoy having 2 paramedic ambulances staffed every day with few exceptions. Most weekday day shifts a third ambulance is also

staffed.

This year, the association saw a 10% reduction in revenue from the Town of East Windsor during contract negotiations.

The association has several goals that will improve the delivery of medical care. Housing an ambulance in the Broad Brook section is a top priority. It would reduce our overall response times to emergencies and improve patient's outcomes in this area. Reducing response times to Broad Brook residents is a priority for our association.

Our primary building is also much too small for our current staffing, equipment, and vehicles. We lack adequate sleeping facilities, office space, storage, and vehicle housing. Four of our vehicles are kept outside. If either of these goals are to be met, it will be voices from the community that make it happen. The East Windsor Ambulance Association needs your voice to help to make it happen. A note to your elected officials is a great start.

We continue to encourage the use of our "File of Life" program. In cooperation with the Director of Senior Services at the East Windsor Senior Center we provide a "File of Life" to residents in East Windsor at no cost. The information card is completed by each person in the household and placed in a magnetic envelope on your refrigerator. It provides a host of information about you or your loved ones for our staff to recover during an emergency. You can stop by the Senior Center or the ambulance station to pick one up. The staff will answer any questions and help you complete it if you desire.

In closing, I would like to recognize all of our staff that provides you with top quality emergency medical care each and every day. Please extend a kind thank you to our staff if you happen to see them around the community. Please visit our web site at www.ewambulance.org for the latest information on our advanced life support services. You can also request a "File of Life" online and we will send you one.

Respectfully submitted,

Thomas J. Clynych III, **Emergency Medical Services Chief**
chiefclynych@ewambulance.org

WAREHOUSE POINT FIRE DISTRICT



For the year ended June 30, 2009, the Warehouse Point Volunteer Fire Department responded to 450 calls of which 144 were motor vehicle accidents, 14 were vehicle fires, 12 were structure fires, 95 were alarms, 86 were mutual aid, 17 were carbon monoxide emergencies, and 82 were calls for service. While the Warehouse Point Volunteer Fire Department is in need of volunteer citizen firefighters, it continues to

respond to all of the calls it receives.

The annual mandatory NFPA and OSHA firefighter training will begin in December. Several days are required to complete the blood borne pathogen, hazardous material, self-contained breathing apparatus, driver education and live fire drill. The training should be completed by March 2010.

The preventive maintenance on the fire apparatus fleet will begin in November and should be completed by March 2010.

The physical plant of the Headquarters Station on Bridge Street and the South end station on Stoughton Road, are generally in good repair. The headquarters station on Bridge Street, erected in 1961, is showing its age. Roof repairs need to be made due to leaks in the vicinity of the hose tower.

The entire paved area of the station needs replacing and in fact, has become a safety issue, with crumpled asphalt and stone size pieces of asphalt, making it difficult for firefighters and civilians to navigate.

The Warehouse Point Fire Commissioners want to thank the residents of East Windsor for supporting our acquisition of an Engine 238 replacement which will arrive in October 2009. The Warehouse Point Volunteer Fire Department want to also thank those who have supported their fund raising efforts, which enables them to have the children's Halloween Party as well as purchase fire house equipment. Please visit www.whpfd.com and should you reside in the District please read the quarterly newsletter.

Board of Fire Commissioners

| | |
|-----------------------------|----------------------------------|
| Chairman Victor DeCapua | Commissioner Tony Dimastrantonio |
| Commissioner D James Barton | Commissioner Dean Saucier |
| Commissioner Michael T Balf | Commissioner Sherry Sarra |

District Fire Officers

| | |
|------------------------------|--------------------------|
| Chief James P Barton | Captain Elliot Garner |
| Assistant Chief Harry Daniel | Lieutenant Mark Morell |
| Deputy Chief Richard Austin | Lieutenant Dan Starvish |
| Captain Christy Delvey | Lieutenant Jason Messina |

Respectfully submitted,

Chief James P. Barton, **Warehouse Point Fire Department**

BROAD BROOK VOLUNTEER FIRE DEPARTMENT



The Broad Brook Fire Department was founded in 1896 by the Broad Brook Co. and a group of Town citizens. At the time our department was formed to protect the Broad Brook Mill and surrounding area. Today we serve with the Warehouse Point Fire Department to protect the entire Town. We are forming an ever closer relationship with Warehouse Point. This is due to the increasing amount of calls.

Over the last FY, the Broad Brook Volunteer Fire Department responded to 389 calls. Our Firefighters were given and have completed 5338 hours of training to ensure the safety of all our members and those who we serve.

As a department, members were able to sell a 12 year old Hummer Fire Truck and use the proceeds to purchase a new Ford F350 all wheel drive vehicle, that is now in service, at no extra cost to the tax payers they serve.

With the shortage of volunteers available, the members who serve the department continue to take on the challenges with lack of manpower, especially during the daytime hours. Because each member of the department is dedicated to their community it enables our department to continue to help those here in town that call for help.

I would like to remind everyone to have smoke detectives and co detectors available in their homes and to have the batteries checked on a regular basis.

Respectfully submitted,

Chief David A Lockwood, **Broad Brook Fire Department**

FIRE MARSHAL

The Fire Marshal for the Town of East Windsor is appointed by the Board of Selectmen and is under said jurisdiction.

As a fire marshal in the State of Connecticut, I am regulated by the Connecticut State Police and receive my certification from the State to enforce the Life Safety Code which was adopted by the State of Connecticut.

In order to maintain certification, the State mandates that every fire marshal receive ninety (90) hours of schooling within a three (3) year period every three years.

As Fire Marshal for the Town, I annually inspect all local businesses, places of assembly, schools and multi-family dwellings over three-families. New liquor licenses, as well as renewals, must be signed off by the Fire Marshal.

I follow up on complaints regarding possible fire code violations. When requested, I review proposed site plans for the Planning and Zoning Commission.

There is a great deal of coordination with the Building Department in regards to sign offs prior to issuance of a building permit and issuance of a Certificate of Occupancy for buildings/structures that fall under the fire marshal's jurisdiction.

We also coordinate the paperwork prior to and after storage tank removal or replacement for businesses/industrial properties which requires an inspection after the proper paperwork is obtained from the Building Department.

It is my responsibility to maintain records of all underground storage tanks and update as tanks are removed as well as replaced.

After a building permit is issued for installation of a sprinkler system, I must inspect said work for compliance.

I am responsible for inspections/investigations after a fire. Following each inspection/investigation a report must be submitted to the State Fire Marshal's office who in turn sends it on to the National Reporting agency.

Respectfully submitted,

Blaine G. Simpkins, **Town Fire Marshal**

EAST WINDSOR HISTORIC PRESERVATION COMMISSION

The mission of this commission as established by town ordinance is:

1. to work to preserve historic, cultural and architectural heritage, including cooperating with private property owners in their efforts;
2. to work to preserve historic municipally owned property in cooperation with town government; and
3. to educate the public about the town's heritage and the need for its preservation.

The commission over the last year 2008-2009 has focused on two major goals.

The first is the establishment of a historic district for the town of East Windsor based on citizen grass root support. The commission hopes by years end to establish the first National Historic District for the town. Originally 5 such districts were projected for

the town, 1 for each of its villages: Broad Brook, Warehouse Point, Scantic, Windsorville, and Melrose.

A National Historic District identifies a cluster of historic properties and places them on the National Register recorded with the Department of Interior in Washington, D.C., as well as on the state Historic Register.

Such a listing identifies the properties as having historic heritage and architectural significance worthy of preservation for future generations by protecting these properties from demolition and identifying them for all citizens as being of historic importance to the town as a microcosm of the nation's historic heritage.

The commission, along with a group of citizens, is working with a Historic Architectural Consultant to complete a Nomination for East Windsor's first National Historic District.

The commission would like to express its gratitude to these citizens for their support, cooperation, commitment, and dedication to the preservation of East Windsor's heritage. Their efforts will preserve a piece of East Windsor's history for the town and its future generations.

The second goal focused on the preservation of the District 12 Schoolhouse in Windsorville. Each of the 5 villages had a school house in preserved condition except Windsorville. A number of years ago the developers Alaimo & Carrado donated, as an open space grant, the District 12 Schoolhouse and 4 acres of land.

The restoration of the building has languished for a number of years, however, due to the hiring of an architectural preservation consultant, and with the cooperation of the town's Building Inspector, the commission has finally established written specs with cost projection for the rehabilitation and restoration of the schoolhouse.

The written document enables the commission to now apply for grants to support the project.

The commission would like to thank the Building Inspector and the Board of Finance, as well as the First Selectman's Office, for their cooperation and support in preserving this historic town owned property.

It is the hope that this Schoolhouse once renovated can be used as a neighborhood and community meeting place while preserving a piece of the town's history.

As regards educating the public for the need to preserve the town's heritage, the commission continues to be present at Community Day and address questions and concerns of its citizens.

The commission will present a program to the Board of Selectman and hopefully to the Board of Finance and the Planning and Zoning Commission regarding its mission.

All of town government and its citizens need to work together to accomplish the task of preserving the town of East Windsor's historic, cultural and architectural heritage.

The East Windsor Historic Preservation Commission welcomes your input and support, for as Jacqueline Kennedy Onasis, who established the National Preservation Trust in the 1960's, expressed, "A place with no past has no future."

Barbara Smigiel, Chair; Paul Scannel, Vice-Chair; Marilyn Butenkoff, Michael Hunt and John Stanat, members; Irene Clifton and Peter Daglio, alternates, continue to work to preserve East Windsor's Historic Heritage.

Respectfully submitted,

Barbara Smigiel, **Chair**

HUMAN SERVICES

The function of the Town of East Windsor's Department of Human Services is to assist residents with social, emotional, and economic needs.

Our staff composition is one full-time director, one full-time case worker and one full-time administrative intake assistant.

We strive to assist our clients in attaining self-sufficiency; maintaining economic well-being, and re-establishing control in their lives in these hard economic times.

We service all areas of the population, which include children, adults, elderly, the disabled, and the economically disadvantaged. This office has assisted residents with issues such as emergency food, clothing, housing, and mental health needs as well as being a vital referral and information source.

Also, as Municipal Agent, I am aware of the increase number of Senior and disabled citizens who are requesting assistance from the Human Services Department, it is apparent that there is a need for an additional full-time position to increase our outreach capacity to this target population.

Since its inception, this office continues to be the intake site for the energy assistance programs for those who meet income eligibility guidelines. This basic program is the Connecticut Energy Assistance Program (CEAP), which assists eligible residents with the home heating bills from November to April. Also this year (SAFA) State appropriated Fuel Assistance Program was approved by the Connecticut State Legislature so those individuals who were 200% of the poverty level could obtain assistance with fuel. Due to this fact, during this 2008 – 2009 energy season, 668 individuals and families were assisted through this program. This program helped the local economy with an additional \$400,025.00 in benefits from Federal and State dollars.

The Renter Rebate Program has become an integral part of the Human Services Department. This program provides tax relief for elderly residents age 65 and over and for the totally disabled renters as defined by Social Security Statutes. A claimant must also have received no financial aid or subsidy from federal, state, or municipal funds other than Social Security Income. This year, 174 town residents received the benefits of this State of Connecticut program in the amount of \$101,100.00.

Although SAGA (State Assisted General Assistance) determines the eligibility of an applicant from East Windsor, this office continues to provide the ongoing case management and social services for this program and for all other State programs. The State of Connecticut Department of Social Services relies on the towns to provide all the other auxiliary services.

As the economy worsens this office continues to see an increase in the use of our Food Shelf, our Bread Basket program, our Harvest Program, our Back to School Program, and our Holiday Basket and Toy Giving Programs. The list of requests to Human Services is changing as more of our citizens have economic issues, medical issues, housing issues and employment issues. Because of these changing needs we are very appreciative of the support from the community through their generous financial donations and gift items.

Also, I continue to serve as the Town's ADA Coordinator and Fair

Housing Officer along with being Chairman of the East Windsor Juvenile Review Board, Chairman of the North Central Regional Mental Board Catchment Area Council17 and serving as a member of the Family Resource Center Board of Directors, and as the Salvation Army Northeast Hartford County Unit Chairman. These programs are all highly effective in our community and provide very worthwhile services.

Respectfully submitted,

Elizabeth Burns, **Director of Human Services**

ELDERLY COMMISSION

The East Windsor Elderly Commission is comprised of five members who are appointed by the Board of Selectmen and the Municipal Agent as the ex-officio member.

Current members are Claire Badstubner, Chairman, M. Trevor Bray, Deborah Donovan, Catherine Drouin, and Madeleine Thompson, and Elizabeth Burns (Municipal Agent.)

Meetings are held monthly, with the exception of July and August, on the fourth Monday of the month at the East Windsor Town Hall 11 Rye Street Broad Brook at 5:00 PM.

The purpose for the Elderly Commission is multi-faceted, including fostering understanding, respect and involvement of the elderly in the life of the community and to evaluate, coordinate and assist in implementing programs and services for elderly.

The Commission also acts as an advisor to the First Selectman and Board of Selectmen.

The Elderly Commission had been investigating and developing several different projects.

As the growth in the towns' senior population is increasing due to the baby boomers entering into their 60's, the Elderly Commission thought it was appropriate for them to be involved with assessing senior's needs.

Deborah Donovan and Catherine Drouin continue to utilize the survey they created to obtain residents' opinions.

Another project that the Elderly Commission supports is ITN/North Central (Independent Transportation Network) which is a non profit organization that provides transportation services 24 hours a day 7 days a week, utilizing private cars for the elderly and visual impaired.

This service charges an annual membership fee to its clients and then there is a flat fee and per miles driven fee.

The Elderly Commission is currently continuing the Senior Safety 911 Project which is an introduction to 911 free cell phones. This program is very important to help our senior population in an emergency situation particularly if a regular telephone is unavailable.

As our elderly population grows there will be a greater demand for more services and the Commission is currently looking to the town and other approaches to fund new programs by utilizing federal and state grants and private donations.

The Commission invites East Windsor residents to attend their meetings which are open to the public where they welcome new ideas and suggestions for future study.

Respectfully submitted,

Elizabeth Burns, **Municipal Agent**

EW SENIOR CITIZEN CENTER

The East Windsor Senior Center, established in 1979, is celebrating its 30th year of operation.

The Senior Center is located in the Broad Brook Section of East Windsor, above the Broad Brook Fire House.

Residents sixty years of age or older are welcome to participate in scheduled programs of interest throughout the year.

We are a non-profit agency, requiring no dues or membership fees.

Under the umbrella of the Senior Services, the director is responsible for the day to day oversight and administration of services for the elderly.

This includes the operation of the senior center, elderly nutrition programs (on-site lunch program and the homebound nutrition program-meals on wheels), transportation for the elderly and handicapped (SSI) and appropriate recreational/educational programs.

Senior centers are often an important source of nutrition for our elders, providing daily nutrition to seniors for a nominal fee.

Last year our On-Site Lunch Program and our Homebound Nutrition Program- Meals on Wheels- provided 17,133 meals to seniors in our community. Meals are delivered to our homebound elderly/shut-ins with the assistance of our volunteer Meals-On-Wheels drivers.

Our Transportation Program provided 9,072 trips for medical appointments, grocery shopping, and Senior Center sponsored trips and programs.

We continue to work in cooperation with a number of town agencies and town service groups to enhance our center's resources.

Our success is a reflection of the many collaborative efforts and the interagency cooperation that we receive from community groups and local businesses.

We continue to sponsor educational programs and an array of lectures throughout the year such as our bi-yearly AARP's Driver Education class and our "How to Prepare a Personal Preparedness Guide/Disaster Plan and Decreasing Your Stroke Risk Seminar," to name a few.

The center offered a multitude of varied seminars, workshops and interactive classes.

Through grant monies we continue to offer free Bereavement Counseling, Nutrition Counseling, and the A.C.T.I.V.E exercise instruction throughout the year.

The "File of Life" program, in its fourth year, with the East Windsor Ambulance Association, continues to be successful.

The center is a collection site for the East Windsor Lion's Club outdated glasses and for the East Windsor School System's Geissler's receipts program.

A series of intergenerational programs were held this past year between our town seniors and the East Windsor School System.

We participated in the National Walk to School Day, mentoring

and assisting high school students in various community service projects, and participated in the annual Sock Hop with the East Windsor Family Resource Center's Summer Program participants, just to name a few.

Our Elder Wellness Programs are offered on a monthly basis and consist of free blood pressure and free blood sugar screenings, foot care services, the annual flu clinic, cholesterol screenings, exercise classes and free glaucoma exams.

HealthNet donated the ever-popular Wii System and has created a flurry of renewed energy and enthusiasm with the seniors.

We continue to draw in large crowds for our ever-popular Monthly Socials (which include live entertainment), Annual Thanksgiving Dinner, Annual Christmas Dinner and our Annual Senior Picnic.

Additionally, we draw much participation for our Mother's Day Dinner, our Father's Day Dinner, Valentine's Day Dinner and St. Patrick's Day festivities.

Addressing the needs of a diverse and ever-growing senior population is challenging.

As this population grows in size, we are being challenged by an increased demand for services and programs, as we are faced with space limitations and dwindling funds.

The senior center is a shared facility with another town agency and, as such, this restricts the center's current space and usage.

We continue to witness cuts in federal and state monies, along with a decrease in private donations. These monies were used to defray operating costs and assist our senior population in the participation of program services and events throughout the year.

These factors impact and affect services offered.

Although these are challenging times and we are faced with setbacks, we continue to strive to meet the demands placed before us.

Senior centers are focal points for our community's elders as they seek out services, recreational programs, social activities, and educational programs in a safe environment.

The Senior Center provides a gathering place for seniors to get and receive vital services to maintain independent and healthy lifestyles.

The center affords seniors the opportunity to keep in touch with the community events, and to get to know the townspeople and services available to them. All of which are offered to assist seniors in maintaining a healthy and productive lifestyle.

The continuing success of the center is contingent upon adequate funding and support for these services.

To access our current programs and services, we are now incorporated into the town wide web site and e-mail system.

Information about programs and services can also be accessed through the Enfield ReminderNews.

Respectfully submitted,

Laura J. Clynch, **Director of Senior Services**

EAST WINDSOR WATER POLLUTION CONTROL AUTHORITY

The Water Pollution Control Authority is responsible for overseeing the operation and maintenance of the town's collection system, wastewater pumping stations and wastewater treatment facilities. The Authority is comprised of five regular members and two alternate members. Each member is appointed to a term of four years. Paul Anderson is the current WPCA Chairman and Tom Davis is the WPCA Vice Chairman.

The revenue required to collectively operate and maintain the facilities is collected through an annual sewer user charge fee. An annual sewer use charge bill is sent to all of the units connected to the sanitary sewer system. The resulting revenue pays for all direct costs associated with operation and maintenance of the facilities. The FY 2008-2009 operating budget for the Water Pollution Control Authority was \$1,145,680.00.

Currently there are 4995 sewer use charge units distributed throughout the 2,145 connections to the system. Each unit paid a sewer use charge fee of \$228.00. The difference between the operating budget and the amount billed to customers comes from interest earned, late fees, collected delinquencies and surplus from the previous budget years.

During this year, the W.P.C.A. continued the process of redefining the town's sewer service area to compliment the updated plan of development and more closely align with the OPM plan of development. The WPCA also worked on developing assessments costs for the property owners along Newberry Rd. and Prospect Hill Rd.

Each year, the DEP reviews the nitrogen reduction performance of all of the municipal wastewater treatment plants in Connecticut and either charges them a fee or issues them a nitrogen credit based upon the previous year's nitrogen reduction levels achieved. Your facility continues achieving the fifteen year goal assigned to it and as such has received a nitrogen credit in the amount of \$14,043.00 from a pool collected from other municipalities unable to reach their required limits.

Respectfully submitted,

Kevin Leslie, **Superintendent**

NORTH CENTRAL DISTRICT HEALTH DEPARTMENT

The North Central District Health Department provides East Windsor with full-time health department services and is on call seven days a week twenty-four hours a day for emergencies. The Department is governed by a Board of Directors (Board of Health) in accordance with the General Statutes of Connecticut. Carol Sargent and Cecelia Mickey serve as East Windsor's representative to the Board. The Health Department is staffed by a Director of Public Health, a Chief of Environmental Services (both registered Sanitarians), an Emergency Response Coordinator, a full-time Health Educator, nine sanitarians, and a support staff of approximately 2.5 clerical workers. The Department has a medical advisor, a part-time bookkeeper, and contracts for auditing and legal services.

THE PRIMARY MISSION

The primary mission of the NCDHD is disease prevention and surveillance and health promotion in the district's population. The District is responsible for programs in a number of areas including:

- Preventing epidemics and outbreaks of diseases, undertaking epidemiological investigations, follow-up and working to prevent the spread of communicable diseases such as tuberculosis, hepa-

titis, sexually transmitted diseases, and the like.

- Assisting private physicians in obtaining free vaccine from the state for childhood immunizations.
- Inspection of restaurants, other food service establishments and facilities and the epidemiological investigations follow-up and prevention of the spread of food borne diseases.
- Safety inspections of schools, convalescent homes, and other institutions.
- Water quality testing of bathing areas.
- Review, testing and approval of new septic systems, as well as the review and approval of plans for system repairs and/or expansion.
- Review of laboratory testing of well water for approval of new wells for homes.
- Provision of laboratory testing of drinking water, paint samples for lead, blood, stool, and other samples as may be necessary in the investigation of outbreaks and illnesses.
- Investigation of complaints in regard to public health hazards, nuisances, rodent or insect control.
- The provision and support of health education and prevention programs.
- Monitoring the health status of the population.
- Assistance to the Department of Environmental Protection upon request for help in collection of samples or for follow-up or investigation of specific problems.
- Development and implementation of Regional Points of Dispensing (POD) clinics to dispense medications or vaccinate for post exposure to Smallpox, other biological agents, or other natural outbreaks; all hazard emergency response plan to respond to, mitigate, and recover from natural and manmade disasters to protect the populations of the District.

HIGHLIGHTS

This past year, the Director of Public Health reviewed and followed up on all communicable disease reports of importance, managed the Department and its four offices and supervised improvements to the headquarters building. He also successfully encouraged the location of a new community health center in Enfield to serve the District.

In 2008-2009, North Central District Health Department offered Health Education programs open to residents of our District. Health Education Programs are held in towns throughout the North Central District. These programs included 12 exercise programs: five A.C.T.I.V.E. Classes (Activity Class To Improve Vitality in Everyone), one Tai Chi Class, one Yoga/Pilates Class, one Relaxation Yoga with Pilates, Beginning and Intermediate Line Dancing, and two Splashin' action Classes (water fitness). One of the A.C.T.I.V.E. Classes was held every Monday and Wednesday at the East Windsor Senior Center. Six Nutrition and Weight Management Classes were offered for residents 18 years and older. All Health Education Programs are open to residents in our member towns.

We continue to meet our Emergency Response/Bioterrorism Grant requirements for equipment support, planning activities, exercises and drills. During the year, most staff attended such training as the Red Plan, MEDSAT satellite communications and other Bioterrorism orientated training. Major drill exercises this year included the participation, including each phase/step within an H1N1 outbreak emergency called 'Autumn Storm'. Regional coordination and an ice storm have been the focus of the drill to include some other injects. This training and participation began in April 2009 and will be finished early 2010 with a functional plan.

North Central District Health Department will also be hosting its own drill which will be focusing on Points of Dispensing and the logistics of the process. The planning stages began last May with collaboration from Yale University. Local stake holders and health department employees will be included in this drill and table top exercise. This drill will also encompass the release of the revised version of our Mass Dispensing Plan for Region 3. New efforts to recruit clinical and non-clinical personnel in all participating towns will always be a priority throughout the year. This year alone, we have recruited approximately 30 new volunteers adding to the already growing list of 280.

You can now view the latest information on health education, West Nile Virus and other important issues as well as print application forms for permits from our web site at www.NCDHD.org

SUMMARY OF ENVIRONMENTAL SERVICES ACTIVITY

A review of the environmental services activity report for 2008-2009 indicates that the economic downturn affected the housing industry. In East Windsor, there has been a reduction in the number of applications for soil testing of new lots. The number of single family homes with septic systems and/or wells were also reduced this past year. All phases of development activity of new lots throughout the entire District have slowed.

A new 22 lot subdivision located at the intersection of Middle Road and Rye Street, known as Harvest View, was reviewed and approved this past year.

While construction activities have slowed, the enactment of new/revised regulations by the State of Connecticut and the subsequent enforcement of the same by the District has kept the environmental staff busy with other work:

Virginia Grahame Baker Act passed by the federal government went into effect in late 2009. This required all public swimming pools to install anti-suction drain covers and automatic shut-off systems to prevent entrapment of bathers.

Lead Paint - New regulations pertaining to lead paint took effect in 2008/2009.

Day Care Facilities located in older buildings are now required to do a comprehensive lead inspection to identify potential sources of lead. Subsequent mitigation or abatement of the source is required with follow-up inspections.

Blood Lead Levels - New regulations took effect requiring all children under the age of six years have their blood tested for lead. This regulation lowered the action level of the blood=s lead level where the local health department must start an epidemiological investigation and conduct follow-up inspections of the possible source of the lead poisoning.

Technical Standards - The Connecticut Public Health Department, Sewage Disposal Section, revised the technical construction standards for the installation of septic system. Staff attended training sessions.

Farmer's Markets - Connecticut Department of Public Health, Food Protection Program, the Department of Agriculture and the Department of Consumer Protection jointly sponsored a 2009 Farmer's Market Reference Guide for local health departments to use when reviewing food service operations at Farmer's Markets.

Barber Shops, Beauty & Nail Salons -The Health District enacted Barber Shop, Beauty Salon and Nail Salon Regulations pursuant to state statutes to license and inspect these salon facilities.

Staff personnel have also reviewed plans for new 'salons' in the District to ensure compliance with the regulations and licensing requirements.

The resurgence of bed bugs has resulted in the need for staff to conduct more thorough hotel/motel inspections.

A number of complaints from rental units have been received from throughout the Health District jurisdiction.

The District inspects complaints related to housing, trash, rodents and insects, sewage and water quality, and the food service industry (restaurants, etc.). We conducted 51 complaint investigations during 2008-2009.

During the past year, the staff within the food service division, reviewed and approved construction projects for new food service operations in East Windsor. We received 24 temporary event permit applications during this past year. Each temporary event application received by our office is evaluated by a staff inspector. Depending on the complexity of the proposed food service, our department will inspect evening and weekend events as needed such as

Ellington on the Green, the Ellington Fire Department Carnival, and others.

The Health District licensed 76 food service facilities and conducted 169 inspections of those facilities that include full service restaurants, fast food establishments, school cafeterias, day care centers, convenience and grocery stores. The number of food service licenses issued has been steadily increasing as has the number of food inspections. We sponsored Serv-Safe food safety classes for interested applicants to obtain a food safety certificates. The department continues to work with and provide food safety education to various non-profits and civic organizations serving food to the public.

In addition to routine food service inspections, well water supply reviews for food service and other related food service inspections, we respond to and investigate food related complaints and possible food borne illness reports received by the department. The department also responds to, and provides follow-up to certain food recalls. At the town reservoir beach during the summer of 2008-2009, bathing water quality was generally good. Due to the small nature of the reservoir=s watershed that services the park, water quality was closely monitored. Periodically, the town beach has had to close due to rain events. In the future, if the town wants to provide summer bathing facilities, it may be necessary to review the need for a swimming pool where water quality can be controlled.

The inspections and investigations are listed on the following pages. It should be noted that raw numbers are no indication of time spent or the relative complexity of inspections; therefore a comparison is only possible in the most general sense.

| N.C.D. HEALTH DEPARTMENT | | 2006-2007 | 2007-2008 | 2008-2009 |
|------------------------------------|---------------------------|-----------|-----------|-----------|
| Soil Tests (total): | New | 90 | 11 | 3 |
| | Repair | 6 | 11 | 9 |
| Septic Permits: | New | 21 | 17 | 13 |
| | Repair | 11 | 5 | 10 |
| Septic Inspections | | 109 | 87 | 85 |
| Well Permits | | 10 | 15 | 7 |
| Additions Reviews (on well/septic) | | 25 | 33 | 29 |
| Plans Reviewed: | Subdivisions (total lots) | 4/16 | 4/37 | 3/46 |
| | New Plot Plans | 20 | 33 | 12 |
| | Repairs | 12 | 6 | 10 |
| | Wells Only | 1 | 1 | 1 |
| Well Water Test Reviews | | 11 | 12 | 4 |
| Permits to Discharge | | 25 | 22 | 21 |
| Food Licenses Issued | | 78 | 81 | 76 |
| Temporary Food Permits | | 28 | 36 | 24 |
| Food Service Inspections | | 144 | 183 | 169 |
| Plans Reviewed for Food | | 9 | 6 | 6 |
| Food Orders Issued | | 22 | 33 | 21 |
| Complaints (total): | | 36 | 42 | 51 |
| | Garbage & Refuse | 7 | 13 | 8 |
| | Housing | 11 | 6 | 14 |
| | Rodents & Insects | 2 | 2 | 7 |
| | Sewage Overflow | 5 | 5 | 5 |
| | Water Quality | - | - | - |
| | Food Complaints | 11 | 9 | 12 |
| | Miscellaneous | - | 7 | 5 |
| Complaint Orders Sent | | 2 | 3 | 2 |

Respectfully submitted,
Raymond Renaudette, **Chairman**

CONSERVATION COMMISSION / INLAND WETLAND AGENCY

The Inland Wetland and Watercourses Agency's mission is to protect the inland wetland and watercourse resources of the Town of East Windsor by effectively implementing and enforcing the Inland Wetlands and Watercourse Regulations. The Agency reviews all developmental activities proposed within and adjacent to inland wetland and watercourse areas at regular monthly meetings held on the first Wednesday of each month. We urge the public to attend these meetings and to call the office for any information concerning inland wetlands and watercourses.

The Agency is a regulatory body authorized and required by Connecticut State Statute. The Agency is assisted by an Inland Wetland Agent, as well as Planning & Development Department staff. The Commission is comprised of seven regular members and three alternates appointed by the Board of Selectmen to serve staggered four-year terms. Michael Cepetelli serves as the Chairman, Richard Osborn as Vice Chairman, and John Malin as Secretary. The other members include: Michael Sawka, Robert Slate, Ronald Savaria, Michael Koczera, Kathryn Roloff, John Burnham and Alan Baker.

During the fiscal year 2008-2009, the Inland Wetland Agency (IWA) received a total of 19 applications. The IWA collected \$26,670.00 in town fees during the fiscal year. The Inland Wetlands Regulations and application forms can be found on the Town's website: <http://www.eastwindsorct.com>. The Commission and its staff worked on a draft wetland ordinance during the year to help in the protection of wetlands and watercourses. The Commission hopes to have the ordinance approved and in place during the next fiscal year.

At this time, the Natural Resources Preservation Committee (NRPC) serves as the Conservation Commission. Currently, the committee consists of six members and one alternate with one regular member and one alternate position available. The committee is continuing to work on the Natural Resource Inventory as the first step in developing an overall open space and farmland preservation plan. When the plan is completed it will be available as a guide to land use boards and a guide to coordinate town property purchases. The NRPS is continuing their efforts in working on an Agricultural Viability Grant.

The IWA/CC is constantly seeking out continuing education for its members and staff. This year that included the Annual CACIWC Conference to be kept up to date on environmental and legal issues, the DEP Municipal Inland/Wetland Commissioner's Training Program to refine specific skills and learn action responses to common wetland concerns, and a DEP training video to review the roles, responsibilities and legal definitions for IWA members.

Respectfully submitted,
Michael Cepetelli, **Chairman**

EW EMERGENCY MANAGEMENT AGENCY

East Windsor Emergency Management is there to serve during crisis situations. Some of our functions include:

- Updating Emergency Operations Plans including making them National Incident Management System (NIMS) compliant.
- A disaster plan, which was provided to the Connecticut Office of Emergency Management, including details as food and ice availability.
- In the Town Garage storage area there are sixty (60) cots and

bedding, which is the distribution point for the area.

- National incident management systems training, which defines the roles of individuals in case of an actual emergency.
- The Town has three shelters: The Town Hall Annex, The Broad Brook Fire Department, and The Town Hall Annex Shelter.
- This past year we went on standby due to the inclement weather condition.
- This past year we have added a new Annex M to the Emergency Operations Plan; this plan is designed to house animals should a disaster situation occur. In addition Region Three presently has three tracker trailer trucks filled with the necessary item to take care of animals. If this service was needed the Town of East Windsor would be provided with forty-four Veterinarians to assist in the care of the animals.

Respectfully submitted,
Blaine Simpkins, **Director**

BUILDING COMMITTEE

The East Windsor Building Committee regularly meets on the second Monday of every month at the Board of Education offices. The Committee, under the direction of the Board of Selectmen, is responsible for all town owned buildings and real estate in the Town of East Windsor and oversees all new building construction, repairs and renovations. The Building Committee consists of nine members.

This past year Cliff Nelson served as Chairman of the commission and Elzear Rodrigue served as Vice-Chairman. The remaining members are Stanley Kement, Jr., William Grace, Steve Pilch, Joseph Pellegrini, Jim Thurz, Joseph Sauerhoefer and James Borrup. Laurie Slate is the commission's recording secretary for its meetings.

This year the Building Committee has been involved in the following projects:

- East Windsor High School Boiler Replacement Project – The boiler replacement project was completed on schedule and within budget. A fuel savings of approximately \$40,000 has already been realized.
- East Windsor Town Hall/Annex Storage – Various rooms in the Town Hall Annex have undergone a reorganization that includes sorting and disposing of items that are no longer necessary. This has created space necessary for the various departments for record storage, etc.
- The committee requested bids be advertised for general town services such as plumbing, electrical, HVAC/Heating. Bids were received and forwarded to the Board of Selectman for review and to pick said contractors.
- The committee reviewed specifications for ADA compliant doors for installation at the Town Hall along with updated windows, Police Department, Human Services and Senior Center. Installation has been completed.
- The Building Committee reviewed and discussed a list of major repairs to Town owned buildings for the Capital Improvement Plan.
- The Building Committee, under the request of the Board of Selectman, has initiated a maintenance program for all Town buildings to be overseen by Town Engineer Len Norton and Shared Services Facilities Manager Roger Baker.
- The committee was asked to provide options for the Animal Control Facility after on-site visits by committee members.

Respectfully submitted,
Cliff Nelson, **Chairman**

BUILDING DEPARTMENT



The Building Department seeks substantial compliance with all provisions of the 2005 State of Connecticut Building Code. The Town of East Windsor adopted basic provisions in 1968 and total adoption of the State Codes in 1972. The Building Department addresses all questions relative to the mode or manner of construction, the method and materials proposed in the construction of all structures, including but not limited to, additions, alterations, repairs, removal, demolition, installation of service equipment, and the location, use, occupancy, and maintenance of all buildings and structures, except as otherwise specifically provided for by state statute.

The Department consists of two full time employees with the support of one part-time administrative employee. The staff assists the public with building code queries, the permitting process, inspections, violations, and the issuance of Certificates of Occupancies. We provide a wide array of assistance to attorneys, appraisers, architects, engineers, contractors, real estate agents, businesses and homeowners.

The Building Department works in conjunction with the following agencies: Planning & Development, Inland Wetland Watercourse Agency, Town Engineer, Water Pollution Control Authority, Town Fire Marshal, District Fire Marshal, East Windsor Police Department, North Central District Health Department, State Department of Transportation, State Department of Consumer Protection, State Department of Environmental Protection and all utility companies servicing the Town of East Windsor.

Respectfully submitted,
Rand Davis Stanley, **Building Official**

ECONOMIC DEVELOPMENT COMMISSION

We as a community need to work together for Economic Development. As an import part of our everyday life there are some things we can do to help support our community and our businesses. You can help our local business help us grow as a community by supporting our businesses; buy locally. Our businesses make a difference in keeping taxes low. By making East Windsor an attractive place for our business community to flourish through sales of goods, we will see the benefits. Educate yourself on the real issue surrounding growth and opportunities for economic stability. Please do not listen to rumors and opinions of others. Listen to the facts. If you have questions, call the Town Hall and get informed and get involved. Poor facts and rumors cost this town millions of dollars in potential growth. Lastly, get involved. The town is always looking for residents to help run our commission and be a part of our growth. Let your voice be heard and be part of the solution and the future of your town.

As in years past, we continue to work with the Hartford Alliance and the EDC continues to aggressively seek out businesses and support those businesses that call East Windsor home. Together we're creating educational steps to support new entrepreneurs as well as foster our existing business. In the first part of 2009, we were able to bring together our town government and our businesses community in an open forum meeting to listen to our business leaders. By working and learning together we can make East Windsor stronger and an economic driver for the region. Whether you're a business of 1 or 100 hundred, we're laying the foundation for business growth through our government.

Our Economic Development Commission is a volunteer organization continually moving forward to focus on core strategy: to help create open land, support for our business community, and the creation of

good paying jobs for our youth. We live in a global economy and we must take advantage of new opportunities to generate additional revenue. Economic Growth means improvements to our schools, our town hall, our senior centers, and our community. Strong business means a strong community.

Respectfully submitted,
Eric Moffett, **Chairman**

EW VETERANS COMMISSION

The East Windsor Veterans Commission meets on the first Thursday of each month with no regular meetings scheduled for July or August. The commission consists of thirteen members who are appointed by the Board of Selectmen to serve staggered four year terms. This past year Ernie Teixeira served as our Commission Chairman with James Barton as Vice Chairman, Ed Filipone as Treasurer and Mark Simmons as Secretary. The remaining members are William Abbe Sr., Kenneth Crouch, Ron Hwalek, Gilbert Hayes, George Butenkoff, Rick Webster, Nickolas Macsata and Edward Bonetti. The East Windsor Veterans Commission sadly reflects on the recent passing of long time member Fred McDermott. Fred was a hard working inspirational commission member whose presence is missed.

The primary functions of the East Windsor Veterans Commission are to recognize the honorable service to our country of all East Windsor veterans, to serve the needs of all honorably discharged East Windsor Veterans and to promote and support programs and legislation that benefit East Windsor veterans from all branches of military service. Last November 2008 we held our 9th annual Veterans Day 5 K road race on our certified race course in Broad Brook with well over 200 participants. Through the commission's hard work our annual race day increases in popularity each year. Many East Windsor businesses and other donors are very generous in supporting our race day. The East Windsor Veterans Commission would like to take this opportunity to thank them for their faithful support.

Every June the East Windsor Veterans Commission presents a \$500.00 scholarship award to a male and a female East Windsor High School graduating senior. The scholarship awards are based on student need, academic achievement and his or her family connection with a United States military veteran. To date the East Windsor Veterans Commission has provided \$10,000.00 to deserving East Windsor High School seniors.

Our town's Memorial Day parade is organized by the East Windsor Veterans Commission each year and is held in the Warehouse Point section of East Windsor. The parade and ceremony concludes with a moving tribute on the Warehouse Point green honoring those who paid the ultimate sacrifice for our country. Through our flag dedication program the East Windsor Veterans Commission also sponsors the placement and maintenance of the American flags that line both Main Streets in Broad Brook and Warehouse Point. This past year our commission also purchased and installed over 800 memorial flag holders at each East Windsor veteran's grave site in all of our town cemeteries. The commission also sponsors a memorial brick program called the "Walk of Heroes". These inscribed memorial bricks are installed surrounding the monument to our veterans at Windsorville Cemetery.

This year three East Windsor Veterans Commission members: Gilbert Hayes, Ron Hwalek and George Butenkoff proudly volunteered to serve on the East Windsor Cemetery Committee. By authority of C.G.S. 27-123 the three volunteers were appointed by the Board of Selectman as "East Windsor Cemetery Committee" members. The Cemetery Committee's mission is to inspect and report any caretaking or maintenance issues within our town's cemeteries.

The East Windsor Veterans Commission would like to take this opportunity to thank all of the men and women who have served and those who are serving our country today. Their sacrifice and honorable call to duty is a sterling example to all Americans.

Respectfully submitted,
Ernie Teixeira, **Chairman**

PLANNING & DEVELOPMENT DEPARTMENT



During every fiscal year the Department of Planning and Development continues its efforts to provide a greater level of service to the community.

Serving towards that goal, the employees of the department are a full-time Director/Town Planner (Laurie P. Whitten, CZEO, AICP); a full-time Assistant Town Planner/Wetlands & Zoning Enforcement

Official (Katie Bednaz, who was replaced by Robin Newton); full-time Administrative Assistant (Marlene Bauer) and a part-time Clerical Assistant (Ginny Powers, replaced by Tracey Krechko).

The Department of Planning and Development provides staff assistance to the Planning and Zoning Commission (PZC), Zoning Board of Appeals (ZBA), Inland Wetlands and Watercourses Agency/Conservation Commission (IWW/CC), and Economic Development Commission (EDC).

In addition, staff has been assisting the Natural Resources Preservation Committee (NRPC), a subcommittee of the IWW/CC. This includes a full range of administrative, clerical, technical and policy services to the land use boards, while meeting the changing demands of the community.

The department operates under the control of State Legislature, Local Ordinances and Regulations. It is the Staff's job to adhere to these legal guidelines, while facilitating the process for all involved.

With this in mind, Staff services also include assistance to the public, our clients. We are there to help with land use questions, and to assist in the application and permitting process. We have an open door policy, and encourage preliminary discussions for any proposal.

During the fiscal year 167 zoning permits were issued, compared to 184 for the previous year. The permits were divided into the following categories:

| PERMITS | FY 07-08 | FY 08-09 |
|--|----------|----------|
| Single-family homes | 27 | 19 |
| Multi-family units | 62 | 53 |
| Accessory (in-law) apartments | 0 | 0 |
| Additions / Improvements to Residential | 79 | 84 |
| New Commercial / Industrial | 7 | 4 |
| Other Commercial/Industrial (Signs/ Additions, etc.) | 49 | 42 |
| Other Residential / Institutional | 2 | 4 |
| Active Adult Units | 11 | 6 |

In addition to the varied daily tasks, requirements, and review and implementation of numerous types of permits, during the fiscal year 08-09, staff worked on the following special projects:

- Utilizing the Agricultural Farm Viability Grant awarded to East Windsor, staff worked with the Natural Resource Preservation Committee (NRPC) on the implementation and continuing study of farmland preservation and resources within our town, inclusive of informational workshops and identification of all farms in town;

- Continued to assist with the Broad Brook Watershed water quality study funded by a Clean Water Act grant and managed by the Natural Resource Conservation Service (NRCS) and North Central Health District (NCHD).
- Pursued the implementation of a Town Geographic Information System (GIS) which can assist staff and the public with review processes, mapping, statistics, assessors data and other information gathering.
- Diligently worked with applicants to review and process a large box home improvement center to be located on Bridge St., which was approved by the PZC;
- Worked with two volunteer groups to review, process, and obtain local approvals for two parks, a Dog Park, and a BMX Park, to be located on Town property on Reservoir Road across from East Windsor Park.

Zoning Permit fees brought in \$9,551 this year compared to \$13,243 last year.

Respectfully submitted,

Laurie P. Whitten, **CZEO, AICP**

PLANNING & ZONING COMMISSION

The Planning and Zoning Commission (PZC) typically meets on the second Tuesday of every month for Regular Meetings and the fourth Tuesday of every month for Working Sessions. The combined Commission consists of five regular members and three alternates, all appointed by the Board of Selectman to serve five year staggered terms. Commission members elect their own officers every October.

This past year Joe Ouellette served as Chairman of the Commission, Frank Gowdy as Vice Chairman, and Lorraine Devaney as Secretary. The remaining regular members were Steve Farmer and James Thurz. Serving as alternates were John Matthews and Travis O'Brien. Peg Hoffman is the Commission's recording secretary for their meetings

The Commission reviews and acts on applications for Commercial and Residential development as well as proposed changes to the Plan of Conservation and Development, Subdivision, and Zoning Regulations.

The PZC is staffed through the Department of Planning and Development. Copies of all land use regulations can be viewed or purchased in this office located at the Town Hall. Regulations may also be viewed at local libraries. The Planning Office also has application forms, bylaws, and procedural checklists. Many of these items are now available on the Town's website: www.eastwindsorct.com

The PZC held 20 Regular Meetings. Applications received are broken down into the categories of Site Plan Reviews (8), Special Use Permits (14), Subdivision/Resubdivisions (6) involving 33 new lots, Zone Changes (1), and Text Changes (3). The following fees were received by the East Windsor Planning and Zoning Commission during the past fiscal year: Hearing/application fees \$17,047; Sale of Regulations \$128; Miscellaneous \$1,303; Road Acceptance \$150; Zoning Violation Citations \$675; and Open Space Fees \$6,000, for a total of \$25,303.

Respectfully submitted,

Joseph P. Ouellette, **Chairman**

ZONING BOARD OF APPEALS

The Zoning Board of Appeals consists of five regular members and three alternates, all of whom are elected for four-year terms. This past year Michael Ceppetelli served as Chairman, with Stanley Paleski, Jr. as Vice Chairman and Cliff Nelson as Secretary. The other regular members are Mary Buckley and Thomas Arcari, with Thomas Gudzunus, Dan Noble and Nicholas Macsata serving as alternates.

The primary function of the Zoning Board of Appeals (ZBA) is to review and act upon applications for variances from the Zoning Regulations when it is determined that a literal interpretation of the law would create a unique hardship. The ZBA also hears and decides appeals where citizens allege that there is an error in any order, requirement, or decision made by the Zoning Enforcement Officer.

The ZBA is staffed through the Planning and Zoning Department. This department handles applications and provides information to the public. The ZBA meets on the first Monday of each month at the Town Hall. All hearings are open to the public. Citizens may speak for or against an application or may question the ZBA or applicant regarding a pending application.

This year the ZBA held six regular meetings at which ten variances were requested resulting in nine approvals and one application withdrawn. There were two location approvals this past year for used car dealer's licenses. Application fees totaling \$960 were collected this fiscal year.

Respectfully submitted,

Michael Ceppetelli, **Chairman**

PUBLIC WORKS / ENGINEERING



The Public Works/Engineering Department consists of 6 highway workers, 1 working foreman, 1 part time administrative assistant and a Director of Public Works/Town Engineer/Tree Warden.

The Public Works Division is responsible for the maintenance of approximately 70 miles of Town roadways including pavement patching, overlayment and chip sealing, maintenance of storm drainage and waterways, snow plowing and sanding, the removal of dead trees within the Town's right-of-ways, and the responsibility of maintenance of Town owned buildings. We also assist with the hazardous waste collection day in the spring and provide manpower and equipment to assist other Town departments with the moving of furniture and other items. We are on call 24/7/365 to the East Windsor Police Department and the Broad Brook and Warehouse Point Fire Departments to remove downed trees and other items that create hazardous conditions, from Town roads, assistance with structure and brush fires and flooding conditions.

The Engineering Division is responsible for the design of Town roadway and drainage projects. We also review plans submitted to the Planning & Zoning Commission, the Wetlands Commission, and the Water Pollution Control Authority and oversee all roadway and site development construction projects in Town.

Some of our accomplishments this year include the shimming and chip sealing of approximately 8 miles of roads, reconstruction of the intersection of Shoham and North Roads and the installation of approximately 1100 linear feet of storm drainage pipe in Wapping and Rockville Roads.

Respectfully submitted,

Leonard J. Norton, P.E.

Director of Public Works/Town Engineer/Tree Warden

EAST WINDSOR AMERICAN HERITAGE RIVER COMMISSION

The responsibilities of the East Windsor American Heritage River Commission are to promote awareness and appreciation of the Connecticut River and its tributaries, both a historical and recreational resource for the residents of the Town of East Windsor. The commission meets on the third Thursday of each month at the Warehouse Point Library at 7 p.m. Meetings are open to the public and all are welcome. Anyone desiring to become a member of the commission may call the Office of the First Selectman for additional information.

For fiscal year 2008-2009, the commission saw its efforts rewarded when the town finalized its purchase of the Hensel property. Again this year, A.H.R.C. organized a cleanup in the town along the Connecticut and Scantic Rivers. This was in conjunction with the Connecticut River Watershed "Source to Sea" cleanup involving the four states that border the river.

During the past year, commission members made several trips down parts of the Scantic River and found that there were many trees down blocking passage on the water. Some of the blockages were opened up by volunteers, but each storm changes the river and its flow, so it is an ongoing process. When the Scantic is sufficiently opened to allow for less experienced boaters, the commission will sponsor a trip down from the filter beds to Omelia Road.

Members of the commission are active in the Scantic River Watershed Association, whose mission is to protect and preserve the natural resources of the Scantic River watershed. With the S.R.W.A., the A.H.R.C. works toward protecting water quality, reducing runoff bearing soil contaminants and fertilizers into the river, managing bank erosion, freeing the river of trash and litter, and promoting compatible recreational activities such as fishing, canoeing, kayaking and hiking.

Respectfully submitted,

Richard U. Sherman, **Chairman**

VISITING NURSES ASSOCIATION

The East Windsor Visiting Nurse Association provided many services to the residents of East Windsor in cooperation with Visiting Nurse Health Services of CT. Almost 4,000 home visits were made this past year.

Over 700 hospice visits, 1,400 meals on wheels were delivered, 350 people were vaccinated against the flu and 250 residents attended the Elder Wellness Program at Park Hill, Spring Village and the East Windsor Senior Center.

Holiday food baskets were prepared and delivered to over 150 families at Thanksgiving, Christmas and Easter.

Our specially trained volunteers and board members again screened 1,200 students at Broad Brook Elementary School and East Windsor Middle School for vision and hearing problems.

Two scholarships were given to East Windsor residents pursuing a nursing degree at the University of Connecticut.

The East Windsor VNA will lend wheelchairs, crutches, walkers and commodes to East Windsor residents on a short-term basis free of charge.

If you need home care services, please call Visiting Nurse Health Services of CT at 860-872-9163

Respectfully submitted,

Carol A. Sargent R.N., **President E.W.V.N.A**

AUDITED ANNUAL FINANCIAL STATEMENTS

As a preparation of the Annual Report began, our goal was to provide maximum information while reducing costs and using technology.

This year, the Annual Report provides a link to the Town's website where the Audited Annual Financial Statements will be available.

A review of the Statutory requirements for the Town Report revealed that there was no requirement to print the Audited Annual Financial Statements in the Annual Report.

This allows the Town to reduce the costs significantly and start a transition to a "green" approach to citizen communication.

The Annual Report is filed with the Town Clerk; additional copies will be available in that office for those who wish a copy.

Our hope is that we can transition more of the Town communication to the website in the future.

http://www.eastwindsorct.com/Public_Documents/EWindsorCT_Webdocs/townfininfo