# BOARD OF FINANCE TOWN OF EAST WINDSOR 11 RYE STREET BROAD BROOK, CONNECTICUT, 06016 <br> <br> MINUTES OF REGULAR MEETING 

 <br> <br> MINUTES OF REGULAR MEETING}

## Wednesday, January 16, 2019

***These minutes are not official until approved at a subsequent meeting***
Regular Members Present: Jerilyn Corso (Chairman), Kathy Pippin, Sarah Muska, Bill Syme, Karen Christensen
Regular Members Absent: Cindy Herms
Alternate Members Present: None
Alternate Members Absent: Danielle Godeck, Alan Baker

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE:

Chairman Corso called the Regular Meeting to Order at 7:01 p.m. Everyone stood and said the Pledge of Allegiance.
2. TIME AND PLACE OF MEETING:

Wednesday, January 16, 2019, 7:00 p.m. at the East Windsor Town Hall Meeting
Room (11 Rye Street, Broad Brook, Connecticut, 06016)

## 3. ATTENDANCE/APPOINTMENT OF ALTERNATES:

There were no alternates present to appoint, but the Board still had a quorum.

## 4. APPROVAL OF AGENDA:

MOTION made by (Syme) and SECONDED by (Pippin) to accept the Agenda as presented.
In Favor: All
Opposed: None
Motion: PASSED

## 5. APPROVAL OF MINUTES:

MOTION made by (Muska) and SECONDED by (Pippin) to accept the Minutes of the Regular Meeting, December 19, 2019 with the following corrections, on page 4, April $17^{\text {th }}$ is a Regular Meeting not a Budget Workshop.

Opposed: None
Motion: PASSED

## 6. PUBLIC PARTICIPATION:

None

## 7. COMMUNICATIONS:

Chairman Corso stated the only thing she had was a flyer from Cirma about their annual meeting of members. She put it on the table for anyone to look at.

## 8. MONTHLY REPORTS:

## A. Town Financial Reports:

Amy O'Toole, The Town Treasurer, gave a brief report on the Town's financials. She stated that there was nothing different from last month. The only thing of significance was the Annual Report cost $\$ 2,900$. There was only $\$ 1,500$ in the budget so she wants to take the rest from Print and Toner in the Selectmen's budget. She also stated that the Board of Selectmen Professional Fees has almost no money left. It is going to have to eventually be covered from somewhere else. $\$ 3,500$ was spent on an environmental study on the Mill and $\$ 1,500$ on the Mill report. There are other things in that account that will need to be paid from there. The biggest being $\$ 6,100$ for their Recording Secretary.

## B. CIP Analysis 12/31/18:

Amy stated that there is a new analysis this month, it is about Contributions In. These are in such places like Open space and Sidewalks, these are from developers that pay in so they don't have to have sidewalks or open space. If the Police Department sells cars the money from the sale would be money contributed in. Expenditures are what they have spent this year and what the balance was as of $12 / 31 / 18$.

## C. FY 18-19 Transfers:

## TRANSFER \# 15

MOTION made by (Syme) and SECONDED by (Christensen) to accept the Transfer from Charter Revision in the amount of $\$ 1375.00$ from 1005-910500-59500 Contingency to 1005-811100-51900 Recording Secretary to cover the Recording Secretary for the balance of the FY 18-19 approved by the BOS $12 / 20 / 18$.

In Favor: None Opposed: All Motion: FAILED

## TRANSFER \# 16

MOTION made by (Syme) and SECONDED by (Christensen) to accept the Transfer from Assessor in the amount of \$350.00 from 1005-910500-59500 Contingency to 1005-41070052300 Travel to cover the mileage to Assessor class not budgeted in FY 18-19 approved by the BOS 1/3/19.

In Favor: All
Opposed: None
Motion: PASSED

## 9. BOARD OF SELECTMAN UPDATES AND REFERRALS:

Robert Maynard, First Selectman, stated that the Town is purchasing the property on Scantic Rd. They will be using $\$ 16,000$ from the Open Space Fund to pay for their portion of the property. He also stated that they put in a bid for Grace Church, unfortunately there is another bid. He stated that the Arch Diocese will decide this weekend about which bid they will accept. He also spoke about hemp farming and handed out an article he brought. To see the article, it is hereto attached as Attachment A (3 pages).

## 10. BOARD OF EDUCATION UPDATES AND REFERRALS:

Christine DeBarge, from the BOE, stated that the Curriculum Director resigned, she was on maternity leave and decided not to return. She stated that this would be a savings of about $\$ 54,000$ which would be put towards the present shortfall. She also stated that there was a student that moved out of district. She also stated that the Cafeteria has started to implement some of the items on the list they presented last year. They have had a tasting so far and they now have a pretzel machine. They also brought and went over their budget to date and answered any questions that were presented. To see the budget hand-out, it is hereto attached as Attachment B (7 pages).

## 11. NEW BUSINESS:

## A. March Regular Meeting Dates:

Amy stated that she would not be available for the March $20^{\text {th }}$ Meeting for the BOE and BOS budget presentations. The Board decided that they would keep the date the same instead of changing it.
12. UNFINISHED BUSINESS:

## A. Budget Meeting Dates:

Wednesday, March $27^{\text {th }}-$ Public Hearing @ 7 p.m. with a Workshop to follow Thursday, March $28^{\text {th }}-$ Workshop, 7 p.m.
Tuesday, April $2^{\text {nd }}-$ Workshop, 7 p.m., Park Hill
Thursday, April $4^{\text {th }}-$ Workshop, 7p.m., Park Hill
Monday, April $15^{\text {th }}-$ Workshop, 7 p.m.
Wednesday, April $17^{\text {th }}-$ Regular Meeting, 7 p.m.
All meetings held at Town Hall Meeting Room unless otherwise stated.

## 13. BOARD MEMBERS COMMENTS:

## Sarah Muska-:

Nothing to report

## Kathy Pippin:

Stated that she is not fond of the new website. She said she could not find the community calendar and she liked the old method better.

Bill Syme:
Nothing to report

## Karen Christensen:

Nothing to report

## Jerilyn Corso:

Stated she had spoken to Cindy Herms and was waiting for an e-mail with her resignation from the BOF and the Pension Board. She said the DTC will have to come up with a recommendation for the open Board seat. She also said with her resignation it opened a spot on the Pension Board. She asked if any of the existing Board members wanted to serve on the Pension Board and Karen Christensen said she would be willing to serve.

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MOTION made by (Muska) and SECONDED by (Pippin) to nominate Karen Christensen to serve on the Pension Board.

In Favor: All Opposed: None Motion: PASSED

## 14. NEXT MEETING DATE:

Wednesday, February 20, 2019 at 7:00 p.m.

## 15. ADJOURNMENT:

MOTION made by (Muska) and SECONDED by (Pippin) to adjourn at 8:08 p.m.
In Favor: All
Opposed: None
Motion: PASSED
Respectfully Submitted,
Rebecca D'Amicol, Recording Secretary

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in a range of composite products. Hempcrete (a mixture of hemp hurds and lime products) is being used as a building material. Hemp is also used as a lightweight insulating material and in hemp plastics and related composites for use as a fiberglass alternative by the automotive and aviation sectors. ${ }^{10}$ Hemp is also promoted as a potential biodiesel feedstock ${ }^{11}$ and cover crop.

These types of commercial uses are widely documented in a range of feasibility and marketing studies conducted by researchers at USDA and various land grant universities and state agencies. (A listing of these studies is in the Appendix A.) Currently, finished hemp products and raw material inputs are mostly imported into the United States and sold for use in further processing and manufacturing for a wide range of products.

Figure I. Modern Uses for Industrial Hemp


Source: Industrial Hemp Association of Tasmania, http://www.ihat.org.au/.
Notes: Other hemp product charts include D. G. Kraenzel et al., "Industrial Hemp as an Alternative Crop in North Dakota," AER-402, North Dakota State University, July 23, 1998; and National Hemp Association, http://nationalhempassociation.org/.

## Estimated Retail Market

No official estimates are available of the value of U.S. sales of hemp-based products. The Hemp Industries Association (HIA) reports total U.S. retail sales of hemp products of nearly $\$ 700$ million in $2016{ }^{12}$ which includes food and body products, dietary supplements, clothing, auto

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[^0]:    ${ }^{10}$ Virginia Industrial Hemp Coalition, "2015 Virginia Industrial Hemp Recommended Research Topics."
    ${ }^{11}$ See, for example, M. H. Renfroe, "Investigation of Industrial Hemp for Oil and Biofuel Production in Virginia," Annual Report to Virginia Department of Agriculture and Consumer Services, August 30, 2016.
    ${ }^{12}$ HIA, "2016 Annual Retail Sales for Hemp Products Estimated at $\$ 688$ Million," April 14, 2017. The reported retail (continued...)

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