

**BOARD OF FIRE COMMISSIONERS  
OF THE  
WAREHOUSE POINT FIRE DISTRICT  
Minutes for Commissioner Meeting  
Monday Jan 4, 2016  
Station 138  
89 Bridge Street  
East Windsor, CT 06088  
Time: 7 PM**

**Call to Order 7 pm**

**Attendance Commissioners: Mike Balf, Dean Saucier, James Barton, John Burnham, Lou Flynn, Vic DeCapua, Chief James Barton**

**Added Agenda Items**

**Treasurers Report**

- **Overview of the current Budget: Total budget is at 46% for the 6 month mark.  
Motion to accept treasurers report John Burnham, Vic DeCapua. All in favor**

**Motion to go out of order for new business James Barton, John Burnham. All in favor**

- **The Lady Auxiliary would like to make a change in there bylaws to allow members to join at the age of 13 with supervision. Currently the bylaws read 18 and with a valid driver's license. The commissioner have concern with the insurance and if that would be covered and will look into that further. The commissioners feel the age should be 14 the same as the juniors. Motion to table until next month with more information from insurance Vic DeCapua, Lou Flynn. All in favor**

**Motion to go to regular order of the agenda James Barton, Lou Flynn. All in favor**

**Clerks Report**

- **Motion to accept the clerks report with one change of IF to IT James Barton, John Burnham. All in favor**
- **Motion to accept the clerks report for the special meeting in December James Barton, John Burnham. All in favor**

**Chairperson's Report**

- **Kim at the town hall would like the approved budget for the District by May 1<sup>st</sup>**
- **Landolina will send the agreement with the town for the new taxing procedures**
- **April is the goal for the district to vote on budget.**
- **Commissioners feel it would be in the best interest of the WHPFD to establish a line of credit as a safety net.**
- **WHPFD cannot safely function on a budget of \$250,000.00 per year**

## **Old Business:**

- **Fees for FM**
  - The commissioners need more of a step by step procedure for the collection of fees for the Fire Marshal Services. The letter that was provided needs to be modified with the correct address, and some changes to wording in the first paragraph. These changes should be made and resubmitted.
- **Station Report**
  - The water company has been notified twice; the fire hydrant is sinking in the front of station 1 and leaking water.
  - The fire department is in need of speedy dry
- **IT Issues/update/-N/A**

## **New Business:**

- **Auxiliary bylaws**
- **By Laws**
  - Discussion of changes the commission from 6 members to 9 members and adopting bylaws. The discussion will be tabled for now, with the focus on the budget for the upcoming tax year 2015-2016

## **Fire Marshal Report**

Fire Marshal Delvey was not present at the meeting.

## **Fire Chief's Report**

- 38 call for the month of December
- 444 call for the 2015 calendar year
- 2 lieutenant positions are posted
- The rescue truck is having electrical problems and will be sent out for repair
- Fire house software is running great on the cloud
- This month the department should receive the tools order with the capital improvement money.
- Chief is looking into purchasing air packs from Simsbury fire at a discount which the department needs. Cost is around \$300.00 per pack vs. \$800.00 per pack new.
- The chief would like the light kit re-installed in his vehicle. The cost is \$7000.00 to purchase and install. Commissioner James Barton recused himself from the discussion.
  - Motion to purchase and install a light kit in the chief vehicle for no more than \$7000.00 John Burnham, Dean Saucier. All in favor –Commissioner James Barton abstained from voting on this motion.

## **Correspondence**

## **Public Session**

## **Executive Session**

## **Adjournment 8:45**