

**BOARD OF SELECTMEN  
TOWN OF EAST WINDSOR  
11 RYE STREET  
EAST WINDSOR, CONNECTICUT**

**MINUTES OF REGULAR MEETING**

**Tuesday, April 19, 2016 at 7:00 p.m.**

These minutes are not official until approved at a subsequent meeting.

Members Present: Robert Maynard, Richard P. Pippin, Jr., Jason E. Bowsza, Steven Dearborn and Dale Nelson

Members Absent: None

Others: Kathleen Pippin, Paul Anderson, Melissa Maltese, Carol Madore, Patricia Kratochvil, Blaine Simpkins, Charles Riggott, Denise Menard, Dave Menard, John Burnham, Michael Kowalski, Priscilla Allard, Michael Balf, Thomas Talamini, Bill Loos and many others

Press: None

**I. Call to Order**

First Selectman Robert Maynard called the Regular Meeting to Order at 7:02 p.m., in the East Windsor Town Hall.

**II. Attendance**

Robert Maynard, First Selectman  
Richard P. Pippin, Jr., Deputy First Selectman  
Jason E. Bowsza, Selectwoman  
Steven Dearborn, Selectman  
Dale Nelson, Selectman

**III. Pledge of Allegiance**

Everyone who were in attendance, stood and recited the pledge of allegiance.

**IV. Added Agenda Items**

It was **MOVED** (Nelson) and **SECONDED** (Pippin) that the Board of Selectman add Agenda Item No. 10 New Business h. Disband the Ad Hoc Committee for Opposition to Connecticut State Police Training Facility.

A discussion was held. First Selectman Maynard indicated his office received a letter from the Lt. Governor indicating that the Town of East Windsor and Town of

Willington have been removed from the list of towns in which the State Police are looking into building a new training facility. Mr. Maynard read the letter to the Board.

He mentioned that Mr. Scalzo, Chairman of the Ad Hoc Committee requested the disbandment of the Ad Hoc Committee be added to the agenda this evening. Ms. Nelson remarked that all of the remaining meetings at Park Hill have been cancelled.

A vote was taken:

In Favor: D. Nelson, R. Pippin, J. Bowsza and S. Dearborn

Opposed: None

Abstain: None

**Motion carried.**

**V. Approval of Meeting Minutes**

**a. Budget Workshop Minutes of February 18, 2016**

There was an error noted the in the Minutes of February 18, 2016, Budget Presentations, Broad Brook Fire Department, Paragraph 2 and the amended is as follows:

“...they have 35 air packs which are due...”

to

“...they have 35 bottles which are due...”

It was **MOVED** (Nelson) and **SECONDED** (Pippin) and **PASSED** (4-0) (In Favor: D. Nelson, J. Bowsza, S. Dearborn and R. Pippin, Opposed: None, Abstain: None) that the Board of Selectman approved the February 18, 2016 Budget Workshop Minutes as amended.

**b. Special Meeting Minutes of March 30, 2016**

It was **MOVED** (Pippin) and **SECONDED** (Dearborn) that the Board of Selectman approved the March 30, 2016 Special Meeting as presented.

A discussion was held. It was noted that it was asked that the Fire Marshall file reports on a quarterly basis and at the next meeting a quarterly report would be due.

The vote was taken:

In favor: D. Nelson, J. Bowsza, S. Dearborn and R. Pippin  
Opposed: None  
Abstain: None

**Motion carried.**

**c. Regular Meeting Minutes of April 5, 2016**

There was an error noted the in the Minutes of April 5, 2016, 11. Selectmen Comments and Reports, d. Richard Pippin, Jr., Paragraph 1 and the amended is as follows:

“...voted to pay off the general contract in full for....”

to

“...voted to pay off the general contractor in full for...”

It was **MOVED** (Nelson) and **SECONDED** (Pippin) and **PASSED** (4-0) (In Favor: D. Nelson, J. Bowsza, S. Dearborn and R. Pippin, Opposed: None, Abstain: None) that the Board of Selectman approved the April 5, 2016 Regular Meeting Minutes as amended.

**VI. Communications**

Mr. Maynard commented that he previously read the letter from Lt. Governor and he has no other communications at this time.

**VII. Public Participation**

Mr. Paul Anderson of 89 Main Street, Broad Brook addressed the Board. He gave copies of two newspaper articles recently published in the *Journal Inquirer* telling the Board he did not want anyone to miss those articles and they happen to pertain to the agenda this evening as one article discussing panhandling ordinances if they are constitutional or not. The other article discusses a lawsuit which was filed against the Town of East Windsor.

Ms. Pricilla Allard of 83 Depot Street, Broad Brook addressed the Board. She gave to the Board a letter which she did not want to read into the record, but she wanted to bring up the Blight Ordinance and the building official who is responsible for handling those complaints within the town. She is concerned as the ordinance does not have any teeth for enforcement and is suggesting fines or some other repercussions for those who

are violating the ordinance and any revenue generated by those fines can be used towards an enforcement officer. Mr. Bowsza indicated that he has been in contact with a retired attorney from town who has also mentioned the issues with the Blight Ordinance and suggested to Ms. Allard to contact him and many voices equal a scream.

### **VIII. Board and Commissions Resignations and Appointments**

#### **a. Resignations**

##### **1. Planning and Zoning Commission, Frank Gowdy, Regular Member**

It was **MOVED** (Pippin) and **SECONDED** (Nelson) and **PASSED** (4-0) (In favor: D. Nelson, J. Bowsza, R. Pippin and S. Dearborn, Opposed: None, Abstain: None) that the Board of Selectmen accepts the resignation of Mr. Frank Gowdy, Regular Member of the Planning and Zoning Commission with deep regret and thank him for his 20 years of service to the Town of East Windsor.

Ms. Nelson commented that the length of his service should be recognized by the Town with a plaque.

##### **2. Conservation Commission, Peter Larese, Alternate Member**

It was **MOVED** (Nelson) and **SECONDED** (Pippin) and **PASSED** (4-0) (In favor: D. Nelson, J. Bowsza, R. Pippin and S. Dearborn, Opposed: None, Abstain: None) that the Board of Selectmen accepts the resignation of Mr. Peter Larese, Alternate Member of the Conservation Commission.

#### **b. Re-Appointments: None**

##### **c. New Appointments: Planning and Zoning Commission, Michael Kowalski (R), Regular Member for a term expiring 12/01/17**

It was **MOVED** (Pippin) and **SECONDED** (Bowsza) and **PASSED** (4-0) (In favor: D. Nelson, J. Bowsza, R. Pippin and S. Dearborn, Opposed: None, Abstain: None) that the Board of Selectmen approves the appointment of Mr. Michael Kowalski (R) to the Planning and Zoning Commission, for a term expiring December 1, 2017.

**IX. Unfinished Business**

**a. Parliamentary Procedures**

Mr. Maynard indicated the current Board of Selectmen have been doing a good job continuing to be recognized before speaking. He thanked the Board for their cooperation.

**b. Barber Hill School Updated**

Mr. Maynard gave to all of the Board Members a memorandum entitled "Griffin Hill aka Barber Hill Schoolhouse Property..12 Griffin Road dated April 18, 2016" which was given to him by Ms. Laurie Whitten, Town Planner the day before and was not included in their packet. He read from the document which indicated that the test pit and perc test data revealed that it would be extremely hard if not impossible to locate a septic system in this area. He remarked this is not the outcome that everyone had hoped for and invited Mr. John Burnham of the East Windsor Historical Society to address the Board. Mr. Burnham commented that East Windsor Historical Society is willing to take the lot as is for \$34,000 and wants to get this done. He reported he has had a second meeting at the Planning and Zoning Commission and they are making progress there. It was questioned why the society would be interested in purchasing the lot if it is not able to be used as a building lot. Mr. Burnham would like to stick to the original deal of \$34,000 to purchase the lot, as it is not an approved lot. The feedback from Planning and Zoning that they have a few steps before it will approve a final application. A member of the Planning and Zoning was in the audience and was asked to comment. He commented that one concern the Commission had was setting a precedence of selling green space. The question will be asked of the Town Attorney along with a question of public offering of the sale of the lot. Mr. Burnham commented the process is moving along and he is hopeful that the sale could happen before August.

**X. New Business**

**a. Approval of Supplemental Appropriation for AED Machine  
in East Windsor Park**

Ms. Melissa Maltese, Director of Parks and Recreation addressed the Board. She commented during her budget presentation to the Board of Finance, as the Board was going line by line through her budget, she was asked about capital purchases. Ms. Lord, Treasurer indicated that the capital purchases line is to be used for purchases with a threshold of \$20,000. At this time, she is requested a supplemental appropriation to purchase an AED Machine, an auto

defibrillator machine, for the East Windsor Parks. The summer facilities should have this machine on-hand in case of an emergency. At the present time, the staff would have to wait until first responders arrive on the scene to use a defibrillator. The American Red Cross which oversees waterfront safety has indicated the liability of the town without having a defibrillator and trained staff to use the machine. At this time, she is requesting approval for the supplemental appropriation to purchase the ED Machine for the East Windsor Parks. She gave to the Board back-up information regarding the machine and purchase price.

A brief discussion as held.

It was **MOVED** (Pippin) and **SECONDED** (Nelson) and **PASSED** (4-0) (In favor: D. Nelson, R. Pippin, S. Dearborn and J. Bowsza, Opposed: None, Abstain: None) that the Board of Selectmen approves the supplemental appropriation for the AED Machine for parks of East Windsor in the amount of \$1,474.00 as recommended and not to exceed \$1,500.00.

**b. Process of Donating Sick Leave**

Mr. Maynard indicated to the Board that in their packets is a request to update the policy of donating sick leave. The updates which are being requested are highlighted in red. The existing policy only addresses only full time employees and not part-time employees. However, since the adoption of the current policy, part-time employees now accumulate sick time hours due to the passing of the Paid Sick Leave and Affordable Care Act. Currently, a part-time employee has recently suffered a heart attack and has had surgery. That employee has been out of work for six weeks, but is expected to return to work in two weeks. This health emergency has impacted the employee tremendously. Ms. Kim Lord, Treasurer, has indicated it would be an easy change the policy take out the words "full time" and change "day" to "hours" as this would make it easier to donate hours rather than days because part-time employees only work, on average 19 hours per week and full time employees may work 8 hours per day or 7 hours per day, depending on department. Therefore, breaking down the sick hours donated would make an easier swap of donated time. It was suggested the date of the policy and the date of adoption by the Board should be noted in the footer of the document.

A brief discussion was held. It was suggested that on the request for sick time, it should be noted that if the employee is incapacitated the conservator of that person would be able to make the request in behalf of the employee.

It was **MOVED** (Bowsza) and **SECONDED** (Dearborn) and **PASSED** (4-0) (In favor: D. Nelson, R. Pippin, S. Dearborn and J. Bowsza, Opposed: None, Abstain: None) that the Board of Selectmen accepts the amended policy to

include allowing a conservator of that person to submit a request in behalf of the employee.

**c. WHPFD Tax Issues**

Mr. Maynard gave to all Board Members a copy of the Memorandum of Agreement (MOU) dated April 19, 2016 which has been revised and those revisions are highlighted in red. The agreement is between the Town of East Windsor and the Warehouse Point Fire District. He also gave a copy of the original MOU without the changes for the Board Members to review. He indicated that the agreement allows the Town of East Windsor to collect the taxes for the fire district and the district intends to commence directly taxing property located within its jurisdictional limits for the purposes of funding its operations. The agreement has been reviewed by the Town Attorney and the changes made in red were made by him. The attorney representing the Warehouse Point Fire District, Attorney Carl Landolina, has approved those changes.

A brief discussion was held regarding No. 9 of the MOU and if it should be omitted from the document. Mr. Maynard inquired with Mr. Michael Balf, Chairman of the Board of Fire Commissioners, if he had any objection to removing No. 9 from the MOU. He did not have an objection.

It was **MOVED** (Bowsza) and **SECONDED** (Nelson) and **PASSED** (4-0) (In favor: D. Nelson, R. Pippin, S. Dearborn and J. Bowsza, Opposed: None, Abstain: None) that the Board of Selectmen accepts the Memorandum of Understanding Agreement, Striking No. 9 from the document, and authorize the First Selectman to enter into such agreement.

Mr. Maynard and Mr. Balf signed the document. Ms. Carol Madore, Assessor, crossed off No. 9 and had both initial the change.

**d. Discussion of Panhandling Ordinance**

Mr. Maynard indicated that in the Board packet are two ordinances from the Town of South Windsor and Town of Enfield. He also mentioned an article from the Journal Inquirer that was given the Board by Mr. Anderson in the beginning of the meeting. Mr. Maynard remarked that he read both ordinances and likes the Enfield one better than the South Windsor one. He inquired with the Board how they would like to proceed. It was suggested to have the Town Attorney read through the ordinance using the Enfield one as a template. It was suggested adding language for a right to appeal the decision and the possibility of having the hearing officer being the entity the appeal would be brought.

A brief discussion was held, which included members of the public. One of the comments inquired how this ordinance would affect firemen who collect for charities, such as fill the boot. It was suggested to have certain groups who raise money for charities to be exempt from the ordinance.

**e. South Road Past Due Rent**

Mr. Maynard remarked that in the Board packet, there is a copy of a letter which has been sent to South Road residents demanding the back rent of \$504.00. This letter was sent via certified mail. The Treasurer has yet received a response from any of the residents who were sent those letters. Ms. Patricia Kratochvil, Tax Collector commented that there are different avenues which can be taken in order to have the back rent paid such as having bank executions. Ms. Madore indicated it has been a team effort in an attempt to collect the outstanding monies.

A brief discussion was held.

It was **MOVED** (Nelson) and **SECONDED** (Dearborn) that the Board of Selectmen to have the Tax Collector make any attempts to collect the delinquent rent from South Road accounts and give the Board of Selectmen an update at the Regular Meeting of June 7, 2016.

A brief discussion was held and many suggestions from Ms. Madore and Ms. Kratochvil of how they can go about collecting those delinquent rental fees and have an update given to the Board of Selectmen at the June 7, 2016 Regular Meeting.

Ms. Nelson rescinded her motion as did Mr. Dearborn withdraw his second.

**f. Discussion of Opioid Task Force**

Mr. Maynard commented that the first meeting of the East Windsor Opioid Addiction Task Force was held on March 23, 2016. The police department, school district, parks and recreation and human services were represented at the meeting. The opioid problem is felt in East Windsor as overdoses and deaths to illnesses and injuries are directly related to the use of opioids. The community has seen significant impact related to issues connected to opioid use such as burglaries, larcenies and drug parties. Families affected by this are struggling significantly with poverty, mental health issues, and overall difficulties raising their children. This is a community wide problem. The task force which makes up four towns, Enfield, Windsor Locks, Suffield and East Windsor is funded through June 30. The task force would like to secure



finding for the next fiscal year in the budget and has been looking for grant opportunities to fund; however, it is a very competitive grant as this is such a wide spread problem. A flyer from the State of Connecticut Department of Mental Health and Addiction Services was given to the Board for their review and a discussion of dialing 211 for any additional help was also discussed. A concern regarding receiving grant monies for a position at the police department and when the grant funding runs, the town has an extra union position which funding has not been secured. It was explained most grants require the municipality to fund that position for at least one year after the grant monies are spent.

A brief discussion was held.

**g. Approval of Tax Refunds**

It was **MOVED** (Pippin) and **SECONDED** (Nelson) and **PASSED** (4-0)(In Favor – R. Pippin, D. Nelson, S. Dearborn and J. Bowsza; Opposed – None; Abstained – None) that the Board of Selectmen approves the tax refunds in the amount of \$39.31 pursuant to the tax collector's request dated April 14, 2016.

**h. Disband the Ad Hoc Committee for Opposition to Connecticut State Police Training Facility**

It was **MOVED** (Nelson) and **SECONDED** (Bowsza) and **PASSED** (4-0)(In Favor – R. Pippin, D. Nelson, S. Dearborn and J. Bowsza; Opposed – None; Abstained – None) that the Board of Selectmen disband the Ad Hoc Committee for Opposition to Connecticut State Police Training Facility.

**XI. Selectmen Comments and Reports**

**a. Jason E. Bowsza**

See Schedule A attached hereto.

**b. Dale A. Nelson**

See Schedule B attached hereto.

**c. Richard Pippin, Jr.**

Mr. Pippin briefly commented about a noise ordinance and suggested the police should know the statute when it comes to noise. The Historical Preservation cancelled their next scheduled meeting.

**d. Steve Dearborn**

Mr. Dearborn remarked about a recent charity event he attended and he met the business man who purchased Skylar Airport. He plans on keeping the property as an airport and plans on cleaning it up. He welcomes this man to the town and hopes everyone will treat him right.

**e. Robert Maynard**

No report given.

**XII. Public Participation**

Mr. Paul Anderson of 89 Main Street, Broad Brook addressed the Board. He commented about the upcoming budget and the process. He attended the Board of Finance Public Hearing and that was the only time the public has any input on the budget or the process. It will go to the referendum. He has in the past voted in favor of the budget while many were against it. Unfortunately, at the upcoming referendum he is going to vote against the budget. The Broad Brook Library funding has been cut 100%. The cutting of the library funding by this much does not affect the whole budget of \$36 Million dollars. He is going to have to vote no. The original proposed budget submitted by the Board of Selectmen increased funding for an economic development position to increase commercial development in the town, but that was cut. Mr. Bowsza commented briefly indicating that he is correct about the process, however, the budget workshops are open to the public and more people should go to those workshops. Mr. Dearborn also commented that he has spoken at certain town meetings; for instance, he inquired about the La Renaissance building being purchased by a church and applying for a special permit for tax exemptions. Ms. Madore remarked she has not received an application from any entity regarding tax exemptions. Mr. Dearborn continued that he went to those meetings and spoke and had questions about the special permit and one member of the Commission did answer his questions.

Mr. Thomas Talamini, 23 Rice Road, Broad Brook addressed the Board. He agrees with taxing all at the same rate and it needs to get done. April 27, 2016 there will be a Town Meeting and those who oppose should go to the meeting and vote.

Ms. Denise Menard of 73 Miller Road, East Windsor addressed the Board. She inquired about three months ago about an update to Mill Brook project, if there was any progress. She was told she will have some sort of update at the next meeting.

Ms. Dale Nelson inquired if the Town Meetings could be scheduled for Tuesdays on the same night that the Board of Selectmen Regular Meetings are scheduled. She is making this request as she has a very busy meeting schedule and it would be easier if it could be done.

Mr. Bill Loos of Melrose Road, East Windsor addressed the Board. He inquired as to why the legal services line in the budget was increased. He wonders if there is a legal problem that the town is contemplating high legal expenses. Mr. Pippin commented that the line has been underfunded for years and the amount being budgeted is a more realistic number. Mr. Maynard indicated last year the legal expenses were approximately \$235,000. Mr. Dearborn commented that he voted no to the proposed budget as he felt the legal line was high at \$230,000 while other departments were getting short changed. He has spoken to other Town Attorneys and they told him that the figure of \$235,000 was astronomical.

Mr. Rich Austin of Warehouse Point Fire District addressed the Board. He questioned if the town could go out to bid for the position of Town Attorney. Mr. Maynard indicated that it was his understanding to have a bid for the Town Attorney position would be a contract for services. The Board of Selectmen will have to discuss this matter. Ms. Nelson reminded everyone that the Town Attorney becomes involved in any aspect of legal issues the town may have, such as assessment appeals.

### **XIII. Executive Session**

It was **MOVED** (Pippin) and **SECONDED** (Bowsza) and **PASSED** (4-0) (In favor: D. Nelson, R. Pippin, S. Dearborn and J. Bowsza, Opposed: None, Abstain: None) that the Board of Selectmen enter into Executive Session at 8:53 p.m.

Mr. Pippin left the meeting before it ended.

Executive Session ended at 9:48 p.m.

### **XIV. Adjournment**

It was **MOVED** (Nelson) and **SECONDED** (Bowsza) and **PASSED** (3-0) (In favor: D. Nelson, S. Dearborn and J. Bowsza, Opposed: None, Abstain: None) that the Board of Selectmen adjourn the Board of Selectmen April 19, 2016 Regular Meeting at 9:49 p.m.

Respectfully Submitted,

Denise M. Piotrowicz  
Recording Secretary

## **SCHEDULE A**

### **Selectmen's Report - April 19, 2016**

I've been approached by a concerned resident that is interested in the establishment of a noise ordinance. Is this something that we think the board should consider? I'd like to ask the first selectman to look into some examples of ordinances that other towns may have in place.

On April 6, the Pension Board held a special meeting to get prepared for upcoming negotiations.

On April 9, the Agriculture Commission held a horse-drawn plowing event at the community garden. It was really neat to see three horse-drawn teams plow the garden area, and it was even cooler to see about 60 people show up to watch.

Planning and Zoning met on April 12, at Park Hill due to heat issues in Town Hall. The first order of business taken up by the PZC was a proposal by the Veteran's Commission to update the Joe Tracey Veterans' Memorial in Warehouse Point. This is a great project that will commemorate East Windsor residents who died while in the service of our country. Commission members had some concerns about some details that need to be worked out before final approval is granted, but they were generally supportive. I'm really impressed with this project and hope to see it receive all of the necessary approvals from the Town to move forward.

Commission members also discussed the proposed relocation of the Barber Hill School to the East Windsor Historical Society. Commission members did not officially approve the project, but did suggest that the Historical Society work with the Town Planner and Town Counsel to finalize a pathway forward for the project.

That same night, the PZC continued to work on the Plan of Conservation and Development. They focused their review of architectural design in the Warehouse Point Village District.

Finally, I'd like to congratulate the Board of Finance on a job well done. They took a total budget submission of more than 4.8% and have now reduced that to a budget proposal representing a 2.02% spending increase and a mill rate increase of 0.99 mills, all while continuing to provide core services to the Town. Hopefully, voters will agree that they've done yeomen's work and put a good plan forward for the Town to consider.

Respectfully submitted,

Jason Bowsza  
Selectman

4/6 Board of Education 730 PM

Outstanding students Nolan VasGasbeck BBES, Rebecca Syme EWMS, and Phillip Percy BBHS – congratulations to all. There were also awards for the best limerick based on “Food”, Winners were Thomas Romel for grades 2-4, William Sidney grade 5-8 and Annie Kahn for grade 9-12 – presented by Melissa Maltese. School report was given by Mr. Keleher, he addressed the NEASC update this is the 1<sup>st</sup> part. ESWHS pre-self study report on the following: 1- describe the process that has been used to review and , if appropriate, revise the school’s core values, beliefs about learning, and the 21<sup>st</sup> century learning expectations to ensure that the meet the Standard on Core Values, Beliefs and Learning Expectations. 2- based on review of the committee’s new standards, identify specific indicator of which the school needs to take action in preparation for the 2019 decennial evaluation (curriculum, instruction, assessment of and for student learning, school resources for learning. Final submission to the Alliance Capital Grant, no parking lot however they did get approval for exterior doors and a bank of windows in the art room (no PCBs found). This has not gone out to bid yet the doors need to be ordered soon. April 29<sup>th</sup> is the father/daughter dance being held at Nutmeg. September 24<sup>th</sup> will be Community Day – not sure of the location at this time could be the reservoir or the old Wal-Mart.

4/11 Volunteer Incentive 700 PM

BBFD all required training is complete, total was \$22,567 and 153 calls, WHPFD all required training is complete, their total was \$19,121 and 168 call. Their LOSAP is funded at 102 %, will continue to work on BBFD to catch up. New mandated training training for “confined space” requires 2 FF to be present when a trench is over 5 feet deep.

4/13 Police Commission held at PD 700 PM

The dispatch consoles have been installed – very impressive. Supplemental appropriation of \$63,000 will be on the next town meeting (April 27<sup>th</sup>?) did not include \$10,000 for the dispatchers. The treasurer was able to go thru the budget to fund. New mandate for dispatchers, special training in the case of a catastrophic event. If a police officer were to dispatch they must also have this additional training (about 8 officers). Bob Leach asked about training for commission members.

4/14 Press release from Lieutenant Governor Nancy Wyman removing East Windsor and Willington are removed from consideration as a possible site for the CSPFT facility

4/18 Board of Finance 530 PM

4/18 Housing Authority 700 PM

Tenant association is looking for tenants that would be interested in serving as an officer. They have a tag sale scheduled for May 14<sup>th</sup> (rain date 21<sup>st</sup>) and a strawberry festival in June (blueberry will be available). Resident Service report - coffee hour every Tuesday am, Bingo Wednesday at 100, tomorrow Hartford Health Care to discuss memory loss. May 16<sup>th</sup> and June 13<sup>th</sup> renters rebate application will be by appointment in the Park Hill Community Room, monthly VNA health and wellness program, need a new chair yoga instructor (state funded program), and the hair stylist will be back on 4/25. Executive Director Report - Policy and Procedures 2 were tabled until the next meeting (Pet and appliance policy). 4/15 TAG was invited to discuss the development of the 7 acres, 4/14 Denise Menard hired for 10 hours a week

to assist Maritza and Linda until a permanent RSC is hired. South Road letters should have been sent retarding past due balances, Satellite dishes (12 non functioning units) have been removed from the roof (2 being used) on the go forward they must be installed in the ground with approval, working with the Water Department to review upgrades for Park Hill and the 7 acres. Critical needs funding – sidewalks fee of \$13,500 would be paid from the project funds. Small cities grant was filed by the deadline of April 11<sup>th</sup>. Approval application should be announced between July and October 2016. Funds were cut CHFA to replace exterior front and back door light fixtures, swill look to Eversource for assistance

4/21 Citizen of the Year – Pete Larese

4/23 Walk for Abby

Respectfully submitted,  
Dale Nelson