

**BOARD OF SELECTMEN
TOWN OF EAST WINDSOR
11 RYE STREET
EAST WINDSOR, CONNECTICUT**

MINUTES OF REGULAR MEETING

Tuesday, May 3, 2016 at 7:00 p.m.

These minutes are not official until approved at a subsequent meeting.

Members Present: Robert Maynard, Richard P. Pippin, Jr., Steven Dearborn and Dale Nelson
Members Absent: Jason E. Bowsza
Others: Kathleen Pippin, Paul Anderson, Denise Menard, Dave Menard, John Burnham, Marie DeSousa, Thomas Talamini, Richard Sullivan, Carol Maddore, Len Norton, Jack Manette, Linda Collins, Mike Scalzo, Lisa Scalzo and many others
Press: None

I. Call to Order

First Selectman Robert Maynard called the Regular Meeting to Order at 7:03 p.m., in the East Windsor Town Hall.

II. Attendance

Robert Maynard, First Selectman
Richard P. Pippin, Jr., Deputy First Selectman
Steven Dearborn, Selectman
Dale Nelson, Selectman

III. Pledge of Allegiance

Everyone in attendance stood and recited the pledge of allegiance.

IV. Added Agenda Items

It was **MOVED** (Pippin) and **SECONDED** (Dearborn) that the Board of Selectman add Agenda Item No. 10 New Business I. Inter-Town Equipment Purchase of Asphalt Recycle Hot Box.

A brief discussion was held.

A vote was taken:

In Favor: D. Nelson, R. Pippin and S. Dearborn
Opposed: None
Abstain: None

Motion carried.

V. Approval of Meeting Minutes

a. Regular Meeting Minutes of April 19, 2016

It was **MOVED** (Nelson) and **SECONDED** (Pippin) and **PASSED** (3-0) (In Favor: D. Nelson, S. Dearborn and R. Pippin, Opposed: None, Abstain: None) that the Board of Selectman approved the April 19, 2016 Regular Meeting Minutes as presented.

VI. Communications

None.

VII. Public Participation

Mr. Jack Mannette of Old Ellington Road, Broad Brook addressed the Board. He said that Selectman Jason Bowsza publically congratulated the Board of Finance for the great job they did on the Fiscal Year 2016-2017 budget proposal. Mr. Bowsza failed to speak to the following about the Proposed Town Government Budget: (1) The Town will not fund the Warehouse Point Fire Department in the Fiscal Year 2016-2017 Budget Proposal. This current Fiscal Year 2015-2016, the Town funded \$435,015 for the Warehouse Point Fire District. (2) The Town has not eliminated the \$425,015 from the Fiscal Year 2016-2017 Proposed Town Government Budget. (3) The 425,015 is being used to fund increases to other Town Department accounts. (4) The published Proposed Town Government Budget shows that another \$232,469 of additional spending. The combined total equals \$627,484 of new spending. A 4.4% increase, not the 1.58% as shown in the Proposed Budget. (5) This money will be used among other things, to fund town additional employees and contractual salary increases of over \$290,000. (6) The Warehouse Point Fire District has approved a Fiscal Year 2016-2017 Fire District Budget of \$598,738 of which \$570,573 will be collected via a separate tax from residents and businesses of the Fire District. (7) Keeping the \$425,015 and the Broad Brook Fire Department in the proposed budget means residents and businesses of Fire District will be taxed by the Town as if nothing has changed from this year's budget. In addition to the Town Tax, they must burden a separate \$570,573 Fire District Tax. Do you think they know this? (8) Finally, the Town can increase spending by over \$657,000 but you defunded the Broad Brook Library. He gave an example of spending increases. The police department proposed spending increase is

\$209,901 or 7.09%. In this number is \$205,534 for a 7.32% increase in salaries. This also means that 98% of this pending increase goes to salary increase.

John Burnham of 178 Scantic Road addressed the Board. He agrees with Mr. Mannette and Warehouse Point Fire District needs to be rectified. His figures are right on.

Mr. Pippin wanted to make clear, it is Warehouse Point Fire District and Broad Brook Fire Department.

Ms. Denise Menard of 73 Miller Road addressed the Board. She also agrees with Mr. Mannette and Mr. Burnham, but they are a bit disillusioned if Warehouse Point Fire District monies were not taken out of the budget and used for other expenses in this budget, it did not happen.

Mr. Thomas Talamini of 23 Rice Road addressed the Board. He mentioned in the this evening's *Journal Inquirer* Editorial Page, a condo association in Warehouse Point inquired about the hydrant fees and with the new fire tax district will the hydrant fees go away or will they still have to pay.

Mr. Paul Anderson of 89 Main Street, Broad Brook addressed the Board. He was disappointed that there was no representative from the Board of Selectmen at the WPCA Meeting last week. I wanted to make sure he did everything correctly as he his the Chairman of the WPCA.

Ms. Marie DeSousa of Rice Road addressed the Board. She wanted to thank Mr. Paul Anderson for his help organizing the walk for Ms. Nancy Fortin aka The Lady in Red. He had people join the walk from Main Street to Depot Street onto Reservoir Road to Park Hill back to the church. He took the time to help people who needed a ride at the end of the line. She thanked him.

VIII. Board and Commissions Resignations and Appointments

- a. Resignations: None**
- b. Re-Appointments**

- 1. American Heritage River Commission, Richard Sullivan (U), Regular Member for a term expiring November 1, 2018.**

It was **MOVED** (Pippin) and **SECONDED** (Nelson) and **PASSED** (3-0) (In Favor: R. Pippin, D. Nelson and S. Dearborn, Opposed: None, Abstain: None) that the Board of Selectmen approves the appointment of Mr. Richard Sullivan (U) to the American Heritage River Commission, for a term expiring November 1, 2018.

2. American Heritage River Commission, Albert Floyd (D), a Regular Member for a term expiring November 1, 2019.

It was **MOVED** (Pippin) and **SECONDED** (Nelson) and **PASSED** (3-0) (In Favor: R. Pippin, D. Nelson and S. Dearborn, Opposed: None, Abstain: None) that the Board of Selectmen approves the appointment of Mr. Albert Floyd (D) to the American Heritage River Commission, for a term expiring November 1, 2019.

c. New Appointments: None

IX. Unfinished Business

a. Parliamentary Procedures

Not discussed at this meeting

b. Barber Hill School Update

First Selectman Robert Maynard gave to all of the Board Members a document entitled "Memorandum Re: Request for Legal Opinion: Griffin Hill aka Barber Hill Schoolhouse, 12 Griffin Road" dated May 2, 2016. This memorandum was written by Ms. Laurie Whitten, Town Planner and was addressed to Bob Maynard, First Selectman, Dick Pippin, Deputy First Selectman, Jason Bowsza, Selectman, Joshua Hawks-Ladd, Town Attorney and Diane Whitney, Town Land Use Attorney. He read from the memorandum. There is a proposal to give the Open Space parcel to a private party, who will in turn move the schoolhouse to the Historical Society site and offer the Town \$2,000 per lot for fee-in-lieu of open space and sell the lot to an adjacent landowner. The roadmap to accomplish this goal were listed and read. He also read the questions which the Town Planner has for the attorneys to answer. Mr. Maynard asked the Selectmen if they had any other questions to be added to this list. Mr. Pippin suggested the difference between a sale to a private party as opposed to a sale to a non-profit 501c corporation.

A discussion was held. Mr. Burnham thanked the Board for moving this issue along.

X. New Business

a. Carol Madore to discuss Justice of Peace and Notary Services

Ms. Carol Madore, Town Assessor, addressed the Board. She indicated that currently in the Town Hall there are appointed Notaries in the Planning office, First Selectmen's Office and Town Clerk's Office as well in the Tax

Collector's Office and herself. These Notary powers are needed in our department's to assist with the processes of our work. In the past, Ms. Madore did not charge for Notary fees for taxpayers, residents or the general public, however, charging a fee per signature seems to be a reasonable thing to do not. As for Justice of the Peace, for weddings that occur during Town Hall hours, Ms. Madore charges a base of \$50.00 and quite often the couple will donate more due to the fact that a local charity is the recipient of the funds. The highest amount received to date is \$200.00. She gave a list of charities that have been suggested since this process began.

A brief discussion was held. Mr. Pippin suggested the East Windsor Historical Society as another charity to the list. Mr. Maynard commented that if anyone had any other suggestions, they can contact his office.

b. Discussion of Panhandling Ordinance

Not discussed at this meeting.

c. South Road Past Due Rent

Not discussed at this meeting.

d. Discussion of Opioid Task Force

Not discussed at this meeting.

e. Sale of Town Properties

Mr. Maynard remarked that he has spoken with legal a couple of weeks ago and he had questions as how the Town can go about selling properties. Should the town use a real estate agent or should it have a public RFP or RFQ and all would involve contracts which would involve the Town Attorney to review. Most of the properties are considered junk properties which are odd shaped. There is only one which has a house on it which was foreclosed upon. He asked if anyone had any questions or suggestions. It was suggested having a public auction or to have a letter go to the adjoining landowners inquiring if there is any interest in purchasing the land.

f. Discussion of Sign Policy

Mr. Maynard commented that in the Board packets are a copy of the Planning and Development Public and Non-Profit Sign Approval Form. He has made some minor changes to that form, which is "Signs may be displayed for the months of May through September". He said the regulations for signs comes from Planning and Zoning and any major changes to the policy itself

would have to come from that Commission. He is giving this approval form to the Selectmen to review it. At the next Regular Meeting, it will be brought up again and voted upon. The Town currently has an ordinance, which he will email to all the Board Members to review as well. It discusses the size of the signs. Ms. Nelson commented, as she has in the past, any changes to a policy or form, the date of the changed document should be listed on the bottom of the document.

A brief discussion was held.

g. N.E.W. Donation of the Youth Center

Mr. Michael Scalzo addressed the Board. He indicated that since the letter for Lt. Governor on April 14, 2016 which announced that East Windsor was not being considered for the State Police Training Facility, the group of many members motioned at an early meeting that if there were funds left over, those funds should be donated to charities in Town; that day has come. There is a balance of a little over \$1,000 and it has been decided that half of the money will be donated to the East Windsor Youth Center and the other half to the Five Corner Cupboard.

Mr. Maynard thanked Mr. Scalzo and the group for their donation.

h. Approval of Tax Refunds

It was **MOVED** (Nelson) and **SECONDED** (Pippin) and **PASSED** (3-0) (In Favor: R. Pippin, D. Nelson and S. Dearborn, Opposed: None, Abstain: None) that the Board of Selectmen approves the tax refunds in the amount of \$2,748.28 pursuant to the Tax Collector's request dated April 28, 2016.

i. Inter-Town Equipment Purchase of Asphalt Recycle Hot Box

Mr. Leonard Norton, Director of Public Works, addressed the Board. He gave to all Board Members a document entitled "Intertown Agreement Connecticut Intertown Capital Equipment Purchase Incentive Program" for their review. He told the Board that the communities of Ellington, East Windsor and Somers, have made grant applications under the Connecticut Inter-Town Capital Equipment Incentive Program to purchase one asphalt recycling hot box. The equipment will be shared by the three towns to maintain roads during the colder months when hot asphalt material is not produced. The cost of the equipment is \$85,000 and the grant pays 80% of the cost or \$68,000 leaving \$17,000 to be split by the three towns or \$5,700 each. It will be housed in Ellington and it is agreed that three towns will pay for the maintenance of the equipment; however, Ellington will pay 30% of the costs and the other two towns, East Windsor and Somers will pay 35% of the maintenance costs.

A brief discussion was held.

It was **MOVED** (Dearborn) and **SECONDED** (Pippin) and **PASSED** (3-0) (In Favor: R. Pippin, D. Nelson and S. Dearborn, Opposed: None, Abstain: None) that the Board of Selectmen approves and endorses the Inter-Town Equipment Purchase between the Towns of Ellington, Somers and East Windsor of an asphalt hot box in accordance with ICE Program Guidelines.

XI. Selectmen Comments and Reports

a. Dale Nelson

See Schedule A attached hereto.

b. Richard Pippin, Jr.

Mr. Pippin commented on the recent Historical Preservation Meeting. At that meeting, the Barber Hill Schoolhouse was discussed; a sign for Melrose and Bob was supposed to talk to the person in possession of that sign; and May 7 is scheduled to have a tour of Scantic Cemetery at 2:00 p.m. On April 25, 2016, he attended the Building Committee Meeting. The ongoing project at Broad Brook School was discussed. The power pole was put in and the ten classrooms have been set. There was mention of the need to re-submit for a dumpster pad. The boiler project will go out to bid shortly. The project progress payment of \$1,475,372.33. Projects for grants were discussed, which included bathrooms, oil burner, remodel offices, entrance with vestibule for security purposes, oil tank removal, and window projects will be broken out to bid. On May 2, 2016, he attended the Zoning Board of Appeals Meeting. He reminded Mr. Maynard he has asked for the Town's financials so they can be reviewed, but he hasn't received same yet. Mr. Maynard indicated he received them today and he can email them to all the Board Members.

c. Steven Dearborn

No report given.

d. Jason E. Bowsza

No report given as he was absent from the meeting.

e. Robert Maynard

No report given.

XII. Public Participation

Ms. Marie DeSousa of Rice Road addressed the Board. She inquired about the Veteran's pictures for the tribute in the Town Hall. She inquired if the pictures that were previously displayed will be put on display again or will the families/friends have to resubmit those photographs. Mr. Maynard was not sure and asked she contact Amanda of his office.

Ms. DeSousa also made a comment about the sign policy which was discussed at the meeting. She hopes that everyone is watching for illegal signs as there are two signs at the end of the driveway of the church after the elections which is in violation. Also currently, there is a big political sign posted in town which is also in violation of the policy. She hopes that the policy is followed by everyone in town. She also remarked about the modular classrooms being stored on private property on Route 140. She has concerns about liability. Mr. Norton commented there was not a place where all those units could be stored before placing them. All locations owned by the Town were looked at, but it was determined the locations were not large enough. Mr. Pippin wanted to publically thank Mr. Kement for his assistance.

Ms. Lisa Scalzo of 11 Petticoat Lane addressed the Board. She wanted to thank Not East Windsor for all of their hard work and it was a real grass roots movement.

Mr. Paul Anderson of 89 Main Street addressed the Board. At the last meeting, he spoke that he was not able to support the proposed budget because of the lack of funding of the Broad Brook Library. He has reconsidered his position and he will support the budget. He will campaign to support the library.

Ms. Denise Menard of 73 Miller Road addressed the Board. She wanted to thank the Building Committee for all of their hard work with the Broad Brook School project. She was skeptical when she supported the project. She is very impressed with the entire group and how the project is coming along. In regards to the sign policy, she would like to see the ordinance to include political signs on town property. She cautioned the Board that if allow one group, you have to allow all groups including radical groups.

Ms. Menard commented about the legal subcommittee in regards to the Warehouse Point Fire District. This is an enormous task which should be handled by the First Selectman. She again requested an update on the Millbrook property mediation. She requested this subject matter be placed on an upcoming agenda to discuss an update.

Mr. Gary Vazzone (sp) of _____, addressed the Board. He mentioned there are recent decisions of the past few months which allow towns to restrict Town Attorneys. He suggested looking up those decisions in Westlaw.

XIII. Executive Session

It was **MOVED** (Pippin) and **SECONDED** (Dearborn) that the Board of Selectmen moves into Executive Session pursuant to Connecticut General Statutes Section 1-200(a) personal, and Section 210, (b)(1) and (b)(4) contracts, legal and pending litigation.

A discussion was held. It was questioned if anyone should be invited to the executive session to join in the discussion as they are present. It was suggested the motion be amended as to include three people, Mr. John Burnham, Chairman of the Housing Authority, Ms. Marie DeSousa, Commissioner and Ms. Linda Collins, Commissioner.

Mr. Pippin amended his motion to include Mr. John Burnham, Chairman of the Housing Authority, Ms. Marie DeSousa, Commissioner and Ms. Linda Collins, Commissioner. Mr. Dearborn seconded that amended motion.

A vote was taken.

In Favor: R. Pippin, S. Dearborn and D. Nelson
Opposed: None
Abstain: None

Motion passed and the Board went into executive session at 8:10 p.m.

The Board came out of the first executive at 8:53 pm.

It was **MOVED** (Nelson) and **SECONDED** (Pippin) and **PASSED** (3-0) (In favor: D. Nelson, R. Pippin, and S. Dearborn Opposed: None, Abstain: None) that the Board of Selectmen authorizes the First Selectman to sign, in the name of the Town, the PILOT agreement with the East Windsor Housing Authority that was reviewed in executive session and dated May 3, 2016.

It was **MOVED** (Pippin) and **SECONDED** (Nelson) and **PASSED** (3-0) (In favor: D. Nelson, R. Pippin, and S. Dearborn Opposed: None, Abstain: None) that the Board of Selectmen moves into Executive Session pursuant to Connecticut General Statutes Section 1-200(a) personal, and Section 210, (b)(1) and (b)(4) contracts, legal and pending litigation to include Mr. Leonard Norton at 9:09 p.m.

The Board came out of the second executive session at 9:17 pm.

It was **MOVED** (Nelson) and **SECONDED** (Dearborn) and **PASSED** (2-1) (In favor: D. Nelson and S. Dearborn Opposed: R. Pippin, Abstain: None) that the Board of Selectmen recommends to the Board of Finance that the Administrative Assistant position at the Public Works Department be changed from a part time position to a full time position.

Mr. Richard Phippen Jr. stated that he felt this should be a full time position and should have been given priority over other positions that we created this year but too many full time positions were already created this year.

XIV. Adjournment

It was **MOVED** (Dearborn) and **SECONDED** (Pippin) and **PASSED** (3-0) (In favor: D. Nelson, R. Pippin, and S. Dearborn Opposed: None, Abstain: None) that the Board of Selectmen adjourns the Board of Selectmen Regular Meeting of May 3, 2016 at 9:23 p.m.

Respectfully Submitted,

Denise M. Piotrowicz
Recording Secretary

SCHEDULE A

4/21 Citizen of the Year – Pete Larese – Nutmeg Restaurant 700 PM
A great candidate for this prestigious award, the restaurant was packed to capacity

4/24 Abby's Helping Hand – held at the park on Reservoir Rd 1000 AM
We have set a new record of 700 walkers – pushing for 900 next year. The change of venue was pleasant and practical. The raffle raised over \$5,550 (we opted to approve \$6,000) to be donated for the young land in need of a new handicapped van. Can't wait for next year!

4/27 Town meeting 730 PM
BOE did not attend as it was at the same time

The red bows all over Broad Brook in honor of Nancy Fortin - overwhelming

5/2 WHPFD 700 PM
Commissioner Balf was not present, Commissioner Barton ran the meeting. Added agenda items were to discuss the Deputy Fire Chief (executive session) also Commissioner Flynn wanted to add a statement regarding the shenanigans at the town hall. As an attorney he was disappointed with the opinion of the town council, the late notification of opinion, and the need for a "legal affairs subcommittee". Auxiliary by-laws were approved, discussion of a 2nd line at station 2, by-laws for WHPFD will have to be special meetings, District expansion was discussed and tabled at this time. Commissioner Barton displayed the mock up for the Joe Tracy Memorial Green (very impressive). The annual district Meeting will be held Tuesday June 7th at 8:15 at station 1. The treasurer and district tax collector are to be elected. Fire Chief Barton stated they received 3 sets of bunker gear (jacket and pants) the cost was \$7800.

5/5 Day of Prayer Joe Tracy Memorial Green Noon