

**TOWN OF EAST WINDSOR
BOARD OF SELECTMEN
11 RYE STREET
BROAD BROOK, CT 06016
First Selectman's Office – (860) 623-8122**

Regular Meeting Minutes

Tuesday, August 16, 2016 at 7:00 p.m.

Board Members

Bob Maynard – First Selectman
Richard P. Pippin, Jr. – Deputy First Selectman
Jason Bowsza, Selectman
Steve Dearborn – Selectman
Dale A. Nelson – Selectman

These minutes are not official until approved at a subsequent meeting.

1. CALL TO ORDER

First Selectman Bob Maynard called the Regular Meeting to Order at 7:00 p.m. at Town Hall.

2. ATTENDANCE

Present:

Bob Maynard, First Selectman
Richard P. Pippin, Jr. Deputy First Selectman
Jason Bowsza, Selectman
Steve Dearborn, Selectman
Dale A. Nelson, Selectman

3. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

4. ADDED AGENDA ITEMS

None.

5. APPROVAL OF MEETING MINUTES

MOTION made (Nelson) and **SECONDED** (Pippin) to approve the meeting minutes of August 19, 2016. Selectman Nelson made the following clarification: On her report (Section 11C), Paul Anderson provided the Board with an update from WPCA meeting because she did not attend.

In favor: Bowsza, Dearborn, Nelson, and Pippin. Opposed: None.

6. COMMUNICATIONS

A. Resignation of Andy Hoffman from Economic Development Commission.

First Selectman Maynard read his resignation letter hereto attached as Attachment A.

7. PUBLIC PARTICIPATION

Paul Anderson, 89 Main Street, addressed the Board and encouraged everyone to attend the 250th Anniversary Celebration Committee Thursday meeting at 7 p.m. All are welcome and bring your own chair! Over the weekend he attended the ice cream social at the Osborne House and commented that they have done a phenomenal job renovating it.

8. BOARD AND COMMISSIONS RESIGNATIONS AND APPOINTMENTS**A. Resignations:**

MOTION made (Pippin) and **SECONDED** (Nelson) to accept the resignation of Andy Hoffman from the Economic Development Commission with regret.

Discussion: Selectman Nelson would like Andy to resume the business interviews. She questioned if it would still be effective for him to conduct them if he is no longer a member of the commission. Selectman Dearborn said that if the businesses do not mind and let him do it then he thinks it would be fine.

In favor: Bowsza, Dearborn, Nelson, and Pippin. Opposed: None.

B. Reappointments: None.**C. New Appointments:**

MOTION made (Nelson) and **SECONDED** (Pippin) to appoint Scott Morgan (R) to East Windsor 250th Anniversary Planning Committee for a term expiring 12/19/2017.

Discussion: He is a great addition and was thanked for serving again. First Selectman Maynard said he has the assistance of Dr. Kane, Superintendent of Schools since he is a member of the Board of Education.

In favor: Bowsza, Dearborn, Nelson and Pippin. Opposed: None.

MOTION made (Pippin) and **SECONDED** (Nelson) to take Agenda Items 10A and 10B out of order.

In favor: Bowsza, Dearborn, Nelson and Pippin. Opposed: None.

10. NEW BUSINESS**A. E.W. Lions Club and E.W. Parks and Recreation Department present "Bike Ride for Sight – 4th Annual Tour of East Windsor"**

Melissa Maltese Director of Parks and Recreation and Mike Kreuzer, a member of the Lions Club were in attendance at the meeting to give a presentation. Mr. Kreuzer explained that this event is also known as "Tour de East Windsor", it is a bike ride that will be starting from the East Windsor High School location to allow more people to see them and maybe it will get the word out. Mr. Kreuzer presented the presentation hereto attached as Attachment B and encouraged everyone to spread the word.

B. Discussions with Carol Madore, Town Assessor regarding Crumbling foundations and revaluation update

Ms. Madore explained that the crumbling foundation issue has been around for a while and that it has come to a head because there is now a law that states when a crumbling foundation is found to be existing, the assessor must assess the property. Ms. Madore added that there are two buildings in East Windsor with crumbling foundations that she is aware of and both have had engineering studies. Currently there are a total of 200 accounts in 24 towns, however, there is potential for 20,000. That number was found by considering anything built in the same time period as the 200 accounts that have already been affected. Ms. Madore came to the Board to ask what they think she should do as far as notifying residents. A brief discussion followed.

MOTION made (Bowsza) and **SECONDED** (Pippin) to communicate the letter from the assessor to all residential property owners in town, notifying them that there has been a change in the general statutes to allow for consideration for revaluation of potential impacted properties by U.S. Mail.

In favor: Bowsza, Dearborn, Nelson, and Pippin. Opposed: None.

MOTION made (Pippin) **SECONDED** (Nelson) to go back to order of business.

In favor: Bowsza, Dearborn, Nelson, and Pippin. Opposed: None.

9. UNFINISHED BUSINESS

A. Parliamentary Procedures

Not discussed at this meeting.

B. Barber Hill School Update

First Selectman Maynard read an email from Laurie Whitten Town Planner. Selectman Bowsza went to PZC last week and he explained to them the next step was that the PZC had to unofficially give their consent to do this. Ms. Whitten agreed to work with John Burnham or someone from the Historical Society to move that forward.

C. East Windsor Fire Protection Committee Report

First Selectman Maynard updated the Board that Carl Landolino, the Warehouse Point Fire District Attorney was at the last meeting. Attorney Landolino gave a brief overview of various scenarios we can pursue. First Selectman Maynard said that Mr. Landolino works closely with Town Attorney Hawks-Ladds and they hope to come up with next steps by the next meeting. The meetings are the 2nd and 4th Tuesdays of the month. The 4th Tuesday meetings will be held at 7 p.m. and the 2nd Tuesdays of the month will be held at 8 p.m.

Selectman Bowsza asked if fire district's attorney should be staffing them at their meetings. He added that he does not think it is appropriate to be happening.

D. East Windsor's 250th Anniversary Committee Discussion

Rebecca Talamini, Chairman reported that not too much has happened since the last meeting. Their Facebook Page is up and running, they had the ice cream social this Saturday to get public input on two logo ideas which will be discussed at their upcoming meeting. In addition, they will be discussing their search for members to join the subcommittees.

***E. Discussion of South Road**

Not discussed but remains on the agenda pending receipt of additional information.

***F. Discussion of Pond Street**

Not discussed but remains on the agenda pending receipt of additional information.

***G. Broad Brook Mill Site Remediation**

Not discussed but remains on the agenda pending receipt of additional information.

10. NEW BUSINESS**C. Discussion of Capital Improvement Planning Projects**

First Selectman Maynard said the reason he added this item is because the Town has money in the General Fund that we should spend down. He passed out Recommended CIP lists hereto attached as Attachment C. There was a brief discussion to get everyone on the same page as to what process would need to be implemented to begin allocating funds for projects.

CIP Chairman Sauerhoefer said that the Board of Finance needs to come to CIP with a budget number, next CIP can meet to decide on projects, then reach out to department heads and have them re-present what projects need to be completed. Finally, CIP can prioritize the projects, and then they go to Board of Selectmen and Board of Finance and to Town Meeting.

D. Fire Tax Collection

First Selectman Maynard explained the report he received from the Tax Collector hereto attached as Attachment D. After a brief discussion, Selectman Bowsza asked if he can have information regarding the percentage of tax payers who have not paid the Warehouse Point Fire District Tax. First Selectman Maynard said that he would have it for him at the next meeting.

E. Question regarding Public Transportation

First Selectman Maynard said that he spoke to the Park Hill resident who mentioned that the Town was working on a public transportation grant. First Selectman Maynard said he called the Department of

Transportation and talked to the person in charge and was informed that the grant is no longer available. First Selectman Maynard added that some of the Dial-a-Ride money comes from there and that a small section of it is still available. He ensured the Board that next November the Town will apply for it. However, the woman he spoke to was not very encouraging because there are 3 towns applying and only \$335,000 available, however, we will still apply.

First Selectman Maynard informed the Board that he attended a CRCOG transportation meeting and went to a scoping study for Route 5. Jennifer Carrier and Tim Moore from CRCOG were in attendance. He said one person suggested putting a camera on Route 5 to conduct car counts. He also said we are working with them to come up with something to transport people from Warehouse Point to the train station.

Ms. Menard, 73 Miller Road stressed to him that the resident that brought this to her attention was focused more on in-town transportation and wanted an update on that. First Selectman Maynard said that he realizes and agrees that in-town transportation is very important and he will continue to work on this.

F. Approval of Tax Refunds

There was confusion regarding the amount of tax refunds to be approved. The Board postponed the approval of tax refunds until the next meeting.

MOTION made (Pippin) and **SECONDED** (Nelson) to reconsider Agenda Item 10A and to declare September 18th, as "The Tour de East Windsor Day and issue a proclamation.

In favor: Bowsza, Dearborn, Nelson, and Pippin. Opposed: None.

11. SELECTMEN COMMENTS AND REPORTS

A. Steve Dearborn

Selectman Dearborn had nothing to report.

B. Jason E. Bowsza

Selectman Bowsza read his report hereto attached as Attachment E.

C. Dale A. Nelson

Selectman Nelson read her report hereto attached as Attachment F.

D. Richard Pippin, Jr.

He reported on the following:

- He went to the 250th Anniversary Committee Ice Cream Social, the ice cream was great and it made the front page of the Journal Inquirer
- There was no IWWA meeting
- He attended the Fire District Commission Meeting
- He attended PZC

E. Robert Maynard

First Selectman Maynard had nothing to report.

12. PUBLIC PARTICIPATION

Tom Talamini, 23 Rice Road, addressed the Board and expressed his opinion regarding the crumbling foundations issue. He feels publicizing this concrete issue is a bad idea. From years 1983-2003 there were 8 concrete companies and he is concerned that this is going to create a huge panic and the Building Department will pay the price.

Jim Barton, 158 South Water Street, addressed the Board. First, Mr. Barton said he agrees with Mr. Talamini. Second, he hopes Selectman Bowsza can get the answer to his question regarding the fire tax. Mr. Barton stated that he has heard from the Treasurer that there have been no issues or problems as far as collecting Warehouse Point Fire District taxes. He continued, "if there is 96% collection of total and fire tax, that there is no problem there but if there is someone who paid their town taxes and refused to pay their fire tax, he hopes that he gets his answer."

Mr. Barton also said the fire district has paid over \$11,000 for the collection of fire taxes. Additionally, the fire district has signed off its rights to collection of the delinquent taxes. He said those taxes do not just go away, and that \$18,000 is not gone, the town will collect those sometime in the future and there will be a profit there, especially having an 18% annual interest rate. He believes the tax collection is going pretty well.

Keith Yagaloff, addressed the Board and asked them not to not publish the names of people who have the concrete crumbling foundation issues because it tends to stigmatize those streets. Additionally, if you notify people, you are assuming the risk that you have to do it properly and they will want to hold the town accountable if it is not done properly. He also suggested to provide the public with links for more information regarding this issue. He informed the Board that most home inspectors do not feel as though it is not their obligation to tell people they have crumbling or failing foundations. He reiterated that he just wants to ensure that the Town gives the residents the information properly because he does not want anyone suing the Town.

Denise Menard, 73 Miller Road, addressed the Board. She stated that she agrees with those who are worried about crumbling foundations and many homeowners would not want the stigma of that label. She understands Attorney Yagaloff's concern and feels that the list of homeowners with crumbling foundations would be a terrible thing to put out there.

She also commented on the Unfinished Business section of the agenda. She asked about the Broad Brook Mill, where it stands and when it is getting done. She also asked the Board to clean up the Unfinished Business section if items were finished and if they are not finished, to finish them.

John Matthews, Melrose Road, addressed the Board and commented on the crumbling foundation agenda item. He said the integrity of foundation is a chemistry issue and there is test you can do to find out if a foundation is crumbling, it is called a petrographic analysis. He added that if you send a letter out like this one, you need to be prepared to give people the next steps.

Paul Anderson, 89 Main Street, addressed the Board and asked why the discussion of Pond Street is asterisked. He said that it is a major issue for taxpayers in town and if there is new information, it should be discussed under an agenda item. Mr. Anderson said Selectman Bowsza indicated during his report that Connecticut Water was going to have a meeting with someone. Mr. Anderson said that it would be nice to know what is going on regarding Pond Street.

First Selectman Maynard said that he is included in the meeting with Connecticut Water and it will be talked about in Executive Session tonight. He assured Mr. Anderson that he will be more specific at the next meeting.

Selectman Bowsza said his point in reporting on that item was to say that he was asked to do something and he did it.

The Board entered into Executive Session at 9:12 p.m.

13. EXECUTIVE SESSION

The Board came out of Executive Session at 9:52 p.m.

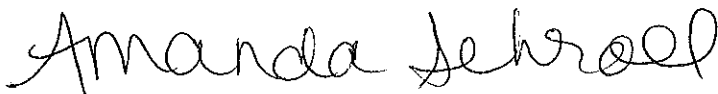
14. ADJOURNMENT

MOTION made (Pippin) and **SECONDED** (Nelson) to adjourn.

In favor: Bowsza, Dearborn, Nelson and Pippin. Opposed: None.

The meeting adjourned at 9:53 p.m.

Respectfully submitted,



Amanda Schroll
Recording Secretary

Attachment A

July 31, 2016

RECEIVED BY

AUG - 1 2016

Mr. Robert Maynard
First Selectman
Town of East Windsor
11 Rye Street
Broad Brook, CT 06016

FIRST SELECTMANS OFFICE

Dear Bob

I am submitting my resignation as a member of the East Windsor Economic Development Commission. The EDC does nothing but talk. I joined the commission to do good things for the town. I have been a member for two and a half years, we have accomplished little. I am disappointed that I have not been able to change the commission's operating philosophy. It should be a resource for your office and that of the planning department. It is not. There appears to be no clear path for changing how the commission conducts business.

During the interviews that I conducted with local businesses on behalf of commission I also talked to the economic development directors in Enfield, South Windsor and Windsor. They described a relationship between their office and the town EDC's as cooperative and productive, a partnership. Our commission does not contribute meaningfully to the economic growth of East Windsor. I am bothered by that. With your permission I would like to resume the business interviews. I do not believe that I must be a member of the EDC to do that. I will be happy to write a report to your office after each interview. It is important that the town reach out to the business community. Personal contact can provide valuable information that can help shape East Windsor's relationship with businessmen.

The best example of the commission's inability to take action is the effort to create a Small Business Center to assist local businessmen resolve issues that trouble them. We have been talking about the Center for six months and have not been able to develop a format or date for the first meeting. Additionally the commission has not met for three months because we could not form a quorum. That is unacceptable.

The Economic Development Commission should be an important member of East Windsor's team to attract new business and interface with the town's current business community, it is not. My resignation is submitted with regrets. I feel that I have not served in the best interest of our town. That bothers me. I want to wish the Town and EDC success in developing opportunities for new and current businesses.


Sincerely,


Andrew Hoffman

cc: Eric Moffet, Chairman East Windsor EDC

Attachment B, Pg 1

**TOUR OF EAST WINDSOR
RIDE FOR SIGHT**




SPONSORED BY THE EAST WINDSOR LIONS CLUB
AND EAST WINDSOR PARKS & RECREATION

LIONS CLUB AND PARKS & REC IDEALS

- LIONS CLUB MISSION: TO SERVE THE COMMUNITY, MEET HUMANITARIAN NEEDS, ENCOURAGE PEACE AND PROMOTE UNDERSTANDING.
- THE PARKS AND RECREATION DEPARTMENT IS AN ACTIVE AND PROUD MEMBER OF THE EAST WINDSOR COMMUNITY. WE STRIVE TO OFFER PROGRAMS AND COMMUNITY BASED EVENTS THAT ALLOW FOR LIFE LONG LEISURE EXPERIENCES

GOAL OF THE RIDE FOR SIGHT



MONEY RAISED FROM RIDE SPONSORS AND RIDE PARTICIPANTS BENEFITS THE CHARITABLE WORK OF THE EAST WINDSOR LIONS CLUB AND EAST WINDSOR LIONS CHARITIES IN THE CAUSE OF SAVING EYESIGHT.



MONEY RAISED TO DATE:

**RESULTS: \$5,340 (AFTER EXPENSES) HAS BEEN
RAISED IN THE FIRST THREE YEARS OF THE RIDE.**

NEXT STEPS:



- PARTNER WITH PARKS AND RECREATION FOR INCREASED
PUBLICITY AND COMMUNITY SUPPORT
- PROMOTE THE TOUR AS A COMMUNITY WIDE PROJECT
- RAISE MORE MONEY!!!!!!!!!!!!

Photos from past rides





2016 RIDE OPTIONS

THERE ARE THREE RIDE OPTIONS FOR PARTICIPATION:

- 1) A 30 MILE RIDE FOR MORE EXPERIENCED RIDERS;
- 2) A 15 MILE RIDE FOR EXPERIENCED RIDERS WHO PREFER A SHORTER RIDE;
- 3) A 7.5 MILE RIDE, IDEAL FOR FAMILY GROUPS WITH YOUNGER RIDERS.

2016 FEES

* AUGUST 16TH TO SEPTEMBER 15TH (AFTER SEPT. 15TH PARTICIPANTS WILL HAVE TO REGISTER THE DAY OF THE TOUR!)

• INDIVIDUAL - \$35.00 FAMILY GROUP - \$70.00

* ON-SITE REGISTRATION FEE ON THE DAY OF THE TOUR
FOR ALL PARTICIPANTS IS \$50.00

Attachment B, Page 4

• ALL RIDES WILL START AND FINISH AT THE EAST WINDSOR HIGH SCHOOL
76 SOUTH MAIN ST EAST WINDSOR, CT 06088

DAY OF EVENT ACTIVITIES

- "ON-SITE REGISTRATION OPENS AT 8:30 AM
- 30 MILE BIKE RIDE START - 9:30 AM
- 15 MILE BIKE RIDE START - 10:45 AM
- 7.5 MILE BIKE RIDE START - 11:15 AM
- POST-TOUR LUNCHEON 12:00 TO 1:00 PM

PARTICIPANTS RECEIVE:

- ☐ "TOUR OF EAST WINDSOR" PIN
- ☐ "TOUR" TEE-SHIRT
- ☐ PRE-RIDE REFRESHMENTS
- ☐ "POST-TOUR" LUNCHEON




**CHECK US OUT ON FACEBOOK FOR NEWS
AND UPDATED ANNOUNCEMENTS @**

TOUR OF EAST WINDSOR - EAST WINDSOR LIONS CLUB'S "BIKE RIDE FOR SIGHT"



EAST WINDSOR PARKS AND RECREATION



Attachment B, Pg 5

SEE YOU SEPTEMBER 18TH!



Attachment B
pg 6

**East Windsor Lions Club and East Windsor Parks & Recreation Dept.
present**

A "BIKE RIDE FOR SIGHT" – THE 4TH ANNUAL TOUR OF EAST WINDSOR

The *Tour of East Windsor* takes place over the lightly traveled, mostly rural roads of East Windsor and Broad Brook. There are three ride options for participation: 1) a **30 mile ride** for more experienced riders; 2) a **15 mile ride** for experienced riders who prefer a shorter ride; 3) and a **7.5 mile ride**, ideal for family groups with younger riders.

The *Tour* is open to anyone who wants to support the work of the Lions Club. However, bike ride participants under 12 must be accompanied by an adult (age 21 or older.)

Proceeds from the *Tour of East Windsor* benefit the charitable work of the East Windsor Lions Club and East Windsor Lions Charities in the cause of saving eyesight.

All rides will start and finish at the East Windsor High School on Main Street (U.S. 5) in East Windsor.

DAY OF EVENT ACTIVITIES

"On-Site Registration

Opens at 8:30 am

30 Mile Bike Ride

Start – 9:30 am

15 Mile Bike Ride

Start – 10:45 am

7.5 Mile Bike Ride

Start – 11:15 am

Post-Tour Luncheon

12:00 to 1:00 pm

ALL PARTICIPANTS RECEIVE

- **"TOUR OF EAST WINDSOR" PIN**
- **"TOUR" TEE-SHIRT**
- **PRE-RIDE REFRESHMENTS**
- **"POST-TOUR" LUNCHEON**

East Windsor
Lions and East
Windsor Parks &
Rec Dept.
are sponsors of

The Tour of East Windsor
Sunday - September 18, 2016
(Rain or Shine)

Celebrating 63
Years' of Service
to the Cause of
Saving Eyesight

For More Information, call the Tour Organizer, Lion Mike Kreuzer – (860) 623-5425
or East Windsor Parks & Rec Dept. – (860) 627-6662



attachment B
Pg 7



"BIKE RIDE FOR SIGHT"

The 4th Annual Tour of East Windsor – Sunday, Sept. 18th

REGISTRATION FORM

EACH PARTICIPANT MUST SUBMIT A REGISTRATION FORM UNLESS PART OF A "FAMILY GROUP"
[a "Family Group" { 3 to 5 persons living at the same address } can submit one form and must all take part in the same event]

Last Name: _____ First Name: _____ Date of Birth: ____ / ____ / ____

Address: _____

City: _____ State: _____ Zip/Postal Code: _____

Home Phone: (____) _____ Cell Phone: (____) _____

Email: _____

In case of emergency, contact _____ Phone: (____) _____

Are you registering a Family Group? ☐ Yes ☐ No How many persons in the group? _____

Check ☒ the event in which you or your "family group" plans to take part:

ALL RIDES START AND END AT EAST WINDSOR HIGH SCHOOL

- ☐ 30 MILE RIDE STARTS AT 9:30 AM
☐ 15 MILE RIDE STARTS AT 10:45 AM
☐ 7.5 MILE RIDE STARTS AT 11:15 AM

Registration Fee – CHECK ☒ APPLICABLE REGISTRATION FEE

~~"EARLY REGISTRATION DISCOUNT" – JUNE 1st to JULY 15th~~ OOPS! TOO LATE!

☐ ~~INDIVIDUAL - \$10.00~~ ☐ ~~FAMILY GROUP - \$20.00~~

JULY 16th to AUGUST 15th

☐ INDIVIDUAL - \$20.00 ☐ FAMILY GROUP - \$40.00

AUGUST 16th to SEPTEMBER 15th / AFTER SEPT. 15th PARTICIPANTS WILL HAVE TO REGISTER THE DAY OF THE TOUR! /

☐ INDIVIDUAL - \$35.00 ☐ FAMILY GROUP - \$70.00

ON-SITE REGISTRATION FEE ON THE DAY OF THE TOUR FOR ALL PARTICIPANTS IS \$50.00

TOTAL ENCLOSED: \$ _____

Return this registration form and the appropriate registration fee (payable to "East Windsor Lions Charities") to

RICHARD C. STATHERS, TREASURER, EAST WINDSOR LIONS CLUB, P. O. BOX 385, BROAD BROOK, CT 06016

"Release of Liability" waiver form and a map/cuesheet of your event will be mailed to you following receipt of your registration

- A HELMET APPROVED FOR ROAD BIKE RIDING IS REQUIRED FOR ALL BIKE RIDE PARTICIPANTS
 - A "Release of Liability" WAIVER FORM MUST BE SIGNED BY ALL PARTICIPANTS
 - BIKE RIDE PARTICIPANTS UNDER THE AGE OF 12 MUST BE ACCOMPANIED BY AN ADULT

Recommended List		
Town Hall Security & ADA Upgrade	\$ 21,772	
Video Cameras for Police Dept Par!< Lot	\$ 21,790	
MS Replace 1966 boilers (over 2 years)	\$ 165,000	
HS & BBS Removal of oil tanks (over 2 years)	\$ 76,750	
BBFD - allow for boat with \$ toward vehicle	\$ 60,000	
GIS System	\$ 10,000	
Total from Rcommended List	\$ 355,312	
Other CIP to Consider		
Police Department		
3005 510200 81020 CNR EQUIPMENT	\$ 21,790	
Parks and Recreation		
REPLACE BASKETBALL COURT	\$ 20,000	
DRAINAGE EW PARK	\$ 30,000	
SPLASH PAD EW PARK	\$ 185,000	
Board of Education		
BOILER REPLACEMENT	\$ 25,000	
REMOVE OIL TANKS- GAS CONVERSION	\$ 96,750	
Total Other CIP to Conditer	\$ 378,540	
Senior Center		
DIAL-A-RIDE VAN- 12 PASSENGER	?	
DIAL-A-RIDE VAN- 20 PASSENGER	?	
Town Hall		
Large Printer	?	
Planning & Development Office	?	
Digital Signs		
Police Department		
Camera intersection Route 140 & Route 5	?	
Camera intersection Route 5 and Newberry	?	
Board of Education		
HIGH SCHOOL IMPROVMENTS	?	
BBE IMPROVEMENTS EWMS IMPROVEMENT	?	
EWMS IMPROVEMENT	?	
Data Wiring	?	
Annex		
Redo One Story Building	?	
Two Story Building ????	?	

Recommended List

	This year	Total Cost
Chip Sealing Roads	\$75,000	\$375,000
Revaluation for 10/1/2017	\$50,000	\$262,500
Vehicles (2 replacement schedule)	\$86,000	\$894,517
Town Hall Security & ADA Upgrade		\$21,772
ADA Bathroom at Osborn Field & East Windsor Park	\$30,000	\$30,000
Video Cameras for Police Dept Park Lot		\$21,790
DPW Vehicle/Equipment Replacement	\$100,000	\$750,000
IT Project	\$0	\$39,500
MS Replace 1966 boilers (over 2 years)	\$85,000	\$250,000
Pavement Management	\$400,000	\$2,500,000
HS & BBS Removal of oil tanks (over 2 years)	\$20,000	\$96,750
BBFD - allow for boat with\$ toward vehicle	\$20,000	\$80,000
GIS System	\$29,442	\$100,000

Total \$895,442
 Budget amount \$895,442.00
 Difference \$0.00

attachment
 p2

CIP FIVE YEAR PLAN FUNDING REQUESTS

FY 16 and Prior
(AVAILABLE)

	2017	2018	2019	2020	2021
Selectmen					
3005 410100 81150 CNR CAPITAL	135,465				
3005 410100 81160 CNR POTABLE WATER	10,000				
3005 410100 82010 CNR HVAC L/P	141,177				
Tax Collector					
3005 410900 81030 CNR SECURITY	9,500				
Assessor					
3005 410700 81010 CNR REVAL	106,372	81,128	75,000		
Town Planner					
3005 411100 81080 CNR POCD	29,127				
3005 411100 81130 CNR OPEN SPACE	215,711				
Human Services					
3005 411700 81030 CNR SECURITY	8,920				
Senior Center					
DIAL-A-RIDE VAN- MINI VAN		23,000			
DIAL-A-RIDE VAN- 12 PASSENGER		11,200			
DIAL-A-RIDE VAN- 8 PASSENGER		39,200			
Police Department					
3005 510200 81020 CNR EQUIPMENT	16,680	21,790			
3005 510200 81050 CNR CRUISERS	81,336	129,198	88,716	137,067	94,120
Emergency Management					145,416
3005 510300 81020 CNR EQUIPMENT	80,000				
Fire Departments					
3005 511000 81020 CNR EQUIPMENT	44,575				
3005 511000 81030 CNR SECURITY	1,500				
3005 511000 81040 CNR TRUCKS	10,000				
SUV/BOAT		40,000			
Public Works					
3005 610100 81020 CNR EQUIPMENT	5,744	20,000	20,000	20,000	20,000
3005 610100 81030 CNR SECURITY	20,850				
3005 610100 81040 CNR TRUCKS	75,258	200,000	150,000	150,000	150,000
3005 610100 81060 CNR RENOVATION	107,655				
3005 610100 81090 CNR ROAD	517,762	575,000	575,000	575,000	575,000
3005 610100 81110 CNR SIDEWALK	53,428	20,000	20,000	20,000	20,000
3005 610100 81130 CNR HVAC	97				
3005 610100 81140 CNR DRAINAGE	86,811	50,000	50,000	50,000	50,000
3005 610100 81170 CNR GROUNDS	32,267				
3005 610100 82020 CNR TRUCK L/P	168,263				
3005 610100 82030 CNR E/A STUDY	28,769				
3005 610100 82040 CNR FACILITY EQUIP	20,000				
SENIOR CENTER RELOCATION		200,000			

CIP FIVE YEAR PLAN FUNDING REQUESTS

FY 16 and Prior
(AVAILABLE)

	2017	2018	2019	2020	2021
Parks and Recreation					
3005 710200 81030 CNR SECURITY	6,901				
3005 710200 81060 CNR RENOVATION	11,173				
3005 710200 81170 CNR GROUNDS	4,121				
BATHROOM UPGRADE OSBORN FIELD	N/A				
REPLACE BASKETBALL COURT					
DRAINAGE EW PARK	20,000				
SPLASH PAD EW PARK	15,000	15,000			
Information Technology	92,500	92,500			
3005 910400 81070 CNR GIS					
Board of Education	14,499	25,000	25,000	25,000	25,000
3005 910900 81060 CNR RENOVATION					
MIDDLE SCHOOL ROOF	145,000				
BOILER REPLACEMENT	3,803,784				
WINDOWS BBE	25,000				
REMOVE OIL TANKS- GAS CONVERSION	96,750				
HIGH SCHOOL IMPROVMENTS		236,420	250,000	404,110	
BBE IMPROVEMENTS		25,000			450,000
EWMS IMPROVEMENT			749,000	150,000	640,500
DATA WIRING					
WPCA			200,000		
3005 110600 81020 CNR EQUIPMENT	2,100				
3005 110600 81060 CNR RENOVATION	207				
TOTAL	2,191,267	5,488,550	1,412,636	1,488,230	2,075,916

Attachment D

CUMULATIVE REPORT OF CASH

End of Month Report of	JUL 2016	NET CASH COLLECTION	BUDGETED REVENUE	DIFFERENCE BETWEEN BUDGET AND ACTUAL
Current Taxes	\$16,061,016.44	\$16,048,504.71	\$29,152,930.00	(13,104,425.29)
MV Supplemental	\$0.00	\$0.00	\$300,000.00	(300,000.00)
Interest and Fees	\$22,628.07	\$22,720.86	\$225,000.00	(202,279.14)
Prior Year Taxes	\$70,683.54	\$65,075.21	\$300,000.00	(234,924.79)
Total Tax Collector Report	\$16,154,328.05	\$16,136,300.78	\$29,977,930.00	(13,844,115.25)
Sewer Benefit Assessment	\$0.00	\$0.00		\$0.00
Sewer Facility Connection Charge	\$15,825.37	\$15,825.37		\$15,825.37
Aircraft	\$0.00	\$0.00	\$2,200.00	(\$2,200.00)
Parking	\$0.00	\$0.00	\$60.00	(\$60.00)
WHP Fire District	\$557,131.39	\$557,131.39	\$575,624.12	(\$18,492.73)
Total Deposit	\$16,727,284.81			

% OF BUDGET COLLECTED	53.83%
% OF BUDGET COLLECTED	96.79%

Attachment E

Selectmen's Report - August 16, 2016

On August 2, I stopped by the Friends of the Warehouse Point Library ice cream social. The Friends were kind enough to host an informal open house, talk about what they do and how they can help other groups in town. I thank them for their kind hospitality and look forward to seeing them again soon.

Following our last selectmen's meeting, as requested I called and spoke with Maureen Westbrook of CT Water Company concerning the Pond Street complaints and asking to set up a meeting between the Town and CT Water's government relations folks. Ms. Westbrook informed me that First Selectmen Maynard had set up another, separate meeting with the local folks. I've heard nothing about this since then.

On Tuesday, August 9, the Planning and Zoning Commission met. The first item on the agenda was a request for modification of a special use permit for the construction of 20 multi-family condominiums on Winkler Road. Several of these units will be designated as affordable housing under section 8 of the Connecticut General Statutes. The request was for an allowance for storage space associated with the project.

The other item on their agenda was an update on the Barber Hill School project. I updated the board and said that John Burnham and I had collected signatures from 15 of the 17 property owners in the subdivision, enough to move forward with clean title of the Board of Selectmen is comfortable assuming the risk. The next step will be to have the historical society representation meet with town staff to develop an application.

That same night the Fire Protection Committee meant to review options available to correct the issues associated with the Warehouse Point Fire District. Fire District attorney Carl Landolino gave an update about conversations held between him and the town attorney to find workable, allowable solutions. Options include elimination of the district, expansion of the district, creation of a new district in Broad Brook, refunding the Warehouse Point Fire District funding for this year, and to do nothing at all.

Respectfully submitted,

Jason E. Bowsza
Selectman

Attachment F

8/2 BOF 730

8/3 Town meeting 730

8/4 BBFD 700

Only the Chief, Jane and I were there – no quorum

8/9 Fire Protection services 700

I did not attend mix up in dates – all set on the go forward

8/10 BOE 730

Public participation was Bob Maynard discussing the 250th anniversary and the opportunity for the BOE. Modular project update (at this time) is the project in on time, paving and lines were started due to weather it was postponed, there is a punch list about 1 and ¼ pages long, the new lockers are in, vestibule is coming along, the kitchen is painted ceiling is in floor next week, furniture delivery is on time. A message was sent that staff is not allowed in the building until the C.O. is received. Allied School District – air conditioner, oil tank removed, furnace is underway, ~~and the windows are out for bid.~~ Some issue regarding the end of year reconciliation – town stated 400,000 left to spend the District states they have spent down their budget. Different systems and money is moved differently, Kim Andy, Bob and Dr Kane are working together for resolution. New Business Discussion was all about the new website, to include teachers, parents and administrators, each school will have their own calendar, and there will also be a district calendar. This is a new live system. Next year the students will schedule their classes on line in the Middle and High School. Scott has been appointed to the 250th town celebration – Dr Kane will be involved.

8/7 Abby's Helping Hand 400

Keep the following dates in mind – Ladies Brunch Nov 19th, Winter Gala February 11th, and the WALK is April 22nd

8/13 Historical Society 100

Ice Crème social was well attended – EXTREMELY humid

8/15 EW Housing Authority 700

Financials have the Authority is a good place. Executive Director's report there is funding for the resident service coordinator, still looking into the water system and its sustainability, power washing continues, the condenser may need to be replaced in the community hall (she has requested 3 bids). Critical needs funding final plans for the sidewalk replacement will be completed by 15th of this month. Small cities grant projects met on Aug 3rd with Selectman Maynard, Wagner associates and the architect. This must be SIGNED AND COMPLETED ON OR BEFORE AUGUST 26th

Respectfully submitted,
Dale Nelson