

**BOARD OF SELECTMEN
TOWN OF EAST WINDSOR
11 RYE STREET
EAST WINDSOR, CONNECTICUT**

MINUTES OF REGULAR MEETING

Tuesday, September 20, 2016 at 7:00 p.m.

These minutes are not official until approved at a subsequent meeting.

Members Present: Robert Maynard, Richard P. Pippin, Jr.,
Steven Dearborn and Dale Nelson (arrived at 7:15 p.m.)
Members Absent: Jason E. Bowsza
Others: Kathleen Pippin, Paul Anderson, Dave Menard, Rebecca Talamini
Bill Loos, Peggy Hoffman, Kristen Formanek, Leonard Norton,
Charles Riggott, Steve Smith and few others
Press: Anthony Branciforte (Journal Inquirer)

I. Call to Order

First Selectman Robert Maynard called the Regular Meeting to Order at 7:04 p.m., in the East Windsor Town Hall.

II. Pledge of Allegiance

Everyone who were in attendance, stood and recited the pledge of allegiance.

III. Attendance

Robert Maynard, First Selectman
Richard P. Pippin, Jr., Deputy First Selectman
Steven Dearborn, Selectman
Dale Nelson, Selectwoman

IV. Approval of Meeting Minutes

Regular Meeting Minutes of September 6, 2016

There was an error noted the in the Minutes of September 6, 2016, Section 10, Selectmen Comments and Reports, Sub-Section d. Richard Pippin, Jr., Paragraph 1, Line 5 was noted. The amendment is as follows:

“The final payment for the...”

to

“The progress payment for the...”

It was **MOVED** (Pippin) and **SECONDED** (Dearborn) and **PASSED** (3-0)
(In Favor: R. Maynard, S. Dearborn and R. Pippin, Opposed: None, Abstain:
None) that the Board of Selectman approved the September 6 Regular
Meeting Minutes as amended.

V. Communications

Mr. Maynard read from an email he recently received regarding the Broad Brook Mill Site Remediation dated September 13, 2016 from Mr. Matthew Panciera indicating that he spoke to Mr. Bill Penn asking about giving the Board of Selectmen an update on the project. Mr. Bill Penn contacted representatives from CT DEEP and inquired when the final report will be completed so an update can be given to the Board in a meeting in October or November.

Mr. Maynard indicated he just learned from an email he received today that Mr. Bowsza after the last meeting contacted the Commissioner of the CT DEEP inquiring as to an update on the Mill Remediation project. Mr. Maurice Hamel wrote an email to AECOM asking when an update can be given to the Board of Selectmen and he was told that the application pending and an update should be able to be presented in a few months.

VI. Public Participation

Mr. Paul Anderson of 89 Main Street, Broad Brook addressed the Board. He noted the idea of CGI Video of the town is a very good idea. He spoke to Mr. Jim Richards of the Chamber of Commerce that a link to the video should be on the Town website because of the advertising, the actual video would not be able to be on the Town website. The video itself will be able to be found on the Chamber of Commerce website. Mr. Maynard indicated there will be a link on the Town website and it will have to be clicked on to view.

Mr. Dave Menard of 73 Miller Road, East Windsor addressed the Board. He wanted to inform the Board that a local business, Broad Brook Brewery was moving out of East Windsor and moving their operations to Suffield. He had been hearing this Board of business friendly, he asked if the Board could inquire with the brewery as to why they are moving out of the town. Mr. Dearborn commented the owner of the brewery was a neighbor of his and he will find out.

Ms. Kristen Formanek, Director of Human Services, addressed the Board. She remarked this is the third year that the Town of East Windsor has been invited to a two

day field gleaning. Farmers invite anyone to come through the fields and pick whatever produce is leftover after the harvest. It will take place on Saturday, October 15, 2016 from 10:00 a.m. to 5:00 p.m. and Sunday, October 16, 2016 at 1:00 p.m. to 5:00 p.m. Everyone is invited and are asked to bring bags and boxes. The field is opposite of Barber Hill Road. The produce to be harvested is squash. She had a flyer she gave to the Board. Mr. Maynard asked her to send the flyer so it can be attached to the minutes. She said she would send it to Amanda in the office. The flyer is attached hereto and marked as Exhibit A.

VII. Board and Commissions Resignations and Appointments

a. Resignations: None

b. Re-Appointments: None

c. New Appointments: Parks and Recreation Commission, Evelyn Cruz (R), Regular Member for a term expiring October 1, 2020.

It was **MOVED** (Pippin) and **SECONDED** (Dearborn) and **PASSED** (3-0) (In favor: R. Maynard, R. Pippin and S. Dearborn, Opposed: None, Abstain: None) that the Board of Selectmen appoints Ms. Evelyn Cruz, Regular Member of the Parks and Recreation Commission for a term expiring October 1, 2020.

VIII. Unfinished Business

a. Parliamentary Procedures

This agenda item was not discussed at this meeting.

b. Barber Hill School Updated

Mr. Maynard indicated to the Board Members that in their packet for their review is the Planning and Zoning Minute of the September 13, 2016 Regular Meeting. He wanted to highlight the New Public Hearing portion of the minutes entitled East Windsor Historical Society and owner the Town of East Windsor. This is the modification of Approved Subdivision (Horizon Views Estates) to release the open space for fees in-lieu-of open space for property located at 12 Griffin Road.

Selectwoman Dale Nelson arrived at the meeting at 7:15 p.m.

After the public hearing and public comment, it was voted to approve the application of the East Windsor Historical Society, and owner Town of East

Windsor requesting to release of a 4 acre open space parcel in lieu of \$2,000 open space fee per each of 16 lots oat Horizon View Estates, mores specifically as 12 Griffin Road. Said parcel to become an unapproved building lot to be privately owned with conditions that have to be met prior to signing the mylars.

A brief discussion was held.

It was **MOVED** (Pippin) and **SECONDED** (Nelson) and **PASSED** (4-0) (In Favor: R. Maynard, S. Dearborn, D. Nelson and R. Pippin, Opposed: None, Abstain: None) that the Board of Selectmen approves and moves to a Town Meeting the transfer of Title of the 4 acre parcel known as 12 Griffin Road from the Town of East Windsor to the East Windsor Historical Society in lieu of \$32,000.00 to be used to acquire open space and \$1.00 for legal transfer.

c. East Windsor Fire Protection Committee Report

Mr. Maynard commented that he attended the meeting of the East Windsor Fire Protection Committee last week. All six options were discussed and eventually Committee have recommended to the Board of Selectman consider enlarging the Warehouse Point Fire District to absorb the Broad Brook Fire Department and cover the entire town. The next meeting will be more detailed as to the steps that need to be completed to establish one fire district. It was noted, the Board of Selectmen do not have vote if the district can move forward, it is not up the Board of Selectmen. A referendum vote would have to ultimately have to be done to expand the district.

A brief discussion was held.

d. East Windsor's 250 Anniversary Commission Report

Ms. Rebecca Talamini addressed the Board to give an update on the 250th Anniversary planning. The Commission has decided on two options for the logo of the celebration. Ms. Talamini showed the Board Members the two options and indicated they will be put on Facebook page to vote for the two options and she indicated at the next meeting, she will be able to present the logo. Mr. Maynard mentioned a link to vote for the logo will be put on the website

A brief discussion was held.

e. Discussion of South Road

This agenda item was not discussed at this meeting.

f. Discussion of Pond Street

This agenda item was not discussed at this meeting.

g. Broad Brook Mill Site Remediation

This agenda item was not discussed at this meeting.

h. Crumbling Foundations

Mr. Maynard remarked that in the packet for the Board Members is the notice about the crumbling foundations that he has taken from Ms. Madore's letter and Mr. Bowsza's letter. He indicated he could put this on the Facebook page and on the Town's website and can put it in the newspaper as a public notice.

A motion was made by Ms. Nelson and seconded by Mr. Pippin that the Board of Selectmen utilize the attachment "8H" with a subject line of crumbling foundations to the Town website, Facebook page and a public notice to be published in the *Journal Inquirer*.

A discussion was held. Mr. Pippin felt if there were anyone concerned about their foundations, they could come to the Town Hall and get the answers they need rather than creating panic by publishing the information on the website and newspaper. It was noted there was recently an article in the newspaper as to what the government plans are on handling this problem.

A vote was not taken.

IX. New Business

a. Discussion of Community Day

Mr. Maynard commented that Community Day is scheduled for September 24, 2016. The parade will begin at the East Windsor Middle School and he reminded all of the Board Members step off will be at 9:15 a.m. and suggested to be at the middle school no later than 8:45 a.m.

A brief discussion was held.

b. Approval Supplemental Appropriation for Scout Hall Doors

Mr. Maynard remarked that Mr. Bowsza requested that this agenda item not be discussed at this meeting because he has some questions. Ms. Nelson also requested this agenda item be postponed until the next meeting so all Board Members have the opportunity to ask questions and vote on this appropriation.

It was **MOVED** (Pippin) and **SECONDED** (Dearborn) and **PASSED** (4-0) (In Favor: R. Maynard, S. Dearborn, D. Nelson and R. Pippin, Opposed: None, Abstain: None) that the Board of Selectmen postpone the discussion and possible vote on the approval of supplemental appropriation for Scout Hall doors.

c. Discussion and Approval of Added Appropriation for Senior Center Bus

Ms. Kristen Formanek, Director of Human Services, addressed the Board. The Senior Center is in desperate need to replace their oldest bus, which is a 2005 twenty passenger vehicle. Capital Improvement Committee approved \$12,800 to be applied for the purchase of a new vehicle; however, the DOT grant which supplements the cost of the vehicle was not awarded to the town. The current estimate to purchase a new 20 passenger vehicle with two wheelchair spots is approximately \$66,000. She is requesting that the Board of Selectmen appropriate \$53,200 for the new vehicle.

A brief discussion was held.

It was **MOVED** (Pippin) and **SECONDED** (Nelson) and **PASSED** (4-0) (In Favor: R. Maynard, S. Dearborn, D. Nelson and R. Pippin, Opposed: None, Abstain: None) that the Board of Selectmen approves and appropriates an amount not to exceed \$66,000 for the purchase of a 20 passenger van and submit to the Board of Finance for their approval and then move to a Town Meeting.

d. Discussion and Approval of Agreement for Professional Services for Collection of Delinquent Taxes

Mr. Maynard remarked that in the packets given to the Board Members is an agreement for professional services of Taxserv Capital Services, LLC. This service has been used by the town for the past two years in collecting delinquent taxes. The fee for this service is not paid by the town but by the delinquent taxpayer. It is very cost effective to have this service. Mr. Bowsza, although not at this meeting, has indicated that he is in favor of this agreement.

A brief discussion was held.

It was **MOVED** (Nelson) and **SECONDED** (Dearborn) and **PASSED** (4-0) (In Favor: R. Maynard, S. Dearborn, D. Nelson and R. Pippin, Opposed: None, Abstain: None) that the Board of Selectmen approves the agreement for Professional Services between the Town of East Windsor and Taxserv Capital Services, LLC effective September 23, 2016.

e. Discussion of Real Estate Sale

Mr. Maynard commented that an RFP for the real estate agency was put out in the middle of the summer and proposals were due on September 1, 2016. Unfortunately, no proposals were received. Mr. Maynard is suggesting that he contact various real estate agencies in the town to see if they would be interested in listing the various town properties which are for sale. He asked the Board Members for suggestions of which agencies he should inquire with and if they could email him those names, he will make contact and report back to the Board with information from those agencies at a future meeting.

f. Discussion of Senior Staff Meeting

Mr. Maynard gave to all of the Board Members a document entitled "Senior Staff Meeting Minutes" dated September 15, 2016 for their review.

A brief discussion was held.

g. Approval of Tax Refunds

Mr. Maynard indicated that the tax collector has written a memo to all of the Board Members in regards to tax refunds and approval of same. She is concerned that the tax refunds from the last meeting were not approved. She would hope if there are any questions about the refunds, those questions can be posed to her before the meeting so the refunds can be approved when requested.

A brief discussion was held.

It was **MOVED** (Nelson) and **SECONDED** (Dearborn) and **PASSED** (4-0) (In Favor: R. Maynard, S. Dearborn, D. Nelson and R. Pippin, Opposed: None, Abstain: None) that the Board of Selectmen approves the tax refunds in the amount of \$17,789.21 pursuant to the tax collector's request dated August 31, 2016.

X. Selectmen Comments and Reports

a. Jason E. Bowsza

Although Mr. Bowsza is not in attendance of this meeting, he has sent in his Selectman Report and it is attached hereto and marked as Exhibit B.

b. Dale Nelson

See Exhibit C attached hereto.

c. Richard Pippin, Jr.

Mr. Pippin quickly mentioned the Historical Preservation Meeting on September 8, 2016 and the Planning and Zoning Commission Meeting. He commented on the Melrose historical sign which his on private property and hopes Mr. Maynard can speak to the owners of that property, but currently has not had any luck. American River Heritage recent meeting was short. The water conditions of the river were discussed and it was noted that the Scantic Park Trail is over grown. The bottle can clean up is scheduled for September 23, 2016 and the Fall Paddle is scheduled for October 22, 2016.

d. Steven Dearborn

Mr. Dearborn voiced his concerns that he was unhappy with a previous Selectman's report as it was incorrect in reporting the facts and it made him look like a fool. He arranged a team of horses for the parade but there were concerns that the horses were inexperienced and therefore, the horses were not used. He offered his float that is used for the Republican Party but the Board Members declined his offer.

e. Robert Maynard

Mr. Maynard showed a flyer for the Second Annual Health Fair at the Senior Center on October 13, 2016 from 9:00 a.m. to 12:00 p.m. Flu shots, blood pressure screenings, VNA and senior transportation will be some of the topics at the health fair. He hopes many people will take this opportunity to go to the senior center and have those screenings done.

XI. Public Participation

Ms. Paul Anderson of 89 Main Street, Broad Brook addressed the Board. He noted the grand opening of the Broad Brook Elementary School is a little premature as they are not yet completed with the project. The parking lot and new entrance is being used by employees of the school and should be used for visitors only. He drives by the school on a daily basis and those parking spots are always filled and they shouldn't be as they are reserved for visitors at the school. The playground is not finished and there is a dumpster issue. Mr. Maynard indicated that Ms. Nelson mentioned that the Board of Education is aware of parking issues. Ms. Nelson suggested contacting the police department to post signs "no parking/tow zone".

A brief discussion was held about the parking problems at the elementary school.

Ms. Nelson would like at the next meeting an agenda item to discuss the State re-opening the casino locations and she would like to discuss where East Windsor stands in this discussion.

Mr. Bill Loss addressed the Board. He agrees with Mr. Anderson in regards to the parking and the congestion at the elementary school. This possesses dangers for the children during the school day, in particular, in the beginning and the dismissal of school. The plan to add fourteen new classrooms and not adding additional parking was a mistake and needs to be addressed.

A lengthy discussion among Mr. Dearborn, Mr. Maynard, Ms. Nelson and Mr. Pippin was held regarding the parking area at the elementary school.

Mr. Pippin asked if an added agenda item could be discussed at this time of the meeting, the remediation of the Broad Brook Elementary School windows. He noted that there is a state grant which will be available in June for \$300,000 and the process needs to be started immediately to get the ball rolling and it takes the Board of Finance to approve it and then it has to go to a Town Meeting for approval before the paperwork can be officially turned into the State to obtain the grant. Therefore, he would like to discuss it this evening. It was the general consensus to add the agenda item and to discuss same.

It was **MOVED** (Pippin) and **SECONDED** (Nelson) and **PASSED** (4-0) (In Favor: R. Maynard, S. Dearborn, D. Nelson and R. Pippin, Opposed: None, Abstain: None) that the Board of Selectmen approves and appropriates an amount \$220,000 for the remediation of the windows at the Broad Brook Elementary School and to recommend to the Board of Finance for their approval and then move to a Town Meeting.

Mr. Pippin asked Mr. Norton, who was in the audience, about the basketball court at Pierce Park as he has been told it is a safety hazard and if it was possible to have that court fixed before the winter months. Mr. Norton was unsure of the schedule but noted this time of year they are very busy with projects that are currently underway and need to be completed before the winter.

XII. Executive Session

It was **MOVED** (Pippin) and **SECONDED** (Nelson) and **PASSED** (4-0) (In favor: D. Nelson, R. Pippin, S. Dearborn and R. Maynard, Opposed: None, Abstain: None) that the Board of Selectmen enter into Executive Session at 8:32 p.m. to include Mr. Leonard Norton.

Executive Session ended at 8:58 p.m.

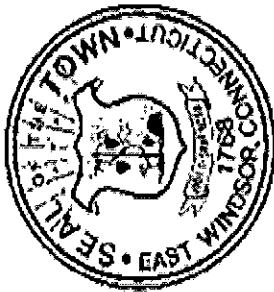
XIII. Adjournment

It was **MOVED** (Nelson) and **SECONDED** (Pippin) and **PASSED** (4-0) (In favor: D. Nelson, S. Dearborn, R. Pippin and R. Maynard, Opposed: None, Abstain: None) that the Board of Selectmen adjourn the Board of Selectmen September 20, 2016 Regular Meeting at 8:58 p.m.

Respectfully Submitted,

Denise M. Piotrowicz
Recording Secretary

EXHIBIT A



Town of East Windsor Hunger Action Team



The East Windsor Hunger Action Team is sponsoring a gleaning event at Reichle Farms in Broad Brook. We will be picking butternut squash, acorn squash, and spaghetti squash. The produce will be brought back to the community and distributed to those in need.

We would like to invite you to join us in gleaning to bring back fresh squash to your local communities. Everyone is welcome! Boxes and water will be provided, but please bring boxes if you have them!

Gleaning will take place on Saturday, October 15th from 10:00—5:00 and Sunday, October 16th from 1:00-5:00.

The field is **OPPOSITE** 15 Barber Hill Rd. Broad Brook

We hope you can join us! Please contact Peter Stagon with questions at pstagon@cox.net or 860-916-9419.

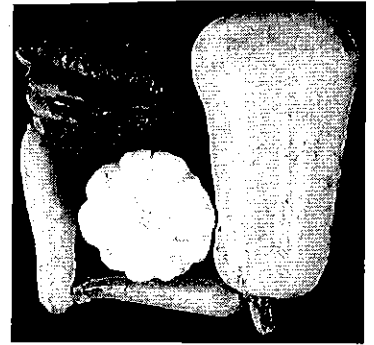
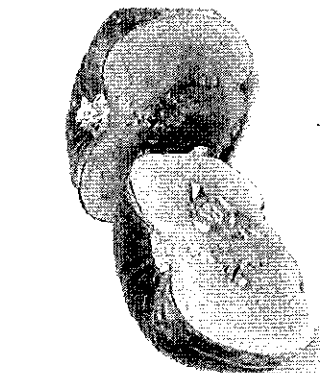


EXHIBIT B

Selectmen's Report - 9/20/16

I apologize for my absence from tonight's meeting. I am out of state for a work-related conference. I wanted to submit an update anyway.

I got a nice update from Sarah Andrews, who is working hard to support her son and the JV football team. She shared some encouraging news. "Football is growing. We had 6 kids over summer that started and now 3 more and maybe more interested. It has grown quicker and more than expected. So it's a juggling act but good to see kids that may not play any other sport have an opportunity." Certainly good to hear.

On Tuesday, September 13, the Planning and Zoning Commission met. They discussed the release of a performance bond associated with the new Mercury gas station at the intersection of Thompson Road and Route 5. The commission discussed the Barber Hill School House project. John Burnham and Historical Society President Michael Hunt presented the project to the commission during the public hearing. Neighbors living in the sub-development, as well as other townspeople spoke in favor of the proposal, and two people submitted letters in opposition. The commission approved the application unanimously. The next step is for approval by the Board of Selectmen, and ultimately approval by Town Meeting. This is obviously a very timely issue, so I hope the selectmen will consider it tonight, despite my absence. I am very strongly in favor of this.

PZC also discussed the proposed Calamar apartment housing project that is considering a site on Route 140.

That same night, the Fire Protection Committee met. They voted 7-1 to recommend to the Board of Selectmen to expand the Warehouse Point Fire District. It is my hope that the selectmen will not discuss this tonight, because I have some questions before any formal action is taken.

On 9/14, I attended the Boy Scouts ice cream social, and was very pleased to see so many people there and participating.

That same night, I attended the police commission meeting. They discussed parking issues and signage at the BBES, now that modular construction is complete. The department will continue to monitor parking issues and discuss any issues with the commission next month.

After several meetings of no substantial information from Town Hall to repeated inquiries concerning the old mill site in Broad Brook, I spoke with DEEP Commissioner Klee about the status of the project. I was provided an update from Maurice Hamel and asked him to come to a future selectmen's meeting to provide an update. I have copied the first selectmen on this request, and will keep everyone updated as I learn more.

It has also been several meetings without any update on the Pond Street situation. I asking the first selectmen to provide an update on this at our next meeting (10/4).

I apologize for missing Community Day on Saturday, 9/24. I sincerely appreciate the recognition of my community spirit, and am humbled to be included in a group of people

as dedicated to the betterment of the community as those listed as this year's Community Spirit Awardees: Bill Mercer, Wendy Parker, John Burnham, Rebecca Talamini, Jason Bowsza, Tanya Unsworth, Laura Harney, and Melissa Maltese. Great company to be in.

Respectfully submitted,

Jason E. Bowsza
Selectman

9/10 Lobster Bake Scout Hall 1:00
The food and company were great

9/11 Abby's Helping Hand
Red Robin 10/11 event from 500-800, Ladies Brunch Sat. November 19th at
Manleey's, Winter Gala 2/11/2017 save the date

9/12 WHPFD Station 1 7:00
Budget is on target, there was a question regarding interest on the income line of \$598,737. Removal of the oil tank in CIP \$13,000 (DEEP issue) was discussed and will take place in the next few days. The need to put together a charter regardless if the District expands or not needs to be done, discussion regarding Section 105 CT State Statue section 7.324 to 7.329 until a charter is established. The group requested a quote for gas meters at the next meeting. Lou Flynn had a long discussion regarding the EW Fire Protection Committee, there was also discussion regarding the agenda – should it be sent earlier? E-mail form was adopted. Dean Saucier sent a letter regarding transparency regarding the District (he was not in attendance). Chief stated there were 39 calls in August. Staffing has been a real issue as it appears 2 – 3 guys available to the whole town, mutual aid assists but that takes away coverage from their town.

9/13 EW Fire Protection Park Hill 8:00
I was unable to attend

9/14 Board of Education Room N-4 EWHS 7:30
Focus on the EWMS "Safe School Climate Committee". Goals are to create a safe, nurturing, respectful learning community, promote healthy and productive connections, be the impetus for teaching social and emotional competencies, ensure students learn and acquire the social and emotional skills necessary for successful citizenship, continuous improvement of school climate, reflect the morals, values and goals of the community engage students and faculty to focus on "modeling a do as I do environment. Unfinished modular project - #1 temporary railing on the north side of the building, #2 the 10 unit modular abuts against a window in the permanent building, #3 quality of the top soil not up to expectations (not deep enough). Alliance grant – kitchen is up and running (waiting on a kettle replacement), fix roof then put in new door, bathrooms are completed, and lockers are in. Kudos to the Building Committee! Buses will pull into the circle; remove the 7 parking places in front of the school. BOE is looking for CIP money for the removal of asbestos around the windows. The nurse's station is not totally handicapped accessible. There is an issue about the sidewalks grading and cracks as all bills have to be paid before the audit. End of year close out was successful, as the district did spend down their budget (next year the BOE will provide a check register close out date of June 30th). BBES will have the grand opening on Sunday 9/25/16 from 1:00 to 3:00 all are welcome to attend.

9/17 Four Town Fair We discussed this on 6/21 and stated we would be there with a vehicle on the parade route.

9/18 Tour de East Windsor sponsored by the Lion's Club and Park and Rec

9/19 CIP Town Hall 5:30

Parks and Recreation - #1 Replace the basketball court at Pierce Park in Windsorville, #2 Splash Pad at the reservoir, #3 Drainage system at the Park, #4 Paving projects at the Park, and #5 Bring all playground equipment up to code.

Social Services- #1 Dial a ride 20 passenger bus (present one is 2005 with 109,000 miles, #2 Dial a ride 12 passenger bus (present one is 2007 with 90,000 miles), #3 Mini-Van to be used by staff and used by the dial a ride staff, #4 Awning project to protect the stairs and ramp at the senior center, #5 Senior center relocation to the annex.

Board of Education -#1 Replace 29 year old roof (already bonded) with solar system (MS), #2 Replacement of boilers (MS), #3 Window asbestos abatement (already have a grant for the windows) #4 Removal of underground oil tank (HS), #5 Renovate nurse/principal office (BB), #5 Expand parking lot at BB and MS

Housing Authority Park Hill 7:00

I arrived during a presentation by Jennifer Svelnys, The Housing Development Team. She was speaking to the additional 7 acres and how to get funding for them along with what will the goal be. Funds will be available to housing authorities that want to provide for families as these funds are competitive – there was a lot of discussion. Tenant Association is sending out a monthly package to soldiers, and has sent out about 30 cards for people in the park that have been sick or experienced a death in the family. Financials are on track – it was asked that the PILOT money show separate on the report. I left at 8:10.

9/25 BBES Grand Opening 1:00

Opinion

When you state you will do something, I take you at that. Mr. Dearborn gave his word (twice) that he will attend WPCA meetings (one meeting a month) this has not occurred. He also gave his word that he would provide transportation for the parade at the Four Town Fair on June 21st at a Board of Selectman meeting. He used this transportation for his cause.