

# **TOWN OF EAST WINDSOR BOARD OF SELECTMEN**

## **REGULAR MEETING**

**Thursday, September 19, 2019**

**7:00 p.m.**

Town Hall Meeting Room  
11 Rye Street, Broad Brook, CT. 06016

### **Meeting Minutes**

*\*\*\* These Minutes are not official until approved at a subsequent meeting\*\*\**

#### **Board of Selectmen:**

Robert Maynard, First Selectman  
Steve Dearborn, Deputy First Selectman  
Jason E. Bowsza, Selectman  
Andy Hoffman, Selectman  
Charles J. Szymanski, Selectman

**ATTENDANCE:**     **Board of Selectmen:** Robert Maynard, First Selectman; Steve Dearborn, Deputy First Selectman; Jason E. Bowsza, Selectman; Andy Hoffman, Selectman; Charles J. Szymanski, Selectman.

**ABSENT:**           All Selectmen were present this evening.

**SPEAKERS/GUESTS:**     **Public:** Beautification Committee: Jillian Hubbard, Chairman; **Board of Finance:** Jerilyn Corso, Chairman; Sarah Muska; **Broad Brook Library:** Paul Anderson, Chairman; **East Windsor Historical Society:** Nancy Masters; **The Library Association of Warehouse Point:** Lois Hiller, Library Director; **The Library Association of Warehouse Point Board of Trustees:** Cindy Miller, Treasurer; Elyse Spielberg, and Cheryl Ward; **Water Pollution Control Authority:** Paul Anderson, Chairman; Paul Anderson; Dick Pippin, Kathy Pippin.

**Press:**                No one from the Press was present.

#### **TIME AND PLACE OF REGULAR MEETING:**

First Selectman Maynard called the Regular Meeting to Order at 7:04 p.m. in the Town Hall Meeting Room, 11 Rye Street, Broad Brook, CT.

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**PLEDGE OF ALLEGIANCE:**

Everyone present stood to recite the Pledge of Allegiance.

**AGENDA APPROVAL:**

**MOTION:** To ADD to the Agenda after Item 6, Correspondence, Discussion of Historical Restoration of sign on Scantic Green.

Maynard moved/Hoffman seconded/DISCUSSION: None

**VOTE:** In Favor: Unanimous (Maynard/Dearborn/Bowsza/Hoffman/Szymanski)  
(No one opposed/No abstentions)

**ATTENDANCE:** See page 1.

**APPROVAL OF MEETING MINUTES/Regular Meeting Minutes of September 5, 2019:**

**MOTION:** To APPROVE the Regular Meeting Minutes of the Board of Selectmen Meeting dated September 5, 2019 as presented.

Maynard moved/Szymanski seconded/DISCUSSION: None

**VOTE:** In Favor: Unanimous (Maynard/Dearborn/Bowsza/Hoffman/Szymanski)  
(No one opposed/No abstentions)

**COMMUNICATIONS:** None.

**DISCUSSION OF HISTORICAL RESTORATION OF SIGN ON SCANTIC GREEN:**

Nancy Masters, of the East Windsor Historical Society, joined the Board. Mrs. Masters reported that three private citizens are assisting with a project to restore the current historical marker on the green on the north side of the Scantic Church. The sign, which has been located on the green for nearly 50 years, is being removed and sent out for restoration; the estimated cost of the restoration work is \$2,000. Mrs. Master suggested when the sign is replaced at the green that it is moved back two feet to avoid snow from plowing the roads from hitting the sign. In addition, the State Arborist is giving each of the 169 towns in Connecticut a White Oak; the plan is to plant the White Oak on the green, which is owned by the Scantic Church. While the historical marker is out for restoration they plan to install the “oops .....” Sign (See Attachment A), which will also seek donations to pay for the project.

Mrs. Masters indicated that White Oaks have a tap root, which requires that they be planted quickly. She has planned that the tree will be planted on Saturday, September 21<sup>st</sup> at 2 o'clock; Mrs. Masters noted the Girl Scouts have been invited to participate in this ceremony. Mrs. Masters invited the Board and members of the audience to attend as well.

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Mrs. Master noted that if any money is left over from the \$2,000 cost of the restoration of the sign she would like to purchase two Red Bud trees to plant on the green as well.

Mrs. Masters indicated they also have two small requests. She noted there's a "no through trucks" sign posted at the green in a location which blocks the historical marker. Mrs. Master requested that a smaller sign be relocated on the street sign post closer to the tip of the triangle so it no longer blocks the historical marker.

Mrs. Master noted while working on this project they've found that the pavement is failing on the Scantic Road side of the tip of the triangle which comprises the green. She indicated the pavement has deteriorated and the earth near the drain is eroding. Mrs. Master indicated she was hoping that the Town could find a small amount of money to fix that pavement area.

Discussion returned to the cost of the restoration. Mrs. Masters reiterated the current estimate is \$2,000; they will accept donations from anyone who wants to contribute. Selectman Szymanski questioned if the sign is lighted? Mrs. Masters replied negatively, noting bringing electricity to the area would be difficult. First Selectman Maynard suggested they consider some type of solar lighting to spotlight the sign.

First Selectman Maynard questioned if Mrs. Masters needed the Board to make a motion regarding this project. Mrs. Masters noted the sign is on private property; she just wanted the Town to be aware of the work that will be done there. She suggested if the Town could speak with DPW regarding the road pavement that would be helpful.

**MOTION: Move to APPROVE the restoration and reinstallation of the historical marker and planting of the trees on the Scantic Green.**

**Szymanski moved/Hoffman seconded/DISCUSSION: None**

**VOTE: In Favor: Unanimous (Maynard/Dearborn/Bowsza/Hoffman/Szymanski)  
(No one opposed/No abstentions)**

**PUBLIC PARTICIPATION:**

**Jerilyn Corso, 23 Lindsay Lane (Chairman, Board of Finance):** As Chairman of the Board of Finance Mrs. Corso suggested the Board of Selectmen (BOS) look at policy and procedures for Supplemental Appropriation requests before they send the requests to the Board of Finance.

No other parties requested to speak during Public Participation.

**BOARDS AND COMMISSIONS RESIGNATIONS AND APPOINTMENTS/A.**

**Resignations:** None.

**BOARDS AND COMMISSIONS RESIGNATIONS AND APPOINTMENTS/B**

**Reappointments:**

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1. Richard Sullivan (U), Planning and Zoning Commission, regular member for a term expiring October 31, 2023:

**MOTION:** To REAPPOINT Richard Sullivan (U) to the Planning and Zoning Commission as a regular member for a term expiring October 31, 2023:

Bowsza moved/Hoffman seconded/**DISCUSSION:** None.

**VOTE:** In Favor: Maynard/Dearborn/Bowsza/Hoffman/Szymanski  
(No one opposed/No abstentions)

**BOARDS AND COMMISSIONS RESIGNATIONS AND APPOINTMENTS/C. New Appointments:**

1. Paul Hunter (R), Veterans Commission, honorary member for a life term:

**MOTION:** To APPOINT Paul Hunter (R) to the Veterans Commission as an honorary member for a life term.

Szymanski moved/Bowsza seconded/**DISCUSSION:** None.

**VOTE:** In Favor: Maynard/Dearborn/Bowsza/Hoffman/Szymanski  
(No one opposed/No abstentions)

2. David Malo (R), Veterans Commission, honorary member for a life term:

**MOTION:** To APPOINT David Malo (R) to the Veterans Commission as an honorary member for a life term.

Bowsza moved/Hoffman seconded/**DISCUSSION:** None.

**VOTE:** In Favor: Maynard/Dearborn/Bowsza/Hoffman/Szymanski  
(No one opposed/No abstentions)

**UNFINISHED BUSINESS/\*A. Broad Brook Mill Discussion:**

\*Any starred items will not be discussed but will remain on the agenda pending receipt of additional information.

**UNFINISHED BUSINESS/\*B. Discussion of Charter Revision:**

\*Any starred items will not be discussed but will remain on the agenda pending receipt of additional information.

**UNFINISHED BUSINESS/C. Casino:**

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First Selectman Maynard indicated he had referred a draft Casino Impact Fund Distribution Ordinance to all the Selectman for review. He had requested input from the Board members but has not yet received responses. First Selectman Maynard indicated he'll now refer the ordinance to the Town Attorney; his intent is to act on this ordinance at the next BOS Meeting, and then to send the ordinance to Town Meeting.

**UNFINISHED BUSINESS/D. Discussion of Hartford Foundation's Greater Together Community Funds:**

First Selectman Maynard reported that the kick-off meeting for the Hartford Foundation Greater Together Community Fund for several local communities – South Windsor, East Windsor, Ellington, Tolland and Somers – was held on September 10<sup>th</sup> at the South Windsor Library. He indicated that East Windsor was well represented (See Attachment B). First Selectman Maynard summarized that the Hartford Foundation is providing 29 towns \$100,000 each - \$50,000 up front with an additional \$50,000 endowment to follow. Each of the towns must create an Advisory Committee, which will decide what the funds will be used for. Each town must form a Steering Committee, which will select the members of the Advisory Committee. The members serving on the Steering Committee cannot serve on the Advisory Committee. First Selectman Maynard reported the members of the Steering Committee are Debbie Talamini, Sharon Tripp, Ceil Donahue, Nancy Masters, and Barbara Sherman. The next step is to choose the Advisory Committee.

Discussion followed regarding the use of the funds. Selectman Hoffman questioned if the Broad Brook Mill could be considered for some of the funds? Sarah Muska, speaking from the audience, felt the use of the funds could only apply to 501-C organizations. First Selectman Maynard noted that the Town is a non-profit organization; perhaps the Mill might be a consideration.

**UNFINISHED BUSINESS/E. Discussion of Tyler Regional Animal Care Shelter (TRACS):**

First Selectman Maynard reported the Town is moving forward to participate in the Tyler Regional Animal Control Shelter (TRACS) in South Windsor. He hopes to have a contract signed with the other towns shortly. First Selectman Maynard reported Selectman Hoffman and Szymanski attended the Police Commission Meeting on September 11<sup>th</sup>, although they weren't on the agenda because the Police Commission was interviewing officer candidates.

Selectman Hoffman indicated that he and Selectman Szymanski did attend the Police Commission Meeting; they did get a chance to reiterate to the Police Commission that they had answered all the questions posed by the Police Commission. They also addressed the rumor that one or more of the larger towns was pulling out of the agreement with the Tyler Regional Animal Control Shelter. Selectman Hoffman indicated that he personally called people from the larger towns (East Hartford and Manchester) and was told they are not pulling out. Both towns indicated their association with the TRACS facility was the best thing that happened to their

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towns, as those towns can't do the things TRACS does and being a member of TRACS frees up their officers from tasks associated with the Animal Control Officer. Selectman Hoffman indicated if there is a question that there is a defection afoot, there is not.

Deputy First Selectman Dearborn questioned the Board's next step? First Selectman Maynard indicated East Windsor needs to get the contract from South Windsor signed, and then move this issue forward to Town Meeting, which he anticipated holding on October 17<sup>th</sup>.

**NEW BUSINESS/A. Discussion of The Library Association of Warehouse Point  
Supplemental Appropriations:**

Representatives of the Board of Trustees of the Library Association of Warehouse Point joined the BOS. Elyse Spielberg, a member of the Library Association of Warehouse Point Trustees introduced the new Library Director, Lois Hiller, and Board of Trustees members Cindy Miller, Treasurer, and Cheryl Ward.

Mrs. Hiller advised the Board that technology at the Warehouse Point library has not kept pace with current systems. She summarized the following deficiencies:

- Only three computers are available for patron use. All computers at the library were purchased in 2010 and are 9 years old; they are slow and unreliable, and are not compatible with current technology. Mrs. Hiller gave an example of a patron who was unable to sign an online job application using the library's current computers.
- The current WIFI hookup is also unreliable and weak; there is currently no WIFI coverage in the children's area.
- People who use the library for meetings who want to give presentations via their laptops are currently unable to do so as the library's current projector doesn't have a USB port.
- The children's library can not currently support learning technology designed for younger children. The library would like to purchase two AWE stations.
- Current copier prints only in black and white; online copies can only be made via the library's computers; patrons are unable to print from their phones or scan documents to email or text to others. The library would like to purchase a new copier.

Mrs. Hiller reported the total cost for the described items is \$21,605. (See Attachment C for specifics).

**Paul Anderson, Chairman of the Broad Brook Library**, speaking from the audience, suggested the patrons would pay for the new copier from the fees collected for copies by the library. He suggested that's the way it works at the Broad Brook Library.

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Selectman Bowsza questioned that the items were listed in priority of importance, with the first item being the highest priority? Mrs. Hiller replied affirmatively. Selectman Bowsza questioned the number of computers being considered for purchase? Mrs. Hiller indicated they would be purchasing four for patrons, including the addition of two in the children's department, and three for staff. Selectman Bowsza questioned if these bids were provided through the State bid system? Mrs. Hiller indicated she had acquired these bids from a consultant; she had researched another source, whose quote was similar, but they were refurbished units. Selectman Bowsza questioned if this is a lease or purchase proposal? Mrs. Hiller reported she is proposing to purchase the computers. Selectman Hoffman cited that lease agreements include service. Selectman Szymanski suggested that with the lease agreement you may be able to "pay as you go", and if you charge a fee for computer use then it would be self-paid without having to look for this money. Selectman Hoffman suggested leasing has some advantages, particularly from a maintenance standpoint. Discussion continued regarding the advantages/disadvantages of lease vs. purchase using internet services as an example.

Cindy Miller, Treasurer for the Board of Trustees of the Library Association of Warehouse Point, advised the BOS that the library has found that a large opening in the wall of the foundation of the oldest section of the building has caused water damage near the front entry. Mrs. Miller has submitted two repair proposals, each slightly in excess of \$12,000. The repairs will include tearing out and replacing the present landing, removing shrubbery, repairing the hole in the foundation, and replacing a cement sidewalk. (See Attachment D). Mrs. Miller reported this damage was recently discovered; the repair was not included in their 2019-20 budget. Mrs. Miller indicated the library is requesting a supplemental appropriation from the Town to fund this project.

Selectman Hoffman questioned if Town Engineer Norton has reviewed the damage. While he understands the library isn't a Town building he cited Town Engineer Norton's experience as a resource the Town should take advantage of. Mrs. Miller noted (Building Inspector) Stanley has seen the damage. Selectman Hoffman also noted neither of the proposals are from local contractors; Mrs. Miller suggested they use contractors they've used before and have confidence in.

Selectman Szymanski recalled that when the library appeared before the BOS during the budget process he understood that the library has an endowment which could be used for something like this rather than using the Town's general operating funds; he questioned where the endowment stood? Mrs. Spielberg suggested they have been advised to take only so much each year so they can maintain the endowment for the future. Discussion continued regarding the conditions of the endowment fund.

**Paul Anderson, Chairman of the Broad Brook Library**, speaking from the audience, questioned the total being requested by the Warehouse Point Library? Mrs. Hiller indicated \$22,000 for the computers, and \$12,000 for the foundation work.

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First Selectman Maynard suggested Mrs. Hiller investigate the State bidding options to fund the computer purchases, and look into leasing the copier as the Town does; he suggested his office could offer assistance regarding the lease agreements. He also suggested contacting Town Engineer Norton to look at the damage; he may also be able to suggest additional contractors for comparisons. Selectman Szymanski suggested when dealing with water damage it's difficult to ascertain the extent of the damage; he questioned if the \$12,000 would cover the necessary repairs. Selectman Szymanski suggested Mrs. Hiller contact Town Engineer Norton and Building Inspector Stanley to offer an objective overview of the damage and necessary repairs. Selectman Bowsza questioned if Treasurer O'Toole had any input on these proposals? First Selectman Maynard indicated she had clarified that the library isn't a Town building but he personally didn't feel that would stop the BOS from considering assistance. Selectman Szymanski suggested when the additional information is provided then First Selectman Maynard should seek more specific input from Treasurer O'Toole and the Town Attorney.

First Selectman Maynard requested the additional information be provided to his office prior to the next BOS Meeting.

**NEW BUSINESS/B. Discussion of WPCA Ordinance Reductions:**

Mr. Paul Anderson, Chairman of the Water Pollution Control Authority (WPCA), joined the Board. Mr. Anderson indicated he is appearing before the Board to follow up on the WPCA's request to reduce the number of ordinances associated with the agency's operation.

Selectman Hoffman indicated he had never received the additional information regarding the WPCA regulations originally requested; Mr. Anderson was surprised. He suggested the regulations are on the WPCA website, and are identical to the ordinances. The original ordinance created in 1966 established the WPCA; subsequent ordinances were created as the WPCA's regulations changed. Mr. Anderson suggested the WPCA's attorney has said it's ridiculous to have the multiple ordinances; it's confusing to the people seeking WPCA assistance. He suggested the WPCA is authorized and operates under the Connecticut General Statutes, and DEEP provides oversight; they operate autonomously.

Mr. Anderson also noted the WPCA is seeking to reduce the number of ordinances to one, and to revise the one (1966) ordinance as reflected in the documentation provided to the Board. Selectman Szymanski questioned the purpose of adding the mission statement to the ordinance; Mr. Anderson felt it explains to the people why the WPCA was created. Discussion continued regarding referral to the Town Attorney for review by the BOS at the next (October 3<sup>rd</sup>) meeting, and referral to Town Meeting. First Selectman Maynard will work with Mr. Anderson and the Town Attorney to prepare a draft for the next BOS Meeting.

**NEW BUSINESS/C. Discussion of Beautification Committee:**

First Selectman Maynard reported the Beautification Committee has held their first meeting. There are five members; Jillian Hubbard has been elected Chairman. Ms. Hubbard, speaking



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from the audience, clarified that there are really eight members. First Selectman Maynard reported he understands Ms. Hubbard has already reached out to the Garden Club. (See Attachment E for membership photo).

**NEW BUSINESS/D. Tax Refunds:**

**MOTION:** To APPROVE Tax Refunds in the amount of \$1,002.71 as identified under Tax Refund Report dated 9/16/2019.

**Bowsza moved/Szymanski seconded/DISCUSSION:** None

**VOTE:** In Favor: Maynard/Dearborn/Bowsza/Hoffman/Szymanski

**SELECTMEN COMMENTS AND REPORTS/A. Jason E. Bowsza:**

See Attachment F.

**SELECTMEN COMMENTS AND REPORTS/B. Charles J. Szymanski:**

Selectman Szymanski questioned if First Selectman Maynard or others had discussed the move of the Sardilli business to Windsor with anyone from the Parilli family? Was the pending DOT approval the issue or was it less costly for them to move to Windsor? Selectman Hoffman indicated the building in Windsor is the prior Konica building, which is much nicer than they proposed in East Windsor. First Selectman Maynard noted they'll need to retrofit the Windsor building to fit their needs. Selectman Hoffman felt this loss of business points to the fact that East Windsor has no Economic Development professional assigned specifically to seek out businesses. He felt Windsor's Economic Development Director, Jim Burke, reached out regarding the availability of the Konica building and that worked to the benefit of the Sardilli family. Selectman Hoffman suggested this is an issue East Windsor needs to address.

Selectman Szymanski recalled he mentioned at a previous BOS Meeting the potential for a solar farm on the Norton property; he offered an aerial of the site if the project is developed. Selectman Szymanski felt this was more than someone thinking about this. First Selectman Maynard suggested the revenue from the solar farms is low; Selectman Bowsza suggested the advantage would be a power purchase agreement for municipal use. First Selectman Maynard agreed; he has been looking into that.

Selectman Szymanski noted the guardrails have been knocked down near Ray Boutin's house on Windsorville Road. He had mentioned this at a previous BOS Meeting, and had discussed this with Town Engineer Norton as the guard rails have been missing for three years; he requested First Selectman Maynard look into this replacement.

**SELECTMEN COMMENTS AND REPORTS/C. Steve Dearborn:**

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Deputy First Selectman Dearborn questioned where the building in Windsor was located that Sardilli is moving to? Selectman Hoffman indicated it's the old Konica building located on Marshal Phelps Road off of Day Hill Road. Deputy First Selectman Dearborn suggested it's on a road with easy access to a major road. He indicated he felt the location for the Sardilli building in East Windsor would have been a problem for them dealing with Route 5; he had felt the building should have gone in the Industrial Park.

**SELECTMEN COMMENTS AND REPORTS/D. Andy Hoffman:**

Selectman Hoffman reported there was no Economic Development Commission Meeting this month. This is the fourth month in a row that the EDC hasn't met. He felt this is a serious issue for the Town; something needs to be done to increase membership. Selectman Hoffman felt the BOS needs to talk about this. He suggested economic development is important, and with the right people, and guidance, they could do a lot.

Selectman Hoffman noted the new building for the Electrical Workers is going up on Craftsman Road. They're making great progress. They've hung all the steel framing and have a back wall of sheet metal installed on the rear building. There's a lot of work going on there.

Selectman Szymanski agreed that the participation on the Economic Development Commission has been low; he felt each Board member should reach out to the public and find one person to consider joining the EDC. Selectman Szymanski felt each Selectman should bring a name to the next meeting and discuss this issue further.

**SELECTMEN COMMENTS AND REPORTS/E. Robert Maynard:**

First Selectman Maynard had no additional comments.

**SIGNATURES FOR APPROVAL OF CHECK REGISTERS:**

The Selectmen reviewed the registers presented and took appropriate action.

**EXECUTIVE SESSION/Pursuant to C.G.S. Sec. 1-200 (6-a), (6b) Employment, Litigation and Negotiations** – Action is possible:

No Executive Session this evening.

**ADJOURNMENT:**

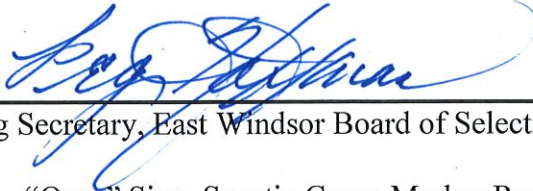
**MOTION:** To ADJOURN this Meeting at 8:15 p.m.

**Bowsza moved/Hoffman seconded/DISCUSSION:** None

**VOTE:** In Favor: Unanimous (Maynard/Bowsza/Hoffman/Szymanski)

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Respectfully submitted



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Peg Hoffman, Recording Secretary, East Windsor Board of Selectmen

- ATTACHMENTS:
- A - "Oops" Sign, Scantic Green Marker Restoration Project
  - B - Photo of East Windsor residents attending the Hartford Foundation Greater Together Kick-Off event
  - C - Library Association of Warehouse Point document outlining requested technology purchases.
  - D - Library Association of Warehouse Point document specifying foundation repairs.
  - E - Beautification Committee membership photo
  - F - Selectman Bowsza's Report

**9-16-2019 qty 1 d/s yellow coroplast  
grommets 3 on sides, black on yellow**

REPLACEMENT  
SIGN WHEN  
HISTORICAL  
MARKER IS  
SENT OUT

42 in

# **OOPS!**

## ***Where did it go???***

**We are restoring the  
HISTORICAL MARKER  
and the SCANTIC GREEN**

## **Want to help?**

**Donations:  
E W Historical Society  
115 Scantic Rd. EW 06088  
Note: Historical Marker  
Questions? Nancy 860-289-5085**

48 in

BW- 9/19/2019 Attachment A



BS- 9/19/2019 - Attachment B



Box- 9/19/2019 - Attachment C

10A



**The Library Association of Warehouse Point**

107 Main Street, East Windsor, CT 06088

(860) 623 - 5482

Fax (860) 627 - 6823

*"a place for first discoveries"*

September 3, 2019

Board of Selectmen  
11 Rye Street  
Broad Brook, CT 06016

To all Board of Selectmen,

The Library Association of Warehouse Point has fallen behind over the last several years in terms of the computer services and technology that most Connecticut libraries provide for their residents.

- Citizens of East Windsor come to the library to use our computers or to use the library's WiFi for their own devices.
- Students of all ages need to look up online material for assignments or write reports.
- Programs that include text, pictures, and films require a projector that is compatible with presenter's devices for an engaging program.
- Residents often ask to scan, fax, or copy documents.

An itemized list of the cost of the hardware and software needed to meet patron's expectations is attached.

Members of the Board of Trustees of the Library Association of Warehouse Point are planning to attend your upcoming meeting on September 5 to present this and one other situation where we need your assistance.

Thank you very much for your time and attention to this matter and please know that you are always welcome at the library and welcome to meet with me to discuss library services.

Sincerely,

Lois Hiller  
Library Director  
Library Association of Warehouse Point

## Technology Needs of the Library Association of Warehouse Point

1. At this time the Library is badly in need of new computers and monitors for both patrons and staff. Even though we have CEN cable coming into the library, the computers are so old that they can be frustratingly slow. Because of the age of the computers and monitors all of the Windows 10 functions are not available to users. One patron last week needed to add her signature to an online job application and was not able to do that on the library's computers. There are no computers available for children.

**McCoy** - New HP Business Desktop i5, 8 GB RAM, 256 GB SSD, 3 year warranty

\$770 x 9 = **\$6930**

**HP discount** – 24-inch LED Backlit Monitor for HP's

\$120 x 7 = **\$840**

**HP EliteDisplay E 230t Touch Monitor** \$279 x 2 = **\$558**

+Deep Freeze for patrons – 6 x \$50 = **\$300** at Faronics

+Microsoft Office-9x \$29 = **\$261** at TechSoup

**Total - \$8,889**

2. Many patrons and visitors want to use their own laptops or phones over WiFi when they are in the library. Parents with their children need to be able to use their devices in the children's area where our current WiFi does not cover. Even where we do have coverage it is often weak or unreliable and we need a stronger signal.

WiFi expandable system

**MacCoy** - Hardware Security Gateway **\$365.00**

Hardware Wireless AC Access point Originally \$129.99 x 3 = **\$390**

Cloudkey 2.0 Management device **\$200**

**Total - \$955**

3. When people come to give a presentation at the library they need to connect their laptop for pictures and slides. Our current projector does not have USB ports which is what they need. We would also like to have a receiver for the projector with a WiFi connection for music or a microphone.

Projector –

Epson Home Cinema 3700 - 1080p 3LCD Projector, in-wall cable, ceiling mount, and remote **\$1185** plus electrician **\$200**

**Total - \$1385**

4. Young children are eager to learn with computers and technology. The Early Literacy Station is designed for patrons ages 2 – 8 and features over 4,000 localized learning activities with fun, interactive, and engaging content in 7 curricular areas. The AfterSchool Edge, designed for elementary students ages 6 – 12, has more than 70 programs for enrichment, intervention,

homework help, and skill reinforcement. Patrons have left our library to go to other community's libraries to use these learning stations.

2 AWE stations

Early Literacy Station, ages 2 – 8, **\$2619**

After School Edge, ages 6 – 12, **\$2619**

**Total - \$5238**

5. Our current public copier prints or copies only in black and white and only from library computers. Patrons need to print from their phones in color or scan important documents to email or to text for business or personal use. The library could generate some income from providing these services.

New copier accessible for printing over WiFi in both b & w or color, faxing, and scanning to patron's emails, Canon ImageRunner C3525i, **\$5,138**

**Total - \$5,138**

**TOTAL - \$21,605**



BN- 9/19/2019 Attack ment D

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**The Library Association of Warehouse Point**

107 Main Street, East Windsor, CT 06088

(860) 623 - 5482

Fax (860) 627 - 6823

*"a place for first discoveries"*

August 30, 2019

Board of Selectmen  
11 Rye Street  
Broad Brook, CT 06016

To all Board of Selectmen,

The Library Association of Warehouse Point has recently become aware of a large opening in the wall of our foundation on the oldest section of our building. This is caused by water draining from the landing at a front door entry. This front door entry is made of cement which has lifted, causing the water to drain toward our building as it flows down the four stairs. When we have heavy rain, the force of the water creates an opening into gravel and soil which abut the foundation wall. Due to its age and the recent water damage, the foundation has been compromised allowing water and soil to enter our basement.

To repair this situation, enclosed are two proposals for tearing out the present landing, removing all shrubbery, properly rebuilding the landing and steps with cement, properly grading the landing, installing a cement sidewalk and repairing the hole which has penetrated the building.

The cost for this project as presented is reflected in the 2 proposals enclosed. Proposal A is \$12,300.00 and proposal B is \$12,127.50. (copies attached)

As the Board of Directors prepared the budget for 2019-20, this situation had not revealed itself, consequently, our income will not generate enough money to cover these costs.

This situation is an unexpected event and compromises our building. We are asking the Town of East Windsor to provide a supplemental appropriation to fund this unforeseen project.

A small committee is planning to attend your upcoming meeting on September 5 to present this situation.

Attached are photos of the compromised areas.

Sincerely,

Cindy Miller  
Member, Library Board of Trustees

# PROPOSAL

## PROPERTY MAINTENANCE CONTRACTOR

854 BRANCH STREET  
SUFFIELD CT 06078  
Phone: 860-558 6085

J&N Builders  
346 Merriman Rd  
Windsor Ct 06095

8/27/2019

Tim

Thank you for considering Property Maintenance Contractor for your job that is coming up at your job in East Windsor CT. The following proposal details the necessary work that must be performed on your job. Please review the details below for each component of the work and total cost for the entire effort:

Remove and install new entrance to library

Provide all necessary Labor and equipment and materials to redo entrance. Remove eight shrubs and haul all debris away. Demo existing stairs and wall and form new footing 24 inch by 12 inch by 26 lf at 42 inch of frost protection and pour using 3000 lbs concrete mix.

Strip footing and set wall 20ft x 12inch x 8 ft tall and 6ft x12 inch x4 ft install necessary steel and brick shelf on 20 lf of wall and pour using 3000 lbs mix

Strip walls and backfill foundation walls form steps and landing and pour and finish using 4000lbs mix with ½ inch stone and finish to a light broom finish.

Dig out and base new walkway to stairs and landing 21ft by 5 ft base with 12 inch of large processed stone and compact. Form new walkway 5 ft by 21 ft 5 inch thick and finish to a light broom finish.

Strip forms from walk way and topsoil disturb areas rake and seed.

WE PROPOSE hereby to furnish material and labor - complete in accordance with above specifications for the sum of: Twelve Thousand One Hundred Twenty Seven dollars Fifty cents (\$12,127.50)

PAYMENT TO BE MADE AS FOLLOWS: to be determined

All material is guaranteed to be as specified. All work to be completed in a substantial workmanlike manner according to specifications submitted, per standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized Signature Walter LaFleur, Jr. (Walter LaFleur, Jr.)

Note: This proposal may be withdrawn by us if not accepted within \_\_\_\_\_ days.

ACCEPTANCE OF PROPOSAL The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance \_\_\_\_\_

Signature \_\_\_\_\_

Signature \_\_\_\_\_



# Proposal

Behrmann Excavating  
527 Lake St.  
Manchester, CT 06042  
(860) 649-7583

PROPOSAL SUBMITTED TO:

JOB NAME

JOB #

ADDRESS

JOB LOCATION

DATE

DATE OF PLANS

PHONE #

FAX #

ARCHITECT

We hereby submit specifications and estimates for:

removal of bushes around front walk + steps  
removal of front steps + walk - also wall's around steps -  
pour new footing - pour new wall's - pour landing + steps  
also new walk to driveway

wall's approx 3' High  
landing + steps 5'-6" wide  
walk to driveway 5' wide by 20' long  
repair lawn + seed

We propose hereby to furnish material and labor - complete in accordance with the above specifications for the sum of: \$12,300.00

\$ twelve thousand three hundred Dollars

with payments to be made as follows: \$4000.00 when start - \$4000.00 when steps poured  
\$4300.00 when completed

Any alteration or deviation from above specifications involving extra costs will be executed only upon written order, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control.

Respectfully  
submitted

Note - this proposal may be withdrawn by us if not accepted within \_\_\_\_\_ days.

## Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above.

Signature \_\_\_\_\_

Date of Acceptance \_\_\_\_\_

Signature \_\_\_\_\_















Bas - 9/19/2019 - Attachment E

10C



*Attachment F*

**SELECTMAN'S REPORT – Board of Selectmen Meeting – September 19, 2019 – JASON BOWSZA**

On September 11, I attended the inaugural meeting of the Beautification Committee. Only one of the participants of that board have served on a local board or commission to date, which is really encouraging. So refreshing to see new people participating in the process, working towards a goal of contributing to our community.

Tonight, I attended a presentation by DOT where they discussed the status of the Transit Oriented Development (TOD) associated with the Windsor Locks train station redevelopment. The TOD impact in Windsor Locks should serve as a benefit to the residents of Warehouse Point, as well. DOT provided an update on the project timeline and cost.

I attended the meeting to ensure that the project did not include any plans for the installation of a rotary in Warehouse Point as a result of the TOD in Windsor Locks. I have maintained since the outset of the discussion that I believe a rotary would have a very detrimental impact in our community. At that meeting, DOT confirmed that the rotary in fact would NOT be happening, which I consider to be a significant win for our residents, and further confirmation that the TOD stands to be a positive for us as well as Windsor Locks.

This coming Saturday, I'll be volunteering for Abby's Helping Hands at Geissler's semi-annual sidewalk sale. Geissler's has donated the food that we will be cooking to benefit Abby's Helping Hand, so please come down, support their event and buy a hot dog in support of AHH.

On Sunday, 9/29, the grassroots group working to reinstate JV sports in the high school will be holding their big event at Scout Hall from 11-2. Charlie Nordell and I will be facing off in a friendly arm wrestling match. Please come down to show your support and help put them over the goal line.

I've heard mixed rumors on the status of the Sardilli's project. Regardless of the status, we should be taking the opportunity now to learn from some of the challenges to development that Sardilli's encountered in terms of dealing with the State, and be working toward alleviating those traffic concerns proactively, to be prepared for the next opportunity.

Respectfully submitted,

Jason Bowsza  
Selectman