

TOWN OF EAST WINDSOR BOARD OF SELECTMEN

REGULAR MEETING

Thursday, June 18, 2020
7:00 p.m.
East Windsor, Connecticut

Meeting held via ZOOM Teleconference
Meeting ID: 332 683 3563
Town Hall closed to the Public by
Executive Order of First Selectman Jason E. Bowsza
Due to Coronavirus pandemic

Meeting Minutes

**** These Minutes are not official until approved at a subsequent meeting****

Board of Selectmen:

Jason E. Bowsza, First Selectman
Marie DeSousa, Deputy First Selectman
Alan Baker, Selectman
Sarah Muska, Selectman
Charlie Nordell, Selectman

ATTENDANCE: Board of Selectmen: Jason E. Bowsza, First Selectman; Marie DeSousa, Deputy First Selectman; Alan Baker, Selectman; Sarah Muska, Selectman; Charlie Nordell, Selectman

ABSENT: All Selectmen were present this evening.

GUESTS/SPEAKERS signing in to teleconference:

Attorney Michael Andreana, Partner, Pullman & Comley, LLC., Broad Brook Fire Department, Inc.: Tom Arcari, Chief; Gerald Bancroft, Assistant Chief; James Bancroft, Deputy Chief; Nick MacSata, Lieutenant; Director of Recreation and Social Services: Melissa Maltese (via phone); East Windsor Police Department: Edward DeMarco, Chief; Roger Hart, Deputy Chief; Registrar of Voters, Democrat: Angelo Sevarino; Warehouse Point Fire Department: James Barton, Chief.

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Public: The members of the public signed into the meeting virtually chose not to speak.

TIME AND PLACE OF REGULAR MEETING:

First Selectman Bowsza called the June 18, 2020 Regular Meeting of the Board of Selectmen to order at 7:00 p.m. The Meeting is being held via teleconference due to continued closure of the Town Hall to the public as the result of the coronavirus epidemic.

First Selectman Bowsza noted all five Selectmen are present this evening and have established a quorum.

PLEDGE OF ALLEGIANCE:

First Selectman Bowsza requested Deputy First Selectman DeSousa lead the Board in the Pledge of Allegiance.

AGENDA APPROVAL:

First Selectman Bowsza requested the addition of Item 10C under **NEW BUSINESS:** Discussion of petition submitted by Melissa Maltese, Director of Recreation and Social Services regarding the extension of Governor Lamont's Executive Order related to rental assistance.

MOTION: To ADD Item 10C under **NEW BUSINESS:** Discussion of petition submitted by Melissa Maltese, Director of Recreation and Social Services regarding the extension of Governor Lamont's Executive Order related to rental assistance.

DeSousa moved/Baker seconded/**DISCUSSION:** None.

VOTE by rollcall : In Favor: DeSousa/Nordell/Muska/Baker
(No one opposed/No abstentions)

MOTION: To ACCEPT the Agenda as amended.

Baker moved/Baker seconded/**DISCUSSION:** None.

VOTE by rollcall: In Favor: Muska/Nordell/Baker/DeSousa
(No one opposed/No abstentions)

ATTENDANCE:

See First Selectman Bowsza's comments regarding attendance, and establishing a quorum, above.

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APPROVAL OF MEETING MINUTES/A. June 4, 2020 Regular Meeting Minutes:

MOTION: To APPROVE the Regular Meeting Minutes of the Board of Selectmen Meeting dated June 4, 2020 as presented.

Muska moved/DeSousa seconded/DISCUSSION: None

**VOTE by rolcall: In Favor: DeSousa/Nordell/Muska/Baker
(No one opposed/No Abstentions)**

PUBLIC PARTICIPATION:

Nick MacSata, 24 Sullivan Farms Road (Broad Brook Fire Department Inc., Lieutenant):

Lieutenant MacSata suggested that in regards to the discussion held at the last meeting an important point of order which he didn't know was discussed in the minutes is the fact that the Warehouse Point District, and the members, and the citizens that live in the Warehouse Point District can at any time go to that District, participate in those meetings, and change the taxation themselves. And, as such, they have not done that, and the citizenry of the Warehouse Point taxing district have not displayed anything of the sort by its voting record. Lieutenant MacSata felt that needed to be acknowledged, because he felt the problem needs to be defined by the citizens. And the citizens, if they have a problem, are not showing up to their elected representative body to voice it. Lieutenant MacSata indicated that was his public participation for this part.

First Selectman thanked Colonel MacSata for his comments. First Selectman Bowsza called for additional public participation; no one requested to speak.

First Selectman Bowsza requested a motion to take **Item 9B. Fire Services Funding** next.

MOTION: To GO OUT OF ORDER to take Item 9B under UNFINISHED BUSINESS: Fire Services Funding next.

Baker moved/Muska seconded/DISCUSSION: None.

**VOTE by rolcall: In Favor: Baker/Muska/DeSousa/Nordell
(No one opposed/No abstentions)**

UNFINISHED BUSINESS/B. Fire Services Funding:

Attorney Michael Andreana, Partner, Pullman & Comley, LLC., joined the discussion. First Selectman Bowsza noted that he had provided the Board with a draft document which would take fire services down the path discussed at the previous meeting. This is a draft document put together by Pullman and Comley for discussion. Participating in this discussion will be Attorney

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Mike Andreana, of Pullman & Comley, and the Broad Brook Fire Department leadership - Chief Arcari, Deputy Chief (James) Bancroft, and Assistant Chief (Gerald) Bancroft.

First Selectman Bowsza indicated the intent is to create a mechanism to address the tax disparity between the two sides of town in a way that still preserves the culture and heritage of the Broad Brook Fire Department, as well as preserve the leadership structure. This would set in place under Chapter 7-301 of the Connecticut General Statutes (C.G.S.) to use that as a funding source for the Broad Brook Fire Department. First Selectman Bowsza suggested that by doing that, taking fire services completely out of the Town budget, we would be neutralizing any type of tax disparity, or perceived double taxation.

Attorney Andreana introduced himself as being a partner with Pullman and Comley; he deals primarily with public finance matters representing a number of towns and fire districts. He recalled he attended a Public Hearing in February, 2020, on a similar subject.

Attorney Andreana indicated that he felt that the proposed ordinance and the idea of creating a Town Fire Department for the Broad Brook area under (C.G.S.) 7-301 seems to work well for what the Town's trying to accomplish; he felt it's simpler than creating a second district but it accomplishes what the Town's trying to do which is have effectively taxpayers in Warehouse Point pay for their fire service coverage, and have taxpayers in the "non-Warehouse Point/Broad Brook" area pay for fire services in their area. He felt the important thing he's heard tonight, and in the minutes of the June 4th meeting - it accomplishes the goals of preserving the history and culture of the Broad Brook Fire Department, Inc., which is a separate legal entity which has been providing fire services within the Broad Brook area. Should this proposal for 7-301 go forward the Town would enter into a Fire Services Agreement with the Broad Brook Fire Department, Inc. to continue to provide fire services within the Broad Brook area.

Attorney Andreana also cited that because Connecticut Statutes require that this Town Fire Department must be established by an ordinance which, in East Windsor, is approved via Town Meeting ***so everyone in Town will have a chance to vote on this; this is not a vote of just the Broad Brook voters, it's a vote of everyone in Town that would have an opportunity to vote on the creation of this Town Fire Department.***

Attorney Andreana then summarized the draft ordinance as follows:

Sections 1 through 3:

- The ordinance is based on the Connecticut General Statute Section 7-301.
- The ordinance is based on some of the provisions of the Manchester Charter. Manchester has an 8th Utilities District (which is similar to the Warehouse Point Fire District) which provides fire services for that area, while the remainder of the town, under what used to be called the South Manchester District, is really now the town fire department. Manchester uses C.G.S. 7-301 to segregate/separate the payment of fire

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services for each fire service area. Attorney Andreana indicated they also looked at Newton and Bristol, which have similar systems.

- The idea is to create a town fire department under C.G.S. 7-301.
- You can create a geographic area for the town fire department, which, this ordinance says is the entire town minus the Warehouse Point Fire District. Attorney Andreana suggested this is important because the Statute provides taxes for the support of the fire department can be levied on taxpayers that are within the town but are outside the Warehouse Point Fire District. Attorney Andreana suggested essentially what's trying to be accomplished is to have Broad Brook taxpayers pay for their fire services and Warehouse Point taxpayers pay for their fire services. Attorney Andreana suggested the expenses and the mill rate for the fire services within Broad Brook are approved at an annual meeting similar to how the Town budget is approved. He noted that currently the Town budget is approved via referendum, but under the Statute approving the expenses and the mill rate for the Broad Brook fire services doesn't need to be approved via referendum, it could be done via Town Meeting.

Section 4:

- Talks about buildings and equipment which already exist in the Broad Brook Fire Department. Attorney Andreana indicated he wasn't actually sure who owned the buildings and the trucks within the Broad Brook fire services area, and who paid for those, and if an arrangement is necessary to sort that out.

Section 5:

- Should this ordinance be approved the Town would enter into a written Fire Services Agreement with the Broad Brook Fire Department, Inc., the separate legal entity, to continue to provide fire services within the Broad Brook area.

Section 6:

- The Statute provides for a number of ways the (Broad Brook) fire service area can be governed.
- One option is that the Board of Selectmen can govern the fire service area, or, you can appoint or elect a Board of Fire Commissioners.
- Under the current draft document/ordinance they are suggesting that the Board of Selectmen appoint a Board of Fire Commissioners who shall serve for a 3 year term.

Section 7 and Section 8:

- Talks about the conduct of the fire department.
- That there would be an annual budget and the use of those funds and budgetary matters would be subject to Board of Selectmen/Board of Finance review.

Attorney Andreana indicated that this action must be done by ordinance. In East Windsor an ordinance is voted on via Town Meeting. He suggested that with the current status of the coronavirus and the Executive Orders, he felt an in-person Town Meeting would be challenging; timing is important. Attorney Andreana felt that at some time in the near future the Town may be able to go back to an in-person Town Meeting.

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Attorney Andreana concluded his presentation. First Selectman Bowsza queried the Board of Selectmen, or the Broad Brook Fire Department leadership for questions or comments.

Gerald Bancroft, Broad Brook Fire Department, Inc., Assistant Chief: questioned how the Board of Fire Commissioners would be elected, or appointed? Is that something that the current Board of Directors can transition to? Can the Selectmen appoint them as the initial Board of Fire Commissioners? We would like to see Commissioners elected or appointed who are residents of that so called district. Attorney Andreana indicated that would be a viable alternative. While he felt this would be an area for additional discussion between the Board of Selectmen and representatives of the Broad Brook Fire Department he referenced language in the Statute (7-301) that discipline and control of the fire department can be had by the Board of Selectmen or by a Board of Fire Commissioners of such number, chosen in such manner, and for such term as the ordinance provides. Attorney Andreana suggested terms, numbers, how they're selected – that's all open for discussion at this time.

First Selectman Bowsza suggested Assistant Chief (Gerry) Bancroft raises a good question; there needs to be some surety in the document that the fire commissioners shall be residents of "this department's jurisdiction". Attorney Andreana indicated that could be included in the legal agreement.

Nick MacSata, Broad Brook Fire Department, Inc., Lieutenant: Lieutenant MacSata incited there is nothing in the Town Charter or in ordinance currently prescribing that the fire protection services are provided by Broad Brook Fire Department, Inc.; it's just been done. Why not just create an ordinance that sets up that the Town will provide fire protection services by the Broad Brook Fire Department, Incorporated? We maintain the autonomous identity that we have with our current structure with our rules and regulations and the only thing that we set up in there is the assessment and the taxation clause for the appropriation of funding. Would that be a viable vehicle to get to what you're trying to do?

First Selectman Bowsza suggested that regarding the question of is there anything in the Charter or an ordinance that actually establishes the relationship between the department and the Town? The answer is - not that we've been able to find; it just always has been done. First Selectman Bowsza felt the objective we're trying to get to is maintaining the governance and the operational control of the department as close to status quo as possible while addressing the funding side of the question. He deferred to Attorney Andreana to address the viability of Lieutenant MacSata's proposal.

Attorney Andreana suggested the ordinance needs to be passed in accordance with C.G.S. Section 7-301 in order to set up the funding mechanism the way we want it so Broad Brook taxpayers pay for their Broad Brook fire services. There's nothing in that Statute that prevents the ordinance from also having language that says the Town will enter into an agreement with Broad Brook Fire Department, Inc. Attorney Andreana suggested if the decision is, we're going

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to have a written agreement, that says this is a town fire department but we're hiring Broad Brook Fire Department, Inc to provide the fire services the way they've been doing it, that's ok. The only thing is, the Board of Fire Commissioners or the body that governs this "town fire department", that language needs to be in the ordinance, and that would be viewed, from a legal standpoint, more as a town body more than as a Broad Brook Fire Department, Inc. body. Attorney Andreana indicated he wasn't saying it couldn't be the Commissioners that are there now, but it would be a slightly different set up. Based on his research Attorney Andreana felt that at the end of the day you could set up a structure pretty close to what you have now with the additional ability to tax Broad Brook taxpayers for their fire services and tax Warehouse Point taxpayers for their fire services.

Lieutenant MacSata wanted to point out that currently, as an incorporation, we submit our budget through the Board of Finance and it's approved. There's no town representation on the corporation board, and that hasn't been an issue because the Board of Finance reviews the budget and says whether or not they're going to approve it and recommend it to the Board of Selectmen before the referendum. In looking at C.G.S. Section 7-301 he questioned why that vehicle couldn't be left in place where the corporation submits its budget request through its own governance to the Board of Finance as it's currently done. Attorney Andreana felt much of this was still open to discussion and negotiation. He indicated he hadn't heard anything tonight where he would say you absolutely can't do that; he would also say that there's nothing in there that would speak of the Board of the Broad Brook Fire Department, Inc., as that's a separate entity that the Town really has no role in. Attorney Andreana suggested what we're doing under this ordinance is creating a town fire department to provide fire services for a portion of the town. And it's that town fire department where we're talking about this Board of Fire Commissioners which would be the body that would run the town fire department. And running that town fire department could be as simple as having an agreement with the Broad Brook Fire Department, Inc. and some understanding how budgets would be approved, etc.

Tom Arcari, Broad Brook Fire Department, Inc., Chief: Chief Arcari indicated he had a question about the current budget, because this became a problem when Warehouse Point began taxing. What's going to happen with the monies that are in the budget now if we become a taxing district? Where's that half a million dollars going to go with the 2%? First Selectman Bowsza suggested let's assume there's some structure in place that allows you to use your taxing authority for fiscal year 2022. As the budget process warms up in January/February the Board of Selectmen/Board of Finance could take that funding out of the budget entirely. If the budget were to fail, and the 2% trigger goes back in, what we could do is transfer the funding for fire services back to the General Fund, effectively removing it from the budget.

Attorney Andreana wanted to clarify that what they're talking about under C.G.S Section 7-301 is they're not creating a fire district, like Warehouse Point. Warehouse Point is a separate, almost mini-political subdivision; if they wanted to increase their budget ten-fold and the taxpayers in Warehouse Point approve it that goes through; the Town has no say in that. What

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we're talking about here is a budget that would effectively be approved at the Town level but there would just be a separate mill rate for Broad Brook taxpayers to cover the cost of the Broad Brook Fire Department costs on an annual basis.

Gerald Bancroft, Broad Brook Fire Department, Inc., Assistant Chief: Does that separate tax levy fall under the 2% increase, like the other town departments, or would that be separate? Attorney Andreana indicated they hadn't gotten to that level of discussion. He indicated that as he reads it the mill rate and the budget is almost like a separate vote; they need to look at that more deeply.

Tom Arcari, Broad Brook Fire Department, Inc., Chief: Questioned how this affects the firefighter's pension? Will this affect that at all? **Nick MacSata, Broad Brook Fire Department, Inc., Lieutenant:** Clarified they were speaking of the property that's owned by the pension, and the cash value of it. First Selectman Bowsza suggested they're asking about the firefighters who are in the service now have a property right interest in the pension that they're paid through the department. First Selectman Bowsza questioned Attorney Andreana if that's something the Town would need to buy out as a property holding if we were to establish this, and how would that be funded prospectively, and how would you bridge it between guys who have had service on both sides?

Attorney Andreana clarified that he's not a pension expert but he questioned where the pension funds sit at the moment? Are they with the Town, or are they with Broad Brook Fire Department, Inc.? Chief Arcari indicated they're with the Broad Brook Fire Department. Attorney Andreana suggested if that's the case the idea of fairly compensating the volunteer fire department/Broad Brook Fire Department, Inc. for buildings and equipment and property only kicks in if part of the plan of this new fire department and the ordinance is to supercede and get rid of Broad Brook Fire Department, Inc. Attorney Andreana suggested his initial reaction would be if we create a town fire department we can straighten out the taxing issue but as part of that the town is just going to engage Broad Brook Fire department, Inc. to do what they've been doing. Attorney Andreana didn't see why the pension would change; however that's being funded now would continue to be funded by Broad Brook Fire Department, Inc.

Lieutenant MacSata suggested he had one clean up question on the ordinance being proposed, or the draft. Do you have the Commissioners forwarding the budget to the Board of Finance, or directly to the Board of Selectmen? What's the mechanism you have outlined here? It goes Commissioners to who? Attorney Andreana felt they have it set up where the budget would probably go through both the Board of Finance and the Board of Selectmen. First Selectman Bowsza noted that's the current practice. Lieutenant MacSata suggested that get's to the point we were having sort of internally. What I had proposed as a possible solution is the ordinance is sort of the California model where they contract a lot of fire services in large areas. Basically, the ordinance would contract the corporation of the Broad Brook Fire Department to provide fire protection services, and set up a separate taxing zone for the payment of that. So, the only

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question you have to look at is if the Board of Finance would just review that budget. Lieutenant MacSata felt you could put that language in there and I think still meet the intent of C.G.S. Section 7-301. Lieutenant MacSata suggested he would argue that that's probably the most appetizing factor to get to this because it doesn't change any existing practice, it just puts it into writing what we're currently doing. And what it does do then is solve the problem of the extra taxation in Warehouse Point. Lieutenant MacSata suggested the one point that has to occur in the Town Meeting that this has to get voted on is the recognition that there will be a small increase but that would result in an increase in the Broad Brook Fire District residential area and that Warehouse Point would not be paying for Broad Brook Fire Department services. So that would bump that budget over to just Broad Brook which would cause an increase for the residents of the Broad Brook fire area, and a decrease for Warehouse Point. Lieutenant MacSata felt it would be pretty nominal when you amortize it over all of the people in the district. Lieutenant MacSata suggest to First Selectman Bowsza that the numbers need to be proposed, and looked at but it would mean an actual increase. First Selectman Bowsza agreed if we get to the point of a Town Meeting that would need to be in there. Lieutenant MacSata suggested that protects the culture, it solves the problem, and it maintains the integrity of this corporation and it puts into writing what's currently being done without changing any of the procedures or processes.

Gerald Bancroft, Broad Brook Fire Department, Inc., Assistant Chief: I don't really have anything else until after we research this thing pitched by Lieutenant MacSata to see what happens, and if it can be done. Really, if it could be summed up like that in a separate document and break out all the tax monies to make everything right by everyone then it's probably the easiest way to go.

First Selectman Bowsza queried the Board of Selectmen for comments or questions?

Deputy First Selectman DeSousa questioned if the Board passed this ordinance to make a town fire department can the Broad Brook Fire Department Incorporation opt not to agree and opt not to join it? And could Warehouse Point say we want to be town fire department, can we opt into that bidding process? Or is the ordinance unique just to the Broad Brook Fire Department? Attorney Andreana suggested there are a couple of points there. If this fire department was set up, as the Statute talks about it it sort of supercedes Broad Brook Fire Department, Inc., then the buildings and equipment and all that stuff – who owns all that right now? But if that's owned by Broad Brook Fire Department, Inc. then they basically need to be fairly compensated for that. Lieutenant MacSata suggested there's an easy fix to the ordinance as it's drafted before it goes to Town Meeting – the Broad Brook Fire Department, Inc. would take a vote pre-emptive upon the acceptance of the ordinance. That way once the ordinance is approved it's automatically accepted by the corporation and we enter into the contract. If we do the vote first to the corporation, then to the town ordinance. Attorney Andreana suggested there is nothing that would prevent the town and Broad Brook Fire Department to basically enter into this agreement

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to provide fire services that would be effective upon approval of the ordinance, and the effective date. So you could almost lock it in ahead of time – if that was something you wanted to do.

Deputy First Selectman DeSousa cited she had one more concern. She requested First Selectman Bowsza correct her if she misunderstood but it's her understanding we have nothing in file on the incorporation of the Broad Brook Fire Department, and that it's a separate entity? Do they have something that we can review so that we can see what's in there so this way when we do our ordinance we make sure we do everything that's in there? First Selectman Bowsza suggested as a point of clarification, he said that we were not able to find any type of codified relationship between the two entities – between the town and the Broad Brook Fire department Inc. First Selectman Bowsza indicated he did have a copy of a lease agreement between the Town and Broad Brook Fire Department. Deputy First Selectman DeSousa questioned that that was for the fire station? First Selectman Bowsza concurred, noting he believed that dates back to 2003. Attorney Andreana advised Deputy First Selectman DeSousa that he did check the Secretary of State's records and Broad Brook Fire Department, Inc. is a valid, active, separate entity, and they're up to date with the Secretary of State's records. Attorney Andreana suggested to First Selectman Bowsza's point, he thought what First Selectman Bowsza is saying, and I think Broad Brook has said this, too, no one can find any kind of written agreement between the Town and Broad Brook Fire Department, Inc. as far as providing fire services to this portion of town. First Selectman Bowsza replied – no. Deputy First Selectman DeSousa questioned but this ordinance, if they approve it then it becomes a viable agreement with the Broad Brook Fire Department. Attorney Andreana suggested he would think it would be good, and valuable, for both the Town, and the Broad Brook Fire Department, Inc. to have a written agreement that lays out the fire services to be provided in the Broad Brook area. It's worked great so far without it but it's probably good to have something in writing in place, for both sides.

Gerald Bancroft, Broad Brook Fire Department, Inc., Assistant Chief: If I'm not mistaken, and this goes back many years before I was ever in this position, but I thought at one point the Charter mentions fire protection that was provided by both Broad Brook and Warehouse Point, and when it was renewed last time it kind of disappeared. I don't have any older copies that date back, and I don't know if you researched that yourself? I know the current copy doesn't say anything; I've looked through that. First Selectman Bowsza indicated he did not go back and look at past reiterations of the Charter but even if that were the case it would be superseded by the current iteration of the Charter and so it wouldn't be valid any longer. Assistant Chief (Gerry) Bancroft replied I understand. First Selectman Bowsza clarified but, to your point, I didn't find it in the current Charter.

Deputy First Selectman DeSousa:– Just one other thing. To First Selectman Bowsza, Deputy First Selectman DeSousa noted we originally talked about a two year term and now it's extended to a three year term, and the proposal is to start in conjunction with the annual Town Meeting so I'm assuming it's based off the fact that it will be on the November ballot for

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whatever year that we might get this done in order to meet the timeframe, or do we have an interim board in between? First Selectman Bowsza replied no, I think that was something that was really put in as a placeholder for conversation sake. A lot of this was put in for conversation. Deputy First Selectman DeSousa replied ok.

Addressing Deputy First Selectman DeSousa, Attorney Andreana wanted to clarify a few things. As to how the Board of Fire Commissioners are selected, Attorney Andreana noted the language came from an example we found in another town. It's just a conversation starter; you guys probably have better ideas as to what works best in the Town of East Windsor and – my assumption all along, kind of given where we are and where the Town is with their budget, the idea would be to get this in place, setting up for the 21-22 budget. Deputy First Selectman DeSousa agreed. First Selectman Bowsza questioned Deputy First Selectman DeSousa if she was all set; Deputy First Selectman DeSousa replied yes.

Sarah Muska, Selectman: Thanked Attorney Andreana for joining the Board tonight and answering the questions and giving them the information. Selectman Muska indicated she had a question about the Fire Marshal; how would we be proceeding with that on the Broad Brook side of town? Would that be remaining in the general budget, or would that be grouped in to Broad Brook taxpayers paying for the Broad Brook Fire Marshal? Attorney Andreana questioned if there was a separate Fire Marshal now that covers just kind of the Broad Brook area? First Selectman Bowsza indicated there is a Town Fire Marshal who has townwide jurisdiction but only in practice, but on the Broad Brook side, and I think that's been established by Charter. Attorney Andreana suggested if it's a Charter issue we'd have to look at that but to your question, Selectman Muska, under C.G.S.7-301, to me, it would seem like the kind of cost - unless there was something in the Charter that would prevent us from doing that - you could include within this town fire department and be part of the Broad Brook special mill rate that pays for fire services. That Fire Marshal is providing services just in the Broad Brook area; that would make sense to him. Attorney Andreana indicated he was throwing out ideas or concerns - are there Town employees that are kind of involved in providing fire services or whatever in the Broad Brook area? That's something that we have to concern ourselves with as well. And where that goes in the budget. First Selectman Bowsza indicated there are currently part-time paid fire fighters in the Broad Brook Fire Department that are funded by Town finances but they're included in the Broad Brook Fire Department budget. Attorney Andreana suggested but it doesn't sound to him like they're considered Town employees? I mean they're funded by the Town but they are not ... First Selectman Bowsza noted they get their tax documents from the Town. First Selectman Bowsza indicated he thought they meet the definition of Town employees. Attorney Andreana – ok. First Selectman Bowsza reiterated I think they are part-time Town employees. Lieutenant MacSata - sorry, you broke up on that last part. What did you say, First Selectman Bowsza? First Selectman Bowsza repeated he said that my understanding is that your part-time guys are technically part-time Town employees. Lieutenant MacSata concurred, and if we did the vehicle I was talking about it would actually clean up having two

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different entities, we could make them Broad Brook Fire Department, Incorporated employees under the budget. First Selectman Bowsza indicated he agreed.

First Selectman Bowsza asked Selectman Muska, does that answer your Fire Marshal question? Selectman Muska replied yes, thank you very much. First Selectman Bowsza questioned if Selectman Muska had anything else? Selectman Muska replied no, that's it; thanks.

First Selectman Bowsza asked Selectman Baker for comments. Selectman Baker indicated he thought that Lieutenant MacSata's suggestion and the direction this conversation is going alleviates a lot of the concerns he had. Selectman Baker suggested I really didn't like the idea of having the Board of Selectmen choosing Commissioners and I think we should make as few changes as possible to achieve our goal, and kind of stick with that for now. And, of course, there's other details that we'll get into later; for now, I like the way this is going.

First Selectman Bowsza –asked if Selectman Nordell had any questions or comments? Selectman Nordell didn't respond verbally but shook his head no. First Selectman Bowsza asked if Selectman Nordell was all good? Selectman Nordell didn't respond verbally but shook his head yes.

First Selectman Bowsza questioned if the representatives of the Broad Brook Fire Department had anything else?

Tom Arcari, Broad Brook Fire Department, Inc., Chief: Thanked First Selectman Bowsza for the meeting, and thanked Attorney Andreana for answering the questions. Attorney Andreana thanked the members of the Broad Brook Fire Department, noting their insights would be very helpful at the end of the day. First Selectman Bowsza advised the members of the Broad Brook Fire Department that we'll keep you guys advised as the process continues.

Gerald Bancroft, Broad Brook Fire Department, Inc., Assistant Chief: I think we've got to sit down and go over this a little more and hammer out some of the fine details. First Selectman Bowsza suggested that's kind of the next point to get to is the next steps here. I'm looking at the faces of the members of the Board and as long as I don't see anyone who's steadfastly opposed to continuing to pursue this maybe we can have a conversation between the Chiefs, Attorney Andreana, and I and start addressing some of these outstanding issues and then bring a second draft back to the Board. Does that sound workable to everybody? Everyone concurred. Attorney Andreana indicated he wanted to look at your Charter provision about the 2% limit; that's an interesting question. Attorney Andreana indicated he thought it's great; I think we should continue down this path and hammer out something because I've looked at a bunch of options for what you're trying to solve here and everything that I've seen so far – this sounds like the best one.

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First Selectman Bowsza thanked Attorney Andreana. He noted what he would do is circle back with the Broad Brook Department leadership, we'll get you some dates a couple of weeks out to give you time to do some research and give them some time to put some other thoughts they may have on a piece of paper and then we can set up a conversation. Attorney Andreana thanked everyone as well.

First Selectman Bowsza suggested returning to the regular call to order of the meeting and take up **COMMUNICATIONS.**

COMMUNICATIONS/A. PTSD Awareness Month Proclamation:

First Selectman Bowsza noted this Proclamation had been added to the Agenda at the request of Selectman Muska. It's a Proclamation commemorating Post Traumatic Stress Disorder Month which he issued at her request.

Selectman Muska thanked First Selectman Bowsza for bringing the Proclamation up. She noted that PTSD is something a lot of people deal with; it's not just veterans, it's people in domestic violence situations, first responders – many people. It's neighbors and friends, and it's not always talked about. Selectman Muska reported she had been diagnosed with PTSD herself in 2017; it's been a struggle for her and the traumatic events that occur in our life and just won't go away. but she's worked through it. She just wanted to share the awareness of this and let people know it's ok to get help with your struggles.

First Selectman Bowsza thanked Selectman Muska for sharing her story, and bringing this Proclamation forward. *(See Attachment A).*

COMMUNICATIONS/B. Example of Fire Marshal Inspection Monthly Report:

First Selectman Bowsza noted that Rich Austin is currently filling in for the Town Fire Marshal position. He submitted a copy of his monthly inspection report made to the Warehouse Point Fire District as an example of a report of his activities. First Selectman Bowsza suggested this is an example of what he hopes to see in the future. *(See Attachment B).*

Deputy First Selectman DeSousa noted last month the Board received the letter of resignation from the Town Fire Marshal. In that letter he indicated that nothing in his possession regarding that position belonged to the Town. Deputy First Selectman DeSousa recalled that the previous person had an office and the Town provided funds for equipment. She questioned if there is any equipment that might belong to the Town, and if a new person is hired will the Town have to provide an office and equipment for the next person?

First Selectman Bowsza indicated he believes the individual was issued a Town-owned Smartphone which the Town pays for; they would like that returned. With regard to office

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space, First Selectman Bowsza noted the Board of Finance has approved renovations within the Town Hall, which include office space for the Fire Marshal.

Selectman Muska questioned if the Town obtained the previous records? First Selectman Bowsza indicated Fire Marshal Austin is working that out with the previous Town Fire Marshal.

BOARDS AND COMMISSIONS RESIGNATIONS AND APPOINTMENTS/A.

Resignations: None.

BOARDS AND COMMISSIONS RESIGNATIONS AND APPOINTMENTS/B

Reappointments: None.

BOARDS AND COMMISSIONS RESIGNATIONS AND APPOINTMENTS/C. New

Appointments: None.

UNFINISHED BUSINESS/*A. Broad Brook Mill Update:

Any starred (*) items will not be discussed but will remain on the agenda pending receipt of additional information.

NEW BUSINESS/A. Discussion Police Department Policies and Procedures Pertaining to Police Brutality and Use of Excessive Force, including Chief Ed DeMarco and Deputy Chief Hart:

First Selectman Bowsza introduced East Windsor Chief of Police Edward DeMarco, and Deputy Chief Roger Hart, who have a PowerPoint presentation to update the Board on policies and procedures to prevent what's happening in other communities from happening in East Windsor.

Chief DeMarco indicated First Selectman Bowsza had a conversation with him regarding the use of force and the national crises which is occurring across the nation. He indicated they're an agency that's been ahead of the curve on this issue; they're proud of the work they've done. Chief DeMarco and Deputy Chief Hart then shared their presentation with everyone. (PLEASE NOTE: The presentation was not available for attachment to these Minutes. Please take a few minutes to view the YouTube video of this meeting.)

At the conclusion of the presentation First Selectman Bowsza thanked Chief DeMarco and Deputy Chief Hart for their insight; he queried the Board for comments.

Selectman Muska thanked the Chief and the Deputy Chief for giving this thorough presentation, and for their leadership and professionalism. She indicated she's gone on "ride alongs" with them, and the Trolley Museum, and the Coffee with a Cop; they've done a great job on social

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media and gaining the trust of the community. It's apparent the officers care for the community they serve. Chief DeMarco thanked Selectman Muska; he indicated that the accolades should go to the dedicated men and women they work with. They truly care about the community. Chief DeMarco noted their newest thing will be a Cook-Out with a Cop of the next month in Broad Brook.

Selectman Baker wanted to thank Chief DeMarco and Deputy Chief Hart. He suggested that come budget time everyone sees how expensive the Police Department is and when you see these presentations you get what you pay for. He thanked them for the leadership long-term, not just what we've seen over the last couple of years. It's been noticeable for a decade or more you guys have been on an upward swing; you should be thanked more often. Selectman Baker wanted to extend the thanks to everyone else in the department.

Selectman Baker also had a question for both Chief DeMarco and Deputy Chief Hart that he'd like you both to respond to. How do you interpret the intent the Black Lives Matter movement as a whole?

Chief DeMarco suggested there were two things. And we can't get confused with the fact that there are bad actors doing bad things with rioting and antifa and things of that nature. Let's remove that from the equation because I don't care what the issues are; they're showing off to do damage and so on. As far as the issue, there are racism issues, and police training issues, and they have to be addressed. Chief DeMarco indicated he'd been to training with large agencies and they don't always think like I do and I think there needs to be a peaceful and calm protesting to bring change. We've read about the 60s and Rodney King; there's a reason to do that, they speak, and I'm listening. I want to make it better, and fair, and impartial, and I accept that and it's ok.

Deputy Chief Hart wanted to share something he'd seen somewhere that he thought it was brilliant, on the Black Lives Matter issue. Basically, it was to compare the Black Lives Matter movement – take out the Black Lives Matter and plug in "rainforest". We want to protect the rainforest, and we want to protect Black Lives. It doesn't mean all the other forests don't matter, it means that the rainforests are very important, and they are in danger and we need to protect them. It doesn't bring down the value of any other forest or anything like that. And, in this situation, Black Lives Matter means that people of color feel that they're in trouble and they're using their voices to let us know that they're in trouble. They're not diminishing the lives or values or anyone else, they're just telling us – look at us, we feel like we need help. And, we're listening.

Selectman Baker indicated, in closing, that the actions of Chief DeMarco and Deputy Chief Hart over a period of fifteen years proves what you've just said to us. Your actions speak before you even had the words. Kudos to all of you.

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Chief DeMarco appreciated that because he just read an article that the most dangerous job in America right now is the Police Chief. You know, no matter what happens that's incident driven, Deputy Chief Hart and he have been acting like this for the last fifteen years together. That one incident, and it's based on bad policy or bad movement and the Police Chief and the Deputy Police Chief get fired so we build strong policy and strong training and we stay on it and hold people accountable every day. We're serious about it. Some of the hard stuff and some of my people are struggling, they're out there and people will say blanket things – like all cops are racist, and that's not the case. We have a Police Department that truly cares about the community and about everybody. Thank you for noticing because you're right, this is a different place than it was when I took over.

Deputy First Selectman DeSousa agrees with what's been said by Selectman Muska and Selectman Baker. Our Police Department in the last fourteen years has been second to none. Guys, you've really done your jobs. The issues of the past she doesn't see any more. The officers take their time, and having been stopped by one of your officers for rolling through a stop sign, you're absolutely right, the professionalism was there, they told me what I did and we had a long discussion and they were absolutely right. You alluded to the event that took place on the south lawn, and you guys were great, couldn't ask for better. And you were there, you didn't have to be there, you could have sent your officers but you took the time and came out to represent the Town of East Windsor and you were there if you were needed. Kudos to you guys; keep up the good work. And extend her appreciation to the rest of the department because she hasn't heard anything negative from anybody in a long time. And when she does, it's addressed immediately. Kudos to you guys.

Chief DeMarco indicated he appreciated Deputy First Selectman DeSousa's comments. He noted he raised his hand and took his oath, it said that he would uphold the Constitution and part of the Constitution is peaceful protest and congregation, and that's his job, too – to allow you to do that.

Selectman Nordell had nothing to add, he echoed everything that's already been said. Great job, guys, and keep up the good work. He's lived in town all his life and never has it been better than it is right now. Good job.

First Selectman Bowsza thanked Chief DeMarco and Deputy Chief Hart again for taking the time to put together that presentation. And for your steps in managing your agency; you guys are a testament to the badge that you wear.

Chief DeMarco and Deputy Chief Hart thanked everyone.

NEW BUSINESS/B. Discussion and Approval of Emergency Plan Regulations for Elections:

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First Selectman Bowsza noted the Democratic Registrar of Voters, Angelo Sevarino, has joined the meeting. He noted the Registrar of Voters, and the Town Clerk, are recommending adoption of the Emergency Plan Regulations of the State of Connecticut for local elections. He opened discussion to the Board.

Deputy First Selectman DeSousa suggested her review found there had been no changes to these regulations since 2012. And she didn't see anything in the document that relates to COVID-19 and the requirements that the State is asking municipalities to do. First Selectman Bowsza clarified that the last revision was 2015; Deputy First Selectman DeSousa suggested they signed off in 2015 but every paragraph references 2012.

Democratic Registrar of Voters Sevarino indicated that the document was done to replace a previous document prepared by previous registrars about ten years ago, and it relates strictly to the Statutes. He suggested that was a fine document so they adopted it for these purposes. There are a number of other items discussed in the moderator's handbook that could be added but with regard to COVID-19 he felt the Town must adhere to the directives of Governor Lamont under his Executive Orders. Mr. Sevarino noted that without the approval of the document before the Board the registrars can't apply for grants to pay for masks and shields and gloves and wipes to provide protection for poll workers. Mr. Sevarino suggested he and Republican Registrar Gaudreau and Town Clerk Slater feel this document is the best plan the State can offer for the elections. Deputy First Selectman DeSousa had no further questions.

First Selectman Bowsza queried the Board for questions; no one raised any issues. First Selectman Bowsza reported the request is for the Board's approval and adoption of the Emergency Plan Regulations for elections as presented.

MOTION: To ACCEPT the recommendation of the Registrars of Voters to adopt the Emergency Plan Regulations for Elections as presented.

DeSousa moved/Baker seconded/DISCUSSION: None

**Vote by rollcall: In Favor: Nordell/Muska/Baker/DeSousa
(No one opposed/No abstentions)**

NEW BUSINESS/C. Discussion of petition submitted by Melissa Maltese, Director of Recreation and Social Services regarding the extension of Governor Lamont's Executive Order related to rental assistance:

Melissa Maltese, Director of Community Services, joined the Board virtually.

There is a petition circulating that municipalities, either singularly or as a group, can sign asking for the Governor to place an extension of the moratorium on evictions, and rent relief to

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Connecticut residents. By signing the petition it puts the Town on record that this is our position with regard to this petition

First Selectman Bowsza cited the question before you is - are you ok with us signing a petition to encourage extension of the moratorium? Mrs. Maltese, as Director of Community Services, indicated there are some concerns for the demand for assistance that will occur when the moratorium expires, particularly for utility costs and rent.

Deputy First Selectman DeSousa suggested that the document seems to refer to housing authorities rather than a government entity such as the Board. First Selectman Bowsza suggested that clause speaks to housing and non-housing organizations – the Board is a non-housing organization that has a function in the eviction process, and because of the social services component of that is the reason Mrs. Maltese is asking that we sign on. Deputy First Selectman DeSousa indicated she was fine with the request.

Selectman Baker suggested that by signing this should there be an increase in helping people because of what's going on we either take that hit locally, or spread it out statewide by allowing the moratorium for a longer period of time to allow people to get caught up on their rent, or get a job. First Selectman Bowsza suggested it wasn't only an impact on our social services dollars but it's also an impact on our constituents and their quality of life. He concurred with Selectman Baker that extending the moratorium would give people more time to get back on their feet.

First Selectman Bowsza indicated that a vote was not necessary regarding this proposal, but he had wanted to bring it to the Board's attention for discussion. The consensus of the Board favored the extension of Governor Lamont's Executive Order related to rental assistance.

SELECTMEN COMMENTS AND REPORTS/A. First Selectman Bowsza:

(See Attachment D – see additional comments below.)

SELECTMEN COMMENTS AND REPORTS/B. Deputy First Selectman DeSousa:

(See Attachment E)

SELECTMEN COMMENTS AND REPORTS/C. Charlie Nordell:

(See Attachment F)

SELECTMEN COMMENTS AND REPORTS/D. Sarah Muska:

(See Attachment G)

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SELECTMEN COMMENTS AND REPORTS/E. Alan Baker:

Selectman Baker's report wasn't available for attachment; he offered the following comments during the meeting:

Selectman Baker indicated he had one meeting this week which was a Wetland Special Meeting to accept an application for a subdivision on the corner of East Road and Depot Street for fourteen houses, so we'll be hearing that application at the second meeting in July.

I haven't been able to attend any other meetings since we last met but I would like to relay a conversation I had 20 years ago with a guy I worked with that's been going through my head the last couple of weeks since we've been going through this thing with George Floyd. So this guy I worked with moved his family from the south to come up and find work in the northeast and we'd get together on Fridays at the Hartford Brewery to have a beer and he was relating to me one day a number of incidences of racism that he and his wife had endured in the south over the years, and how openly racist people were. And I was naïve, and I said to him, you must be glad that you're in the northeast where that kind of stuff doesn't go on, and his response was a real eye-opener, and I've never forgotten it. He said it was kind of easier down south because people were just straight-up racist; you knew where they stood. And, in the northeast a lot of times people are not racist to your face but it's there and you see what happens. That speaks to the systemic racism that I do believe we have in a lot of the facets of our society so it always stuck with me and it reminded me that when it comes to race rather than telling other people what they should feel, and a lot of that's been going on the last couple of weeks on Facebook, we should just check ourselves, really check ourselves and remember that racism is taught at home and that's how we get rid of it. That's the message I just wanted to share about current events and something I always try to remind myself as I go through life.

SELECTMEN COMMENTS AND REPORTS/D. First Selectman Bowsza – additional comments:

First Selectman Bowsza indicated he omitted from his report the fact that for the last week or so we've been posting East Windsor Middle School student art on the Town's Facebook page every day. He, and others, were asked to judge the art from the Middle School this year. There were 36 submissions, he was able to narrow it down to twelve, and they said you have to pick your top three - that was an impossible task. So, I asked the Principal of the Middle School, Mr. Field, if we could highlight each of those submissions for the month of June. So, every day, until we have displayed each of those submissions, we will be posting a piece of Middle School art on the Town's Facebook page. And, as we go along, I just want to make sure as people see that they remember that these are middle school kids. Some of the things that have been posted so far, and are still to come, are penetratingly good, and every day I actually look forward to seeing the next one that's posted, having already seen them all. So, I hope that people can take them in and enjoy them as much as I did. I was really, really, really impressed.

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PUBLIC PARTICIPATION:

First Selectman Bowsza called for public comments; no one requested to speak.

**EXECUTIVE SESSION/Negotiation Discussion Pursuant to C.G.S. Sec. 1-200 (6)(B),
strategy and negotiations** – Action is possible:

MOTION: To Go INTO EXECUTIVE SESSION at 9:13 p.m. Attending the Executive Session were First Selectman Bowsza, Deputy First Selectman DeSousa, Selectman Baker, Selectman Muska, and Selectman Nordell.

Muska moved/Baker seconded/DISCUSSION: None.

Vote by rollcall: In Favor: Muska/DeSousa/Baker/Nordell
(No one opposed/No abstentions)

LET THE RECORD SHOW the Recording Secretary left the meeting at 9:13 p.m. after taking the motion.

The Board of Selectmen came out of Executive Session at 9:45 p.m. First Selectman Bowsza noted the Board has no further business on the Agenda.

ADJOURNMENT:

MOTION: To ADJOURN this Meeting at 9:45 p.m.

Baker moved/Nordell seconded/DISCUSSION: None

VOTE by rollcall: In Favor: Nordell/Baker/DeSousa/Muska.

Respectfully submitted


Peg Hoffman, Recording Secretary, East Windsor Board of Selectmen

ATTACHMENTS:

- A – Proclamation and Order for The Town of East Windsor, Connecticut – PTSD Awareness Month
- B - Example of Fire Marshal Report
- C – Emergency Plan Regulations for Elections
- D - Selectman's Report – First Selectman Bowsza
- E - Selectman's Report – Deputy First Selectman DeSousa
- F - Selectman's Report - Selectman Nordell
- G - Selectman's Report - Selectman Muska

Proclamation and Order For The Town of East Windsor, Connecticut PTSD Awareness Month

Whereas, Post-traumatic Stress Disorder (PTSD) is a mental health condition that can occur after a person experiences one or more major terrifying events including, but not limited to stress of combat, domestic violence, accidents or natural disasters and is persistently re-experienced in one's life through flashbacks, nightmares, avoidance, anxiety and depression; and

Whereas, approximately 60% of men and 50% of women will experience at least one trauma in their lives; and,

Whereas, approximately 8 million adults experience PTSD during a given year; and

Whereas, as many as 20% of Veterans suffer from PTSD; and

Whereas, 1 in 3 women and 1 in 4 men will experience some form of Domestic Abuse in their lifetime; and

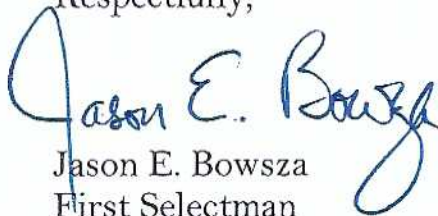
Whereas, approximately 30% of 1st responders will develop behavioral health conditions including, but not limited to depression and PTSD; and

Whereas, despite its treatability, many cases of PTSD remain undiagnosed and untreated due to lack of awareness of this condition and the persistent stigma associated with mental health conditions; and

Whereas, raising awareness of this condition is necessary to encourage those suffering to seek proper and timely treatment that may save their lives.

Now, therefore, I hereby proclaim and order the month of June to be Post Traumatic Stress Disorder Awareness Month in the Town of East Windsor

Respectfully,


Jason E. Bowsza
First Selectman

BOS 6/18/2020 Attachment B
Example

7B

Warehouse Point Fire Department
RA-Inspections by Inspector Monthly Report
Dates: January 01, 2020 to January 31, 2020

AUS4497 Austin, Richard L

Date	Inspection Type/Occupancy		Fee	Staff Hrs
01/01/2020	INSPECTION - Fire Protection	Crossroads Community	0.0000	1.50
01/02/2020	INSPECTION - Annual State	East Windsor High School	100.0000	4.00
01/03/2020	INSPECTION - General	Roadway Inn	50.0000	2.00
01/03/2020	PLAN REVIEW - Permit	Vacant	0.0000	1.00
01/08/2020	CONSULTATION - General	JR'S Cafe	0.0000	0.00
01/10/2020	PLAN REVIEW - Site	Allied Community Services	0.0000	1.00
01/13/2020	CONSULTATION - Fire Protection	East Windsor High School	0.0000	0.00
01/15/2020	CONSULTATION - Fire Protection	Cooks Corner Barber Shop	0.0000	1.00
01/17/2020	CONSULTATION - General	Roadway Inn	50.0000	2.00
01/20/2020	INSPECTION - Annual State Liquor	Golden Irene's Restaurant	50.0000	1.00
01/20/2020	CONSULTATION - Fire Alarm	Allied Community Services	0.0000	0.50
01/21/2020	INSPECTION - Annual State Liquor	Mei Tzu	50.0000	0.50
01/21/2020	PLAN REVIEW - Permit	Cooks Corner Barber Shop	130.0000	1.00
01/21/2020	PLAN REVIEW - Permit	Smiles In Bloom	710.0000	1.00
01/22/2020	INSPECTION - Sprinkler System	Crossroads Community	0.0000	1.00
01/23/2020	INSPECTION - Sprinkler System	DeMattia Companies, Inc.	0.0000	0.00

	Inspections	Hours
Total for Staff:	16	17.50

	Inspections	Hours	Fee Total
Grand Totals:	16	17.50	1140.0000

Town of East Windsor

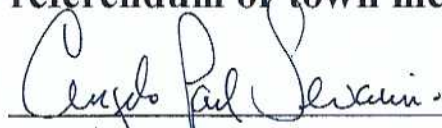
Emergency Plan Regulations for Elections

**Registrar of Voters
11 Rye Street
Broad Brook, CT 06016**

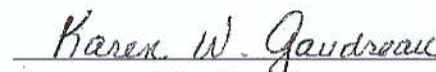
**Angelo Paul Sevarino
Democrat**

**Karen W. Gaudreau
Republican**

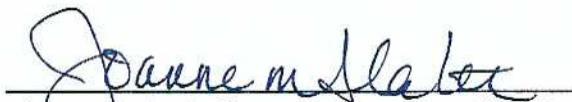
In accordance with C.G.S. 9-174a, "Emergency Contingency Plan for Elections" we, the Registrars of Voters in consultation with the Town Clerk have reviewed and hereby adopt the "Emergency Contingency Model Plan for Elections §§9-174a-1 through §§9-174a-34" for any voting emergency that may occur during an election, referendum or town meeting.



**Angelo Paul Sevarino,
Democratic Registrar of Voters
Date: 06/10/2020**



**Karen W. Gaudreau,
Republican Registrar of Voters
Date: 6/18/2020**



**Joanne M. Slater, Town Clerk
Date: 6.10.2020**

Pursuant to C.G.S. 9-174q(b) the Registrars of Voters hereby submit this Emergency Contingency Plan for Elections to the Board of Selectman for approval.



Regulations of Connecticut State Agencies

TITLE 9. Elections

Agency

Secretary of the State

Subject

Emergency Contingency Model Plan for Elections

Inclusive Sections

§§ 9-174a-1—9-174a-34

CONTENTS

Sec. 9-174a-1.	Emergency Contingency Model Plan for elections
Sec. 9-174a-2.	Preparation of voting tabulator machines
Sec. 9-174a-3.	Replacement pool of poll workers
Sec. 9-174a-4.	Communication with registrars of voters
Sec. 9-174a-5.	Alternate polling locations
Sec. 9-174a-6.	Fire safety compliance
Sec. 9-174a-7.	Contact information
Sec. 9-174a-8.	Information provided to public officials
Sec. 9-174a-9.	Final review of plan with moderator
Sec. 9-174a-10.	Spare ballots
Sec. 9-174a-11.	Emergency provisions
Sec. 9-174a-12.	Review of polling locations
Sec. 9-174a-13.	Severe weather alert
Sec. 9-174a-14.	Moderator duties prior to opening
Sec. 9-174a-15.	Report of any execution of the emergency contingency plan
Sec. 9-174a-16.	Unavailable polling location
Sec. 9-174a-17.	Accounting of remaining ballots
Sec. 9-174a-18.	Ballot shortage
Sec. 9-174a-19.	Voting tabulator machine malfunction
Sec. 9-174a-20.	Help america vote act compliant voting machine malfunction
Sec. 9-174a-21.	Shortage or absence of poll workers
Sec. 9-174a-22.	Absence of moderator
Sec. 9-174a-23.	Replacement of moderator
Sec. 9-174a-24.	Poll worker replacement
Sec. 9-174a-25.	Long lines at polling location
Sec. 9-174a-26.	Evacuation procedure
Sec. 9-174a-27.	Loss of power at the polling location
Sec. 9-174a-28.	Medical emergency procedure
Sec. 9-174a-29.	Smoke, fire or active alarm procedure

Regulations of Connecticut State Agencies

TITLE 9. Elections

Sec. 9-174a-30.	Gas leak procedure
Sec. 9-174a-31.	Disorder at the polling location procedure
Sec. 9-174a-32.	Disaster procedure
Sec. 9-174a-33.	Security threat procedure
Sec. 9-174a-34.	Nuclear disaster procedure

Emergency Contingency Model Plan for Elections

Sec. 9-174a-1. Emergency Contingency Model Plan for elections

Sections 9-174a-2 to 9-174a-34, inclusive, of the Regulations of Connecticut State Agencies constitute the Emergency Contingency Model Plan for Elections. This model plan contains the suggested contingency plan of the Office of the Secretary of the State that the registrars of voters for each municipality may adopt.

(Effective September 28, 2012)

Sec. 9-174a-2. Preparation of voting tabulator machines

The registrars of voters shall ensure that the voting tabulator machines are prepared for each election, primary, or referenda day pursuant to sections 9-242a-1 to 9-242a-28, inclusive, of the Regulations of Connecticut State Agencies.

(Effective September 28, 2012)

Sec. 9-174a-3. Replacement pool of poll workers

The registrars of voters shall identify a replacement pool of poll workers who can be deployed to any polling location in the municipality in order to replace poll workers who are unable to work on election, primary, or referenda day or to alleviate overburdened polling locations. The registrars of voters shall identify replacement poll workers for each different position at the polling locations within a municipality. On the day of the election, primary or referenda, the registrars of voters shall contact each replacement worker not later than one hour prior to the opening of polls to confirm availability.

(Effective September 28, 2012)

Sec. 9-174a-4. Communication with registrars of voters

Moderators and other poll workers shall contact the registrars of voters in the event any such moderator or poll worker is unable to work on the day of an election, primary or referenda. Moderators shall contact the registrars of voters in the event that additional poll workers are needed at a location.

(Effective September 28, 2012)

Sec. 9-174a-5. Alternate polling locations

The registrars of voters shall identify alternate polling locations that can be utilized in the event that a polling location becomes unavailable on election, primary, or referenda day. The registrars of voters shall contact the facility management staff for each of these alternate polling locations and ensure that the location is reserved for the registrars of voters' use on election, primary, or referenda day.

(Effective September 28, 2012)

Regulations of Connecticut State Agencies

TITLE 9. Elections

§9-174a-6

Secretary of the State

Sec. 9-174a-6. Fire safety compliance

The registrars of voters shall ensure that each polling location is in compliance with local fire safety ordinances, and all fire safety equipment, including, but not limited to, fire extinguishers, sprinklers and fire alarms, within each polling location has been inspected and is in working order as per local fire safety ordinances.

(Effective September 28, 2012)

Sec. 9-174a-7. Contact information

The registrars of voters shall create a list of contact information for each moderator. Such list shall be part of the emergency plan and shall include each of the following:

(1) Contact information for the moderator and all other poll workers, including replacement poll workers.

(2) A list of emergency resources such as generators and temporary lighting available in the facility or municipality in the event of a power outage and contact names and numbers for providing those resources.

(3) A list of emergency contact numbers for the local police and fire departments or other officials responsible for public safety in the municipality, emergency management, the phone company, the power supplier and other applicable utilities that service the polling location.

(4) A list of emergency contacts and phone numbers for facility managers or their designees in the event the polling location is locked or otherwise inaccessible or there are facility hazards that need to be addressed on election, primary, or referenda day.

(Effective September 28, 2012)

Sec. 9-174a-8. Information provided to public officials

The registrars of voters shall provide a complete list of polling locations, including potential alternate polling locations, to the local police and fire departments or other officials responsible for public safety in the municipality. The registrars of voters shall include in the list each of the following: the name and address of each location, the name of the moderator responsible for each polling location, a contact number for each moderator, the name of the facility manager or designee for each polling location, and the contact number for each facility manager or designee.

(Effective September 28, 2012)

Sec. 9-174a-9. Final review of plan with moderator

The registrars of voters shall provide a final copy of the plan created by sections 9-174a-2 to 9-174a-34 of the Regulations of Connecticut State Agencies to the moderator for each polling location and review the final plan with the moderator. The moderator shall bring this copy to the polling location on the day of the election, primary, or referenda. The registrars of voters also shall maintain one copy of each of the plans for the municipality.

(Effective September 28, 2012)

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Sec. 9-174a-10. Spare ballots

The registrars of voters shall withhold and keep in the registrars of voters' office a number of spare paper ballots for each unique voting district. The registrars of voters shall use these reserved ballots to make additional copies or shall provide these reserved ballots to any polling location that requires additional paper ballots. The registrars of voters or such registrar's designee shall, not later than one day prior to each election, primary, or referenda, determine if there is a copy machine available at any polling location. If so, the registrars of voters or such registrar's designee shall ensure that such machine can be accessed, that it is working, and that there is an adequate supply of the appropriate size paper available. The registrars of voters or such registrar's designee shall ensure that a few test copies are made to check that the ballots are printing properly.

(Effective September 28, 2012)

Sec. 9-174a-11. Emergency provisions

The registrars of voters shall supply emergency provisions for each polling location and provide these to each moderator. These emergency provisions shall include, but are not limited to, at least two flashlights, a first aid kit and manual, a battery operated radio, extra batteries and hand sanitizer. Prior to the opening of polls, each moderator shall retrieve these provisions and any other materials or supplies needed pursuant to the plan established in accordance with sections 9-174a-2 to 9-174a-34 of the Regulations of Connecticut State Agencies.

(Effective September 28, 2012)

Sec. 9-174a-12. Review of polling locations

Not later than one day prior to each election, primary, or referenda held in the municipality, the registrars of voters shall contact the facility management staff responsible for each polling location, visit each polling location to ensure the location can be accessed, review the status of the polling location to ensure that all materials are in proper working order, and ensure that the appropriate person is available to open the polling location or the moderator has obtained the key to the polling location from the registrars of voters.

(Effective September 28, 2012)

Sec. 9-174a-13. Severe weather alert

Not later than one day prior to each election, primary, or referenda held in the municipality, the registrars of voters and moderators shall review the national weather service reports. If severe weather is likely to be present in the municipality on election, primary, or referenda day, the registrars of voters shall determine a plan of action to ensure poll workers are able to arrive at and access their assigned polling locations. The registrars of voters shall be responsible for overseeing the implementation of the plan.

(Effective September 28, 2012)

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Sec. 9-174a-14. Moderator duties prior to opening

Not later than one hour before the polls open on election, primary, or referenda day, the moderator shall perform each of the following:

(1) Review the plan established pursuant to sections 9-174a-2 to 9-174a-34 of the Regulations of Connecticut State Agencies with the poll workers.

(2) Designate another poll worker to oversee the execution of any emergency procedure, in the event the moderator is unavailable or otherwise incapacitated.

(3) Assign accountability for securing voting materials, during an emergency. The moderator shall instruct the poll worker assigned accountability for securing the voting materials that such poll worker shall secure such materials in the event of an emergency, only if time and conditions permit.

(4) Assign accountability to a poll worker who shall, upon notification of an emergency situation, note which voters have been checked through but have not yet voted. The moderator shall instruct the poll worker that this task shall be completed in the event of an emergency, only if time and conditions permit.

(5) Point out the location of fire extinguishers, fire alarms, emergency exits, the place of shelter and the predetermined assembly point outside of the polling location.

(6) Ensure that all emergency exits are free of obstructions.

(7) Reserve ten ballots to be used in the event that there are ballot shortages and additional copies must be made for a hand count. The ballots shall be appropriate for the voting district.

(8) If available, identify two fully charged cell phones that shall be used in case of an emergency.

(9) Check the facility for any potential hazards and if necessary, alert the facility management staff responsible for addressing any such hazards.

(10) Ensure that any facility-specific backup equipment such as a generator or temporary lighting is accessible.

(Effective September 28, 2012)

Sec. 9-174a-15. Report of any execution of the emergency contingency plan

Following the execution of any portion of the Emergency Contingency Plan at a polling location, the moderator for that polling location shall forthwith submit a written report to the registrars of voters which includes, but is not limited to, the nature of the emergency, the actual process invoked to address the emergency, and an assessment of the efficacy of the process.

(Effective September 28, 2012)

Sec. 9-174a-16. Unavailable polling location

In the event a polling location becomes unavailable, the registrars of voters shall perform each of the following:

(1) Establish an alternative polling location pursuant to section 9-174a-5 of the Regulations of Connecticut State Agencies and notify the moderator and other poll workers.

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(2) Contact the facility management staff for the alternate polling location in order to open the building;

(3) In consultation with the moderator, ensure that the polling location is properly set up to conduct election, primary or referenda. Ensure that voting equipment is tested and functions properly or that sufficient paper ballots are available;

(4) Notify voters of the new polling location.

(Effective September 28, 2012)

Sec. 9-174a-17. Accounting of remaining ballots

Throughout election, primary, or referenda day, on an hourly basis, the moderator shall keep an accounting of the number of ballots used and the number remaining that are available to be used. If more ballots have been used than were originally anticipated or a shortage seems likely, the moderator shall immediately follow the ballot shortage procedure pursuant to section 9-174a-18 of the Regulations of Connecticut State Agencies.

(Effective September 28, 2012)

Sec. 9-174a-18. Ballot shortage

In the event of a ballot shortage, the moderator shall perform each of the following:

(1) Immediately alert the poll workers to the situation;

(2) Immediately notify the registrars of voters;

(3) (A) If available, use the onsite copier to print additional ballots to be used for a hand count, or (B) have additional ballots printed at an offsite document printing facility;

(4) Request additional paper ballots from the registrars of voters;

(Effective September 28, 2012)

Sec. 9-174a-19. Voting tabulator machine malfunction

The registrars of voters shall incorporate the provisions of section 9-242a-12 and section 9-242a-16 of the Regulations of Connecticut State Agencies into a written procedure, to be followed in the event a voting tabulator machine malfunctions. The moderator shall follow the written procedure established under this section in the event a voting tabulator machine malfunctions.

(Effective September 28, 2012)

Sec. 9-174a-20. Help America Vote Act compliant voting machine malfunction

In the event of a malfunction of the Help America Vote Act compliant voting machine, the moderator shall perform each of the following:

(1) Consult any literature provided by the manufacturer of the Help America Vote Act compliant voting machine or the Office of the Secretary of the State on which malfunctions can be repaired by poll workers and which require service. If appropriate, attempt to resolve the problem based on the instructions provided;

(2) If unable to resume vote by the Help America Vote Act complaint voting machine,

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consult with the registrars of voters to determine the availability of any spare machines or the steps for voting using paper ballots.

(3) Alert the poll workers to the situation.

(Effective September 28, 2012)

Sec. 9-174a-21. Shortage or absence of poll workers

In the event of a shortage of pollworkers, the moderator shall perform each of the following:

(1) Immediately notify the registrars of voters using the procedure pursuant to section 9-174a-4 of the Regulations of Connecticut State Agencies.

(2) Upon the arrival of any replacement poll worker, familiarize the replacement poll worker to the polling location.

(3) Notify the registrars of voters when the replacement poll worker has arrived or in the event the replacement poll worker has not arrived in a reasonable amount of time.

(Effective September 28, 2012)

Sec. 9-174a-22. Absence of moderator

In the event a moderator fails to report to a polling location, the present poll workers shall perform each of the following:

(1) Notify the registrars of voters using the procedure pursuant to section 9-174a-4 of the Regulations of Connecticut State Agencies.

(2) Upon the arrival of the replacement moderator, familiarize the replacement moderator to the polling location and the Emergency Contingency Plan.

(Effective September 28, 2012)

Sec. 9-174a-23. Replacement of moderator

In the event that a moderator may need to be relieved of duty, the registrars of voters shall perform each of the following:

(1) Evaluate the moderator's ability to perform the designated responsibilities.

(2) In the event the existing moderator is unable to perform the designated duties, tell the moderator that the moderator is being relieved of the moderator's duties and tell the moderator to leave the premises.

(3) Once the existing moderator has left the premises, immediately designate a replacement moderator from the pool of replacement poll workers and notify the replacement moderator where to report.

(4) Upon the arrival of the replacement moderator, familiarize the replacement moderator to the polling location.

(Effective September 28, 2012)

Sec. 9-174a-24. Poll worker replacement

In the event that a poll worker may need to be removed on the day of an election, primary

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or referenda, the moderator shall perform each of the following:

(1) Evaluate the poll worker's ability to perform the poll worker's designated responsibilities.

(2) In the event an existing poll worker is unable to perform the designated duties, tell the poll worker that the poll worker is being relieved of the poll worker's duties and tell the poll worker to leave the premises.

(3) Once the existing poll worker has left the premises, immediately designate a replacement from the pool of replacement poll workers and notify the replacement poll worker where to report.

(4) Upon the arrival of the replacement poll worker, familiarize the replacement poll worker to the polling location.

(Effective September 28, 2012)

Sec. 9-174a-25. Long lines at polling location.

In the event of long lines at a polling location, the moderator shall perform each of the following:

(1) Contact the registrars of voters to determine if additional lines should be created to alleviate the waiting time.

(2) If it has been determined that additional lines are appropriate, consult with the registrars of voters to determine if additional poll workers from the replacement pool of poll workers should be deployed to the polling location.

(Effective September 28, 2012)

Sec. 9-174a-26. Evacuation procedure.

In the event that a polling location needs to be evacuated, the moderator shall perform each of the following:

(1) Alert all individuals present of the emergency situation and direct them to the predetermined assembly point.

(2) Get a headcount and use this headcount to make certain everyone present is evacuated from the polling location.

(3) Identify any individuals with disabilities and ensure that they receive assistance, if needed, to evacuate the polling location.

(4) Secure voting equipment and materials pursuant to section 9-174a-14 of the Regulations of Connecticut State Agencies.

(5) If the emergency situation has been resolved, consult with the emergency personnel and the registrars of voters to determine if the polling location can be re-entered.

(6) If the polling location can be re-entered, first notify the poll workers to return. Then, notify the voters that they can enter the polling location.

(7) If it is determined that an alternate location should be utilized, provide poll workers and any voters who have not yet voted with the address of the alternate location. Follow the alternate polling location procedures found in section 9-174a-16 of the Regulations of

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Sec. 9-174a-27. Loss of power at the polling location.

In the event that the polling location loses power, the moderator shall perform each of the following:

- (1) Alert everyone present to the situation.
- (2) Contact the power supply company to determine the source of the outage and what action needs to be taken to resume power.
- (3) Contact the facility management staff for the polling location to determine whether they can assist with addressing the outage.
- (4) Find an alternate source of light, such as the flashlights provided with the emergency provisions that can be used to continue voting until power is restored.
- (5) If it is feasible, consider using an area of the building where natural light is available or temporary lighting can be directed.
- (6) If the backup power supply for the voting machine has been depleted, connect a generator.
- (7) If the generator is unavailable or runs out of power, continue voting using paper ballots.

(Effective September 28, 2012)

Sec. 9-174a-28. Medical emergency procedure

In the event of a medical emergency at the polling location, the moderator shall perform each of the following:

- (1) Contact emergency services and follow the instructions given by emergency personnel.
- (2) Stop voting operations until an assessment of the situation can be made.
- (3) Determine if there is a doctor, nurse, emergency medical technician or other certified first aid provider in the polling location that may be able to assist the ill or injured person.
- (4) Keep the ill or injured person as comfortable as possible while waiting for emergency personnel to respond. Do not attempt to move the ill or injured person unless instructed to do so by a certified first aid provider or emergency personnel.
- (5) Provide the responding officer or medical personnel with the details of what happened to the ill or injured person.

(Effective September 28, 2012)

Sec. 9-174a-29. Smoke, fire or active alarm procedure

In the event of a smoke, fire, fire alarm or other activated alarm, the moderator shall perform each of the following:

- (1) Activate the fire alarm if it is not already activated.
- (2) Alert everyone present to the nature of the situation.

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(3) Evacuate the polling location pursuant to section 9-174a-26 of the Regulations of Connecticut State Agencies.

(4) Contact emergency personnel.

(5) Consult with the emergency personnel and registrars of voters to determine if original polling location can be utilized.

(6) If the polling location can be re-entered, first notify the poll workers to return. Then, notify the voters that they can enter the polling location.

(7) If it is determined that an alternate polling location should be utilized, provide poll workers and any voters who have not yet voted with the address of the alternate location. Follow the alternate polling location procedures found in section 9-174a-16 of the Regulations of Connecticut State Agencies.

(Effective September 28, 2012)

Sec. 9-174a-30. Gas leak procedure

In the event of a gas leak, the moderator shall perform each of the following:

(1) Immediately evacuate the polling location in accordance with section 9-174a-26 of the Regulations of Connecticut State Agencies. To limit the possibility of an explosion, warn poll workers and voters not to use telephones, fire alarms, light switches and appliances when gas is detected.

(2) Once safely outside of the building, alert emergency services and the gas company.

(3) Wait for the gas company representative and emergency personnel to arrive in order to assess the situation and determine the viability of continuing voting operations.

(4) Consult with the responding gas company representative, emergency personnel and registrars of voters to determine if original polling location can be utilized.

(5) If the polling location can be re-entered, first notify the poll workers to return. Then, notify the voters that they can enter the polling location.

(6) If it is determined that an alternate location should be utilized, provide poll workers and any voters who have not yet voted with the address of the alternate location. Follow the alternate polling location procedures found in section 9-174a-16 of the Regulations of Connecticut State Agencies.

(Effective September 28, 2012)

Sec. 9-174a-31. Disorder at the polling location procedure

In the event of disorder in or around the polling location, including, but not limited to, unlawful protesting, threats of violence or rioting the moderator shall contact emergency services immediately and then follow any instructions provided by emergency personnel. The moderator shall follow the evacuation procedure pursuant to section 9-174a-26 of the Regulations of Connecticut State Agencies if evacuation is required.

(Effective September 28, 2012)

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Sec. 9-174a-32. Disaster procedure

In the event of any disaster, natural or otherwise, including, but not limited to, chemical emergencies, dam failures, earthquakes, exposure to hazardous materials, floods, extreme heat, hurricanes, tornados, or severe winter weather the registrars of voters shall follow the procedures in the most recent local Emergency Plan of Operations that each town or city has developed pursuant to section 28-7(a) of the Connecticut General Statutes, or subsequent state law.

(Effective September 28, 2012)

Sec. 9-174a-33. Security threat procedure

In the event of any security threats near the polling location, including, but not limited to, the discovery of a suspicious object, a bomb threat, an explosion, a biological threat, a chemical threat, or a nuclear blast, the registrars of voters shall follow the procedures in the most recent local Emergency Plan of Operations that each town or city has developed pursuant to section 28-7(a) of the Connecticut General Statutes, or subsequent state law.

(Effective September 28, 2012)

Sec. 9-174a-34. Nuclear disaster procedure

In the event of any threat of the release of radioactive material or any nuclear power plant emergency, the registrars of voters for any city or town designated as an emergency planning zone community or host community by the Department of Emergency Maintenance and Homeland Security, or subsequent state agency, shall follow the procedure on the most recent plans and guidelines set by the Radiological Emergency Preparedness Unit, or any subsequent division that handles radiological preparedness.

(Effective September 28, 2012)

BOV- 6/18/2020 - Attachment D

First Selectman's Report – June 18, 2020

Today marks the end of East Windsor's academic school year, and today our high school seniors graduated, although not in the traditional fashion. Thanks to the creativity of East Windsor Public Schools leadership, with feedback from parents, tonight students were able to celebrate in a different way. This year, students were allowed to walk individually across the stage and receive their diplomas with their parents as the audience, on video for broadcast, they were able to take commemorative photographs at the school with their families, and the town celebrated them as a community as they participated in a parade from the East Windsor Middle School to East Windsor High School.

Tonight's graduates were born in the wake of 9/11, grew up during the worst economic downturn since the Great Depression, and completed their high school experience amidst a global pandemic – the third once-in-a-lifetime event of their young lives. It's clear to me that this graduating class of students is more than capable of facing the challenges of life in their own way, and we are proud of each of them.

To this year's graduates: the next step on your journey is yours to decide. To quote Thomas Jefferson, "If you want something you've never had, you must be willing to do something you've never done." On behalf of the Town of East Windsor, we wish you all much happiness and success.

You may have seen the story in the [Hartford Business Journal](#) discussing the new solar development coming to the Charboneau gravel pit in town, but you may not yet have seen the [interactive Open House website](#) that the developers have launched. They have been open and inclusive in the project this far, and I know they'll be a great addition to our community. Since our last meeting, we've provided the developers with comments from the Town's professional staff, and they've done a presentation to the Planning and Zoning Commission and the Wetlands Commission, answer any questions that those representatives have had. In the coming weeks and months, they'll also be stepping up their public engagement.

The Town is also close to issuing a certificate of occupancy for the new International Brotherhood of Electrical Workers training facility located in the industrial park. We were able to attract them to town because of our location, our proximity to the highway, and because Lincoln Tech is just down the road. The facility is a state-of-the-art training facility that helps educate electrical workers across multiple states. We're excited to welcome them to the community!

Last week, community members held a vigil to affirm our community sense of the sanctity of life in the wake of the tragic George Floyd killing. About 45 people showed up, and speakers included Senator Anwar, Representative Davis and myself. The event was spearheaded by Rick Leborious. The Board of Selectmen also asked the East Windsor Police Department to review and report on policies currently in place in our department to prevent similar tragedies from happening in East Windsor. I'm very pleased that we've had those necessary policies in place for years. While it is important to regularly question the policies and procedures of our police force, I'm very proud of their proactive approach of our department and its leadership.

Yesterday marked the start of Phase 2 of Connecticut's reopening. Ninety-five percent of the economy is now able to be up and running, albeit with certain restrictions in some cases. Make sure you get out and support local businesses whenever you can. Included in the reopening is the reinstitution of little league in the Town of East Windsor. The parents who run the league have done a great job developing

guidelines that focus on keeping players, coaches and parents safe while still enjoying little league this summer. You can find out more at Ewsports.com.

The dog park has now reopened as well, and East Windsor Parks and Recreation issued clarifications on passive activities that are allowed and encouraged in our Town parks.

The Charter Revision Commission has completed the initial phase of their work, having reviewed the charter and held several public hearings. They've made recommendations to the Board of Selectmen for issues to be addressed on this year's presidential ballot. More on that will be forthcoming, and will likely be taken up by the Board of Selectmen at our next meeting. They've done a tremendous amount of work in a short period of time, and I thank all the members for their dedication.

Respectfully submitted,

Jason E. Bowsza
First Selectman

BN- 6/18/2020 - Attachment E

June 18, 2020

Deputy First Selectmen Liaison Report

I would like to start off by repeating words expressed at the gathering for racial justice held on June 12, 2020. "In East Windsor, we are fortunate to have a Police Department committed to emphasizing service to community as a priority. We gather to offer a somber statement expressing our disdain for racism in all its ugly forms." We took a knee and illuminated candles in remembrance of George Floyd and to recognize BLACK LIVES MATTER.

Glad to see the second phase of the Covid -19 openings are taking place. Remember to safeguard your health moving forward.

Congratulations to all East Windsor High School Graduates! 2020 has been a difficult year thus far but I look forward for this new generation to bring positive change to this world. I wish success to you all regardless of your chosen path. Life is what you make it so make it good.

Correction: The Economic Development meeting on June 2nd was cancelled due to a lack of quorum.

June 4, 2020 I attended the Board of Selectman Meeting via Zoom.

June 9, 2020 The Registrar of Voters meeting was cancelled.

June 12, 2020 I participated in the Gathering for Racial Justice held at the EW Town Hall South Parking Lot.

June 17, 2020 Broad Brook Mill Remediation Committee meeting was cancelled.

Respectfully Submitted,

Deputy First Selectman, Marie E. DeSousa

BW- 6/18/2020 - Attachment #

Selectman Nordell's report 6/18/2020

On Wednesday June 10th I attended the Police Commission meeting in which they discussed how for quite some time it has been their policy to have close social ties with the community. They also train officers to de-escalate a situation first and put physical force as a last resort. As we heard from Chief Demarco tonight in his presentation. I commend them on what I feel is good policing and having a good reputation within the community. Any of my encounters with the Police in East Windsor have always been respectful and professional. They get an A+ from me!

Later that evening I joined in on the Board of Education meeting which Selectman Muska will report on.

Last Thursday selectman Sarah Muska put together a Live Facebook Town meeting on PTSD. This included Senator Saud Anwar, East Windsor Police officer McNeice, Dr's, Counselors, Veterans and Sarah. I commend her on sharing her story and putting this special meeting together to help support individuals with PTSD. Good Job Sarah!

On Saturday June 13th I attended a small social distant gathering of the new members of the East Windsor PTO. We are still shy of a Vice President, if anyone with students in the Elementary School or Middle School has an interest in the position or joining the PTO please contact Jenn Blanchard or myself for more information.

Jason and myself are sitting in on DPW negotiation meetings. This is still in process but currently things look amicable.

I also attended the Charter Revision Public hearing, which was not attended well. I am hopeful that it is because no one objects to the fine work that has been accomplished by this board. I think they are on the right track and I hope their endeavors continue to get support within the Board of Selectman and eventually the town's voters.

Earlier tonight I attended the graduation parade honoring East Windsor's High School Seniors. It was great to see a big crowd at town hall congratulating them as they passed by in decorated cars. Good luck to the class of 2020.

Upcoming events include the opening of restaurants, the Trolley Museum, East Windsor Dog Park and many other businesses that will now be allowed to reopen.

This weekend is Father's Day, so Happy Father's Day to everyone.

Thank You
Charlie

BW- 6/18/2020 - Attachment G

Selectmen's Report – June 18th, 2020

On Tuesday, June 9th, 2020 the Warehouse Point Fire District held a Special Meeting to discuss and nominate candidates for the three open positions on the Warehouse Point Fire District Board of Fire Commissioners. A Drive-Thru Vote will take place on June 29th, 2020 at 7:00PM at Station One.

On Wednesday, June 10th, 2020 I listened in on the Police Commission meeting via Zoom, which Selectman Nordell will report on, before attending the Board of Education meeting shortly after. I would like to thank Chief DeMarco and Deputy Chief Hart for their very thorough and professional presentation that they gave to the board this evening in regards to the Department's policies and procedures. I would also like to thank all of our officers for their dedication to protect and serve ... Their commitment and passion for this community is evident.

The Board of Education recognized the Outstanding Students and Crystal Apple Award recipients from each school for the Fourth Quarter. The Board conducted an evaluation of the Superintendent and extended Dr. Christine DeBarge's contract until 2023, giving a 2.25% raise. It should be noted that she did not take a raise last year.

All Summer school will be remote and discussion continued on how school will be conducted in the Fall based on the COVID-19 pandemic. Although things are still up in the air, the CIAC is calling for the return of Fall Sports and posting for coaching positions will begin soon.

On May 20th, 2020 the Board of Education received the resignation of Board member, Kathy Bilodeau. I would like to thank Kathy for her dedication to our community and our youth in her ten plus years of service as a board member.

On Thursday, June 11th, 2020 in honor of PTSD Awareness Month, it was my pleasure to co-host a Live Town Hall on Facebook with Senator Saud Anwar titled Post-Traumatic Stress Disorder: A Silent Epidemic. We were joined by East Windsor Police Sergeant David McNeice, Karen O'Connor Foley, the Executive Director of The Network Against Domestic Abuse, First Sergeant Gerry Wright, a retired Veteran and Dr. Ali Shamsi, Assistant Clinical Professor at Yale University. We discussed the symptoms, struggles, treatments and triumphs of living with PTSD. Myself and the other panelists, were proud to share our experiences, raise awareness and to provide resources and assistance to members of our community that might be struggling with this disorder.

On Friday, June 12th, 2020 I attended a peaceful vigil at sunset in the Town Hall parking lot in support of equality for all and condemning racism.

On Monday, June 15th, 2020 the Capital Improvement Planning Committee met to discuss the allocation of the \$1,014,668 FY 2020-2021 funding and will be sending their recommendations to the Board of Selectmen.

On Tuesday, June 16th, 2020 the Charter Revision Commission held a Public Hearing. The Commission has made great progress and have moved on to the next step, which is authorizing the Town Clerk to submit their work to us for approval or corrections.

Yesterday evening, the Board of Finance met and discussed that the Town will be seeking reimbursement for COVID-19 related expenses, including \$30,000.00 in food expenses from serving breakfast and lunch at the Middle School while school has been closed. The Town has made the budget in Taxes and State Revenue for the FY 2019-2020.

Prior to this meeting, I was proud to stand at Town Hall and cheer on and congratulate the East Windsor High School Class of 2020 as a car parade traveled through Broad Brook. It was such a great way for our community to recognize these students and their families in these times. Best wishes in your next chapter and I would also like to commend all of our students and staff of all grades on a great year and for adapting and adjusting to distance learning. Enjoy your Summer!

Submitted With Sincerity,

Sarah A. Muska, Selectman