

TOWN OF EAST WINDSOR BOARD OF SELECTMEN

REGULAR MEETING

Thursday, April 15, 2021
7:00 p.m.
East Windsor, Connecticut

Meeting held via ZOOM Teleconference
Meeting ID: 332 683 3563
Town Hall closed to the Public by
Executive Order of First Selectman Jason E. Bowsza
Due to Coronavirus pandemic

Meeting Minutes

**** These Minutes are not official until approved at a subsequent meeting****

Board of Selectmen:

Jason E. Bowsza, First Selectman
Marie DeSousa, Deputy First Selectman
Alan Baker, Selectman
Sarah Muska, Selectman
Charlie Nordell, Selectman

ATTENDANCE: Board of Selectmen: Jason E. Bowsza, First Selectman; Marie DeSousa, Deputy First Selectman; Alan Baker, Selectman; Sarah Muska, Selectman; Charlie Nordell, Selectman.

ABSENT: All Selectmen were present this evening.

GUESTS/SPEAKERS: Department of Planning and Development: Clark Chapin, Director/Town Planner, Ruthanne Calabrese, Zoning Enforcement Officer/Wetlands Agent; Department of Public Works: Len Norton, Director of Public Works/Town Engineer, Joseph Sauerhoefer, Operations Manager.

Public signing in to video conference (as identified in the Meeting participation list): Paul Anderson, Noreen Farmer, Karen Gaudreau, Jennifer, Ruth Anne and Tom Lansner, Angelo Sevarino, Les Sheldon.

TIME AND PLACE OF MEETING:

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First Selectman Bowsza called the April 15, 2021 Regular Meeting of the East Windsor Board of Selectmen to order at 7:01 p.m. The Meeting is being held via teleconference due to closure of the Town Hall to the Public as the result of the Coronavirus pandemic.

PLEDGE OF ALLEGIANCE:

First Selectman Bowsza requested Selectman Muska to lead the Board in reciting the Pledge of Allegiance.

ATTENDANCE:

First Selectman Bowsza noted the Board has established a quorum with five members present via video conference.

APPROVAL OF MEETING MINUTES/April 1, 2021 Board of Selectmen Regular Meeting Minutes:

MOTION: To APPROVE the Board of Selectmen Regular Meeting Minutes dated April 1, 2021 as presented.

Muska moved/DeSousa seconded/DISCUSSION OR CORRECTIONS: Deputy First Selectman DeSousa questioned if First Selectman Bowsza had confirmed if Bob Slate is the Town's Hearing Officer; First Selectman Bowsza replied affirmatively.

**VOTE by rollcall: In Favor: Nordell/Baker/DeSousa/Muska
(No one opposed/No Abstentions)**

PUBLIC PARTICIPATION:

First Selectman Bowsza announced the first opportunity for the public to ask questions or offer comments; no one requested to speak.

COMMUNICATIONS:

A. Board of Selectmen FY 2021/2022 Budget Message:

First Selectman Bowsza noted this document had not been included in the meeting packet; he'll provide the message for the next meeting.

B. Letter to Governor Lamont Regarding Gaming Deal Negotiation:

First Selectman Bowsza referenced his letter to Governor Lamont which has been co-signed by municipal leaders from East Hartford, South Windsor, Windsor Locks, and

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Ellington and copied to several Legislators regarding the impact of the sports betting bill on the site in East Windsor. (See Attachment A)

BOARDS AND COMMISSIONS RESIGNATIONS AND APPOINTMENTS:

A. Resignations:

1. Cathy Simonelli (R), Capital Improvement Planning Committee:

MOTION: To APPROVE, with regret, the resignation of Cathy Simonelli (R) from the Capital Improvement Planning Committee.

Muska moved/Nordell seconded/DISCUSSION: Selectman Muska thanked Mrs. Simonelli for her time and numerous years of dedication; she'll be missed. Selectman Nordell echoed Selectman Muska's comment; chairing the Board of Education isn't easy. Selectman Baker indicated the amount of work Mrs. Simonelli has put into the Capital Improvement Planning Committee has been immense; she's leaving large shoes to fill.

**VOTE by rollcall: In Favor: Nordell/Baker/DeSousa/Muska
(No one opposed/No Abstentions)**

B Reappointments: None.

C. New Appointments: None.

UNFINISHED BUSINESS:

A. South Road Ownership Option Update:

First Selectman Bowsza reported we're trying to get the correct language incorporated into the Real Estate Conveyance Bill under consideration by the Legislature which would allow the low-income restriction on the ownership of the property to be lifted. At the request of the General Assembly, Pullman and Comley is working on a Title Search to get the true history of the property. The WPCA (Water Pollution Control Authority) is reviewing what needs to be done with the infrastructure for the Town to release what is now private property to the WPCA. The conveyance of the property from a zoning perspective is a complicated process still under consideration.

Selectman Nordell questioned if the Legislature doesn't lift the low-income restriction how that impacts the conveyance process? First Selectman Bowsza indicated the Bonding Commission has done what was required of them; the Legislature must now consider removing the low-income eligibility requirement for purchase of a home within

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the South Road complex. If that income eligibility requirement is not removed then the property owners would then need to decide if they want to take title to the underlying properties with the annual income restriction requirement as a caveat of ownership. Without action by the Legislature, the low-income restriction remains on the properties. First Selectman Bowsza explained the current requirement for low income housing stock, noting the requirement for Putnam wouldn't be the same as that for East Windsor as it's based on the annual income within each town. First Selectman Bowsza noted that East Windsor is currently 50% over the low-income target as established by C.G.S. 8-30(g), which requires 10% of the town's housing stock to be at the affordable level, which is defined as 70% of the median market value of the properties in each town. First Selectman Bowsza noted the most recent finding by the DOH (Department of Housing) is that 14.9% of the housing stock in East Windsor is considered to be low or moderate income, 10% of which is Mill Pond Village, with the remaining 4.9% throughout the community.

Deputy First Selectman DeSousa referenced a document from Green Mountain Pipeline Services provided to the Selectmen in their meeting packets that addresses the repair of the South Road sewer line. First Selectman Bowsza indicated the document is a proposal for the work which is part of Town Engineer Norton's memo dated April 13, 2021 (*See Attachment B*). He noted the WPCA has required that the sewer line must meet their standards prior to their assumption of responsibility going forward. Deputy First Selectman DeSousa cited reference in the Green Mountain quote to holding the price of the work for 60 days; she questioned what the cost increase would be should this situation not be resolved by the 60-day period? Town Engineer Norton joined the discussion, noting he is not anticipating an increase; should that occur, it would be minimal. Deputy First Selectman DeSousa questioned the source of funding for this project? First Selectman Bowsza suggested a large part of the cost will be funded through the CNR Fund line item specifically for that project; DPW will find the rest of the funding.

Discussion concluded on the South Road ownership update.

***B. Polling Location Change:**

Any starred (*) items will not be discussed but will remain on the agenda pending receipt of additional information.

***C. Broad Brook Fire Memorandum of Understanding:**

Any starred (*) items will not be discussed but will remain on the agenda pending receipt of additional information.

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***D. Inland Wetlands Watercourse Agency Ordinance:**

Any starred (*) items will not be discussed but will remain on the agenda pending receipt of additional information.

First Selectman Bowsza requested a motion to table **NEW BUSINESS item A** – Local Capital Improvement Program (LOCIP) Funding Proposals to include Len Norton and Joe Sauerhauser and take up **NEW BUSINESS Item B** – Plan of Conservation Development Implementation to include Clark Chapin and Ruth Calabrese next.

MOTION: So moved.

Nordell moved/Baker seconded/DISCUSSION: None.

VOTE by rollcall: In Favor: Nordell/Baker/DeSousa/Muska
(No one opposed/No Abstentions)

NEW BUSINESS:

A, Local Capital Improvement Program (LOCIP) Funding Proposals to include Len Norton and Joe Sauerhoefer:

See postponement above.

B. Plan of Conservation Development Implementation to include Clark Chapin and Ruth Calabrese:

Clark Chapin, Director/Town Planner of the Office of Planning and Development and Ruthanne Calabrese, Zoning Enforcement Officer/Wetlands Agent, joined the Board virtually.

Director Chapin opened discussion by suggesting that he felt most communities would consider the POCD Implementation Committee as a working group under the Planning and Zoning Commission (PZC). During previous discussions the Chairman of the PZC questioned if perhaps the Committee should be a townwide effort. Director Chapin indicated he looks at the committee as a liaison opportunity for the various members to hold discussions on the recommendations at their respective commissions, which would be duly warned via agendas and minutes reflecting the commission's discussions. There's no authority given to the POCD Implementation Committee; their task is to figure out what the individual boards may need to implement.

Director Chapin indicated that at this point the following people have expressed interest in joining the POCD Implementation Committee:

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- Joe Ouellette, Chairman of the PZC
- Paul Anderson, Chairman of the WPCA
- Alan Baker, Selectman and member of the Inland Wetlands and Watercourse Agency
- Bob Lyke, Vice Chairman of the Economic Development Commission
- Albert Grant, Chairman of the Agricultural and Conservation Commissions.

Director Chapin noted the Charter enables the establishment of this committee but he questioned if that was necessary; he noted it's the Board's prerogative to establish the Committee if you so choose.

First Selectman Bowsza took the opportunity to congratulate Director Chapin on his recent appointment to a very prestigious position in State government. The Selectmen congratulated Director Chapin on his appointment. First Selectman Bowsza noted that as a result of Director Chapin moving on, First Selectman Bowsza suggested most of the staff work associated with this committee will fall to ZEO/WA Calabrese, who brought this committee to the Board of Selectmen originally.

Discussion continued regarding the degree of formality to be used concerning the committee's actions. First Selectman Bowsza felt the committee could be handled as a sub-committee within the PZC; the committee's report would be reflected on the PZC agenda and action/recommendations would be part of the PZC meeting minutes.

First Selectman Bowsza opened discussion to the Board.

Selectman Baker agreed; the actions will be done through the PZC with the minutes reflecting those actions. This group is really reviewing the POCD document and prodding people to get work done. Deputy First Selectman DeSousa was fine with the committee as described. Selectman Muska is fine with it as well. Selectman Nordell indicated he's comfortable with the committee being a working group under the PZC; the real actions will be taken by the PZC which is an established commission.

First Selectman Bowsza thanked Director Chapin and ZEO/WA Calabrese for their interest in this project.

First Selectman Bowsza noted that the Town will be holding a Town Meeting in a few minutes; he requested a motion to recess the Selectmen's Meeting.

MOTION: To STAND IN RECESS.

Muska moved/Baker seconded/DISCUSSION: None.

**VOTE by rollcall: In Favor: Nordell/Baker/DeSousa/Muska
(No one opposed/No Abstentions)**

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First Selectman Bowsza noted the Board of Selectmen Meeting is RECESSED at 7:24 p.m.

(See separate Minutes under Town Meeting webpage)

First Selectman Bowsza RECONVENED the Board of Selectmen Meeting of April 15, 2021 at 7:47 p.m.

Discussion began with:

NEW BUSINESS:

A, Local Capital Improvement Program (LOCIP) Funding Proposals to include Len Norton and Joe Sauerhoefer:

Len Norton, Director of Public Works/Town Engineer, and Joseph Sauerhoefer, Operations Manager, joined the Board virtually.

First Selectman Bowsza noted the Town receives money from the State for LOCIP capital expenditures, such as; regular maintenance work is not eligible for funding via this source. First Selectman Bowsza cited criteria for selection of the various projects.

Town Engineer Norton and Operations Manager Sauerhoefer offered a Powerpoint presentation (See Attachment C) referencing the following proposed projects:

1. Completion of Napoleon Drive, Kingshire Subdivision originally approved in 2003 – estimated cost \$130,000
2. Master Plan (study) of all Town park facilities – estimated cost \$33,700
3. Dog Pound upgrade – estimated cost \$67,000
4. Sidewalk repair, Warehouse Point – estimated cost \$29,000

At the completion of the presentation, First Selectman Bowsza took questions from the Board.

Selectman Muska questioned if the Master Plan for the parks is a study of what can be done on the park properties, and how will that affect what we are doing now? Operations Manager Sauerhoefer indicated the study would include all current park facilities; he noted the last page of the consultant's proposal lists what they will do regarding the study. He noted the consultant will hold public meetings, and will assess the current park facilities but will also concentrate on what the community is looking for. First Selectman Bowsza indicated the consultant would prepare a community based plan similar to the POCD. Selectman Muska noted the recent work at Reservoir Park which

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included removal of large trees, and construction of a band shell; her concern is to do this study when the community might want something else. Selectman Muska reported she does support the dog pound repairs.

Deputy First Selectman Desousa indicated she agreed with Selectman Muska. She also cited the recent work on Reservoir Road, noting she would hate to see someone else looking at the plan before the other work is finished. Deputy First Selectman DeSousa felt there was no need to review the soccer fields at Scout Hall. She felt the Town could do the same study with Town staff and save money. Deputy First Selectman DeSousa reported she was also in favor of the repairs for the dog pound; she also felt we should look into Napoleon Drive, she felt there were other roads in similar situations.

Deputy First Selectman DeSousa and Selectman Muska favored the sidewalk repairs in Warehouse Point.

Regarding the sidewalk project First Selectman Bowsza explained the current funding resource for installation of sidewalks, noting the PZC can require a fee-in-lieu of up to 40% of the cost of installation of sidewalks on new subdivisions. The fund encourages the installation of sidewalks in other perhaps more appropriate areas of town.

First Selectman Bowsza noted the Town has initiated the Developer's Agreement regarding work within new subdivisions, which should eliminate future situations like Napoleon Drive.

Selectman Nordell cited the work on the sidewalks in Warehouse Point is on State owned roads; he questioned if they could be required to remove the trees that are causing the sidewalks to crack? Town Engineer Norton reviewed the involvement of State regarding the tree work; he noted the State will ultimately give the Town the permit to do the recommended work. Selectman Baker noted he is a former resident of Warehouse Point; this work is badly needed, and is good for the residents. He felt the recommendation may be in the POCD.

Selectman Baker also noted the extensive work the American Heritage River Commission has done creating and maintaining trails on volunteer hours and volunteer dollars; he felt they should be included in the Park Master Plan study so they can pursue grants. Operations Manager Sauerhoefer also noted the Town-owned Tschummi and Kogut properties, which already have trails going through the woods. He cited the Town owns so much beautiful property that could be further improved. Operations Manager Sauerhoefer indicated the Town doesn't have staff inhouse to prepare a plan similar to the one proposed; the proposal includes a landscape architect, or people to develop maintenance plans for the existing soccer fields. He cited the Town is always being reactive rather than pro-active.

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First Selectman Bowsza noted the Town has approximately \$260,000 of LOCIP funding available; the projects discussed total just shy of \$260,000. He noted in Towns that have the Town Meeting form of government, the final authority on LOCIP projects is the Board of Selectmen; we don't need to go to the Board of Finance or Town Meeting regarding LOCIP authorization. He called for motions regarding the LOCIP projects proposed.

MOTION: To COMMIT \$130,000 for road improvements on Napoleon Drive.

Baker moved/DeSousa seconded/DISCUSSION: None.

**VOTE by rollcall: In Favor: Nordell/Baker/DeSousa/Muska
(No one opposed/No Abstentions)**

MOTION: To APPROVE \$33,700 for the Town Park Facilities Master Plan

DeSousa moved/Baker seconded/DISCUSSION: None.

**VOTE by rollcall: In Favor: Baker/DeSousa
Opposed: Nordell/Muska**

First Selectman Bowsza voted in the affirmative to break the tie; the motion passes.

MOTION: To COMMIT \$67,000 to the dog pound.

Nordell moved/Muska seconded/DISCUSSION: None.

**VOTE by rollcall: In Favor: Nordell/Baker/DeSousa/Muska
(No one opposed/No Abstentions)**

MOTION: To COMMIT \$29,000 to the Warehouse Point sidewalk repair.

Baker moved/Nordell seconded/DISCUSSION: None

**VOTE by rollcall: In Favor: Nordell/Baker/DeSousa/Muska
(No one opposed/No Abstentions)**

B. Plan of Conservation Development Implementation to include Clark Chapin and Ruth Calabrese:

See discussion above.

C. American Rescue Plan Request for Qualifications Results:

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First Selectman Bowsza noted the Board had authorized him to put out an RFQ for management of the stimulus funds associated with the American Rescue Plan. He received two bidders:

George E. Krivda, Jr.
(Location: Middle Haddam, CT.)
Cost: \$120/hour for all work
performed

and

E. M. Partners
(Location: Virginia
Cost: \$180 - \$85/hour,
depending on staff member

(See Attachment D - Mr. Krivda's RFO, and Attachment E – First Selectman Bowsza's American Rescue Plan presentation).)

First Selectman Bowsza's recommendation was to accept the RFQ of George E. Krivda, Jr.; he requested the Board confirm, or reject, his recommendation.

MOTION: To APPOINT George E. Krivda, Jr, of Middle Haddam for the RFQ submitted by the First Selectman.

DeSousa moved/Muska seconded/**DISCUSSION:** None
VOTE by rollcall: In Favor: Nordell/Baker/DeSousa/Muska
(No one opposed/No Abstentions

First Selectman Bowsza indicated he'll invite Mr. Krivda to the Selectmen's May 6th Meeting.

D. Tax Refunds:

MOTION: To APPROVE Tax Refunds in the amount of \$277.55 as identified under Tax Refund Report dated April 13, 2021.

Muska moved/Nordell seconded/**DISCUSSION:** None
VOTE by rollcall: In Favor: Nordell/Baker/DeSousa/Muska
(No one opposed/No Abstentions

SELECTMEN COMMENTS AND REPORTS/A. Jason Bowsza:

First Selectman Bowsza gave the following report:

First Selectman Bowsza indicated he wanted to start off by noting something rather tragic. He indicated we lost three young people with ties to our community to drug-related fatalities over

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the last couple of weeks. This is obviously a serious problem, but it's not unique to our community. I just want to say our hearts break for those that we've lost and for their families. I've spoken with the Chief of Police and asked him to have a presentation outlining the circumstances in the community as they see it and kind of a pathway forward to the extent that there is a one community solution. First Selectman Bowsza indicated he didn't really think there is, but I've invited the Chief of Police to come speak with us at our next meeting and he's accepted.

First Selectman Bowsza wanted to note that the Broad Brook Fire Department celebrated their 125th Anniversary last week. That is a lot of years of dedicated service to the community. I know that they are in the process of planning a number of commemorative events for later this year, which I know many are looking forward to. Please join me in congratulating and thanking the Broad Brook Fire Department on 125 years of service.

On April 7th the Board of Finance finalized the Budget that will be presented to the voters on May 11th. The Town's Budget is an increase of 1.18% and a mill rate decrease of .22 mills. Voters will also see a question on the referendum ballot asking about an added appropriation that was discussed at tonight's Town Meeting. By approving this we'll forego incurring \$750,000 in interest over the life of those loans, accelerate our bonding schedule by a number of years, and increase our bond capacity – all without increasing the Town's debt service.

First Selectman Bowsza indicated we continue to hold COVID vaccine clinics whenever possible, and we'll be doing another clinic tomorrow. We still had some slots available as of the start of tonight's meeting, but I think we're actually going to scale back the doses that we have because we've had a difficult time filling those slots. Anyone who would like an appointment, or be added to our waiting list can call Community Services at 623-2430. As always, we're offering Moderna and anyone who's 18 years old or older is eligible to sign up. The reason we offer Moderna and not Pfizer or Johnson and Johnson is because Moderna can be kept cool but it doesn't have to be kept at a deep freeze like Pfizer does. And, up until recently, Johnson & Johnson has not been made available as Moderna has been what we've been able to get. Now that Johnson & Johnson has been kind of put on pause I'm hoping there's an uptick in demand for Moderna.

First Selectman Bowsza indicated a couple of statistics that he wanted to throw at us that he included in his town-side call last night that he feels are of note are residents in the community over 75 years of age - 88% of them have had their first dose of COVID vaccine. And residents between 65 and 74 - 95% of have had their first dose. Community-wide we're at a little more than 37% but that's inclusive of people who are under 18 years of age and therefore aren't eligible to get it so that number skews a little bit lower. But, none the less, the under 65 demographic has a ways to go yet before we get to that magic number for herd immunity, so I'm encouraging folks to get their vaccines as soon as they're able to.

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The Energy Assistance Program administered by the Town in conjunction with the State of Connecticut has been extended. Under the new deadline the last day to order fuel through that program will be May 20th, and the last day to apply for assistance is June 15th. For more information on that you can call our Community Services Office.

Saturday, the Agricultural Commission is going to be hosting a horse drawn plowing demonstration at the Community Garden. This is a great family-friendly of supporting the Commission and our Community Garden and our local Agricultural community and enjoying the outdoors. Last I looked, it looked like Saturday was going to be a great day, so I'm certainly looking forward to bringing my son to see what that looks like. First Selectman Bowsza felt that was going to be a blast.

First Selectman Bowsza also wanted to remind folks that the East Windsor Honor Society is doing a bottle and can drive this Saturday from 9 to 12. That will support our PowerPack Program and the 5 Corner Cupboard so I'm encouraging anyone who's able to please stop by and drop off redeemables at the High School between 9 and 12 on Saturday.

Lastly, First Selectman Bowsza wanted to congratulate Randi Reichle on her ascension to Board of Education Chair. She moves into the role after former Chair Cathy Simonelli moved out of town. Many thanks to Cathy for her many years of service, and my sincere best wishes to Randi as she leads our school district forward. I'm going to be happy to work with her in any way that I can.

First Selectman Bowsza indicated that was all he had; he recognized Deputy First Selectman DeSousa.

SELECTMEN COMMENTS AND REPORTS/B. Marie DeSousa:

Deputy First Selectman DeSousa noted she had been on vacation since the Board's last meeting. She noted she didn't sign in on the Economic Development Commission Meeting held on the 6th because she was out of state, so she didn't sign in on that. But, she understands they'll be doing the "Eat Out East Windsor" program that is going to run from May 15th through the 30th. Basically, like somebody did last year, you go out and dine locally and you submit your receipts, and then they'll have a drawing at some point. It was her understanding also that they were looking for a donation from a local establishment, so, we'll see what happens there.

Deputy First Selectman DeSousa missed the Board of Finance Meeting that she would have normally sat in on so she spoke with someone to bring her up to date on anything that she should know.

The Broad Brook Fire Department met on the 12th; Deputy First Selectman DeSousa noted she was on vacation.,

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She listened in last night to the Planning and Zoning Meeting, that the 40% money for the sidewalk set aside came up but she felt Alan Baker, as the liaison, will discuss that.

Other than that, Deputy First Selectman DeSousa didn't have anything else to report.

SELECTMEN COMMENTS AND REPORTS/C. Alan Baker:

Selectman Baker indicated that Planning and Zoning is real busy again. They had one meeting when they got a break, but they had a bunch of Public Hearings this week, and they actually approved two new businesses, one is a new, modern type of barber shop, not like the typical barber shop. It's on North Road, in the Bassdale Plaza. And they also approved a new construction company building which will be multi-tenant in the Industrial Park on Newberry Road. And they have a number of new Public Hearings that are working their way through the process. One that is notable is the SJK Properties for a Text Amendment. They came back from the request they had a few meetings ago that was not well received by the public. They've tightened up their language and are making another go of it. In this one, they're just doing the Text Amendment now, and are waiting to do a Zone Change request if they're successful with this. That was continued, although it seems like the majority of the Commission was in favor of it, but we'll see how they go.

As Marie was saying, it is typical, whenever there's a subdivision they either have to build sidewalks, or provide a fee-in-lieu of that, and they ask for that waiver when they're getting their

Site Plan approval, so there's a subdivision on Rockville Road where it doesn't make any sense to have a sidewalk because there's no sidewalks on Rockville Road, so they will be paying the fee-in-lieu of. As far as the percentage goes, I don't think they really discussed that.

Selectman Baker indicated that's all he had.

SELECTMEN COMMENTS AND REPORTS/D. Sarah Muska:

(See Attachment F)

SELECTMEN COMMENTS AND REPORTS/E. Charlie Nordell:

(See Attachment G))

PUBLIC PARTICIPATION:

Charlie Nordell, 7 Grandview Terrace: Mr. Nordell wanted to express his concerns for the order in which things were presented. We had \$100,000 presented to the Board of Finance before going through this group, that's not something that procedurally should be done, and if we

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want to be transparent with the public we should do things in the right order. Maybe if time was a constraint then maybe hold a Special Meeting of the Board of Selectmen. Selectman Nordell indicated he would like to be transparent with the voters, and make sure that we present things in the proper order.

Noreen Farmer, 247 South Main Street: Mrs. Farmer wanted to thank everyone who agreed to the Park Master Plan study; she noted she recently purchased a small cabin in the woods of Maine, and she found this wonderful park for her granddaughter. She noted this little town of 900 people had this wonderful playground, and East Windsor doesn't have something like that because we don't plan ahead. She hopes if we commit the money to the plan it comes to fruition.

EXECUTIVE SESSION/Pursuant to C.G.S. Sec. 1-200 (6)(b) negotiations, (6)(e) discussion of any matter which would result in the disclosure of public records or the information continued therein described in subsection (b) of section 1/210 - Action is possible:

MOTION: So moved.

Nordell moved/DeSousa seconded/DISCUSSION: None.

VOTE by rollcall: In Favor: Nordell/Baker/DeSousa/Muska
(No one opposed/No Abstentions)

First Selectman Bowsza noted the Board is going into Executive Session at 8:41 p.m. Attending the Executive Session will be First Selectman Bowsza, Selectman Baker, Deputy First Selectman DeSousa, Selectman Muska, and Selectman Nordell.

First Selectman Bowsza suggested there will be no additional votes taken this evening.

LET THE RECORD SHOW the Recording Secretary signed out of the virtual meeting at 8:41 p.m.

ADJOURNMENT:

MOTION: To ADJOURN this Meeting at 8:54 p.m.

Nordell moved/Muska seconded/DISCUSSION: None

VOTE: In Favor: Unanimous

Respectfully submitted


Peg Hoffman, Recording Secretary, East Windsor Board of Selectmen

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ATTACHMENTS:

- A – Letter to Governor Lamont Regarding Gaming Deal Negotiation
- B - Town Engineer Norton's memo dated April 13, 2021 regarding proposal for repair/replacement of sewer line at South Road
- C - Local Capital Improvement Program (LOCIP) Funding Proposals
- D – RFQ for Funding Proposal for funding programs – George E. Krivda, Jr.
- E – First Selectman Bowsza's American Rescue Plan presentation
- F - Selectman's Report – Selectman Muska
- G - Selectman's Report - Selectman Nordell

(First Selectman Bowsza's Report, Deputy First Selectman DeSousa's Report and Selectman Baker's Report are summarized in the meeting dialogue)

BAW 4/15/2021 Attachment A

6B



TOWN OF EAST WINDSOR

FIRST SELECTMAN JASON E. BOWSA

The Honorable Ned Lamont
Governor
State Capitol Building
Hartford, CT 06103

April 1, 2021

Dear Governor Lamont,

We were recently made aware of the agreement struck between your office and the Tribal Alliance known as MMCT concerning iGaming and sports betting.

It is disappointing that none of our community leadership, who are all adversely affected financially by this arrangement, were consulted or considered while the deal was being negotiated. Specifically, under the terms of Public Act 17-89, each of our communities would have received annual payments of at least \$750,000 per year. This new, separate agreement with the Tribal Alliance is directly harmful to our entire region, and our communities will now suffer an economic loss due to this agreement.

The direct economic loss to East Windsor is staggering, amounting to nearly twenty percent of municipal revenue, annually. The Town of East Windsor had negotiated an agreement with MMCT that would have been worth more than \$40 million over a five-year period. It would have included \$3 million annually as an impact payment for as long as the casino was in operation and would have brought in another \$5.5 million in property taxes during that initial period, and more than \$7 million thereafter. The existing agreement with MMCT also had considerations for employing local residents, which would have brought jobs to the region. The remaining towns included in the original Public Act will now have a loss of \$4.5 million in new revenue, annually.

Collectively, we represent more than 117,000 people in north central Connecticut. There will be clear residual implications of barring an East Windsor casino for surrounding communities, as well. Proximity to a gaming parlor is an obvious draw for tourism and would have supported the All Sports Village youth sports project in South Windsor. The casino would have had a supportive effect on area restaurants en route to the venue, in each of our communities.

We note that the agreement between the parties involved will likely yield tens of millions of dollars in new revenue for the State, according to a press release issued by your office. While that is, of course, welcomed news, it does not negate the direct financial damage caused to our communities.

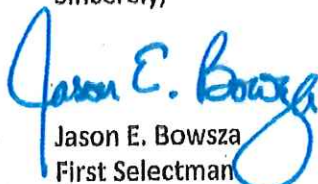
Page Two (2)

In recognition of that, we ask that a portion of the new revenue be directed to each of our municipalities. We ask that East Windsor be compensated the \$3 million it would have received under the original agreement, and that each of the other affected communities receive \$750,000 to compensate for the lost revenue.


We feel this is certainly a reasonable use of a small portion of the new monies that would come to the State under this arrangement, and it would go a long way towards restitution for our towns.

We appreciate your strong favorable consideration of our request.

Sincerely,


Jason E. Bowsza
First Selectman
East Windsor


Marcia Leclerc
Mayor
East Hartford


Andrew Paterna
Mayor
South Windsor


Chris Kervick
First Selectman
Windsor Locks


Lori Spielman
First Selectman
Ellington


Michael Maniscalco
Town Manager
South Windsor

Cc: Senator Saud Anwar, 3rd District
Senator John Kissel, 7th District
Representative Jaime Foster, 57th District
Representative Carol Hall, 59th District
Representative Tom Arnone, 58th District
Representative Tom Delnicki, 14th District
Representative Jason Rojas, 9th District
Representative Henry Genga, 10th District
Representative Jeff Currey, 11th District
Representative Jane Garibay, 60th District



TOWN OF EAST WINDSOR

ENGINEERING & PUBLIC WORKS

MAILING ADDRESS: 11 RYE STREET, BROAD BROOK, CT 06016
PHYSICAL ADDRESS: 6 WOOLAM ROAD, EAST WINDSOR, CT 06088

Leonard J. Norton, P.E. - Director of Public Works/Town Engineer/Tree Warden - Phone (860) 292-7073

Interoffice Memorandum

Date: 4-13-2021

To: Jason Bowsza, First Selectman

From: Leonard J. Norton, P.E.

Re: South Road Sewer

Jason:

I attended the March 31, 2021 WPCA Meeting via ZOOM to discuss the sewer issue at South Road. I explained that the DPW was prepared to proceed with the project in order to turn the main sewer line over to the Authority. I discussed the attached proposal and agreed to complete all tasks but the lining of the 4" laterals. The Authority agreed that the laterals are the responsibility of the homeowners.

The next step is to meet with Art Enderle at the site to mark the location of the 100 feet of sewer that needs to be replaced. The Authority also agreed to allow my crew to replace this section of pipe. Once we replace this pipe, the contractor can complete the lining project.

Upon completion of the construction project, I will have easement maps prepared to show a 20' easement around the sewer from the Town to the WPCA. At such time as these houses and lots are acquired by the homeowners, the easements will be modified as necessary.

We plan to start this process within the next month.

Please call if you have any questions.



Proposal – Revised
Sewer Rehabilitation on South Road
East Windsor, CT

DATE: 01-27-2021

PRICING: Valid for 60 Days from the Date of this Proposal

<i>Description</i>	<i>Unit Cost</i>	<i>Total Cost</i>
Cured-In-Place lining of 6" sanitary sewer -- 1031 LF	\$ 54.00/LF	\$ 55,674.00
Cured-In-Place lining of 4" laterals – 13 EA (approx. 50 LF Ea.)	\$8,100.00/EA	\$ 105,300.00
Reinstatement of Laterals – 13 EA	\$ 210.00/LF	\$ 2,730.00
Rehabilitate Manholes with ½" Cement – 10 EA	\$1,200.00/EA	\$ 12,000.00

Proposal Inclusions

- Certificate of insurance with standard coverage
- Cleaning to remove roots and & pre-TV Inspection.
- Installation of CIPP Liner in Mainlines
- Installation of CIPP Liner in Laterals
- Reinstatement of Active Laterals
- Post Relining TV Inspection
- Seal, Patch, and Coat MH's with ½" Cementitious MS-2A
- Bypass pumping consisting of 4-inch pump and lay flat hose.
- Traffic Control Consisting of a Simple Sign Package and Traffic Cones
- All safety equipment for confined space entry, including gas meter, tripod, blower.

Proposal Exclusions

- Bonds or Special Insurance (including RR Insurance)
- Water for cleaning
- Excavation of any kind (including installation of clean-outs for lateral lining, if needed)
- Disposal of debris removed from sewer during the cleaning operations.
- Traffic control requiring more than outlined above.
- Access to all manholes provided by others.

Thank you in advance for the opportunity to serve you. Please feel free to call with any questions.

Tim Vivian
tim@greenmountainpipe.com
802-316-0057

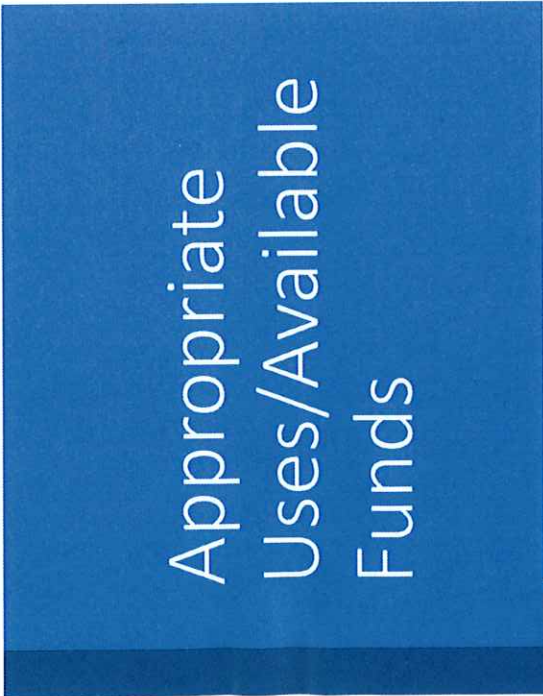
Ray Bahr
ray@greenmountainpipe.com
860-986-1072

Green Mountain Pipeline Services
768 South Main Street – Unit 1
Bethel, VT 05032
802-763-7022/802-763-7048 (Fax)
www.greenmountainpipe.com

Local Capital Improvement Ideas

LOCIP

BSL 4/15/2021
Attachment C



This Photo by Unknown Author is licensed under [CC BY-SA](#)

- Statutory authorization: C.G.S. 7-535 through C.G.S. 7-538
- “Local capital improvement project” means only capital expenditures and includes repairs incident to reconstruction and renovation **but does not include** ordinary repairs and maintenance of an ongoing nature (emphasis added)
- Examples of LoCIP project funding uses include but are not limited to:
 - Roadwork and sidewalks
 - Public (non-school) building renovation/energy conservation, etc.
 - Bridges, dams, flood control
 - Improvements to public parks
 - Communications systems updates
 - Public housing projects
 - POCD revisions
 - Hazard mitigation
 - Establishment of bikeways and greenways
 - Open space acquisition
 - Technology upgrades

Process for Approval



The Town must certify that projects are local capital improvement projects;



The projects are consistent with the Town's local capital improvement plan adopted by the municipality;



Confirmation that adequate funding is available



Project Proposals

Complete Napoleon Drive -
\$130,000

Town Parks Master Plan - \$33,700

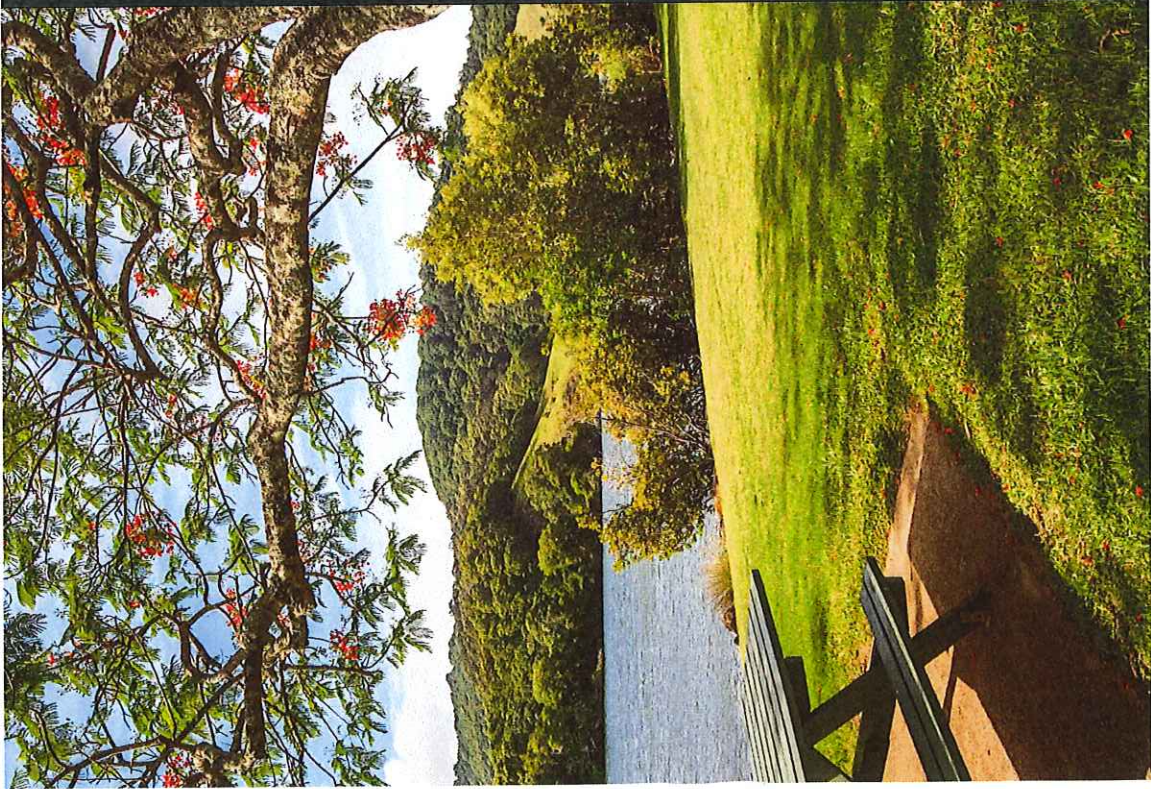
Dog Pound - \$67,000

Warehouse Point Sidewalk
Replacement - \$29,000

Napolean Drive

- Subdevelopment was approved in 2003
- Stalled out in 2010
- Binder coat has been in place, unprotected, for more than 10 years
- Needed work to complete the road
 - Survey and grade the road
 - Adjust catch basin tops
 - Replace binder coat
 - Apply topcoat
- **Total project cost: \$130,000**





Town Parks Master Plan

Allow for strategic, long-term planning at parks facilities throughout Town

All access to alternative funding sources (i.e. federal/state grants, charitable foundations, private fundraising, etc.)

Imperative to user-friendly facility improvements

Incorporates the entire community into the long-term planning process

TOTAL PROJECT COST: \$33,700

Dog Pound

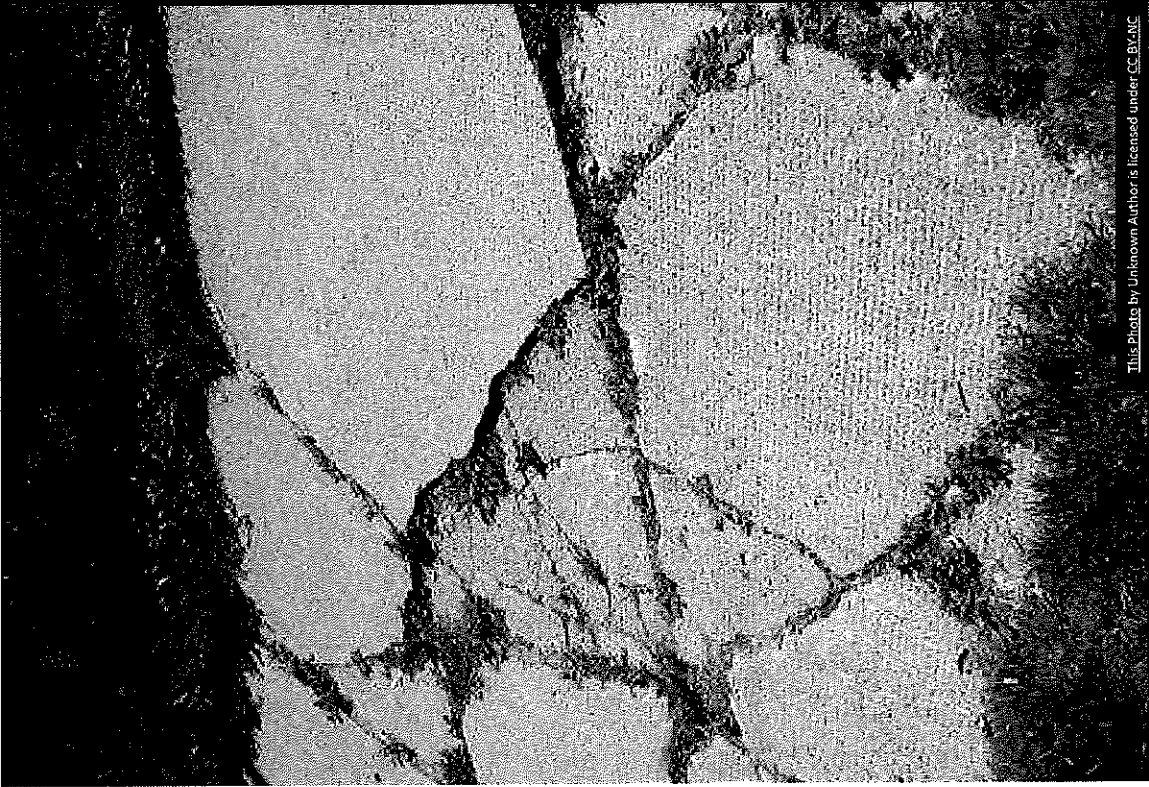


Cited by the Connecticut Department of Agriculture as in need of rehabilitation to be brought into compliance with state regulations

Voters of the Town resoundingly rejected the notion of regionalization of the service in October 2019

Long-standing problem has been left unresolved since 2017.

TOTAL PROJECT COST: \$67,000



Warehouse Point Sidewalk Replacements

Sidewalk replacement was recommended in the recently completed Warehouse Point Study

Existing infrastructure needs repair/replacement as a matter of safety

Repairs would run from roughly in front of the police station to just south of SportsWorld, with a cross-walk installed to Spring Village

Some existing Town funds will be used

Balance of LoCIP allocation would be expended to continue sidewalk project

TOTAL PROJECT LOCIP ALLOCATION: \$29,000

September 14, 2019

Melissa Maltese
Director of Recreation and Community Services
Town of East Windsor
East Windsor CT 06016
860-627-6662/860-698-1450

Re: East Windsor Comprehensive Parks Master Plan

Dear Mrs. Maltese

Per your request, we are pleased to provide you with this letter proposal for professional design services to prepare a comprehensive master plan for your recreational facilities.

PROJECT UNDERSTANDING

Historically, the Town of East Windsor Parks & Recreation Department pursued ways to allow for growth and support of its community through the on-going upkeep and growth of its Parks and Recreational facilities. Recognizing that development of a Master Plan will provide a living document, like a Plan of Conservation and Development, that will set goals and priorities based on communities needs and vision for the future. A Parks and Recreation Master Plan will work to assess the feasibility of improving and expanding upon its recreational activities and facilities.

The Master Plan seeks to include an inventory of the park assets, determine the costs and feasibility of improvements to these parks, identify future growth areas for additional recreation facilities, analyze potential funding and revenue sources to support the growth of the Parks and Recreation Department, and establish development goals over the next several years. In summary, the following goals and objectives are the basis for this Master Plan:

Project Goal: To develop a comprehensive Parks and Recreation Master Plan that addresses benefits and deficiencies in existing facilities and establishes achievable goals for the Town of East Windsor to develop and grow its facilities over the next decade.

Project Objectives:

1. Inventory and analyze existing Parks and Recreation facilities to determine their adequacy to meet community needs and potential for future growth.
2. Identify areas within the Town of East Windsor for future development of parks and recreation needs.
3. Determine the costs and feasibility of improving existing parks facilities.
4. Produce a Master Plan that develops and addresses goals for the Parks and Recreation Department to work towards over the next several years. This plan will include a summation of the existing facilities and their adequacies and where there is room for growth and expansion and identify potential funding and revenue sources for the department.

Deliverables: Minutes of the kickoff meeting will be provided including items discussed, materials distributed, presentations, understandings/agreements reached, and next steps. We will also provide a Site Analysis narrative memorandum and map in both PDF and native formats.

Task 2 | Facility Review Meeting

After sufficient analysis of the existing conditions has been complete, the Weston & Sampson team will facilitate an existing conditions review meeting with Town staff, and key stakeholders. This meeting will focus on gathering input from the community, as well as sharing pertinent existing conditions information with them.

Optional Task 2.1 | Public Outreach

Our team believes in creating an in-depth, efficient, and cost-effective citizen-focused community process as part of all public agency management and planning.

Weston & Sampson will facilitate the Public Participation process to determine the needs of the residents and to allow the project team to communicate with residents, user groups, private and civic associations, and key community representatives. Preliminary Key Stakeholders may include citizens, representatives, and staff from your community; the Town of East Windsor Parks & Recreation Commission; other affected community and government agencies; and selected alternative providers, partners, and special interest groups from in and around your community.



We use both qualitative and quantitative assessment tools, and all input tools will help build consensus and agreement on the plan and provide information for decision making to the Town Board. Our strategies range from Intercept Surveys, Public Meetings, and Focus Groups to Questionnaires, Online Surveys, and Dot surveys.

In sequence with the initial public meeting, the Weston & Sampson team will specifically reach out to the Town of East Windsor Parks and Recreation Commission, Property Owners, and Town Youth, Adult and Senior Organizations.

Based on previous successes, the public outreach strategy is designed to assure residents, user groups, associations, neighboring communities, and other stakeholders that they are provided an opportunity to participate in the plan's development and is recommended for this project.

Deliverables: Minutes of the public outreach meeting will be provided including items discussed, materials distributed, presentations, understandings/agreements reached, and next steps.

Task 3 | Draft Master Plan

Utilizing input gathered from the initial stakeholder meeting and existing conditions analysis, the Weston & Sampson team will develop a draft Master Plan identifying the feasibility of and prioritizing the costs and effort to improve and develop the existing Parks & Recreation facilities within the Town of East Windsor.

PROJECT SCHEDULE

We have prepared the following project schedule for review and discussion.

Task	Month 1	Month 2	Month 3	Month 4
Task 1 Kick-off/ Existing Conditions Analysis	M			
Task 2 Facility Review Meeting		M		
Task 3 Draft Master Plan			M	
Task 4 Final Master Plan				M

"M" = Project Meeting

We appreciate the opportunity to present this proposal, and the attached standard terms and conditions. If this proposal is acceptable, please sign below, keep one copy for your records, and return a copy to this office. A PDF image of the client's signature acceptance of this proposal is acceptable.

Very truly yours,

WESTON & SAMPSON ENGINEERS, INC.

Cheri Ruane

Cheri Ruane, RLA

Practice Leader | Vice President

Ryan Chmielewski

Ryan Chmielewski, RLA, CPSI

Senior Project Manager

Enclosure: Standard Terms & Conditions

Accepted by:

Signature

Date

Dog Pound

[illegible]

Napoleon Drive

[illegible]

Main Street Sidewalk

Area	Items	Quantity	Estimated
Removal and Disposal		1300lf	\$18,200.00
Box Out		1300lf	\$10,400.00
Grading and Compact		1300lf	\$15,800.00
Form and Pour Concrete		1300lf	\$34,200.00
Driveway Aprons		8	\$22,837.39
Tree and Stump removal		6	\$12,000.00
Lawn and Tree Restorations		13,000sf	\$9,750.00
Subtotal			\$123,187.39
Unexpected Costs (add 15% estimated)			\$18,478.11
Total			\$131,917.39

BN 4/15/2021 Attachment D

George E. Krivda, Jr.

33 Long Hill Road, Middle Haddam, CT 06456

(Cell) 860-836-8854

GKrivda@Comcast.net

RECEIVED BY

APR 14 2021

First Selectmans Office

Dear First Selectman Bowsza,

Enclosed please find my response to your Request for Qualifications to administer the East Windsor Small Business and Non-Profit Relief Program (EWSBNPRP).

I am excited at the prospect of aiding East Windsor in rejuvenating small businesses and non-profits by applying a different kind of "shot in the arm". The Town is wise to provide the entities that make up the fabric of East Windsor with a helping hand as they enter a re-emerging economy.

As a Connecticut native I will be understanding of the community's sensitivities. Being a mere 45 minutes away in Middle Haddam I envision a hands-on approach in assisting the Town analyze the requests and deciding on the best use of taxpayer funds in the effort to help those negatively affected by the virus.

I look forward to your response.

Regards and best wishes,



George E. Krivda, Jr.

East Windsor Small Business and Nonprofit Relief Grant

Qualification

Proposed scope of work and project approach.

I would begin by working with the First Selectman or his designee/s to develop a simple application form to elicit information from the prospective applicants to determine eligibility and provide the justification for taxpayer funded "relief".

The next step would be the design of an advertising plan to ensure East Windsor small businesses and nonprofits are aware of the opportunity being offered by the Town.

This would be followed by the collection, review and evaluation of the submissions to create a list of all eligible applicants, their requests for assistance, arriving at the total amount of dollars being requested.

Determination of awards based on the number of applications and the amount of funding available.

Final report.

Detailed information of the firm or individual's background and experience in Federal/State funding.

For most of my career, I have worked for and with the state legislative and executive branches of Connecticut state government. In those capacities I have studied and analyzed budgets and advocated for, or against a variety of funding opportunities for municipal and state entities. During my term as the Governor's Legislative Director, I served on committees reviewing the state budget while in formulation. My tenure as USDA RD State Director offered me the opportunity to experience the federal government's unique funding processes, i.e., continuing resolutions, shutdowns, etc... During my career I have developed and supervised budgets for a state legislative caucus, a state agency and for USDA RD encompassing Southern New England.

Current resume of all project participants.

Enclosed

Proposed fee approach including a list of per diem rates.

\$120.00 per hour for all work performed to administer and provide technical support to implement an East Windsor small business and nonprofit relief program, including application development, review and evaluation; development of appropriate award criteria, determination of grants and any activities deemed necessary by the East Windsor First Selectman for the successful completion of the program.

George E. Krivda, Jr.
33 Long Hill Road, Middle Haddam, CT 06456
(Home) 860-267-6665 (Cell) 860-836-8854
GKrivda@Comcast.net

EDUCATION

Bachelor of Arts Degree, University of Connecticut, Storrs, Connecticut, 1979
Major: Political Science

EMPLOYMENT EXPERIENCE

State Director for Rural Development MA/CT/RI
United States Department of Agriculture
Amherst, MA, November 2017 – January 2021

- Appointed by the United States Secretary of Agriculture, at Presidential request, charged with increasing prosperity and improving the quality of life in rural MA/CT/RI by offering loans, grants and loan guarantees to create jobs and support economic development.
- Partnered with federal, state and local organizations supporting infrastructure improvements, business development, housing and community services, managing USDA staff and operations for seven offices in three states.
- Administered grant programs to: assist low income families to build or rehabilitate their own homes; remove housing health and safety hazards; improve, develop or finance community facilities; assist the start up or expansion of small and emerging private businesses and/or non-profits; provide technical assistance to small, socially disadvantaged agricultural producers; provide for feasibility studies, business plans and working capital for value added activities; offer assistance for energy efficiency improvements or purchase of renewable energy systems; build, repair and improve public water systems and waste collection and treatment systems.

Chief of Staff and Legislative Program Manager
Connecticut Department of Agriculture
Hartford, CT, February 2014 – October 2017

- Administered CT DoAg staff and operations.
- Supervised grant programs for animal population control, farm reinvestment, farm transition, farmland restoration and farm viability.
- Designed and developed programs and activities for the Agency.
- Worked with the Commissioner of Agriculture to implement new procedures and procedural revisions.
- Managed legislative program for the Department.
- Performed a myriad of related duties as required.
- Designed and implemented \$5M PLANT Grant Program to assist agricultural producers with storm damage to repair property and damaged equipment, replant lost crops or replacement crops, purchase lost feed, apply fertilizer and other soil amendments or to perform activities as deemed appropriate by the CT Commissioner of Agriculture.

Legislative Program Manager and Public Information Officer, Connecticut Department of Agriculture, Hartford, CT, May 2010 – January 2014

- Directed, planned, developed and advanced the Department's legislative and regulatory proposals from conception to final legislative and executive approval.
- Monitored the progress of Department sponsored legislation and analyzed the impact of other regulatory and legislative proposals considered by the Connecticut General Assembly and their impact on the Department of Agriculture, programs, and stakeholders.
- Coordinated all *Results Based Accountability* requirements for the Agency with the legislature's Appropriations Committee.
- Met with agriculture industry groups, private organizations and other stakeholders to exchange information and assist them in expanding and diversifying agricultural businesses.
- Promoted and protected agricultural resources, while maintaining the integrity of the agency.
- Testified before legislative committees defending the Agency's budget.

Durational Project Manager, Connecticut Department of Agriculture, Hartford, CT, May 2008 – May 2010

- Researched statutes, public acts and other legislative documents to streamline regulations.
- Researched and analyzed supporting documentation to develop agency regulations and refined and amended proposed regulations on the Control of Rabies in Public Settings and compiled proposed regulations on Community Farms.
- Supervised interdepartmental staff input and was responsible for facilitating and serving as a clearing house for all information relevant to regulations from all subdivisions of the CT Department of Agriculture.
- Served as the principal point of contact with the legislature's Regulations Review Committee and staff, the Legislative Commissioner's Office and the other legislative committees of cognizance.

Chief of Staff, Senate Republican Office, Connecticut General Assembly, Hartford, CT, December 2000 – December 2007

- Chief administrative and operations officer for senate legislative caucus with direct supervisory responsibilities for all administrative functions performed by caucus staff.
- Provided strategic and organizational assistance to facilitate all caucus goals and objectives in collaboration with Senate Minority Leader, Staff Director and caucus leadership.
- Prepared and monitored a \$26 million annual budget, including salary negotiations for staff, disbursement approvals and reimbursement requests from budgeted funds. Direct approval authority for all procurement, travel requests and expenses, and all expenditures for office supplies, equipment and furniture.
- Responsible for management, oversight and supervision of all human relations functions for a staff of 40+ professionals in five departments (Legal, Research, Press, Information Technology and Administrative Staff) including hiring,

training, evaluating, disciplining and terminating caucus staff. Assigned and supervised temporary staff of 20 personnel hired annually for a limited duration to augment permanent staff during the legislative session.

- Supervised editing, production, printing and distribution of 100,000 piece yearly direct mail program performed in-house by caucus staff.
- Supervised all routine administrative functions of caucus such as office designation; signage; allocation of parking; staff duties and assignments; and routine and special events planning for caucus (including off-site retreats and meetings, establishment of agendas and selection and allocation of location, space, timing, and resources).

Deputy Chief of Staff/Senior Policy Advisor, House Republican Office, Legislative Office Building, Hartford, CT, August 1997 – November 2000

- Assisted lawmakers in translating needs of their districts and the state into meaningful legislation.
- Development and oversight of caucus policy and legislative agendas.
- Coordination of resources ensuring smooth and efficient floor operations during the House sessions.

Legislative Director, Governor's Office, State Capitol, Hartford, CT, October 1995 – August 1997

- Responsibilities included development and advancement of the Governor's legislative proposals through every stage of the legislative process from public hearings to floor amendments to negotiations with legislators.
- Supervised a three member staff working as a team with all executive branch agency liaisons to affect the Governor's legislative agenda.
- Routinely worked with the Governor's legal counsel on all aspects of the legislative program and with selected legislators for direct communication with the Governor.

REFERENCES

Professional References Available Upon Request

American Rescue Plan Funding Proposal

East Windsor Board of Selectmen – April 1, 2021

Bn. 4/15/21 Attachment

9C

American Rescue Plan Act of 2021 Details

Signed into Law on March 11, 2021

Some Aspects of the Act are as Follows:

- Relief to Individuals and Families in Terms of Direct Payments
- Expansion of Child Tax Credit and Triples the Earned Income Tax Credit
- Expands Tax Credit Availability for Employers under FMLA

Town of East Windsor expected to receive \$1.15 million in Town aid and \$2.27 million in Local Education Aid*

- East Windsor will be eligible for additional municipal aid based on a county per capita distribution

*Source: Connecticut Conference of
Municipalities

Acceptable Uses for Local Governments*

Respond to negative economic impacts on households, small businesses and nonprofits

Aid industries such as tourism, travel and hospitality

Provide Premium Pay for Municipal Employees Performing Essential Work

To Recoup Lost Municipal Revenue

To Make Necessary Investments in Water, Sewer or Broadband Infrastructure

*Source: Connecticut Conference of
Municipalities

Other Key Provisions*

Funds Must Be Spent by the End of Calendar Year 2024

Local Governments Will Receive Funding in Two Tranches – 90 Days after Passage (on or about June 17) and One Year Later

Local Governments Cannot Use Funds for Deposit into Pension Funds

Local Governments Cannot Use Funding, Directly or Indirectly, to Offset a Tax Cut

Town of East Windsor Proposal #1 – Clean Water, Sewer, Broadband Infrastructure Projects

- Recommended funding allocation: **\$300,000**
- Set aside some of the available funding to assist residents in the School Hill neighborhood and Plantation Road
 - Assist with the extension of public water down Plantation Road and into School Hill
 - Both neighborhoods have met with Town, State and Connecticut Water officials
 - Both neighborhoods have concerns about contaminants in well water, and are in proximity to CT Water lines
 - Applications will be submitted to DPH for State Revolving Fund dollars to offset the costs of the projects

Proposal #2 – Implementation of a Small Business/Nonprofit COVID Assistance Grant Program

Recommended Funding: \$900,000

- Grants would be capped at \$10,000 per applicant
- If more qualified applications are submitted than funding available, awards would be prorated
- Set aside a portion of the funding to engage a contracted grant administrator to manage the program

Suggested Grant Evaluation Criteria

- Must be in good standing with the Town in terms of local property taxes up to the beginning of the pandemic
- Must be in good standing with the Secretary of the State in terms of business/nonprofit filings
 - Nonprofits must have proof of 501c status
- Must be able to show an economic loss due to the pandemic
 - For businesses, tax records from 2019 and 2020; For nonprofits, revenue statements from 2019 and 2020
- Narrative clearly describing the nature of losses incurred due to the pandemic
- Documentation supporting the number of employees before/during/after the pandemic
- Listing of all federal or state assistance applied for and/or received (i.e. PPP loans, etc.)
- Preference given to companies/nonprofits that were required to close due to pandemic executive orders
 - If applicable, dates of closure need to be provided

Any Questions?



BW. 4/15/2021 Attachment F

Selectmen's Report - April 15th, 2021

On April 5th, 2021 I attended the Warehouse Point Board of Fire Commissioners Budget Public Hearing and regular Commission meeting. Construction began on the new addition to Station One about two and a half weeks ago. All supplies are in and the project is moving on schedule. Chief James Barton has reviewed and approved the drawings for the new fire apparatus, which should be completed around October or November of this year. There were forty eight fire calls and the Fire Marshal's office conducted twenty six inspections within the Warehouse Point Fire District in the month of March. The Warehouse Point Fire District will hold a public vote on their FY 2021-2022 Budget on April 19th, 2021 at 7:00PM at Station One, 89 Bridge Street in Warehouse Point.

On April 7th, 2021 the Board of Finance held their final Budget Workshop on the FY 2021-2022 Budget and voted on a budget totaling \$41,826,779, which is a 1.18% spending increase over the current fiscal year at a mil rate of 34.5. The BOE Budget is \$25,130,075 of that at a 1.74% increase. I have to say that I was a little caught off guard that \$100,000 was added back into the Public Works Budget for long-term planning for possible infrastructure projects. Although I am open to such projects, I was disappointed that this idea bypassed the Board of Selectmen and was not in the budget proposal that we received nor did we have a chance to weigh in on this thought. The first Budget Referendum is scheduled for Tuesday, May 11th, 2021 and a budget mailer outlining the current proposals will be mailed to voters in town for their consideration.

On April 8th, 2021 I attended the Veterans Commission meeting. Chairman Jim Barton informed the Commission that he finished putting together fifty five street flags that the Public Works Department will put up around town prior to Memorial Day. The Memorial Day parade followed by the cookout at The American Legion Post 40 will definitely be a go this year! It will kick off at 10:00AM on Monday, May 31st, 2021 from the Town Hall Annex. Invitations will be sent out to marchers soon, but if you or your organization would like to take part, please contact Chairman Jim Barton at: 860-202-3454 or djbarton422@gmail.com. The Commission will make a decision by August 1st, 2021 on whether they will hold their Veterans Day Road Race this year.

Last night the Board of Education met via Zoom. Outstanding Students and Crystal Apple Award recipients for the Third Quarter were announced and recognized by each school principal. Samantha Charette from East Windsor Parks and Recreation announced Kendall Boulay and Chevy Koehler as the winners of the Limerick Contest from their respective age groups. The Board received a Curriculum Report from two teachers offering two very important courses to Juniors and Seniors: Honors American Literature and Math For Everyday Life. Mr. Scott Shelton instructor of Math For Everyday Life, which introduces students to financial concepts that will apply to everyday life, such as budgeting, insurance, checking and savings accounts and taxes reported that 100% of students who took this class in the first semester got a passing grade on their final exam.

Randi Reichle, previous Vice Chairman, is now Chairman due to the recent resignation of Board member Cathy Simonelli. Cathy was elected to the Board of Education in 2009 and served as Chairman since 2015. I have had the honor of knowing Cathy and have had the privilege of calling her a friend for several years. I would like to thank Cathy for her countless years of dedication and service to our community in various capacities, some of which include: the Capital Improvement Planning Committee, the East Windsor High School Booster Club and Board of Education. I wish Cathy the very best! The Board elected Heather Spencer as Vice Chairman. Congratulations to Heather in her new role.

Beginning April 26th, 2021 students will be back in the building five days a week. Those that wish to stay fully remote are still able to at this time. The school still has a policy in effect for a mandatory fourteen day quarantine for those students and staff who travel that are not fully vaccinated.

Submitted With Sincerity,

Sarah A. Muska, Selectman

*BW- 4/15/2021- Attachment G
Selectman Nordell*

Selectman Nordell's Report 4/15/2021

I missed this quarters Connecticut Water Companies meeting due to a schedule conflict with the WHPFD Commission.

On 4/14/2021 I attended the Police Commissioners meeting.

The Police Department bought two new Ford SUV Police Vehicles.

A request has been made for "Low Flying Aircraft" signs to be installed on Wells road.

The Trolley museum will be hosting many spring events including concerts, a beer and wine tasting and a craft and vendor fair. See their FB or website for more information and dates. They also have been very busy working with the Electrical union with getting poles along the tracks replaced.

I would also like to remind Warehouse Point residents that on Monday April 19th the WHPFD will be holding their budget vote for fiscal year 2021/2022. Voting will take place at 7pm at station 1 with all Covid restrictions and guidelines in place. Please feel free to use the bank and church for parking.

I would also remind people there are several open positions on various town boards and commissions that need to be filled.