

TOWN OF EAST WINDSOR BOARD OF SELECTMEN

REGULAR MEETING

Thursday, October 7, 2021

7:00 p.m.

John Daly, Jr. Meeting Room
Town Hall, 11 Rye Street, Broad Brook, CT. 06016

In-person meeting

AND

Meeting also available via remote ZOOM Teleconference

Meeting ID: 332 683 3563

Passcode: townhall

Meeting Minutes

**** These Minutes are not official until approved at a subsequent meeting****

Board of Selectmen:

Jason E. Bowsza, First Selectman
Marie DeSousa, Deputy First Selectman
Alan Baker, Selectman
Sarah Muska, Selectman
Charlie Nordell, Selectman

ATTENDANCE: First Selectmen Bowsza hosted the in-person meeting. Deputy First Selectman DeSousa, Selectman Baker, and Selectman Muska were present in person this evening.

ABSENT: Selectman Nordell was not able to attend this meeting.

GUESTS/SPEAKERS (In person): **Department of Public Works:** Len Norton, Director of Public Works/Town Engineer, Joseph Sauerhoefer, Deputy Director of Public Works/Operations Manager; **East Windsor Ambulance Association:** Tom Clynych, Chief; Tom Buckley, Betsy LeBorious, Brian Turley.

GUESTS/SPEAKERS signing in to teleconference remotely: Dave, Liv Hilton, Kevin McDonald.

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1. TIME AND PLACE OF MEETING:

First Selectman Bowsza called the October 7, 2021 Regular Meeting of the East Windsor Board of Selectmen to Order at 7:02 p.m. in the John Daly, Jr. Meeting Room, Town Hall, 11 Rye Street, Broad Brook, CT.

First Selectman Bowsza requested the addition of item **9G** under **NEW BUSINESS**, Memorandum of Understanding between the Town of East Windsor and Westfield University.

MOTION: To ADD to the AGENDA under **NEW BUSINESS, Item 9G, Memorandum of Understanding between the Town of East Windsor and Westfield University.**

DeSousa moved/Muska seconded/**DISCUSSION:** None.

VOTE: In Favor: DeSousa/Baker/Muska
(No one opposed/No abstentions)

2. PLEDGE OF ALLEGIANCE:

First Selectman Bowsza requested Selectman Muska to lead everyone in the Pledge of Allegiance.

3. ATTENDANCE:

First Selectman Bowsza noted the Board has established a quorum with four members present in person.

4. APPROVAL OF MEETING MINUTES:

A. September 2, 2021 Board of Selectmen Meeting Minutes:

First Selectman Bowsza called for comments or edits for the Regular Meeting Minutes dated September 2, 2021.

MOTION: To APPROVE the Regular Meeting Minutes of the Board of Selectmen Meeting dated September 2, 2021 as presented.

Muska moved/DeSousa seconded/DISCUSSION: Deputy First Selectman DeSousa noted additional pages not related to the meeting had been included at

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the end of the Minutes package. First Selectman Bowsza indicated those pages will be removed from the document.

**VOTE: In Favor: DeSousa/Baker/Muska
(No one opposed/No Abstentions)**

B. September 16, 2021 Board of Selectmen Regular Meeting Minutes:

First Selectman Bowsza called for corrections or comments regarding the Regular Meeting dated September 16, 2021. Hearing no request for edits he called for a motion of approval.

MOTION: To APPROVE the Regular Meeting Minutes of the Board of Selectmen Meeting dated September 16, 2021 as presented.

Muska moved/DeSousa seconded/DISCUSSION: None

**VOTE: In Favor: DeSousa/Baker/Muska
(No one opposed/No Abstentions)**

5. PUBLIC PARTICIPATION:

First Selectman Bowsza noted the first opportunity for the public to offer comments; he called for in-person public participation. No one requested to speak. First Selectman Bowsza then queried the remote audience for comments or questions; no one signed in remotely requested to speak.

6. COMMUNICATIONS:

A. E.R.A.S.E. Grant Thank You Letters:

First Selectman Bowsza noted his office has sent out close to 90% of the approved E.R.A.S.E. Grants to the recipients. Included are a small sampling of the thank you notes (See Attachment A.)

B. Domestic Violence Awareness Month Proclamation:

First Selectman Bowsza noted domestic violence is a huge issue affecting thousands of women in a multitude of ways. He noted East Windsor has issued a Proclamation commemorating October 2021 as Domestic Violence Awareness Month (See Attachment B.)

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8. BOARDS AND COMMISSIONS RESIGNATIONS AND APPOINTMENTS:

A. Resignations:

1. Maria Rumore, Economic Development Commission.

First Selectman Bowsza noted receipt of the resignation of Maria Rumore from the Economic Development Commission.

MOTION: To ACCEPT the resignation of Maria Rumore from the Economic Development Commission with regret.

Muska moved/DeSousa seconded/DISCUSSION: None.

**VOTE: In Favor: DeSousa/Baker/Muska
(No one opposed/No abstentions)**

B. Reappointments:

First Selectman Bowsza noted the following reappointments:

1. Elizabeth LeBorious (D), Housing Authority, regular member for a term expiring October 1, 2026.

MOTION: MOVE to REAPPOINT Elizabeth LeBorious (D), Housing Authority, regular member for a term expiring October 1, 2026.

DeSousa moved/Muska seconded/DISCUSSION: First Selectman Bowsza thanked Mrs. LeBorious for her service on the Housing Authority.

**VOTE: In Favor: DeSousa/Baker/Muska
(No one opposed/No abstentions)**

2. Karla Bagdikian (D), Parks & Recreation Commission, regular member for a term expiring October 1, 2026.

MOTION: To REAPPOINT Karla Bagdikian (D), Parks & Recreation Commission, regular member for a term expiring October 1, 2026.

DeSousa moved/Baker seconded/DISCUSSION: None.

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**VOTE: In Favor: DeSousa/Baker/Muska
(No one opposed/No abstentions)**

C. New Appointments:

First Selectman Bowsza noted the following new appointments:

1. David Leason (R), Planning and Zoning Commission, alternate member for a term expiring October 1, 2024.

MOTION: To APPOINT David Leason (R), Planning and Zoning Commission, alternate member for a term expiring October 1, 2024.

Muska moved/Baker seconded/DISCUSSION: Selectman Muska reported she had a professional business relationship with Mr. Leason from 2011 to 2015 and is glad to see him moving to East Windsor; she felt he would be an asset to the Commission. Deputy First Selectman DeSousa noted Planning and Zoning Commissioner Thurz recommended Mr. Leason. First Selectman Bowsza reported he had spoken with the references for Mr. Leason and received very favorable comments.

**VOTE: In Favor: DeSousa/Baker/Muska
(No one opposed/No Abstentions)**

2. Brian Turley (R), Economic Development Commission, regular member for a term expiring January 1, 2024.

MOTION: To APPOINT Brian Turley (R), Economic Development Commission, regular member for a term expiring January 1, 2024.

Muska moved/DeSousa seconded/DISCUSSION: First Selectman Bowsza thanked Mr. Turley for stepping forward to join this Commission, he felt Mr. Turley's professional experience will bring a very beneficial perspective to the Commission; he hoped Mr. Turley's appointment can bring that Commission further along in terms of helping the Town. Mr. Turley indicated he's looking forward to serving.

**VOTE: In Favor: DeSousa/Baker/Muska
(No one opposed/No abstentions)**

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8. UNFINISHED BUSINESS:

A. South Road Ownership Option Update:

First Selectman Bowsza recalled that the Bond Commission has lifted the prohibition on subdivision, and the Legislature lifted the low-income restriction on the residents who own the homes in the South Road complex. The next step is to seek variances on the lots within the complex through the Zoning Board of Appeals, and then go to the Planning and Zoning Commission with an 8-24 Referral recommendation which is a Statutory requirement to convey public property; the titles to the lots can then be conveyed to the homeowners whose homes sit on the lots. First Selectman Bowsza indicated this is at least the third time the Board of Selectmen has tried to resolve this issue, and convey a clear title to the homeowners. First Selectman Bowsza suggested he hopes the issue will be resolved by mid-January, 2022.

***B. Polling Location Change:**

Any starred (*) items will not be discussed but will remain on the agenda pending receipt of additional information.

***C. Broad Brook Fire Memorandum of Understanding:**

Any starred (*) items will not be discussed but will remain on the agenda pending receipt of additional information.

D. E.R.A.S.E. Grant Update:

First Selectman Bowsza advised the Board that one applicant had been disqualified because it was thought they had moved their business out of town. That business was able to confirm that not all of the business moved to a new location; they are included as a recipient of an E.R.A.S.E. Grant. First Selectman Bowsza indicated that approximately 90% of the grants have been sent to the recipients. Mr. Krivda, Lilly Bluestein and First Selectman Bowsza will submit a termination report at the October 21st Board of Selectmen's Meeting.

First Selectman Bowsza reported that four other towns have showed an interest in emulating East Windsor's E.R.A.S.E. Grant Program.

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9. NEW BUSINESS:

First Selectman Bowsza requested a motion to table **NEW BUSINESS, Item A**, and discuss **NEW BUSINESS, Item B, Discuss and Approve Alcoholic Beverage Application for Engagement Party to Include Olivia Hilton and Kevin McDonald**, first as Olivia Hilton and Kevin McDonald, are present remotely.

MOTION: To table **NEW BUSINESS, Item A**, and discuss **NEW BUSINESS, Item B**, first as Olivia Hilton and Kevin McDonald, are present remotely.

DeSousa moved/Baker seconded/DISCUSSION: None.

VOTE: In Favor: DeSousa/Baker/Muska
(No one opposed/No Abstentions)

B. Discuss and Approve Alcoholic Beverage Application for Engagement Party to Include Olivia Hilton and Kevin McDonald:

First Selectman Bowsza welcomed Liv Hilton and Kevin McDonald who are participating in the meeting remotely, and congratulated them on their upcoming nuptials. He noted the happy couple are the first non-Government individuals to request use of the East Windsor Park Application for an Exception for Alcoholic Beverages.

Ms. Hilton and Mr. McDonald indicated the request is for an engagement party for 20 to 25 attendees; only wine and beer will be served, no hard liquor. First Selectman Bowsza noted the application has been signed by Melissa Maltese, Director of Recreation and Community Services; approval of his authorization to sign the application would be contingent on receipt of the signatures of the Fire Marshal and the Chief of Police.

MOTION: To **AUTHORIZE** First Selectman Bowsza to sign the **Application for Exception – Alcoholic Beverages, for the use of the East Windsor Park Pavilion – South on October 23, 2021 by Olivia Hilton and Kevin McDonald contingent on the approval of the Fire Marshal and the Chief of Police**

DeSousa moved/Baker seconded/DISCUSSION: None.

VOTE: In Favor: DeSousa/Baker/Muska
(No one opposed/No abstentions)

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MOTION: To RETURN to the posted Agenda order and take NEW BUSINESS, Item A, next.

DeSousa moved/Muska seconded/DISCUSSION: None

VOTE: In Favor: DeSousa/Baker/Muska
(No one opposed/No abstentions)

A. Added Appropriation for Household Waste Disposal Discussion to Include Leonard Norton, Director of Public Works and Joseph Sauerhoefer, Deputy Director of Public Works:

Len Norton, Director of Public Works, and Joe Sauerhoefer, Deputy Director of Public Works, joined the meeting in-person. Director of Public Works Norton reported the department hasn't held a hazardous waste collection for a couple of years. People are accumulating hazardous materials; often when they arrive at the DPW Office there are piles of materials outside the gates. Deputy Director of Public Works Sauerhoefer noted the last time they asked for funding was in 2018. He noted they field 20 to 50 phone calls a week asking what to do with the materials.

First Selectman Bowsza questioned the anticipated cost of the collection? Deputy Director Sauerhoefer estimated \$30,000; the department would hold the collection on a Saturday at the Public Works Garage, 6 Woolam Road. The collection would be staffed in-house but managed by an outside firm. (See Attachment C describing the collection). First Selectman Bowsza noted \$30,000 figure would require approval at a Town Meeting.

Selectman Muska felt the collection would be a good idea if DPW is getting that many phone calls from residents. Selectman Baker indicated he didn't want to cut the collection last year; he's glad to see you returning with this request. Deputy First Selectman DeSousa indicated she's ok with the proposal.

MOTION: To APPROVE an Added Appropriation of \$30,000 for Household Waste Disposal to be recommended to the Board of Finance, and send to Town Meeting.

DeSousa moved/Muska seconded/DISCUSSION: None

VOTE: In Favor: DeSousa/Baker/Muska
(No one opposed/No abstentions)

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B. Discuss and Approve Alcoholic Beverage Application for Engagement Party to Include Olivia Hilton and Kevin McDonald:

See discussion above.

C. Discuss and approve East Windsor Arts and Culture Committee:

First Selectman Bowsza reported the request to establish this Committee was brought to him by Debbie Williams, who is an employee of the Park and Recreation Department. He referenced the Resolution to Establish an East Windsor Arts and Culture Committee (*See Attachment D*), noting a charge of the Committee. As an example of the projects they would undertake the Parks & Recreation Department had been trying to get funding through Sustainable CT for a mural on the retaining wall on Bridge Street. Ms. Williams has submitted a list of people who would be willing to serve on the committee, which would be established for an 18 month period initially.

Selectman Baker suggested this is a great idea.

MOTION: To APPROVE the Resolution to Establish East Windsor Arts and Culture Committee as presented.

DeSousa moved/Muska seconded/DISCUSSION: None

**VOTE: In Favor: DeSousa/Baker/Muska
(No one opposed/No abstentions)**

D. Discuss and Set Date for Annual Town Meeting:

First Selectman Bowsza noted the Town needs to call an Annual Town Meeting for various reasons, such as authorizing the First Selectman and Treasurer to borrow from time to time, and to receive grants from the DOT, and accept the Town's Annual Report. First Selectman Bowsza noted the Annual Town Meeting also calls together Boards and Commissions within the Town, and some type of discussion or presentation is often given. He asked the Board to mull topics they might want to discuss at this meeting, which generally occurs late in December.

Deputy First Selectman DeSousa indicated she'd like to see a Meet & Greet for new Town employees, and staff, and the Fire Departments. First Selectman Bowsza noted the Charter requires the Town Meeting to begin at 7:00 p.m.;

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maybe a roundtable discussion could occur at 6:30 p.m. when staff is still present.

E. Discuss and Approve Greater Hartford Transit District Contract:

First Selectman Bowsza reported this contract with the Greater Hartford Transit District (*See Attachment E*) allows the Town to continue a 50% matching grant for the shuttle service for the Senior Center. The Town routinely participates in this grant program. First Selectman Bowsza requested a motion to authorize him to sign the contract.

MOTION: To AUTHORIZE the First Selectman to sign the Fiscal Year 2022 Dial-A-Ride Operating Assistance Grant contract.

DeSousa moved/Muska seconded/DISCUSSION: None

**VOTE: In Favor: DeSousa/Baker/Muska
(No one opposed/No abstentions)**

E. Tax Refunds:

MOTION: To APPROVE Tax Refunds in the amount of \$2,791.16.

Muska moved/Baker seconded/DISCUSSION: None

**VOTE: In Favor: DeSousa/Baker/Muska
(No one opposed/No abstentions)**

G. Memorandum of Understanding between the Town of East Windsor and Westfield University:

First Selectman Bowsza noted he did his graduate work at Westfield University in their MPA Program, and has maintained a relationship with that program. The Administrator for the program reached out and asked if there would be any opportunity to integrate what's going on in the Town and something he's working on in one of the classes? After brainstorming with the professor First Selectman Bowsza has asked the professor to have his students do an assessment of sorts of a couple departments to determine the effectiveness, the efficiency, and the customer service delivery within the permitting process in our Land Use Departments. This would be primarily an academic exercise but if there would be recommendations for improvements to come out of that it may be something we may be able to benefit from. Because of the University policies and their Independent Review Board they're asked for a Memorandum of Understanding

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between the host organization and the students, authorization to sign the Memorandum of Understanding would require approval of the Board. First Selectman Bowsza asked if the Board had any questions?

Selectman Baker and Selectman Muska felt this was a great opportunity. Deputy First Selectman DeSousa questioned if the students would be covered under the Town's liability insurance? First Selectman Bowsza indicated they would be covered by the school. He suggested they would be essentially conducting interviews and looking at budget appropriations and comparing processes that occur in other communities. Interview results from staff will be kept anonymous from First Selectman Bowsza.

Hearing no further questions from the Board First Selectman Bowsza requested a motion to authorize his signature on the Memorandum of Understanding for the Town of East Windsor Economic Development Cluster Assessment (See Attachment F)

MOTION: To AUTHORIZE the First Selectman to sign the Memorandum of Understanding between the Town of East Windsor and Westfield University.

DeSousa moved/Muska seconded/DISCUSSION: None

**VOTE: In Favor: DeSousa/Baker/Muska
(No one opposed/No abstentions)**

10. SELECTMEN COMMENTS AND REPORTS/:

A. Jason Bowsza:

(See Attachment G)

B. Marie DeSousa:

Deputy First Selectman DeSousa reported the only Commission she would have attended was the Economic Development Commission which was cancelled due to a lack of quorum, and the November meeting conflicts with the Election so the EDC may schedule a Special Meeting.

C. Alan Baker:

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Selectman Baker reported he attended the Planning and Zoning Commission's Regular Meeting, at which they approved a Zone Change for an MFDD (Multi-Family Development District) which they've been working on for a few months. Prior to that approval a joint meeting of several commissions was held to discuss Open Space which was a great opportunity to talk about the different types of Open Space. Joan Nichols, from the Connecticut Farm Bureau, also gave a presentation.

Last night the Inland Wetlands Commission approved one application, and discussed a couple of Notice of Violations.

D. Sarah Muska:

(See Attachment H.)

E. Selectman Nordell:

Not present this evening; no report.

11. PUBLIC PARTICIPATION:

First Selectman Bowsza announced the second opportunity for the public to speak. He queried the in-person participants first.

Tom Buckley, Kings Court: Mr. Buckley noted the poles in the parking lot displaying the banner for the Veterans Road Race; he questioned why one pole was higher than the other? Joe Sauerhoefer, Deputy Director of Public Works, reported that one of the poles belongs to Eversource, while the taller one was donated by the International Brotherhood of Electrical Workers. Mr. Buckley questioned that the taller pole wouldn't be cut to match the height of the Eversource pole? First Selectman Bowsza indicated he'd review the issue with Mr. Filipone, of the Veterans' Commission, who had arranged the donation.

Joe Sauerhoefer, 6 Pierce Lane: Mr. Sauerhoefer questioned if the Town would consider a mural to be painted on a Town building, such as the DPW building? First Selectman Bowsza suggested the Board could discuss such a request.

Betsy LeBoriosis, 16 Church Street: Mrs. LeBoriosis reported the Hartford Foundation Better Together Committee is looking for projects to consider for their grant program, she suggested projects like the mural might be something that would fit their criteria.

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Hearing no other in-person requests to speak First Selectman Bowsza queried the remote participants. No one signed in remotely requested to speak.

12. **EXECUTIVE SESSION/Pursuant to C.G.S. Sec. 1-200 (6)(b), negotiations, (6)(e) discussion of any matter which would result in the disclosure of public records or the information contained therein described in subsection (b) of section 1/210. –**
Action is possible:

MOTION: To GO INTO EXECUTIVE SESSION at 7:59 p.m. Attending the Executive Session were First Selectman Bowsza, Deputy First Selectman DeSousa, Selectman Baker, Selectman Muska, and Tom Clynch, of the East Windsor Ambulance Association.

DeSousa moved/Muska seconded/DISCUSSION: None

VOTE: In Favor: DeSousa/Baker/Muska
(No one opposed/No abstentions)

LET THE RECORD SHOW the Recording Secretary left the meeting at 7:59 p.m.

First Selectman Bowsza announced the Board returned from Executive Session at 9:22 p.m. He called for any additional action by the Board of Selectmen? Hearing none he called for a motion to adjourn this meeting.


13. **ADJOURNMENT:**

MOTION: To ADJOURN this Meeting at 9:22 p.m.

Muska moved/DeSousa seconded/DISCUSSION: None

VOTE: In Favor: DeSousa/Baker/Muska

Respectfully submitted


Peg Hoffman, Recording Secretary, East Windsor Board of Selectmen

ATTACHMENTS:

- A – E.R.A.S.E. Grant recipient thank you notes
- B - Proclamation – October 2021 as Domestic Violence Awareness Month
- C - Hazardous Collection Flyer
- D - Resolution to Establish an East Windsor Arts and Culture Committee

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E - Greater Hartford Transit District Fiscal Year 2022 Dial-A-Ride Operating Assistance Grant Contract

F - Memorandum of Understanding for the Town of East Windsor Economic Development Cluster Assessment

G - Selectman's Report – First Selectman Bowsza

H - Selectman's Report – Selectman Muska

(Deputy First Selectman DeSousa and Selectman Baker's Reports are included in the Meeting transcription)

September 13, 2021

Mr. Jason Bowsza
ERASE Grant
c/o First Selectman
East Windsor Town Hall
11 Rye St
Broad Brook, CT 06016

Dear Mr. Bowsza:

Enclosed please find the executed contract and the completed W-9 Form for Al's Beverage Company. I cannot thank you enough for the grant award of \$10,000. The pandemic has issued such a severe blow to our company, so to receive this kind of support and assistance from our town is truly appreciated.

Thank you.

Sincerely,



Marjorie Feldman

Owner





**East Windsor
Ambulance Association
Est. 1978**

PO Box 188
East Windsor, CT 06088
Tel: (860)654-0515
Fax: (860)623-5289

Honorable Jason Bowsza
First Selectman
Town of East Windsor
11 Rye Street
Broad Brook, CT 06016

September 30, 2021

Subject: ERASE Grant Award

On behalf of the Paramedics and Emergency Medical Technicians serving the Town of East Windsor each and every day, allow me to extend our sincerest Thank You and the Board of Selectmen for the ERASE Grant Award.

As described in the grant application, this funding will be used to purchase transport oxygen ventilators for patients in respiratory distress or arrest. These ventilators will increase oxygen delivery accuracy and allow paramedics and EMT's to perform other tasks. Without mechanical ventilation, these tasks are done manually.

We are excited to receive this advanced technology and are certain this equipment will help save increase patient mortality.

Please feel free to contact me.

Chief Thomas J Clynych III
Emergency Medical Services Chief Paramedic

www.ewambulance.org
chiefclynych@ewambulance.org



The Library Association of Warehouse Point

107 Main Street, East Windsor, CT 06088

(860) 623 - 5482

Fax (860) 627 - 6823

"a place for first discoveries"

September 13, 2021

ERASE Grant

c/o First Selectman

East Windsor Town Hall

11 Rye St.

Broad Brook, CT 06016

Dear Mr. Bowsa,

Our completed W-9 form and our signed grant contract are enclosed.

We are very grateful for the town's efforts to provide this opportunity for American Rescue Plan funding for businesses and non-profits in town in order to provide relief from economic stress due to COVID-19 closures, extra expenses, and lost income. The Library will continue to partner with the schools and the town to provide programs and resources for the residents of East Windsor.

Thank you,

Lois Hiller

Library Director

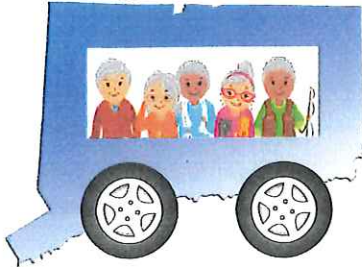
Library Association of Warehouse Point

107 Main St.

East Windsor, CT 06016

lhiller@libraryconnection.info

Nutmeg Senior Rides



Changing lives one ride at a time

September 12, 2021

Jason Bowsza
First Selectman
ERASE Grant
East Windsor Town Hall
11 Rye Street
Broad Brook, CT 06016

Margaret Smith-Hale
Executive Director

Board of Directors

Alan Baer
Alice Egan
Licethy Jubrey
Martin McMahon, CFP
Nicholas Miller
David Renouf, CPA

In Memoriam

Elizabeth Burns

Dear Mr. Bowsza,

Enclosed is our signed agreement and W-9. We want to thank you and the Board of Selectman for awarding us this grant for \$7,500. Funds will be used to increase hours for our staff drivers while we rebuild our volunteer driver team.

With gratitude,

Margaret Smith Hale
Executive Director

Changing lives...
one ride at a time

P.O. Box 448, East Windsor, CT 06088

Tel: 860 758-7833

ctseniorrides@gmail.com www.nutmegseniorrides.org

501 (c)3 Not For Profit

SEP 28 2021

First Selectmans Office



The Connecticut Electric Railway Association, Inc.

58 North Road, P.O. Box 360
East Windsor, Connecticut 06088-0360
Office: 860-627-6540 Fax: 860-627-6510



Jason E. Bowsza
First Selectman
Town of East Windsor
11 Rye St.
Broad Brook, CT 06016

September 22, 2021

Dear Jay,


On behalf of all of us here at the Trolley Museum, we thank you and the Board of Selectmen for your support through the E.R.A.S.E. program. We received our grant award check several days ago.

As we, along with so many other businesses in town, start to recover from the Covid-19 crisis, the grant will help us to do some of the work that we need to do to get things back to normal. This assistance comes at a time when we are embarking upon a major redevelopment program and we assure you that it will be put to good use!

We appreciate your vote of confidence in the Museum and are looking forward to a great working relationship with the town now and well into the future.

Sincerely,


Gina Maria Alimberti
Executive Director


Dulcie Giadone
Grants Administrator (Volunteer)


Mike Speciale
Development Chair
(Volunteer)

9/22/21

Dear Jason,

I am writing to thank you for
selecting Work and Play School
for the ERASE Grant funding.
This grant provides us with the
funds we need to beautify the
property and add mulch and sand
to the playground.
Forever grateful,
Betsy DeWolf



Hi Jason,

I just wanted to send
you a note expressing
my gratitude. Whenever
I opened "the letter"
of approval, I burst
out in laughter &
tears! Thank you,
Thank you amy
anna

SW 10/7/2021 Attachment B

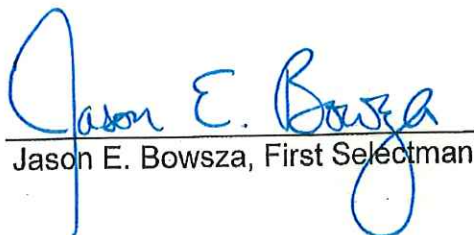
6B

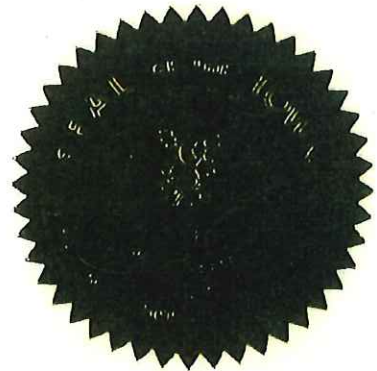
TOWN OF EAST WINDSOR PROCLAMATION

- WHEREAS, domestic violence is an epidemic and an issue that many are unaware of; and,
- WHEREAS, one in four women will experience domestic violence during their lifetime and is the third leading cause of homelessness among families; and,
- WHEREAS, domestic violence is not just physical, abuse can also be sexual, psychological, emotional and/or financial. Digital abuse and stalking also count; and
- WHEREAS, domestic violence can negatively impact a person's mental and physical health over the long-term. Her/his children's mental well-being is also at risk of long-term damage; and,
- WHEREAS, each year two million injuries and 1,300 deaths are caused as a result of domestic violence, and
- WHEREAS, Domestic Violence Awareness Month provides an excellent opportunity for citizens to learn more about preventing domestic violence and to show support for the numerous organizations and individuals who provide critical advocacy, services and assistance to victims;

NOW THEREFORE, I Jason E. Bowsza, First Selectman of the Town of East Windsor do hereby proclaim the month of October 2021, as

DOMESTIC VIOLENCE AWARENESS MONTH in the Town of East Windsor


Jason E. Bowsza, First Selectman



BN 10/7/2021 Attachment C

East Windsor Household Hazardous Waste Collection

Saturday – To Be Determined

Time: 8:00 am to 1:00 pm

Location: East Windsor Public Works Department – 6 Woolam Rd.

ACCEPTABLE ITEMS

Kitchen/Bathroom

Acids
Aerosol Cans (If not Empty)
Ammonia
Cleaners (Bathroom, Drain,
Oven, Tile, Toilet Bowl)
Floor Care Products
Mercury Thermometers
Nail Polish Remover
Polishes (Wood & Metal)
Spot & Stain Removers

Garage/Workshop

Antifreeze
Auto Body Repair
Brake & Transmission
Fluid Gasoline & Diesel
Kerosene & No. 2 Fuel Oil
Moth Balls
Mercury Thermostats
Oil Base Paints
Paint Strippers/Thinners
Polyurethane
Turpentine

Yard/Hobby

Adhesives
Artist's Paints
Epoxy Products/Glue
Herbicides/Fungicides
Insecticides/Pesticides
Pool Chemicals
Photographic Chemicals
Rat Poison
Wood Preservatives
Wood Stain

NOT ACCEPTABLE/NOT COLLECTABLE

Asbestos
Medical/Biological Waste
**Waste Oil
Empty Containers
Powders
Radioactive Materials

Explosives
Latex Paint
Wastes from any Business
Medicines/Drugs
Road Flares
Smoke Detectors

Propane Tanks/Gas Cylinders
Tires
Ammunition
Unknown/unmarked containers

****Note: Curbside pickup on recycling days – place NEXT TO Recycle Barrel visible to driver, 2 gallons at a time.**

Accepted at Public Works Department

(Weekdays Only 7:30 am to 3:00 pm)

Batteries (Alkaline, Lithium, Rechargeable)
Refrigerators / Freezers / Dehumidifiers
Electronics

CFLs, LED & Fluorescent Bulbs
Air Conditioners
Car Batteries

Accepted at Police Department

Medicines/Drugs

Ammunition (Call First)

SAFE HANDLING TIPS

Please ensure all containers are not leaking or damaged – Identify all containers and mark according to contents – Place item in a box or tote for safe transport

TOWN OF EAST WINDSOR
RESOLUTION TO ESTABLISH EAST WINDSOR ARTS AND
CULTURE COMMITTEE

WHEREAS, The Town of East Windsor advocates for arts in the community; and
WHEREAS, by recognizing and celebrating local artists while enhancing knowledge, enjoyment and appreciation of the arts and culture in East Windsor; and
WHEREAS, The Town of East Windsor seeks to foster a stronger sense of community pride by highlighting arts and culture.

NOW, THEREFORE, The Town of East Windsor hereby establishes an Arts and Culture Committee, which shall be charged with collaborating with other boards and commissions to identify both indoor and outdoor communal areas throughout East Windsor that can be aesthetically enhanced by establishing art installations and creating community events and promoting tourism.

The Arts and Culture Committee shall consist of not less than five (5) and not more than nine (9) members who shall serve for a term of eighteen months. The Committee shall be appointed by the Board of Selectmen in accordance with the East Windsor Town Charter, as amended from time to time. Appointed members of The Committee shall elect a chair and vice chair annually. The Committee shall report its activities to the Board of Selectman not less than annually but may report more regularly as deemed necessary and appropriate.

Jason E. Bowsza, First Selectman

Amy Lam, Town Clerk

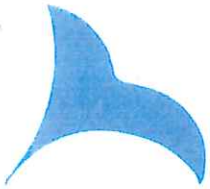
See 10/7/2021 Attachment E

RECEIVED BY

SEP 28 2021

First Selectmans Office

9/E



Greater
Hartford
Transit District

September 22, 2021

Mr. Jason E. Bowsza
First Selectman
Town of East Windsor
11 Rye St
Broad Brook, CT 06016

RE: Fiscal Year 2022 Dial-A-Ride Operating Assistance Grant Contract

Dear First Selectman Bowsza,

Enclosed please find two originals of the FY2022 Operating Assistance Grant Contract.

Please have both original documents signed by an authorized signatory, witnessed, and affix the seal of your agency or municipality. The two documents should be returned to the District by October 7th, 2021 or earlier. Upon receipt by GHTD, I will sign the contract and a fully executed document will be returned to your office for your records.

Best Regards,

Vicki L. Shotland
Executive Director

Enclosures

OPERATING ASSISTANCE GRANT CONTRACT

THIS CONTRACT, retroactive to July 1, 2021 by and between the Greater Hartford Transit District (the "District") and the Town of East Windsor ("Grantee"), WITNESSETH:

In consideration of the mutual covenants, promises and representations herein, the parties hereto agree as follows:

Section 1. Purpose of Contract - The purpose of this Contract is to provide for the undertaking of a mass transit operating assistance project (the "Project") with District financial assistance to the Grantee in the form of an operating grant (the "Grant"), using funds applied for by the District for such purpose under budget addendum 2022-ADA-01 Agreement No. 6.08-01(21) between the District and the Connecticut Department of Transportation ("CTDOT") (the "Agreement"), and to state the terms and conditions upon which such assistance will be provided and the manner in which the Project will be undertaken.

Section 2. The Project - The Project involves the continued or improved operation of a mass transit system, providing transportation to elderly and disabled citizens, operated by the Town of East Windsor for the time period of July 1, 2021 through June 30, 2022.

The Grantee agrees to provide for the continued or improved operation of the system, substantially as described in quarterly reports for the previous fiscal year ended June 30, 2021, filed with and approved by the District (the "Application of the Grantee"), incorporated in this Contract by reference, and in accordance with the terms and conditions of this Contract.

Section 3. The Grant - In order to assist the Grantee in financing the project's eligible operating expenses that are required to be reported under 49 U.S.C. §5335 (herein called "Eligible Project Operating Expenses"), such Eligible Project Operating Expenses being estimated to be in the amount of \$14,840.00, the District will make a Grant in an amount not to exceed 50% (fifty percent) of the Eligible Project Operating Expenses, as determined by the District and the CTDOT upon completion of the Project, or in the amount of \$7,420.00, whichever is the lesser.

Payments shall be made to the Grantee quarterly provided the Grantee has provided up-to-date quarterly reports and is in compliance with other terms and conditions of this Contract. The District shall have no obligation to make any payments under this Contract unless the District has received and has available sufficient State funds pursuant to the District's Application and the Agreement with the CTDOT for the Project.

The Grantee shall permit the authorized representatives of the District and/or the CTDOT to inspect and audit all data and records of the Grantee relating to its performance under this Contract.

For purposes of this Grant Contract, "Eligible Project Operating Expenses" must comply with reporting requirements set forth in 49 U.S.C. §5335 and with any guidelines or regulations issued by the District or CTDOT.

The Grantee agrees that it will provide from sources other than State or Federal funds or revenues from the operation of public mass transportation systems, an amount sufficient to assure payment of at least 50% (fifty percent) of all Eligible Project Operating Expenses, which is estimated to be the Local share in the amount of \$7,420.00. The Grantee further agrees that if the amount of the local share provided under this Grant Contract is less than the State share at any time, it will refund to the District an amount necessary to equalize the Total State Share and the Total Local Share.

Section 4. Use of Project Funds - The Grantee agrees that the State financial assistance provided under this Grant Contract shall be applied to the Eligible Project Operating Expenses incurred in the provision of mass transportation service within the urbanized area served by the Grantee with respect to a Project time period of July 1, 2021 through June 30, 2022. If, during such period, any State financial assistance provided pursuant to this Grant Contract is not so applied, the Grantee shall immediately notify the District.

Section 5. Records - The Grantee shall keep satisfactory records in the manner prescribed by the District with regard to the use of State financial assistance provided pursuant to this Grant Contract and shall submit upon request such information as the District or

CTDOT may require in order to assure compliance with this Section. All financial statements shall be in conformity with generally accepted accounting principles consistently applied.

Section 6. Civil Rights. The Grantee agrees and warrants that in the performance of the contract the Grantee will not discriminate or permit discrimination against any person or group of persons on the grounds of race, color, religious creed, age, marital status, national origin, ancestry, sex, mental retardation or physical disability, including, but not limited to, blindness, unless shown by such Grantee that such disability prevents performance of the work involved, in any manner prohibited by the laws of the United States or of the State of Connecticut. The Grantee further agrees to take affirmative action to insure that applicants with job related qualifications are employed and that employees are treated when employed without regard to their race, color, religious creed, age, marital status, national origin, ancestry, sex, mental retardation, or physical disability, including, but not limited to, blindness, unless shown by such Grantee that such disability prevents performance of the work involved; (2) the Grantee agrees, in all solicitations or advertisements for employees placed by or on behalf of the Grantee, to state that it is an "affirmative action-equal opportunity employer" in accordance with regulations adopted by the Commission (on Human Rights and Opportunities of the State of Connecticut); (3) the Grantee agrees to provide each labor union or representative of workers with which such Grantee has a collective bargaining agreement or other contract or understanding and each vendor with which such Grantee has a contract or understanding, a notice to be provided by the Commission advising the labor union or workers' representative of the Grantee's commitments under this section, and to post copies of the notice in conspicuous places available to employees and applicants for employment; (4) the Grantee agrees to comply with each provision of this section and Conn. Gen. Stat. §§ 46a-68e and 46a-68f and with each regulation or relevant order issued by said Commission pursuant to Conn. Gen. Stat. §§ 46a-56, 46a-68e, and 46a-68f; (5) the Grantee agrees to provide the Commission on Human Rights and Opportunities with such information requested by the Commission, and permit access to pertinent books, records and accounts, concerning the employment practices and procedures of the Grantee as they relate to the provisions of this section and § 46a-56.

Section 7. Nondiscrimination (Sexual Orientation). (a) Pursuant to § 4a-60 of the Connecticut General Statutes, (1) the Grantee agrees and warrants that in the performance of the contract such Grantee will not discriminate or permit discrimination against any person or group of persons on the grounds of sexual orientation, in any manner prohibited by the laws of the United States or of the State of Connecticut, and that employees are treated when employed without regard to their sexual orientation; (2) the Grantee agrees to provide each labor union or representative of workers with which such Grantee has a collective bargaining agreement or other contract or understanding and each vendor with which such Grantee has a contract or understanding, a notice to be provided by the Commission advising the labor union or workers' representative of the Grantee's commitments under this section, and to post copies of the notice in conspicuous places available to employees and applicants for employment; (3) the Grantee agrees to comply with each provision of this section and with each regulation or relevant order issued by said Commission pursuant to § 46a-56 of the general statutes; (4) the Grantee agrees to provide the Commission on Human Rights and Opportunities with such information requested by the Commission, and permit access to pertinent books, records and accounts, concerning the employment practices and procedures of the Grantee as they relate to the provisions of this section and § 46a-56.

Section 8. Executive Orders -This Agreement is subject to the provisions of Executive Order No 7C of Governor M. Jodi Rell, promulgated July 13, 2006, concerning contracting reforms, Executive Order No. Three of Governor Thomas J. Meskill, promulgated June 16, 1971, concerning labor employment practices, Executive Order No. Seventeen of Governor Thomas J. Meskill, promulgated February 15, 1973, concerning the listing of employment openings and Executive Order No. Sixteen of Governor John G Rowland promulgated August 4, 1999, concerning violence in the workplace, all of which are incorporated into and are made a part of this agreement as if they had been fully set forth in it. For complete text of said documents, please go to:
http://www.das.state.ct.us/Purchase/Info/Executive_Orders.pdf

Section 9. Termination - The District, effective 30 (thirty) days after date of written notice, may suspend, postpone, abandon, or terminate this Contract for any or no reason and such action shall in no event be deemed a breach of contract. The District, effective after five (5) days of written notice, may suspend, postpone, abandon, or terminate this Contract, and such action shall in no event be deemed a breach of contract when taken for cause including, but not limited to (a) the Grantee's failure to render the services under the Project to the satisfaction of the District or the CTDOT, (b) the termination for any reason of the operating assistance contract between the District and the CTDOT for the funding of this Project; or (c) the Grantee's failure to otherwise comply with the terms of this Contract.

Section 10. Special Conditions - The Grantee agrees and assures that the rates charged the elderly and persons with disabilities during non-peak hours for transportation utilizing or involving the facilities and equipment financed pursuant to this Grant Contract will not exceed one-half of the rates generally applicable to other persons at peak hours, whether the operation of such facilities and equipment is by the Grantee or is by another entity under lease or otherwise.

The Grantee agrees and assures that it will give the rate required herein to any person presenting a Medicare card duly issued to that person pursuant to Title II or Title XVIII of the Social Security Act.

The Grantee shall be solely responsible for all costs pertaining to the ownership, operation, use, maintenance and repair of all vehicles used in the provision of service under this Contract, so that the District will not be liable for any such costs.

Section 11. Indemnification - The Grantee, in accepting this Grant Contract, agrees that it shall indemnify and hold harmless the District, and the officers, employees, and agents of the District, from all claims, suits, actions damages and costs of every name and description resulting from or arising out of the District's Application for Grant funds, the awarding of such Grant funds to the Grantee, and the implementation of this Grant Contract. The Grantee agrees that it shall not use the defense of governmental immunity in the adjustment of any claims by the District pertaining to this contract.

Section 12. Operating Policies - The operation of all vehicles providing transportation services to the elderly and persons with disabilities under this Contract shall be in accordance with operation policies set forth or to be set forth by the State of Connecticut and the Capitol Region Council of Governments, the region's Metropolitan Planning Organization, incorporated herein by reference.

Section 13. Uniform System of Accounts and Records - The District shall not make any payment under this Contract unless the Grantee or any organization to receive benefits directly from that grant are each subject to the uniform system of accounts and records prescribed under 49 U.S.C. §5335.

Section 14. Reports of Financial and Operation Data - The Grantee agrees to file reports on forms furnished by the District of financial and operating data pursuant to 49 U.S.C. §5335, cited in Sections 3 and 13 of this Contract, on a quarterly basis during the fiscal year of this Grant. The ending dates of said fiscal quarters shall be September 30, December 31, March 31, and June 30. The Grantee further agrees to deliver the appropriate forms and information to the District within fifteen (15) business days of the close of each fiscal quarter as defined above. Failure to provide those reports by the time indicated may require the District to suspend financial assistance under this Contract until such times as said forms and information are furnished to the District.

All such exhibits and provisions and any changes or modifications thereto are incorporated hereby by reference, and the Grantee shall comply with the obligations thereunder for grant recipients and contractors and shall do nothing which would cause the District to be in violation of the requirements imposed on it by CTDOT as the recipient of State funds, and such compliance shall be a continuing obligation of the Grantee and a condition to receipt of funds pursuant to this Grant Contract.

Nothing contained in this Grant Contract is intended to or shall limit the obligations of the parties hereto under any applicable State or Federal law.

Section 15. Integrity - The Grantee hereby certifies that it, its principals, sub-recipients, or sub-contractors are not on the United States of America's Comptroller General's list or similar list maintained by the State of Connecticut of ineligible contractors and that none of the above persons or entities by defined events or behavior, potentially threaten the integrity of this State supported Contract.

GREATER HARTFORD TRANSIT DISTRICT

The District has executed this Grant Contract this _____ day of _____, 202__.

[SEAL]

Signed and Sealed in the
presence of:

Witness

Vicki L. Shotland, Executive Director

Witness

TOWN OF EAST WINDSOR

The Grantee has executed this Grant Contract this _____ day of _____, 202__.

[SEAL]

Signed and Sealed in the
presence of:

Witness

Jason E. Bowsza, First Selectman

Witness

Box 10/17/2021 Attachment F

**MEMORANDUM OF UNDERSTANDING FOR THE
Town of East Windsor Economic Development Cluster Assessment**

This is a Memorandum of Understanding between the Town of East Windsor, CT and the Westfield State University Master of Public Administration Program. For the purposes of this Memorandum, the Town of East Windsor will be referred to as a "host agency." This Memorandum of Understanding sets forth the working relationship of these organizations.

Philosophy/Principles: Throughout the term of this partnership, these partner organizations agree to abide by the following philosophy and principles:

1. The community-based research project is intended to provide an educational opportunity to Westfield State MPA students as well as to provide practical benefits to the host agency.
2. The purpose of community-based research projects is to enhance our understanding of issues affecting the community and to develop, implement and evaluate, as appropriate, plans of action that will address those issues in ways that benefit the community.
3. Community-based research projects are designed in ways which enhance the capacity of the community-based participants in the process.
5. Community-based research projects produce, interpret and disseminate the findings to community members in clear language respectful to the community and in ways which will be useful for developing plans that will benefit the community.
6. Community-based research projects are conducted according to the norms of partnership: mutual respect; recognition of the knowledge, expertise, and resource capacities of the participants in the process; and open communication.
7. Community-based research projects follow the policies set forth by the sponsoring organization regarding ownership of the data and output of the research (policies to be shared with participants in advance). Any publications resulting from the research will acknowledge the contribution of participants, who will be consulted with prior to submission of materials and, as appropriate, will be invited to collaborate as co-authors. In addition, following the rules of confidentiality of data, participants will jointly agree on who has access to the research data and where the data will be physically located.
8. Community-based research projects adhere to the human subjects review process standards and procedures as set forth by Westfield State University.

Adapted from Schulz, AJ, Israel, BA, Selig, S, and Bayer, I. 1997. Development and Implementation of Principles for Community-Based Research in Public Health. Journal of Community Practice.

General Overview:

Incorporated in 1768, today's East Windsor strives to preserve its quiet, small-town charm. East Windsor relies on its citizens to maintain this character, whether they volunteer, join a local club, serve on a Town board, or vote at a Town meeting.

The purpose of this project is to assess and recommend enhancements to the organization, interdepartmental collaboration, customer responsiveness and resource utilization of departments involved in economic development, including: Public Works / Engineering; Building; Planning & Development.

Program Objectives to be Accomplished: The following are specific aims and objectives for the project.

Specific Aim 1: To evaluate the effectiveness of the current organizational structure.

Objective 1: Examine the existing departmental structures within the organization.

Objective 2: Investigate positive and negative effects of organizational and department structures on departmental effectiveness.

Objective 3: Ascertain how the current structure promotes or presents barriers to interdepartmental collaboration.

Specific Aim 2: To assess stakeholder views on the customer service provided by the departments.

Objective 1: Obtain feedback from current staff members.

Objective 2: Obtain feedback from members of the public who most often interact with the departments.

Objective 3: Obtain feedback from representatives of other organizations (public or private) that interact with the departments.

Specific Aim 3: To assess resource allocation.

Objective 1: Identify organizational resources being used, and to what extent they are utilized by each department. Resources may include personnel, equipment and information.

Objective 2: Identify resource deficiencies that prevent departments from effectively accomplishing their assigned duties.

Objective 3: Compare the routine activities conducted by each department to their stated responsibilities. Identify additional activities that provide a public benefit and require the use of substantial resources.

Objective 4: Explore opportunities for departments to reallocate or more effectively share resources.

Specific Aim 5: To develop a course of action that will improve organizational and departmental effectiveness.

Objective 1: Propose an evidence-based plan that draws on relevant research and feedback from Town of East Windsor stakeholders.

Objective 2: Present the proposal to members of the Town of East Windsor.

Dates for this Memorandum of Understanding: This memorandum is intended to be in effect from September 2, 2021 to December 16, 2021 - the length of the Westfield State University's Fall, 2021 semester.

Responsibilities of the Instructor of the WSU Organizational Behavior course:

1. Actively support the partnership agreed to in this MOU.
2. Ensure that there is ongoing communication between the host agency and the MPA students.
3. Act as an intermediary, when needed, between the MPA students and the host agency.
4. Provide guidance to students participating in the project, requiring regular updates of their activities.
5. Grade the students based on their performance in this project.

Responsibilities of MPA students participating in this project:

1. Actively support the partnership agreed to in this MOU.
2. Communicate frequently with the host agency.
3. Collect data, conduct preliminary analyses of existing and new data, and provide status reports to all partners and to staff as appropriate.
4. Work with the host agency in planning and conducting community outreach.
5. Present a final report to the host agency.

Responsibilities of the Host Agency:

1. Actively support the partnership agreed to in this MOU.
2. Provide project oversight.
3. Assist in facilitating student interaction with Town of East Windsor stakeholders.
4. Assist students in obtaining technical resources needed to complete the project.

Financial Arrangements:

East Windsor will not be held financially responsible for any costs incurred by WSU or WSU students as a result of this project.

Termination of Memorandum of Understanding:

This agreement may be terminated by either party, provided not less than thirty days (30) written notice of intent to terminate is given and an opportunity for prior consultation is provided.

Signatures:

This Memorandum of Understanding is entered into on 9/28/21. (date)

Charles DiStefano Digitally signed by Charles DiStefano
DN: cn=Charles DiStefano, o=Westfield State
University, ou=Political Science,
email=cdistefano@westfield.ma.edu, c=US
Date: 2021.09.28 14:07:19 -04'00' _____ (for the Westfield State University MPA Program)

Charles I. DiStefano

_____ (for the Host Agency)
Jason E. Bowsza, First Selectman, Town of East Windsor

Matthew Carl

Lindsay Corbett

Charles Costello

Nicole Devlin

Thomas Howard

_____ (the MPA students working on this project)
Michael Renkawitz

BA 10/7/2021 Attachment 9

First Selectman's Report – October 7, 2021

Over the last few weeks, I've met with the new Superintendent of Schools, Dr. Patrick Tudryn, on four separate occasions. Each time, I've come away impressed with Dr. Tudryn's sincerity, collaborative spirit, and dedication to moving our school district forward. He is taking on a difficult task – assuming his role at the outset of a school year and during a pandemic – but I am convinced that he will be a steady hand to lead schools. We've already established standing meetings between key staff in the Town and the District to strengthen collaboration and communication. I look forward to working with Patrick in the years to come.

I want to thank Ed Filipone for reaching out to IBEW to secure the installation of a new telephone pole in the south parking lot of East Windsor Town Hall. Replacement of the former pole that had been removed when the parking lot expansion was done will allow for display banners to be hung, advertising upcoming events. Thank you, Ed.

In the recently approved contract between the Town and the Supervisor's Union, a provision was included, at my urging, to ensure that performance evaluations were required annually. Compensation adjustments for supervisors will be partially based on those evaluations. While the review period does not end until the end of the fiscal year in June, it is important to communicate goals between management and staff for that review period. Over the last few weeks, I met with each of my direct reports that is governed by that contract provision to lay out their goals. On June 30th, the contract between the Town and the Clerical Union expired. Negotiations between the two parties have commenced for the next contract. I will be strongly pushing for the inclusion of performance evaluations in that contract, as well.

The Town has effectively completed work on the ERASE Grant, with all but four of the award contracts having been returned for payment processing. The next step will be the generation of a final report to be shared with the Board of Selectmen. Drafting of that report has already started, and the target date for report submission is at our next Selectmen's meeting on October 21.

On September 28th, I met with representatives from the Department of Public Health and the Windsorville Water Association to discuss testing and management of the community well that services thirteen homes in the Windsorville neighborhood. DPH is contending that the well now requires more extensive management, and they are working with neighbors serviced by the well to chart a reasonable pathway forward that ensures the water continues to be monitored and that it is not overly burdensome on the affected residents.

The emergency radio system that supports Town departments is significantly beyond its anticipated useful life, and in need of replacement. The Town has hired expert consultants to evaluate our system, our needs, and available options to move forward. The most recent step regarding that project involved meetings with each department who relies on the system to conduct a needs assessment. This includes Police, Fire, EMS, DPW, Parks and Rec, Public Schools, Emergency Management, and the Town Hall. A report is expected from the consultants at some point in October or early November.

September was Senior Center Month, and the month culminated with a big celebration on September 30th. I was joined by Senator Saud Anwar, Deputy First Selectman Marie DeSousa, and a full crowd as we celebrated the good work done at the center, as well as staff service anniversaries. According to statistics compiled by AdvanceCT, East Windsor is ten percent older than the state average, a trend

likely to continue as the Baby Boomers continue to age. Our Senior Center is a fantastic place for socialization and senior service needs but if we are going to meet the growing demand for services likely to be needed in the future, we need to think seriously about finding a more accommodating space than the current location above the Broad Brook Fire Department.

On Friday, Melissa Maltese and I met with Harry Evageliou from the Opera House Players. As you know, the Opera House Players were based here in town for many years but moved to Enfield when their space at the Broad Brook Opera House was no longer available. It is my hope that an arrangement will be able to be worked out that will allow them to maintain an East Windsor presence, whether that be in the form of permanent show space, rental space, or utilization of the band shell at East Windsor Park for occasional shows there.

As an alum of Westfield State University's Master of Public Administration Program, I have tried to maintain a good working relationship with the University. We have been approached by them to work with their Organizational Behavior class for a field project, and I have asked the class to look at several departments with overlapping permitting jurisdiction within Town government to determine effectiveness, efficiencies, and best practices to enhance the customer service experience. It is my hope that this graduate-level study will provide insight for improvements that can be made.

Finally, the Town is seeking submissions for our next edition of the Five Village Voice. Any community civic group is invited to submit something for inclusion in the next edition by October 25th. Submissions can be sent to

MLabelle@eastwindsorct.com. Please note that the publication is expected to hit mailboxes in East Windsor on or about December 16th.

Respectfully submitted,

Jason E. Bowsza

First Selectman

BN 10/7/2021 Attachment H

Selectmen's Report - October 7, 2021

On September 18, 2021 I was delighted to join the Board in participating in the Four Town Fair Parade. It was an honor representing the Town, since we were the host town this year. Shortly after we all attended the Tony DiMastrantino dedication at the Warehouse Point Fire Department. It was a very moving ceremony and I'd personally like to recognize Chief James Barton for all of the work he put in to make it such a success.

On September 22, 2021 I attended the Board of Education meeting. Superintendent Dr. Patrick Turdryn informed the Board that the parent update is no longer weekly; it is currently monthly, but information can be found regularly on the Board of Education's website. The District does anticipate losing some staff due to the vaccine mandate and some staff that will not comply with getting tested weekly. I will have an update on numbers after their next meeting.

Dr. Tudryn also addressed the shortage of bus drivers, which is a National crisis. Thankfully our School District has seen minimal disruption. Smith Bus is short for drivers, but Dispatch has been driving, so all three schools are covered. Some routes did have to combine and the School District has contracted with other companies for sports games.

On September 28, 2021 I, along with the rest of the Board attended the Open Space Workshop at the Planning and Zoning Commission meeting led by Ruthanne Calabrese. I found the meeting very informative and it was great to hear different perspectives from Parks and Recreation, the Conservation Commission and other boards and commissions in town. I personally enjoy the collaboration, allowing everyone to have a seat at the table.

On October 2, 2021 I participated in the Walk For Abby to benefit Abby's Helping Hand with so many others who were just as thrilled to participate and support this amazing cause. It was a beautiful Autumn morning and I was happy to see so many in attendance and I especially enjoyed watching all of the kids putting their handprints with paint on Abby's float. It was certainly a good day for all!

On October 4, 2021 the Warehouse Point Board of Fire Commissioners held their regular district meeting, as well as a special meeting to move funds to pay for equipment. The eligible voters of the District voted to move \$95,000 from Capital Improvement for the purchase of fire equipment for the new fire truck and \$80,000 from the unexpended fund balance to upgrade a compressor and fit testing machine for the SCOT air packs. The new fire apparatus should be completed and should arrive by the end of this month! There was a lengthy discussion on how to proceed on snow removal for the upcoming Winter, which will be revisited at their next meeting. The deed has been recorded and The Warehouse Point Fire District has now taken ownership of Hose Company 1. There were fifty nine fire calls and twenty three fire inspections conducted in September.

Submitted With Sincerity,

Sarah A. Muska, Selectman