

TOWN OF EAST WINDSOR BOARD OF SELECTMEN

REGULAR MEETING

Thursday, December 2, 2021

7:00 p.m.

John Daly Jr. Meeting Room
11 Rye Street, Broad Brook, CT. 06016

In-person meeting

AND

Meeting also available via remote ZOOM Teleconference

Meeting ID: 332 683 3563

Passcode: townhall

Meeting Minutes

****** These Minutes are not official until approved at a subsequent meeting******

Board of Selectmen:

Jason E. Bowsza, First Selectman

Marie DeSousa, Deputy First Selectman

Alan Baker, Selectman

Sarah Muska, Selectman

Charlie Nordell, Selectman

ATTENDANCE: First Selectmen Bowsza hosted the in-person meeting. Deputy First Selectman DeSousa, Selectman Baker, Selectman Muska and Selectman Nordell were present in person this evening.

ABSENT: All Selectmen were present this evening.

GUESTS/SPEAKERS: Noreen Farmer, Ruth Anne and Tom Lansner, Tom Talamini.

GUESTS/SPEAKERS signing in to teleconference remotely: **Director of Planning and Development/Town Planner:** Ruthanne Calabrese; Paul Anderson.

1. TIME AND PLACE OF MEETING:

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First Selectman Bowsza called the December 2, 2021 Regular Meeting of the East Windsor Board of Selectmen to Order at 7:00 p.m. in the John Daly Jr. Meeting Room, Town Hall, 11 Rye Street, Broad Brook, CT.

2. PLEDGE OF ALLEGIANCE:

First Selectman Bowsza requested Selectman Baker to lead the group in the Pledge of Allegiance.

3. ATTENDANCE:

First Selectman Bowsza noted the Board has established a quorum with five members present in person this evening.

4. APPROVAL OF MEETING MINUTES:

A. November 16, 2021 Board of Selectmen Special Meeting Minutes:

First Selectman Bowsza called for comments or questions from the Board regarding the Minutes of Special Meeting dated November 16, 2021. No one requested any edits.

MOTION: To APPROVE the Board of Selectmen Special Meeting Minutes dated November 16, 2021.

Muska moved/Nordell seconded/DISCUSSION: None.

**VOTE: In Favor: DeSousa/Baker/Muska/Nordell
(No one opposed/No Abstentions)**

5. PUBLIC PARTICIPATION:

First Selectman Bowsza announced the first opportunity for members of the public to comment. He asked if anyone at the in-person meeting would like to speak; no one requested to be heard. First Selectman Bowsza then queried the participants signed in remotely; no one signed in remotely requested to be heard either.

6. COMMUNICATIONS:

A. Letter from DOT Commissioner Giulietti regarding erosion issues along Route 140:

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First Selectman Bowsza noted receipt of a letter from DOT Commissioner Giulietti regarding erosion issues along the railroad tracks at Maple Avenue (Broad Brook), and also concerns for pedestrian traffic crossing Bridge Street between Geissler's Plaza and the Warehouse Point Fire Station. (See Attachment A).

7. BOARDS AND COMMISSIONS RESIGNATIONS AND APPOINTMENTS:

A. Resignations:

1. Denise Menard, (D), Housing Authority

First Selectman Bowsza requested a motion to accept Mrs. Menard's resignation from the Housing Authority.

MOTION: To ACCEPT the resignation of Denise Menard from the East Windsor Housing Authority effective November 10, 2021.

DeSousa moved/Baker seconded/DISCUSSION: First Selectman Bowsza noted he's glad the Town isn't losing Denise from serving in the community; she's just moving to another Board.

**VOTE: In Favor: DeSousa/Baker/Muska/Nordell
(No one opposed/No Abstentions)**

B. Reappointments: None.

First Selectman Bowsza requested the addition to the Agenda under Item 7C – New Appointments – Jose Giner to fill a vacancy on the Zoning Board of Appeals.

MOTION: To ADD to the Agenda Item 7C – New Appointments – Jose Giner – to fill a vacancy on the Zoning Board of Appeals.

Nordell moved/Baker seconded/DISCUSSION: None.

**VOTE: In Favor: DeSousa/Baker/Muska/Nordell
(No one opposed/No Abstentions)**

1. Jose Giner, (D), to fill a vacancy on the Zoning Board of Appeals.

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MOTION: To APPOINT Jose Giner, (D), to fill a vacancy
on the Zoning Board of Appeals.

DeSousa moved/Muska seconded/**DISCUSSION:** None.

VOTE: In Favor: Unanimous
(No one opposed/No Abstentions)

C. **New Appointments:** None.

8. **UNFINISHED BUSINESS:**

*A. **South Road Ownership Option Update:**

Any starred (*) items will not be discussed but will remain on the agenda pending receipt of additional information.

*B. **Polling Location Change:**

Any starred (*) items will not be discussed but will remain on the agenda pending receipt of additional information.

*C. **Broad Brook Fire Memorandum of Understanding:**

Any starred (*) items will not be discussed but will remain on the agenda pending receipt of additional information

First Selectman Bowsza requested the addition of **Item 9H to the Agenda – Discussion of proposal by Tighe&Bond, under NEW BUSINESS:**

MOTION: To ADD to the Agenda under **NEW BUSINESS, Item 9H – Discussion of proposal by Tighe&Bond.**

Baker moved/DeSousa seconded/**DISCUSSION:** None.

VOTE: In Favor: DeSousa/Baker/Muska/Nordell
(No one opposed/No Abstentions)

9. **NEW BUSINESS:**

A. **Discuss and Set Board of Selectmen 2022 Budget Calendar and Workshop Dates:**

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First Selectman Bowsza reviewed the proposed 2022 Board of Selectmen Budget Calendar with the other Selectmen. The Board concurred with the dates proposed.

MOTION: To ACCEPT the Board of Selectmen 2022 Budget Calendar.

Muska moved/Nordell seconded/DISCUSSION: None.

**VOTE: In Favor: DeSousa/Baker/Muska/Nordell
(No one opposed/No Abstentions)**

B. Discuss and Approve LoCIP Project Designation Change:

First Selectman Bowsza reported that he has received notification from OPM denying funding project proposals. The Town had proposed funding the Park and Recreation Master Plan via LoCIP, at an estimated cost of \$35,000, as well as funding for playground equipment at an estimated cost of \$70,000. First Selectman Bowsza suggested the Board consider using CNR funding to pay for the Park and Recreation Master Plan, and the playground equipment so the projects won't be held up.

MOTION: To AUTHORIZE the First Selectman to utilize \$35,000 of the CNR funding for the Park and Recreation Master Plan, and use LoCIP money for playground equipment in the amount of \$70,000, and refer to the Board of Finance.

Muska moved/Nordell seconded/DISCUSSION: Selectman Muska questioned how much of the \$70,000 in the CNR Fund was for playground equipment? First Selectman Bowsza indicated the full \$70,000 had been put there for playground equipment. He indicated we have plenty of money in both places to cover these expenses.

**VOTE: In Favor: DeSousa/Baker/Muska/Nordell
(No one opposed/No Abstentions)**

C. Discuss and Approve Pedestrian Control Feature Upgrades:

First Selectman Bowsza referenced an e-mail correspondence from the Connecticut DOT advising municipalities of proposed upgrades to pedestrian crossings located within their respective towns. Three locations have been identified in East Windsor, all involving crossing Route 5. The DOT is asking

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the municipalities to acknowledge advisement of the proposed projects. (See Attachment B)

Selectman Baker questioned if the DOT would be using the recent Route 5 study approved by the Board? First Selectman Bowsza noted that study was approved two weeks ago, he doubts that DOT is aware of the study information as yet. Selectman Baker indicated he would like the DOT to consider the recommendations in that study, First Selectman Bowsza indicated he'll return correspondence along with this acknowledgement in which he'll note the recent Route 5 study.

MOTION: To AUTHORIZE the First Selectman to sign and return to DOT the correspondence to upgrade pedestrian crossings in Town.

Baker moved/Muska seconded/DISCUSSION: None.

**VOTE: In Favor: DeSousa/Baker/Muska/Nordell
(No one opposed/No Abstentions)**

D. Discussion of FY21 Audit, Pursuant to CT General Statutes Sec 7-393 – Working Papers of Accountant:

First Selectman Bowsza reported the Town is required to submit to OPM a request for filing extension of its annual audit, if necessary. The audit has been completed on the Town side but the finances for the Board of Education are not in a place to be submitted by November 30th, 2021. First Selectman Bowsza suggested this is the same issue as the previous year; the Board of Education lacks the information necessary to submit their audit.

Selectman Baker suggested this is multiple years the Town has had this problem. First Selectman Bowsza indicated the new Superintendent is aware of the issue but needs time to get things in order. Selectman Baker indicated he concurred, but this continuing issue undermines the confidence of the taxpayers.

E. Discussion and Approval of E.R.A.S.E. Grant – Caring Eyes LLC DBA Dari Delight/Shonosky LLC:

First Selectman Bowsza recalled that at the previous Selectmen's Meeting the Board discussed an E.R.A.S.E. Grant submission for Shonosky, LLC that had been made without a paper copy being submitted. There are actually two operations going on at that location, one is Caring Eyes, LLC which operates the

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Dari Delight, and the second is the Shonosky Mobile Home Park. First Selectman Bowsza reported that George Krivda followed up with the property owner and confirmed the submissions; he has recommended awarding a grant of \$10,000 for Caring Eyes, LLC, and a second grant in the amount of \$2,900 for Shonosky, LLC,

Deputy First Selectman DeSousa requested clarification; First Selectman Bowsza reported both submissions had been made in the same envelope and one had been overlooked.

MOTION: To APPROVE George Krivda's recommendation to award \$10,000 to Caring Eyes, LLC, and award \$2,900 to Shonosky, LLC under the E.R.A.S.E. Grant Program.

Muska moved/DeSousa seconded/DISCUSSION: None.

**VOTE: In Favor: DeSousa/Baker/Muska/Nordell
(No one opposed/No Abstentions)**

F. Set Referenda Hours for Calendar Year 2022 Pursuant to Connecticut General Statutes 7-9b:

First Selectman Bowsza requested a motion to approve the Referenda hours for 2022.

MOTION: To SET REFERENDA HOURS for the calendar year 2022 to be 6:00 a.m. to 8:00 p.m. and forward to Town Meeting.

Muska moved/Nordell seconded/DISCUSSION: None.

**VOTE: In Favor: DeSousa/Baker/Muska/Nordell
(No one opposed/No Abstentions)**

G. Tax Refunds:

First Selectman Bowsza requested a motion to approve the tax refunds reported.

MOTION: To APPROVE Tax Refunds in the amount of \$805.29.

Muska moved/Nordell seconded/DISCUSSION: None.

**VOTE: In Favor: DeSousa/Baker/Muska/Nordell
(No one opposed/No Abstentions)**

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H. Discussion of proposal by Tighe&Bond:

First Selectman Bowsza requested a motion to TABLE Item 9H under NEW BUSINESS until after the EXECUTIVE SESSION.

MOTION: To TABLE Item 9H - Discussion of proposal by Tighe&Bond - under NEW BUSINESS until after the EXECUTIVE SESSION.

Muska moved/Baker seconded/DISCUSSION: None.

VOTE: In Favor: DeSousa/Baker/Muska/Nordell
(No one opposed/No Abstentions)

10. SELECTMEN COMMENTS AND REPORTS:

A. Jason Bowsza:

(See Attachment C)

B. Marie DeSousa:

Deputy First Selectman DeSousa reported that since the last meeting her liaison meetings were both on the same night, the 17th – the East Windsor Housing Authority and the Water Pollution Control Authority. They had to change their end of the month meeting and changed it to the 17th. Deputy First Selectman DeSousa indicated she wasn't aware of it so I chose to go to the East Windsor Housing Authority, only to discover that they didn't have a quorum. But they did discuss the 13 Reservoir Avenue property that they purchased. There were three residents that had some concerns about things that they heard. They just wanted some clarification that the East Windsor Housing Authority was looking to subdivide that property because they want to have another access at some point in the future to go from Reservoir into the back and then they'll sell off the remaining property at a later time. They'll keep the property owners informed going on.

Deputy First Selectman DeSousa reported that the Tenant Association, in their report, made mention that Jason Bowsza was a guest at their meeting the previous month and a lot of the residents got a lot of information as to what was going on in town and they very much appreciated that. They're looking forward to meeting with Senator Anwar at some point.

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Regarding the Water Pollution Control Authority, Deputy First Selectman DeSousa indicated she did reach out to them and advised them it was her first meeting. She reported she got a 2022 schedule of their meetings. They'll be cancelling their meeting in December. But going through their minutes, although I didn't attend the meeting, Deputy First Selectman DeSousa thought one of the highlights for this Board is they discussed the variances for the South Road property was looked at and was approved by them, so that's another step forward for South Road.

And then there were three Public Hearings, one for Church Street, one for Bassdale Plaza, and one for - that one was closed, and then South Windsor is looking for a wastewater fee. The minutes are online if anyone wants to go through them.

Deputy First Selectman DeSousa indicated those are the highlights of that meeting.

C. Alan Baker:

Selectman Baker indicated he was unable to attend the Planning and Zoning Meeting during Thanksgiving week, but he did go to his first Diversity Meeting. There was no quorum, but they met anyway and had an interesting discussion. It was a presentation from a representative of the Witness Stones Project which is a pretty interesting project. Basically, I'll read their mission statement, which probably can say it better than I could. "Through research, education, and civic engagement the Witness Stone Project seeks to restore the history and honor the humanity of the enslaved individuals who helped to build our communities."

Selectman Baker indicated what they do is they come in – it was started by a Middle School History Teacher – they come in, for a fee, and research the history of slavery in a specific town and create a story of what it was like for enslaved people in our town and that would then be put together as a module to be added to a U. S. History class in Middle School, or somewhere along the line. There are a lot of different levels that the Town could do, but, basically it's something that's added into the curriculum and is taught to the students so they have a better idea of how slavery actually existed in Connecticut, which probably people our age were not aware of and were not taught. In Connecticut there was a lot of reliance on it for commerce. Anyway, there were a lot of interesting things that he brought up and they're going to be bringing that to the Board of Education.

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Selectman Baker reported that the Inland Wetlands Commission had a light schedule; they talked about the Tighe&Bond thing that we're going to discuss later. They also discussed updating the Wetlands Map, which hasn't been updated in quite awhile, to the extent that it will be updated - probably not as much as I'd like but it will get updated. The process there is to have a Public Hearing; it was voted to have that in February. They're waiting until everyone gets through the holidays and then they'll have the Public Hearing on that to let everybody see what those changes might be, and then accept that, and that will be the official Wetlands Map for the Town of East Windsor going forward. Except, there will be more modifications because apparently, we're working with the GIS, the company that we use, to at least get in the last ten years of actual wetlands delineations that happened because of permit requests for the last ten years so that, in itself, will update some of the map and then, over time, take another ten years and kind of update everywhere there's been a permit that required delineations. So that would update the whole map. And there's things technically that you could do to make the map better, but the Public Hearing will happen in February.

Selectman Baker indicated that's all he had to report.

D. Sarah Muska:

(See Attachment D)

E. Charlie Nordell:

(See Attachment E)

11. PUBLIC PARTICIPATION:

First Selectman Bowsza announced the second opportunity for the public to comment.

Tom Talamini, 23 Rice Road: Mr. Talamini announced the American Heritage River Commission will be sponsoring their annual New Year's Day Hike this year; the hike will begin at 1:00 p.m. at the Melrose Bridge parking area.

First Selectman Bowsza questioned if anyone signed in remotely would like to comment? No one requested to be heard.

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12. **EXECUTIVE SESSION/Pursuant to C.G.S. Sec. 1-200 (6)(b), negotiations, (6)(e) discussion of any matter which would result in the disclosure of public records or the information contained therein described in subsection (b) of section 1/210. –**
Action is possible:

First Selectman Bowsza requested a motion to go into **EXECUTIVE SESSION**, to include Town Planner Calabrese.

MOTION: To GO INTO Executive Session at 7:42 p.m. Attending the Executive Session were First Selectman Bowsza, Deputy First Selectman DeSousa, Selectman Baker, Selectman Muska, Selectman Nordell, and Town Planner Calabrese.

Nordell moved/Muska seconded/**DISCUSSION:** None.

VOTE: In Favor: DeSousa/Baker/Muska/Nordell
(No one opposed/No Abstentions)

LET THE RECORD SHOW the Recording Secretary left the in-person meeting at 7:42 p.m.

First Selectman Bowsza noted the Board returned from Executive Session at 8:11 p.m.

He called for a motion to return to Agenda 9H – Discussion of Tighe&Bond proposal.

MOTION: To GO BACK INTO THE AGENDA ORDER and take up discussion of **Item 9H – Tighe&Bond proposal.**

Baker moved/Muska seconded/**DISCUSSION:** None.

VOTE: In Favor: DeSousa/Baker/Muska/Nordell
(No one opposed/No Abstentions)

First Selectman Bowsza called for a motion regarding Agenda Item 9H.

MOTION: To AUTHORIZE the First Selectman to sign the Tighe&Bond Forensic Proposal.

Baker moved/Muska seconded/**DISCUSSION:** None.

VOTE: In Favor: DeSousa/Baker/Muska/Nordell
(No one opposed/No Abstentions)

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First Selectman Bowsza queried the Board for any additional actions; no one requested to bring up any additional issues. First Selectman Bowsza called for a motion to Adjourn.

13. ADJOURNMENT:

MOTION: To ADJOURN this Meeting at 8:12 p.m.

Nordell moved/Muska seconded/DISCUSSION: None

VOTE: In Favor: Unanimous

Respectfully submitted



Peg Hoffman, Recording Secretary, East Windsor Board of Selectmen

ATTACHMENTS:

- A – Letter from DOT Commissioner Giulietti regarding erosions issues along the railroad tracks at Maple Avenue (Broad Brook), and also concerns for pedestrian traffic crossing Bridge Street between Geissler's Plaza and the Warehouse Point Fire Station
 - B – E-mail correspondence from DOT regarding intended improvements to pedestrian crossings along Route 5
 - C - Selectman's Report – First Selectman Bowsza
 - D- Selectman's Report - Selectman Muska
 - E - Selectman's Report - Selectman Nordell
- (Deputy First Selectman DeSousa and Selectman Baker's Report is included in the Meeting transcription)



Office of the
Commissioner

2800

DEPARTMENT OF TRANSPORTATION
BERLIN TURNPIKE, P.O. BOX 317546 NEWINGTON,
CONNECTICUT 06131-7546



An Equal Opportunity Employer

November 12, 2021

RECEIVED BY

NOV 22 2021

First Selectmans Office

The Honorable Jason E. Bowsza
First Selectman
11 Rye Street
Broad Brook, CT 06016

Dear First Selectman Bowsza:

Subject: Erosion Along Train Tracks and Pedestrian Traffic along Route 140 East
Windsor, Connecticut

Thank you for your letter dated October 7, 2021, to the Department of Transportation (Department) regarding erosion issues along the train tracks on Maple Avenue and pedestrian traffic concerns along Route 140.

This will confirm that the Department is the owner of East Windsor Secondary Rail Line (EWSL) and that the Central New England Railroad (CNZR) is the railroad operator of the line. CNZR is responsible for all the work along the line including maintenance activities such as the track roadbed restoration, placement of concrete tie, rail, pipe and rail crossing appurtenances.

The Department met at Maple Avenue to evaluate the erosion along the tracks on October 21st of 2021. The referenced affected property, 14 Maple Avenue, is near the bottom of this slope. There is approximately 6 feet in length and approximately 3 to 6 inches in depth of silt that has washed into their property. There are also noticeable amounts of yard debris disposed of in the area where a drainage ditch should be located along the right-of-way.

The Department and CNZR will meet to discuss maintenance and construction related items impacting the EWSL including the erosion along the tracks. Please note, all capital project related construction including the construction and installation of railroad crossings is reviewed and approved by the Department prior to the performance of any work by CNZR.

Regarding the second issue, pedestrians crossing Route 140 (Bridge Street) between the Geissler's Plaza and the vicinity 89 Bridge Street, the Department's Division of Traffic Engineering will review conditions and advise you as to the outcome of the study. Please note that several months may be required to complete the study as data is gathered and a field review is conducted. Should you have any questions, please contact Mr. Mark Carlino, Division Chief of Traffic Engineering, at Mark.Carlino@ct.gov,

Thank you again for your letter. The Department appreciates your commitment to economic development and to improving the lives of citizens and by providing better connectivity through multimodal transportation and corridor preservation.

Sincerely,

Joseph J. Giulietti
Commissioner



STATE OF CONNECTICUT
DEPARTMENT OF TRANSPORTATION

2800 BERLIN TURNPIKE, P.O. BOX 317546
NEWINGTON, CONNECTICUT 06131-7546
Phone: (860) 594-2768



November 22, 2021

VIA E-MAIL

Dear First Elected Official:

Subject: Pedestrian Control Feature Upgrades
State Project No. 0171-0473

The Connecticut Department of Transportation (Department) is developing plans to upgrade the pedestrian crossing equipment (to include countdown pedestrian indications, accessible pedestrian pushbuttons, and concurrent pedestrian phasing) to meet current Department standards at the locations on the enclosed list. The Department will coordinate with the Municipality during the design phase. The design plans for this project are expected to be completed in May 2022 with a tentative advertising date for construction of August 2022.

It is the Department's policy to notify municipal officials and the public when such projects are undertaken. For that reason, the Department requests that you inform local agencies and municipally-owned utilities of the proposed improvements and advise this office of any local work to be coordinated. With the exception of installing new warning sign(s) at the intersection(s), the Department's project is not anticipated to include any earthwork. Significant impacts to traffic flow during construction are not anticipated.

It is important that the community share its concerns with the Department to assist in the project's development. The enclosed media release providing information on this project is for your use and distribution to local officials and other interested parties. It is not anticipated that an informational meeting or formal public hearing will be necessary for this project due to the limited nature of the proposed work.

If you agree with this determination, please sign below and return it to the Project Manager, Mr. Ethan Donecker at the letterhead address, or via e-mail at Ethan.Donecker@ct.gov. If your response is not received by December 10, 2021, it will be assumed that the Municipality is in concurrence that a public hearing is not required.

Very truly yours,

Mark F. Carlino, P.E.
2021.11.23
08:41:37-05'00'

Mark F. Carlino, P.E.
Division Chief of Traffic Engineering
Bureau of Engineering and Construction

Enclosure

cc: Local Traffic Authority

On behalf of the Municipality, I concur that neither a public informational meeting nor a public hearing is needed for the upgrade of the traffic control signal pedestrian equipment under State Project No. 0171-0473.

Signature

Date

Printed Name and Title

Municipality

MEDIA RELEASE

FOR RELEASE: UPON RECEIPT

Upgrade of Pedestrian Facilities at Existing Traffic Control Signals in Various Connecticut Municipalities:

The Department of Transportation (Department) is developing plans to upgrade existing pedestrian crossing equipment (to include countdown pedestrian indications, accessible pedestrian pushbuttons, and concurrent pedestrian phasing) in an effort to improve accessibility and pedestrian safety at 14 locations in the municipalities of Bloomfield, Bolton, Cheshire, East Windsor, Enfield, Plainville, and Vernon. The following intersections are included:

Project 0171-0473:

Traffic Control Signals:

- Bloomfield – Route 185 at Route 218 – Intersection No. 011-208
- Bloomfield – Route 189 at Day Hill Rd. – Intersection No. 011-250
- Bloomfield – Route 189 at Jerome Ave. – Intersection No. 011-254
- Bolton – U.S. Route 6/44 at S.R. 533 and Route 85 – Intersection No. 012-201
- Bolton – Route 44 at South Rd. – Intersection No. 012-208
- Cheshire – Route 10 at Big Y Shopping Center – Intersection No. 025-222
- Cheshire – Route 10 at Cheshire Shopping Center – Intersection No. 025-231
- East Windsor – U.S. Route 5 at I-91 Connector and Newberry Rd. – Intersection No. 046-209
- East Windsor – U.S. Route 5 at Route 140 – Intersection No. 046-210
- East Windsor – U.S. Route 5 at Walmart Shopping Ctr. Dr. and Private Dr. – Intersection No. 046-228
- Enfield – Route 192 at Route 220 – Intersection No. 048-215
- Plainville – Route 72 at Route 372 and Route 500A – Intersection No. 109-227
- Plainville – Route 372 at Journey Rd. – Intersection No. 109-238
- Vernon – Route 83 at Merline Rd. and Private Dr. – Intersection No. 146-222

It is the Department's policy to keep the public informed and involved when such projects are undertaken. It is important that the community share its concerns with us to assist in the project's development. At this time, it is anticipated that an informational meeting or formal public hearing will not be necessary.

The design plans for these projects are expected to be completed in May 2022, with a tentative advertising date for construction of August 2022.

Anyone interested in requesting information on this project may do so by contacting Ethan Donecker, Project Manager via email at Ethan.Donecker@ct.gov. Please make reference to Project No. 0171-0473.

BOARD OF SELECTMEN – 12/2/2021 – ATTACHMENT C

First Selectman's Report – December 2nd

I hope everyone had a nice Thanksgiving holiday.

On Monday, November 22nd, the Broad Brook Fire Department was recognized by Cox Communications for an award commemorating distinguished service to the community. There were only two such organizations recognized in the Cox Communications service area. The Broad Brook Fire Department was provided a fully catered Thanksgiving Dinner (catered by Maneeley's,) as well as a check for \$500. They plan to donate half of the money to the East Windsor Food Pantry. Thanks to them – and all our first responders – who show unwavering commitment to our community.

On Saturday, November 27th, I was pleased to join members of the East Windsor Police Union as they held their annual "stuff a cruiser" event to benefit the holiday programs administered through East Windsor Community Services. We're grateful for our officers (and their spouses) who spend a full Saturday supporting the less fortunate in our community. This is one of many events they do each year in support of East Windsor projects, and we're grateful. Our town wide team is one of the many reasons why East Windsor is a great place to live.

On Monday, Dr. Tudryn and I met for more than two hours to continue our discussions around strengthening the relationship between Town government and the Board of Education. This time, we dug a bit deeper into the various ways that we can share services between the two sides of the Town budget. I am grateful to Dr. Tudryn for stepping into his new role with such an open mind as to what can be accomplished.

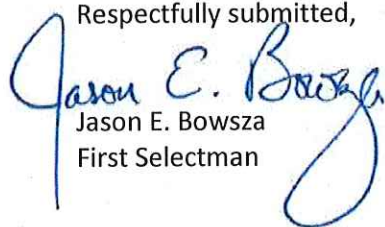
I spent the last few days at the Connecticut Conference of Municipalities' Annual Conference. I was honored to be appointed to the board of directors for CCM. My first job out of college was an internship in the research department of the organization, and to now sit on their board is a tremendous honor. CCM is the state's largest nonpartisan organization of municipal leaders, representing 168 member municipalities. They provide objective research on state and local issues, and they advocate at the state level for issues affecting local taxpayers. Quite an honor to help lead the organization.

I want to congratulate Patti Kratochvil, East Windsor's Tax Collector. She and I both completed the coursework necessary to attain designation as Certified Connecticut Municipal Officials and were recognized at this week's conference. Coursework offerings were diverse, and included topics like supervisory skills, municipal employee relations, public budgeting, racial sensitivity and inclusion, accountability and conflicts of interest, and more. Great job, Patti!

I was asked to present East Windsor's ERASE Grant at the conference, as well. Many towns are still trying to figure out what to do with their funding, and East Windsor's small business/nonprofit model is something that many towns throughout the state expressed an interest in emulating. Small businesses and nonprofits are still struggling to come out of the pandemic, and it is gratifying to know that the program developed here could serve as a model and support far more small businesses across Connecticut. Thank you to CCM for giving me the opportunity to share East Windsor's success with a larger audience.

The Town has completed Phase 1 of our cybersecurity audit. No significant faults or findings were identified, although some lower-level issues were discovered. Those will be corrected, and then a second phase of the audit will be conducted to contrast a before/after picture. The big takeaway is that our team has done a great job making sure that the Town isn't vulnerable to cyber-attacks.

Respectfully submitted,

A handwritten signature in blue ink, reading "Jason E. Bowsza". The signature is stylized with a large, looping initial "J" and a long, sweeping underline that extends to the right.

Jason E. Bowsza
First Selectman

BOARD OF SELECTMEN – 12/2/2021 – ATTACHMENT D

Selectmen's Report - December 2, 2021

Hope that everyone had a happy and healthy Thanksgiving! With the hustle and bustle of the holiday season upon us, I hope that we can all take some time to enjoy the spirit of the season and what this time of year is really about, spending time with loved ones and the act of giving without expecting anything in return. This can be a difficult time of year for some, so sharing a smile, a compliment or a friendly gesture can go a long way in making someone's day.

On Saturday, November 27, 2021 I was proud to spend some of my morning with some of our finest men and women in blue at the East Windsor Police Union's Annual Stuff-A-Cruiser at Walmart. It was heartwarming to witness the generosity of so many wanting to ensure a child is happy this Christmas. If you weren't able to attend, but wish to donate a new, unwrapped toy, you may do so by dropping it off at the Town Hall Annex.

On Monday, November 29, 2021 Selectman Nordell and I attended a Juvenile Justice Forum at Suffield High School, which State Representative Carol Hall was a part of. The forum centered on the uptick in crime around our state, focusing on car break-ins mostly being committed by juveniles. It was a very informative presentation providing data on the number of crimes and the upward trend over the years and an explanation on the laws currently in place, which sometimes hinder the opportunity for change in behavior or punishment of such crimes and the need for reform.

East Windsor Parks and Recreation is looking for recipe submissions for their Holiday Recipe Book. If you have a favorite recipe that you'd like to share, please submit it to dwilliams@eastwindsorct.com by December 14, 2021. Also, mark your calendars! The Torchlight Parade and Carol Sing is back this year and will take place on December 18, 2021 beginning at 5:30PM on Main Street in the Broad Brook section of Town, ending at the Broad Brook Fire Department. Also, The Connecticut Trolley Museum Winterfest and Tunnel of Lights is open Friday-Sunday nights now through December 19th. Please purchase tickets in advance on their website or Facebook page.

Submitted With Sincerity,

Sarah A. Muska, Selectman

BN - 12/2/2021 Attachment E

Selectman Nordell's Report 12/2/2021

On November 23rd I attended the Board of Education meeting in which Randi Reichle was appointed Chair, Kate Trull to Vice Chair and Heather Spencer as Secretary. In Public participation it was requested by Bill Towers that the school get in sync next year with surrounding towns when planning their school calendar. This school year and many in the past East Windsor has held their Spring vacation on a week different from surrounding towns. This makes it difficult for families to plan vacations when they have students or parent teachers who are part of another school system. I praised this idea because it has been a problem in my household as well.

Dr. Tudryn reported that legislation passed 5 new programs one of which will be mandatory. He also reported 53 students participated in the schools vaccine clinic, 71 high school students have been vaccinated and they have implemented the option of screen and stay to help reduce quarantining. Dr Tudryn reported the final strategic plan will be presented at the December 18th meeting. He also said the audit request is being performed, however it looks like it will be late and an extension has been requested. This has been an issue in past years, Jason Bowsa, Dr. Tudryn and board members stressed the importance of getting this problem rectified because it has serious consequences for the town and the entire budget process.

December 1st I was part of the WHPFD special meeting in which they voted to hold a Special District meeting to allow the District Taxpayers to vote on spending \$225,000.00 of the approximate \$277,00.00. \$200,000.00 of which would be used to buy the former Bank of America Property right next door to the firehouse. The other \$25,000.00 would be used for closing costs and slight renovations to convert the former bank into offices. Moving the current offices and conference room out of the firehouse and into the bank would open up the option for sleeping quarters, locker rooms and improved bathrooms with showers.

As I see the future need for more space and these modifications at the WHPFD it is my opinion that we are over burdening the WHP district taxpayers. The recent expenditure of nearly 2 million dollars for a new truck and firehouse addition has already pushed our mil rate to 1.9. Although this purchase will come from CIP(already collected taxes); the maintenance and utilities of the purchase will surely increase the residents' tax burden. It also removes a prime piece of real estate from the grand list. I was the only commissioner to vote no on this purchase so it will now be up to the taxpayers to voice their opinion on December 13th at 7pm with a vote at the WHPFD.

On December 18th the Broad Brook Fire Dept will hold the Torchlight Parade and Carol Sing starting at 5:30pm down Main st., in BB.

The CT Trolley Museum is holding Winterfest and the Tunnel of Lights. See facebook or their internet page for more details.

This Sunday between 10-2 at Geissler's Supermarket in Warehouse Point there will be a collection of hams and gift cards to benefit East Windsor families distributed later thru Social Services.