

**TOWN OF EAST WINDSOR
BOARD OF SELECTMEN**

REGULAR MEETING

February 3, 2022

7:00 p.m.

***DUE TO THE INCREASE IN
COVID ACTIVITY THIS MEETING
IS BEING HELD REMOTELY ONLY
via ZOOM Teleconference***

Meeting ID: 332 683 3563

Passcode: townhall

MEETING MINUTES

********Minutes are not official until approved at a subsequent meeting********

Board of Selectmen

Jason E. Bowsza, First Selectman

Marie DeSousa, Deputy First Selectman

Alan Baker, Selectman

Sarah Muska, Selectman

Charles Nordell, Selectman

ATTENDANCE: First Selectman Bowsza hosted the remote meeting. Deputy First Selectman DeSousa, Selectman Baker, Selectman Muska, and Selectman Nordell joined First Selectman Bowsza remotely.

ABSENT: All Selectmen participated remotely in this meeting.

GUESTS/SPEAKERS in-person: None; remote access only.

GUESTS signing in to meeting remotely: Superintendent, East Windsor Schools:

Dr. Patrick Tudryn; **Board of Education Members:** Randi Reichle, Chairman; Kate Carey-Trull, Vice Chairman; Noreen Farmer, Courtney Sevarino, Heather Spencer;

Finance Director: Amy O'Toole. Other remote participants identified under their sign-in signature: Nicole DeSousa, Jan's I-pad, Joe, Ruth Anne and Tom Lansner, Adam Mehan, Narda (identified during discussion which occurred during the BOS Meeting as Narda Nadeau, Associate Member of the **Diversity Council**), Daryll Rouillard, Joe Sauerhoefer, Peg (Margaret) Hoffman, Recording Secretary.

1. TIME AND PLACE OF MEETING:

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First Selectman Bowsza called the Regular Meeting of the East Windsor Board of Selectmen dated February 3, 2022 to order at 7:02 p.m. via remote access.

First Selectman Bowsza noted the Board of Selectmen and the Board of Education are submitting their budgets for Fiscal Year 2022 – 2023 to the public tonight under a joint Public Hearing. He called for a motion to RECESS the Board of Selectmen's Meeting to CONVENE the Board of Selectmen/Board of Education Public Hearing and to present their respective Spending Plans.

MOTION: To RECESS the Board of Selectmen's Regular Meeting at 7:03 p.m.

Muska moved/Baker seconded/DISCUSSION: None.

**VOTE by a show of hands: In Favor: DeSousa/Baker/Muska/Nordell
(No one Opposed/No Abstentions)**

First Selectman Bowsza then Called to Order the Board of Selectmen's Budget Public Hearing. First Selectman Bowsza read the Legal Notice for the joint Public Hearing.

First Selectman Bowsza then requested Board of Education Chairman Randi Reichle Call to Order the Board of Board of Education Budget Public Hearing. Board of Education Chairman Reichle called the Board of Education Budget Public Hearing to order at 7:03 p.m.

See separate Minutes under Board of Selectmen/Board of Education Budget Public Hearing.

First Selectman Bowsza RECONVENED the Board of Selectmen's Meeting at 7:51 p.m.

2. PLEDGE OF ALLEGIANCE:

First Selectman Bowsza requested Selectman Nordell to lead everyone in reciting the Pledge of Allegiance.

3. ATTENDANCE:

All Selectmen have signed in to this remote meeting this evening.

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First Selectman Bowsza requested the addition of Item 6D. **Proclamation proclaiming February Black History Month** under **COMMUNICATIONS**.

MOTION: To ADD Item 6D. Proclamation proclaiming February Black History Month under COMMUNICATIONS.

Baker moved/DeSousa seconded/DISCUSSION: None.

**VOTE by a show of hands: In Favor: DeSousa/Baker/Muska/Nordell
(No one Opposed/No Abstentions)**

4. APPROVAL OF MEETING MINUTES:

A. January 20, 2022 Regular Meeting Minutes:

First Selectman Bowsza noted the availability of the Minutes of the Board's January 20, 2022 Regular Meeting for approval. He questioned if there were any corrections or edits?

MOTION: To ACCEPT the Meeting Minutes of the Board of Selectmen Regular Meeting dated January 20, 2022.

DeSousa moved/Muska moved/DISCUSSION: Deputy First Selectman DeSousa noted page 16 contains highlighted text regarding a grant referenced during discussion. First Selectman Bowsza suggested the highlighted text presumably referenced a comment that couldn't be picked up on the video; he noted neither himself nor Selectman Baker were familiar with the grant referenced as well. Deputy First Selectman DeSousa then noted that on page 25 Selectman Muska's name had not been spelled correctly. First Selectman Bowsza suggested the Minutes be approved as presented.

VOTE by a show of hands:

**In Favor: DeSousa/Baker/Muska/Nordell
(No one opposed/No abstentions)**

5. PUBLIC PARTICIPATION:

First Selectman Bowsza noted the first opportunity for anyone signed in remotely to offer comments or questions. No one requested to speak.

6. COMMUNICATIONS:

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A. 2022 Pre-Session Letter to East Windsor Delegation:

First Selectman Bowsza referenced his letter to Senator Anwar, Representative Foster, and Representative Hall summarizing comments made during discussion which occurred at the January 20, 2022 Board of Selectmen's Meeting.

B. Vegetation Management Plan (VMP) submittal for 2022:

First Selectman Bowsza noted receipt of the 2022 Vegetation Management Plan submitted by the Connecticut Trolley Museum (CERA) regarding its right-of-way. First Selectman Bowsza noted that anyone who is maintaining a right-of-way is required to submit a Vegetative Management Plan annually by Statute. First Selectman Bowsza also noted he received this morning a similar plan from the operator of the rail line passing through East Windsor.

C. Mask Mandate Termination:

First Selectman Bowsza noted this communication rescinds, effective February 1, 2022, the indoor Town-wide mask mandate for private local businesses as the COVID positivity rate has dropped to 12% in East Windsor. First Selectman Bowsza has continued the indoor mask mandate in Town owned or operated facilities out of concern for high-risk employees.

D. Proclamation proclaiming February Black History Month:

First Selectman Bowsza read the Proclamation acknowledging February as Black History Month.

7. BOARD AND COMMISSIONS RESIGNATIONS AND APPOINTMENTS:

A. Resignation: None

B. Reappointments:

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1. Claire Badstubner (R), Elderly Commission, regular member for a term expiring December 31, 2023:

MOTION: To REAPPOINT Claire Badstubner (R), Elderly Commission, regular member for a term expiring December 31, 2023.

Muska moved/DeSousa seconded/DISCUSSION: None.

VOTE by a show of hands:

**In Favor: DeSousa/Baker/Muska/Nordell
(No one Opposed/No Abstentions)**

C. New Appointments:

1. Ruth Anne Lansner (D), Elderly Commission, regular member for a term expiring December 31, 2022.

MOTION: To APPOINT Ruth Anne Lansner (D), Elderly Commission, regular member for a term expiring December 31, 2022.

DeSousa moved/Muska seconded/DISCUSSION: Selectman Muska suggested Mrs. Lansner will be a great addition to both of the Commissions she's volunteered for. She and her husband have been great assets since moving to town; Selectman Muska is pleased to see her appointments.

VOTE by a show of hands:

**In Favor: DeSousa/Baker/Muska/Nordell
(No one Opposed/No Abstentions)**

2. Ruth Anne Lansner (D), Parks and Recreation Commission, regular member for a term expiring ~~December 31, 2022~~:

First Selectman Bowsza noted that Mrs. Lansner's term has been incorrectly listed; instead it should be October 1, 2025.

MOTION: To APPOINT Ruth Anne Lansner (D), Parks and Recreation Commission, regular member for a term expiring October 1, 2025.

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Muska moved/Nordell seconded/DISCUSSION: Deputy First Selectman DeSousa thanked Selectman Muska for her comments regarding Mrs. Lansner’s appointments; she agrees that Ruth Anne and Tom have both been active in board meetings since moving to town.

VOTE by a show of hands:

**In Favor: DeSousa/Baker/Muska/Nordell
(No one Opposed/No Abstentions)**

8. UNFINISHED BUSINESS:

***A. South Road Ownership Option Update:**

Any starred (*) items will not be discussed but will remain on the agenda pending receipt of additional information.

***B. Polling location Change:**

Any starred (*) items will not be discussed but will remain on the agenda pending receipt of additional information.

***C. Broad Brook Fire Memorandum of Understanding:**

Any starred (*) items will not be discussed but will remain on the agenda pending receipt of additional information.

9. NEW BUSINESS:

A. Planning Department Document Scanning Project:

First Selectman Bowsza noted that as he mentioned in his Budget presentation the Town has made an added appropriation and paid down its outstanding debt. That added appropriation paid off “lease/purchases”; the Town now has \$94,000 in the budget for an expenditure that’s already been completed.

First Selectman Bowsza also noted several needed projects have been submitted through the Capital Improvement Projects funding, one of those is a digitalization of Planning documents. After discussion with Finance Director Amy O’Toole First Selectman Bowsza indicated they decided,

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since the money was available another option would be to ask the Board of Finance to authorize a transfer from the “lease/purchase” line to a CNR line in the Planning Department to complete the digitalization process now.

First Selectman Bowsza referenced the justification statement in the Staff memo from the Planning Department, which was accompanied by the quote for the cost of services.

First Selectman Bowsza queried the Board for questions or comments.

Selectman Baker suggested this was an important project. Besides the obvious space issues having a digital copy of everything is the ultimate safety against damage or loss/misplacement. Selectman Baker felt this project should be a prioritization.

MOTION: To APPROVE request for funding to be transferred from “Lease/Purchase” to the CNR line for the purpose of digitalizing Planning Department documents.

Baker moved/DeSousa seconded/DISCUSSION: Deputy First Selectman DeSousa questioned if the \$45,000 was the amount of the funding? First Selectman Bowsza replied affirmatively.

Deputy First Selectman DeSousa offered the addition of the funding amount as a friendly amendment; Selectman Baker agreed to the amended motion.

AMENDED MOTION: To APPROVE request for funding in the amount of \$45,000 to be transferred from “Lease/Purchase” to the CNR line for the purpose of digitalizing Planning Department documents.

Baker moved/DeSousa seconded/DISCUSSION: Nothing further.
VOTE by a show of hands:

**In Favor: DeSousa/Baker/
Muska/Nordell
(No one Opposed/No Abstentions)**

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First Selectman Bowsza requested the Board authorize him to sign the contract with RICHO to implement the project.

MOTION: To AUTHORIZE the First Selectman to sign the contract with RICHO in the amount of \$45,000 to digitalize the Planning Department documents.

VOTE by a show of hands:

**In Favor: DeSousa/Baker/Muska/Nordell
(No one Opposed/No Abstentions)**

B. JAG Grant Award:

First Selectman Bowsza reviewed the JAG Grant which enables the Police Department to purchase a new vehicle for \$42,000. The grant enables the Police Department to forgo waiting for funding via the Capital Improvement Projects.

MOTION: To ACCEPT the JAG Grant in the amount of \$42,000 for the purchase of one Police cruiser and to AUTHORIZE the First Selectman to sign the Grant documentation.

Nordell moved/DeSousa seconded/DISCUSSION: None

**VOTE by a show of hands: In Favor: DeSousa/Baker/Muska/Nordell
(No one Opposed/No Abstentions)**

C. LOCIP Correction:

First Selectman Bowsza noted that during a December Meeting of the Board funding was approved under LOCIP for the Parks and Recreation Master Plan and associated equipment in the amount of \$35,000, and that the Board of Selectmen refer the expenditure to the Board of Finance, which was unnecessary. First Selectman Bowsza clarified that the Parks and Recreation Master Plan was funded under the CNR, while LOCIP paid for the associated equipment. First Selectman Bowsza suggested the record should reflect the correct funding, and action, regarding the Parks and Recreation Master Plan and associated equipment.

MOTION: To AFFIRM the intent of the Board of Selectmen at their previous meeting was to expend \$35,000 for the Parks and Recreation Master Plan via the CNR, and fund the associated

equipment via LOCIP. *REFERRAL OF THE ACTION TO THE BOARD OF FINANCE WAS NOT REQUIRED.*

Baker moved/Nordell seconded/DISCUSSION: Deputy First Selectman DeSousa requested First Selectman Bowsza's reiteration of the original motion. First Selectman Bowsza suggested LOCIP won't cover the cost of the expenditure for the Parks and Recreation Master Plan, but LOCIP will cover the cost of the equipment; the Board needs to codify the funding sources for the allowable uses.

VOTE by a show of hands:

**In Favor: DeSousa/Baker/Muska/Nordell
(No one Opposed/No Abstentions)**

D. Diversity Council Flag Request:

First Selectman Bowsza reported the Diversity Council has requested in honor of Black History Month that the Pan-African flag be flown on the flagpole at Town Hall. First Selectman Bowsza shared a depiction of the Pan-African flag to acknowledge the specific request. He noted the overarching request would allow a non-government flag to be flown on Town property. He queried the Board for comments.

Selectman Baker noted he is the Board's liaison to the Diversity Council and heard discussion of this request at their recent meeting. He questioned if there is a "flag etiquette" as to what is allowed? He also questioned if there was some way to accommodate other flag requests? Selectman Baker indicated he didn't have a problem with the request as it shows awareness of the Diversity Council and Black History Month, or some other request might reflect support for the Woman's rights and achievements, or the LGBTQ Movement. He felt it's the Board's job as government to be inclusive.

First Selectman Bowsza noted that if the flag was "signage" the State Supreme Court has ruled that you can't regulate signs because of their content, so, if you allow it you have to allow all of it. First Selectman Bowsza suggested he assumed that same doctrine would be carried from signage to flags. He concurred that the Board, as the governing body of the town, can decide what it chooses to allow on Town property.

Selectman Nordell questioned if the Board allowed one flag request then it must allow every request? First Selectman Bowsza felt that would be the case.

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Selectman Nordell questioned what would be the response if someone asked the Town to fly the Confederate Flag in front of Town Hall? First Selectman Bowsza suggested that would be a concern; Selectman Nordell agreed.

Selectman Baker recalled comments regarding the signage. Discussion continued regarding protocol regarding signage vs. flags. First Selectman Bowsza suggested he would confer with the Town Attorney.

First Selectman Bowsza noted the Board's next meeting is February 17th, he questioned if there was a way to honor this request during Black History Month? Selectman Muska noted February is Black History Month and the 17th is in the middle of the month, if the Board chooses to honor the request she felt the Board should take action before that. Selectman Muska concurred with seeking an opinion from the Town Attorney. Selectman Muska indicated she knew a Pan-African Flag had been flown in New Britain, but it may have been on the Town green. Selectman Baker felt the location might make a difference; he suggested the Board authorize First Selectman Bowsza to review with the Town Attorney that the Board has control over this issue.

Selectman Muska cited the Diversity Council is a Town board, but she questioned if similar requests from outside groups should be considered? Selectman Muska questioned if purchasing the flag was within the Diversity Council's budget or would someone be donating a flag? First Selectman Bowsza indicated the Diversity Council doesn't have a budget as they were recently created, but he understood someone may be willing to donate a flag. Selectman Baker noted Narda, who is a member of the Diversity Council, is online, he questioned if the Board would acknowledge her to explain the comments she's provided in the chat? First Selectman Bowsza requested Nardo join the discussion.

Narda Nadeau, an Associate Member of the Diversity Council, joined the conversation, noting she would be willing to donate a Pan-African Flag, which would eliminate the cost to anyone. Ms. Nadeau indicated she understands the Library is planning to have a table with information about Black History Month, she suggested they might be willing to include the flag in their display. First Selectman Bowsza felt that would be a reasonable solution; he requested to be advised of the dates for the library display.

Deputy First Selectman DeSousa felt First Selectman Bowsza should pursue his discussion with the Town Attorney regarding rules and regulations for displaying flags. Deputy First Selectman DeSousa indicated she didn't have a problem with

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the current request, but she felt the Town flagpole was intended to fly the American Flag, the State Flag, and maybe the POW Flag, which is representative of everyone living in this country. She questioned if we should fly flags on Town property just because someone has an affiliation with something? Selectman Baker indicated that was his point, the flag installations the Town has are for State and Federal flags, perhaps there needs to be a different set up for flying other flags. Selectman Baker felt the inclusion in the library display was a good solution, but he felt First Selectman Bowsza should discuss the issue with the Town Attorney; Deputy First Selectman DeSousa concurred.

No motion was made.

E. Tax Refunds:

First Selectman Bowsza called for a motion to approve the Tax Refunds.

MOTION: To APPROVE Tax Refunds in the amount of \$8,213.85.

Muska moved/Nordell seconded/DISCUSSION: Deputy First Selectman DeSousa requested First Selectman Bowsza discuss with the Tax Collector why so many large refunds are being made, she noted two refunds on the list are for the same person and are for large amounts. First Selectman Bowsza indicated typically the refunds are associated with cars, but he'll ask for a breakdown from the Tax Collector.

**VOTE by a show of hands: In Favor: DeSousa/Baker/Muska/Nordell
(No one Opposed/No Abstentions)**

10. SELECTMEN COMMENTS AND REPORTS:

A. Jason Bowsza:

(See Attachment A)

B. Marie DeSousa:

Deputy First Selectman DeSousa indicated she had no official report to submit this evening, as the meeting she would have attended as liaison was the Water Pollution Control Authority; that meeting was cancelled this month.

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C. Charlie Nordell:

(See Attachment B)

D. Alan Baker:

Selectman Baker reported that Planning and Zoning had a fairly light meeting this past meeting, they're in the process of considering a Site Plan Modification at Walmart for a little addition off of the back. They closed the cannabis Public Hearing and adopted the regulations. And, they accepted another application for another small business that they'll be dealing with at their next meeting.

In case you haven't heard Selectman Baker noted the Planning and Zoning Commission has been specified as the Aquifer Protection Agency as well, so they'll have to have meetings on that per Statute. They've started having quarterly meetings that run right after their regularly scheduled Planning and Zoning Meetings. So, the Aquifer Protection Agency is tasked with a little higher regulation for any businesses that are located within the Aquifer Protection Area. They presented a map, which is online if anyone wanted to take a look at it; it's protecting the watershed for the Scantic River primarily. It's mostly on the Broad Brook side of town, it really doesn't affect most of the businesses in Warehouse Point. There were three businesses in Broad Brook that were grandfathered in; they can't be denied but they do have to register and report on a periodic basis. There are probably a couple of dozen business types that fall under the regulated activities so it's another level that will have to be considered for Site Plans for any businesses that want to locate within this area. Fortunately, for the Town, most of this area is residential, and this shouldn't affect residential unless they start a business on their property that is one of the regulated businesses. More complete documentation is in the Planning and Zoning folder for that meeting last week,

Selectman Baker reported his meeting with the Wetlands Commission was cancelled this month for lack of applications.

Selectman Baker noted he had three meetings scheduled for seven o'clock on Monday, one was the DTC, one was the Broad Brook Fire Department Commission Meeting, and one was the Diversity Council, so he chose to attend the Diversity Council this time. You heard from them earlier today;

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they're gearing up to do some events – basically awareness for Black History Month. The Pan-African Flag is a part of that, but they also have a bunch of other things cooking that they're working on, which I'm sure we'll hear more about.

E. Sarah Muska:

(See Attachment C)

11. PUBLIC PARTICIPATION:

First Selectman Bowsza noted this is the second opportunity for anyone signed in remotely to offer comments or raise questions.

Ruth Anne Lansner, 27 Laurel Circle: Mrs. Lansner thanked everyone for their kind words offered during her appointments, she's looking forward to serving on both Commissions. Mrs. Lansner indicated that since she and Tom moved here they have felt they were made a part of the community, and it's a great place to be. First Selectman Bowsza noted we're happy to have you both.

Nicole DeSousa: Ms. DeSousa indicated she loved that First Selectman Bowsza is sharing his updates on Facebook. She suggested perhaps it would be helpful when listing his comments at the bottom if he would share the best way to contact him as she felt people think when you put something on Facebook that's how you should be responding. She felt that may help in the future. First Selectman Bowsza indicated that was a good suggestion.

12. EXECUTIVE SESSION – Pursuant to C.G.S. 1-200 (6)(b), negotiations, (6)(e) discussion of any matter which would result in the disclosure of public records, or the information contained therein described in subsection (b) of section 1/210. Action possible:

MOTION: To GO INTO EXECUTIVE SESSION Pursuant to C.G.S. 1-200 (6)(b), negotiations, (6)(e) discussion of any matter which would result in the disclosure of public records, or the information contained therein described in subsection (b) of section 1/210 at 8:40 p.m. Attending the Executive Session will be First Selectman Bowsza, Deputy First Selectman DeSousa, Selectman Baker, Selectman Muska, and Selectman Nordell.

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Baker moved/Nordell seconded/DISCUSSION: None
VOTE: **In Favor:** **DeSousa/Baker/Muska/Nordell**
 (No one opposed/No abstentions)

LET THE RECORD SHOW the Recording Secretary signed out of the Meeting at 8:40 p.m.

First Selectman Bowsza reported the Board had exited the Executive Session at 9:49 p.m. He asked if any action was to be taken?

MOTION: **To AUTHORIZE the First Selectman to enter into an agreement with the Town of South Windsor for Building Inspection Services for an amount not to exceed \$50/hour.**

Muska moved/Baker seconded/DISCUSSION: None.

First Selectman Bowsza called for any additional action? Hearing further no requests he called for a motion to ADJOURN.

13. ADJOURNMENT:

MOTION: **To ADJOURN this Meeting at 9:50 p.m.**

Muska moved/Nordell seconded/VOTE: In Favor: Unanimous

Respectfully submitted, -----
Peg Hoffman, Recording Secretary, East Windsor Board of Selectmen
14/3633

ATTACHMENTS:

- A. First Selectman Bowsza's Report
- B. Selectman Nordell's Report
- C. Selectman Muska's Report

Deputy First Selectman DeSousa's brief comments, and Selectman Baker's Report have been transcribed in the Meeting Minutes.

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BOARD OF SELECTMEN 2/3/2022 REGULAR MEETING – ATTACHMENT A

First Selectman's Report – February 3, 2022

Over the last few weeks, Town staff and I have met with different companies to determine the feasibility of installing electric charging stations at Town facilities. Currently, to our knowledge, there are no electric charging stations within the corporate limits of the Town. There are public and private incentives available to defray the costs of installation. If this looks possible and practical, I'll be bringing options to the Board of Selectmen in the future.

I joined our legislative delegation – Senator Anwar, Representative Foster and Representative Hall – for a conversation with folks from the Museums on the Green to talk about their ideas for the long-term sustainability and expansion of the Museums. They have an exciting plan and have assembled a team that knows how to meet goals.

Much of the last few weeks has been spent on finalizing my FY23 budget submission and presentation. The presentation can be viewed [here](#), and the budget submission itself can be viewed [here](#). Assuming no changes to my budget or the Superintendent's budget, the average homeowner in East Windsor would spend \$112 more in property taxes on their home next year than they are this year. The proposals jointly reflect a 0.74 mill rate increase. That is a very reasonable starting point at the outset of the process before the boards of selectmen, education or finance have reviewed the budgets. Largely, this solid starting position is the result of Grand List growth of 4.08% over last year, before the Board of Assessment Appeals process.

Speaking of the budget process, last month I approached the Board of Selectmen and the Board of Finance and asked for funding to onboard a new budget transparency software that would show taxpayers specifically where their tax dollars are being spent. With their approval, the finance director and I have been working hard to make that data available for the general public relative to my budget submission. Now, taxpayers can see specifically how much of their tax dollars are being spent on each department in town. There is a lot of interesting data available. Check out the [link](#).

On March 5th, the Town will be offering a Household Hazardous Waste Collection event at the Department of Public Works at 6 Woolam Road. The collection hours will be from

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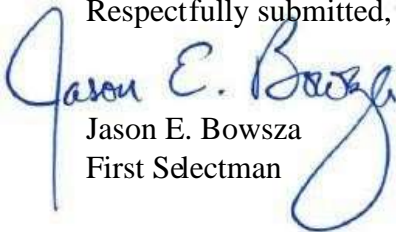
8am to 1pm. This is open to Town residents. For more information, click on March 5th on the Community Calendar on the Town of East Windsor homepage.

We are looking for some volunteer drivers to deliver as part of our Meals on Wheels team. The commitment can be as little as 1-2 hours per week, and we reimburse for mileage. If you are interested, please contact Debra at the East Windsor Senior Center at 860-292-8279.

The East Windsor Lions Club is collecting donations for the victims of the recent Kentucky tornadoes. Donations can be made at the East Windsor Town Hall during normal business hours and 24/7 in the lobby of the East Windsor Police Station. Collections will be accepted until February 15th.

The Town of East Windsor is now accepting applications for the State Homeowners Program for the Elderly and Totally Disabled. Eligible applicants can apply in the Assessor's between now and May 13th. Applicants need to be either over aged 65 or totally disabled, or both. Some income restrictions may apply.

Respectfully submitted,

A handwritten signature in blue ink, reading "Jason E. Bowsza". The signature is stylized with a large, looping "J" and "B".

Jason E. Bowsza
First Selectman

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BOARD OF SELECTMEN 2/3/2022 REGULAR MEETING – ATTACHMENT B

Selectman's Report 2/3/2022

On January 26th I attended the Board of Education meeting via zoom.

Crystal apple award recipients were presented to the teachers and outstanding student awards were also recognized. Congratulations to them all for their accomplishments.

Superintendent Dr. Tudryn reported that the Business Office reconstruction is well underway with the writing of job descriptions and establishing positions needed to serve the East Windsor school system. A consultant, Sherri DiNello, has been helping assist in this matter. This is a ground up task because so much of this was previously handled by an outside contracted company.

Dr. Tudryn also submitted his goals and objectives which needed to be accepted by the board in order for them to complete his evaluation which would take place in executive session.

For the Curriculum report, Mr. Darryl Rouillard reported on the I-Ready diagnostic results. Overall students who originally tested as being behind are making good strides at catching up to meeting grade level results.

The Board voted to approve the following new Job Descriptions, Director of Business & Finance, Accounts Payable, Payroll Associate and Human Resource Director. They also approved the following course proposals; Advanced Topics in Algebra, Encore(English), Living History of Gender Studies and Math Life - Investing.

The Board also acknowledged a letter of thanks to Big Y for making a donation of Hand Sanitizer to the school system.

Selectman Nordell

**TOWN OF EAST WINDSOR
BOARD OF SELECTMEN
Regular Meeting – February 3, 2022
REMOTE ACCESS ONLY
ZOOM Teleconference
Meeting ID: 332 683 3563
Pascode: townhall
MEETING MINUTES**

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BOARD OF SELECTMEN 2/3/2022 REGULAR MEETING – ATTACHMENT C

Selectmen's Report - February 3, 2022

On January 24, 2022 I attended the Parks and Recreation Commission meeting held via Zoom. Recreation and Community Services Director Melissa Maltese reported that she received twenty completed surveys back from the community discussion on the Park Master Plan that was held at Town Hall on November 10, 2021. The second public participation forum will take place in conjunction with the East Windsor PTO and Booster Club on Wednesday, February 9, 2022 at 6:00PM via Zoom. (<https://us06web.zoom.us/j/7148971799>) The goal of this meeting is to seek input from parents and children regarding the vision for the future of Parks and Recreation's services, programs, facilities and recreation in Town.

Tim Misluk introduced a proposed Eagle Scout project to the Commission. His proposed project would be to install bench shelters over the current benches at the Abbe Rd. soccer field, blocking the sun and the rain for players and adding prestige to the field. The proposed cost would be \$5,000-\$6,000 and Tim has approached the East Windsor Soccer Club to assist with funding and hopes to host fundraisers if the Commission decides to move the project forward.

The Commission voted unanimously to stay status quo and maintain the same park fee structure for this upcoming season. Mrs. Maltese and her staff are working on redesigning the season pass process, so patrons will be able to pay using their credit card through her office, as most people do not carry cash on them.

The Annual Limerick Contest is coming up. This year's theme is animals. The Parks and Recreation Department is excited to again team up with the Broad Brook Angling Club for the fishing derby which will be held on May 7, 2022 this year!

On February 2, 2022 the Economic Development Commission met. The Commission is promoting commercial real estate properties in Town on their Facebook page. They currently have two properties listed and hope to continue to push more as they develop relationships with area real estate agents.

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Members of the Commission are considering modeling an event after the Board of Selectmen General Meeting that was held back in December, which was a Meet N' Greet between Town Boards and Commissions and Staff. The purpose of this event would be to encourage networking between the Town and area businesses and might include a keynote speaker. Tentative dates are in April and the Commission will revisit this idea at their next meeting to decide if they will proceed forward and finalize details.

The Commission discussed hosting a Summertime Shop/Visit East Windsor Campaign, which would entice people to shop at our businesses in Town. One idea was promoting a town wide sidewalk sale for businesses.

Discussion is still ongoing between Commissioner Gil Hayes and the Greater Hartford Transit Authority to try to provide some busing to Broad Brook residents. It was mentioned that there was a community discussion that was held at Mill Pond Village a few years ago organized by Melissa Maltese trying to obtain that same goal. Commissioner Brian Turley agreed to reach out to Mrs. Maltese to try to obtain some information as to how that meeting went to determine how the Commission should proceed.

Submitted With Sincerity,

Sarah A. Muska, Selectman
smuska@eastwindsorct.com