

**TOWN OF EAST WINDSOR
BOARD OF SELECTMEN**

REGULAR MEETING
Thursday, September 7, 2023
7:00 p.m.

THIS MEETING
IS BEING HELD IN-PERSON
In the John Daly, Jr. Meeting Room
Town Hall, 11 Rye Street, Broad Brook, CT 06016

AND

REMOTELY via ZOOM Teleconference
Meeting ID: 332 683 3563
Passcode: townhall

DRAFT MEETING MINUTES
********Minutes are not official until approved at a subsequent meeting********

Board of Selectmen
Jason E. Bowsza, First Selectman
Marie DeSousa, Deputy Selectman
Alan Baker, Selectman
Sarah Muska, Selectman
Charles Nordell, Selectman

ATTENDANCE: First Selectman Bowsza hosted the in-person meeting. Deputy Selectman DeSousa, Selectman Baker, Selectman Muska and Selectman Nordell were present at the in-person meeting.

ABSENT: All Members of the Board of Selectmen were present at the in-person meeting this evening.

GUESTS/SPEAKERS in-person: First Selectman Bowsza hosted the meeting. **Broad Brook Fire Department Commissioners** Chairman Jay Madigan, and Vice Chairman Nick Macsata, and **Broad Brook Fire Department Assistant Chief Gerald (Jerry) Bancroft;** **Department of Public Works;** Joseph Sauerhoefer, Deputy Director; **PUBLIC:** Paul Anderson, Wayne Shary, Patricia Shary.

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GUESTS/SPEAKERS signing in to meeting remotely: Tom Lansner; Peg Hoffman,
Recording Secretary.

1. TIME AND PLACE OF MEETING:

First Selectman Bowsza called the September 7, 2023 Regular Meeting of the East Windsor Board of Selectmen to Order at 7:01 p.m. in the John Daly, Jr. Meeting Room, Town Hall, 11 Rye Street, Broad Brook, CT 06016.

2. PLEDGE OF ALLEGIANCE:

First Selectman Bowsza requested Selectman Baker lead everyone in reciting the Pledge of Allegiance.

3. ATTENDANCE:

See Attendance noted at the beginning of the meeting.

4. APPROVAL OF MINUTES:

A. August 17, 2023 Board of Selectmen Regular Meeting:

First Selectman Bowsza noted the Minutes for the Board's August 17, 2023 meeting are available for consideration, he asked if any of the Board members had comments or revisions? Deputy Selectman DeSousa referenced page 9, under her report, the last paragraph should include that someone in the audience brought up the issue of power washing the buildings. They were also concerned if the water line to the fire hydrants would increase the residents electrical cost.

First Selectman Bowsza called for a motion of approval, with the requested revision.

**MOTION: To APPROVE the August 17, 2023 Board of Selectmen Regular Meeting Minutes as amended:
Page 9, Deputy Selectman DeSousa's report should read: "Deputy Selectman DeSousa noted there was also someone in the audience that brought up the issue of power-washing the building, which goes**

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through the fire hydrants and increases the cost for the residents, they were also concerned if the water line to the fire hydrants would increase the residents electrical costs.

Muska moved/DeSousa seconded/DISCUSSION: None
VOTE: In Favor: Muska/DeSousa/Baker/Nordell
(No one opposed/No abstentions)

5. PUBLIC PARTICIPATION:

First Selectman Bowsza noted the first opportunity for anyone present in the in-person audience to offer comments or questions on items not listed on the Board's Agenda. No one requested to speak.

First Selectman Bowsza then offered the remote participants the same opportunity to offer comments or raise questions on items not listed on the Board's Agenda; no one requested to be acknowledged.

6. COMMUNICATIONS:

A. Suicide Prevention Month Proclamation:

First Selectman Bowsza acknowledged a Proclamation commemorating September as Suicide Prevention Month.

7. BOARD AND COMMISSIONS RESIGNATIONS AND APPOINTMENTS:

A. Resignation: None

First Selectman Bowsza requested TABLING Items 1 through 5 under REAPPOINTMENTS until later in the meeting.

MOTION: To TABLE Agenda Items 1 through 5 under REAPPOINTMENTS until later in the meeting.

Muska moved/DeSousa seconded/DISCUSSION: None
VOTE: In Favor: Muska/DeSousa/Baker/Nordell
(No one opposed/No abstentions)

B. Reappointments:

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1. **Brenda Crockett (R), BMX Committee, regular member for a term expiring March 16, 2025:**
2. **David Crocket, (R), BMX Committee, regular member for a term expiring March 16, 2025:**
3. **Rebecca Crocket (U), BMX Committee, regular member for a term expiring March 16, 2025:**
4. **Lori Gabriel , (R), BMX Committee, regular member for a term expiring March 16, 2025:**
5. **Laura Harney (D), BMX Committee, regular member for a term expiring March 16, 2025:**

C. New Appointments:

First Selectman Bowsza called for a motion to appoint Richard Tuller as a regular member of the Conservation Commission.

1. **Richard Tuller (U), Conservation Commission, regular member for a term expiring May 1, 2024:**

MOTION: To APPOINT Richard Tuller (U), as a regular member of the Conservation Commission for a term expiring May 1, 2024.

Baker moved/Muska seconded/DISCUSSION: Selectman Muska noted Mr. Tuller has been attending a lot of the meetings, it's great that he's getting involved. Deputy Selectman DeSousa also noted Mr. Tuller's attendance at Conservation Commission Meetings, she felt his experience as an auditor will be a benefit to the Commission.

**VOTE: In Favor: Baker/Muska/DeSousa/Nordell
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8. NEW BUSINESS:

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A. Review Town of East Windsor – Broad Brook Fire Department Request for Proposals for Strategic Assessment of Fire Department Facilities:

Broad Brook Fire Department Commissioners Jay Madigan and (Chairman), Nick Macsata (Vice Chairman), and Broad Brook Fire Department Assistant Chief Gerald (Jerry) Bancroft, joined the Board.

BBFD Commission Chairman Jay Madigan introduced himself, BBFD Commission Vice Chairman Macsata, and BBFD Assistant Chief Gerald Bancroft. BBFD Chairman Madigan turned the discussion over to BBFD Vice Chairman Macsata.

BBFD Vice Chairman Macsata reported that the Broad Brook Fire Department building is aging and is out of code for ADA compliance and NFPA standards. He noted the rates of cancer associated with older buildings, and cited the fire department is now a hybrid department which relies on volunteers as well as day staff who require bunker rooms and day rooms which are missing from the current facility. BBFD Vice Chairman Macsata suggested the best approach is to bring in an architect to do a Feasibility Study. They received 3 responses to the RFP, the response they found the most suitable was from H2M, which includes bonafide people who write the NFPA codes and sit on the committees that write those codes. BBFD Vice Chairman Macsata noted the Commissioners also acquired references from the Thompsonville Fire Department, as well as others, who said H2M were excellent to deal with and actually helped in the participation with the public. BBFD Vice Chairman Macsata indicated the Commissioners recommendation is to hire H2M, they're looking for support from the Board to move forward with H2M's proposal.

BBFD Assistant Chief Bancroft concurred, noting the department currently has equipment sitting outside, which is expensive and should be inside the station and stored under climate-controlled conditions. As Vice Chairman Macsata mentioned regarding the cancer rates for fire personnel, the station lacks showers, and the department has several women firefighters but no area for them. BBFD Assistant Chief Bancroft noted the building is 43 years old and has outgrown the department and its use, this study will assist them to decide if they can re-use this building or

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should we be considering something else that will be suitable for the next 75 or 100 years.

BBFD Vice Chairman Macsata suggested this assessment will look at this existing plant and consider its shortfalls, the architects will then make recommendations on all of the courses of actions available to us so we can choose what's the best feasible option for the Town.

First Selectman Bowsza noted he had attended the Commissioners Meeting when they considered all the RFPs, he felt they made a good recommendation to use H2M. He suggested taking a more pro-active approach to planning serves the Town well.

BBFD Vice Chairman Macsata noted the money is available in the Commissioners budget, he suggested they are requesting that the Board authorize the First Selectman to sign the contract with H2M.

Deputy Selectman DeSousa noted that H2M sets flat fees while the other companies had rates for mileage and other expenses, would there be extra charges if they needed to bring in other people to assist with the assessment? BBFD Vice Chairman Macsata suggested that was one of the reasons they liked H2M, their rates are a fixed price rather than time and materials. Deputy Selectman DeSousa questioned if they had to bring in someone to do a soil analysis for another site would that cost be included in this price estimate? BBFD Vice Chairman Macsata questioned if a soil analysis would be considered part of a feasibility study, but should that occur they may have to look at an additional cost. H2M is going to look at the existing structure and the codes and tell us where the gaps are, and what needs to be done to either remediate this building or tear it down and rebuild or look at alternative sites. He suggested they would work with the Department of Public Works regarding suitability of the site, if they should overrun the RFP they would have to seek further approval. H2M has the most robust staff so we don't anticipate that they should have to bring in other external experts. First Selectman Bowsza noted that both of the other firms included add-in costs as well. BBFD Vice Chairman Macsata noted that he and Assistant Chief Bancroft attended a National Fire Station Conference, they learned this is the best approach to get ahead of understanding what's necessary for the physical plant. He noted there

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is a socio-economical part of this study, as well as a financial part, and the public goodwill, H2M will assist with all of that.

Deputy Selectman DeSousa questioned if there was funding for this study? BBFD Vice Chairman Macsata noted the money is part of the Commissioners budget. First Selectman Bowsza noted that the BBFD Commissioners have been managing this project for several months, and the funding is available in their budget, they are appearing before the Board of Selectmen seeking authorization for him as First Selectman to sign the RFP for the strategic study.

First Selectman Bowsza called for other comments.

Selectman Muska thanked the group for planning ahead and for budgeting for it, and doing your due diligence for something that needs to happen. It's good that we're starting the process.

Selectman Baker felt it was great to get ahead of this and he's looking forward to what they will say regarding reuse of this building or if something else needs to be done.

BBFD Vice Chairman Macsata noted another thing they're asking H2M to do is to consider multi-use which extends beyond just the fire service needs, such as an Emergency Operations Center so they'll be considering the whole town, not just the Broad Brook Fire District; it will be a comprehensive study.

Selectman Muska questioned the timeframe for the study? BBFD Vice Chairman Macsata suggested 5 months. Selectman Baker indicated he was surprised at how short the response was anticipated, it felt that was a great turnaround.

Hearing no other comments, First Selectman Bowsza called for a motion to authorize his signature on the RFP.

MOTION: To AUTHORIZE the First Selectman to sign the RFP (Request for Proposals) for Strategic Assessment of the Fire Department Facilities.

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**DeSousa moved/Baker seconded/DISCUSSION: None
VOTE: In Favor: DeSousa/Baker/Muska/Nordell
(No one opposed/No abstentions)**

B. Discussion of Vehicle Disposal Request to Include Joseph Sauerhoefer:

Joe Sauerhoefer, Deputy Director of the Public Works Department, joined the Board.

Deputy Director Sauerhoefer advised the Board that the DPW was fortunate to acquire two 2017 or 2018 Ford Interceptors from the Police Department. His intention is to advertise these vehicles as he has with previous equipment. Deputy Director Sauerhoefer proposes to list them for \$4,500 per vehicle.

First Selectman Bowsza questioned the mileage and hours on the vehicles, Deputy Director Sauerhoefer suggested approximately 120,000 and 117,000 for mileage and well into 4,000 engine hours. First Selectman Bowsza questioned the need to get rid of the vehicles. Deputy Director Sauerhoefer indicated they're Ford Interceptors, which are difficult for seniors to get in and out of them. He anticipates advertising their availability in a couple of weeks.

MOTION: To AUTHORIZE the sale of the 2 Ford Interceptors at the price of \$4,500.00 each.

**Nordell moved/Muska seconded/DISCUSSION: None
VOTE: In Favor: Nordell/Muska/DeSousa/Baker
(No one opposed/No abstentions)**

C. Discussion of Bulk Item Disposal Rates to Include Joseph Sauerhoefer:

Deputy Director Sauerhoefer reported he is proposing to increase the disposal rates for drop-off at the Town Garage and curbside pick-up. He indicated that the curb-side pick up would remain at a \$50.00 minimum. Deputy Director Sauerhoefer noted that 90% of the time people bring items to the Town Garage. DPW fills a dumpster every week with

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furniture and other items. Deputy Director Sauerhoefer questioned if a sectional sofa is the same as a couch?

Selectman Muska questioned if the price was a 5 item maximum per visit or per person or per day, she felt it should be clarified more clearly. Deputy Director Sauerhoefer noted someone recently came to the Town Garage with a box truck filled with a 3-piece sectional and the dining room hutch and the 2 Lazy Boys, which would be 6 items, does he tell her to take a piece of the sectional back home? Selectman Baker didn't feel there should be a maximum number of items, if the person is being charged per item and they're willing to pay for it then that's what they should be able to drop off. Selectman Muska indicated she would rather people dispose of their items this way than having them leave the items on the side of the road.

Deputy Director Sauerhoefer suggested deleting the maximum of 5 items on the top of the proposal, but not on the second section.

Selectman Baker questioned if the annual Bulk Drop-Off day was scheduled for this year, Deputy Director Sauerhoefer indicated it's scheduled for September 30th.

MOTION: To ACCEPT the proposed price changes for the Public Works item drop off and pick up.

Baker moved/Muska seconded/DISCUSSION: Deputy Selectman DeSousa suggested dropping the maximum number of items being charged for.

Baker ACCEPTED the amendment/Muska seconded the amendment.

AMENDED MOTION:

To ACCEPT the proposed price changes for the Public Works item drop off and pick up and drop the maximum number of items being charged for on the drop off.

Baker moved/Muska seconded/DISCUSSION: None

**VOTE: In Favor: Baker/Muska/DeSousa/Nordell
(No one opposed/No abstentions)**

D. Discuss and Re-establish BMX Committee:

First Selectman Bowsza noted he had requested tabling the reappointment of the BMX Committee as their Commission has expired and the Board needs to re-establish the Commission so they can reappoint the members. He called for comments or questions.

Selectman Nordell questioned how long the Board would be re-establishing the Commission, First Selectman Bowsza indicated the Board could only make the reappointments for 18 months.

MOTION: To RE-ESTABLISH the BMX Committee `through March 16, 2025.

DeSousa moved/Muska seconded/DISCUSSION: None.

**VOTE: In Favor: DeSousa/Muska/Baker/Nordell
(No one opposed/No abstentions)**

First Selectman Bowsza then requested the Board consider Agenda item 7B – the reappointment of the BMX members.

MOTION: To RE-APPOINT Brenda Crockett, David Crockett, Rebecca Crockett, Lori Gabriel, and Laura Harney as regular members of the BMX Committee for terms expiring in March 16, 2025.

Nordell moved/Baker seconded/DISCUSSION: Deputy Selectman DeSousa questioned if the members identified have all expressed a interest in serving, as she's aware of another individual who is interested in serving on this committee as well. Selectman Nordell questioned if the Board should consider the number of members in the committee when considering the reappointments? First Selectman Bowsza suggested when you re-establish the committee under its existing charge you would then consider expanding the number of members at that time. First Selectman Bowsza briefly reviewed past meeting documentation, in the interest of time Deputy Selectman DeSousa and Selectman Baker suggested re-establishing the committee as it stands and re-visiting the committee's charge in the future. Selectman Baker noted a quick review of the charge in 2016 indicated the membership was

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6 members so the charge was more than 5, Selectman Nordell recalled the number being 9. Selectman Muska noted the Board appointed Laura Harney June 21, 2022. After further consideration the Board agreed to reappoint the membership as it stands at this time.

**VOTE: In Favor: Nordell/Baker/DeSousa/Muska
(No one opposed/No abstentions)**

E. Tax Refunds:

MOTION: To APPROVE Tax Refunds in the amount of \$896.00

Muska moved/Baker seconded/DISCUSSION: None

**VOTE: In Favor: Muska/Baker/DeSousa/Nordell
(No one opposed/No abstentions)**

9. SELECTMEN COMMENTS AND REPORTS:

A. Jason Bowsza:

First Selectman Bowsza indicated that between August 22nd and August 24th he attended training for Command Incident Management at the Connecticut Fire Academy. Chief Carl and Detective Roberts also took the training, which was administered by agents of the Federal Emergency Management Agency and addressed best practices for multi-jurisdictional emergency organizations, and command team structure. It was an intense deep dive over 3 days but very beneficial. And, since he's here, I'll tell you that Chief Carl beat me by 2 points on the final exam, 2 points!

On August 28th I joined the members of the Board of Selectmen, the Board of Education, the Board of Finance, and the Capital Improvement Committee as well as relevant Town Staff and toured the Broad Brook Elementary School ahead of the first day of school. This is part of an ongoing conversation around facility master planning, we just heard a little about that from the Fire Department as well. A master planning conversation affects all of the buildings in the districts to make sure that the decision makers have a clear understanding of what the needs and opportunities of our schools are. The tour was a nice compliment to the work already in process around plans.

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There was a lot of work over the over the past few weeks pertaining to the issue of solar projects. On August 21st I met with concerned residents about a pending application before the Connecticut Citing Council, the purpose of that initial meeting with residents was to incorporate their concerns into the Town's Interrogatory submission so that the applicant would be compelled to address the concerns of our residents. That Evidentiary Hearing on that application was this afternoon, and I'm going to link to my written testimony.

On August 30th I participated in the United Conference of Municipalities Energy and Environment Policy Subcommittee to impress on other municipal leaders the importance of having local jurisdiction apply to the deciding of large-scale renewable energy projects which rural towns and cities currently do not have.

Last night Melissa Maltese and I attended a Graduate class in the Masters of Public Administration Program at Westfield State University to talk about another collaborative project between the Town and the University. You guys will remember that we've done two of these already, one having to do with customer service improvements in our Building Department and our Planning Department, the other having to do with the best ways of communicating Economic Development opportunities and programs offered by the Town. This relationship is a good opportunity to continue collaboratively working together on projects that satisfy the students academic needs and also allows us to move forward administratively.

Coming up this Saturday the Town will welcome the relocation of Giroux Woodworking, a popular local business that's moving into a new space in Pasco's Commons. The ribbon-cutting for their new location will be at 10:30 a.m. Join me in offering our congratulations and best wishes to them.

Next – whatever the 18th is – a week from Tuesday the Greater Together Community Fund will conclude their solicitation of applications for qualifying projects for their next grant round. These grants are competitive and can be up to \$5,000.00 per application for projects that benefit the residents our community. East Windsor-based non-profits are invited to participate and submit applications. This is a continued collaboration between the Town and The Hartford Foundation for Public Giving.

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Lastly, we're looking for booth participants for this year's Haunted Highway event, which is going to be on October 26th at the Park. This has been wildly popular amongst kids and families and booth participants as well. Town Hall Staff is looking forward to defending their title. If you'd like to participate by hosting a booth this year please reach out to Parks and Recreation in their office.

First Selectman Bowsza offered Deputy Selectman DeSousa an opportunity to present her report.

B. Marie DeSousa:

Deputy Selectman DeSousa indicated she had the Economic Development Commission scheduled, she was pretty excited about it. I thought I missed something and someone was added to that committee and was told it got cancelled again, so she didn't have to attend that.

On August 30th I attended the Water Pollution Control Authority Commission Meeting, and it was kind of a quick meeting. They reported they were having some issues with maintenance work being done by Verizon it was interfering with some of the equipment, they have to reboot the modems all the time but Verizon has been working with them so hopefully that will be rectified sooner than later. They completed work on Pleasant Street, they did a half mile of sewer, there's a limited warranty period for that space. They've also been cleaning out all the storm drains to the "pump lines", that's what they called it. The facility itself, they're doing some repairs and finally got some parts in that they ordered over a year ago, they're about half done with the upgrade and repair work at the facility, that's moving forward. The pump station work has been completed, except for Perri Lane. It was mentioned that one of the employees is out.

First Selectman Bowsza then offered Selectman Baker an opportunity to present his report.

C. Alan Baker:

Selectman Baker reported the Planning and Zoning Commission is hearing a Text Amendment, which is kind of common. They were also discussing Chicken Regulations in Town, as you know we're a Right-to-Farm Town,

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and that's come up quite a bit. There are people who want to have a small amount of chickens in their back yards and our Farm Regulations don't quite address that, so they're kind of partnering up with, or going back and forth with the Conservation Commission – actually the Agricultural Commission – on how best to change the regulations without getting too deep into it; it's an interesting conversation.

More importantly, probably, the Warehouse Point Study was completed, as you know, some time ago, and they're now coming around to making regulation changes for the Zoning in Warehouse Point. That material is part of the Meeting Minutes and is online. If you don't want to look at it Selectman Baker offered to send residents a copy of the draft regulations if they requested them. They're going to be continuing to talk about that and they'll be a Public Hearing eventually to talk about what they're going to do and vote on it. That's coming up.

Regarding the Conservation Commission, they're looking over the 490 List. That's actually their main charge, to maintain the list of farmland, so they kind of annually go through and look at what's out there and what might be eligible for 490, and who might be interested in that. That's ongoing.

The Agricultural Commission is working on the Chicken Regulations, as I mentioned, as well as they want to put up a shed at the Community Garden. The labor would be donated by one of the Commissioners, it would be made out of rough-sawn lumber and would be used to store their equipment. So that's in progress.

Wetlands was last night, they had a Public Hearing for 74 Newberry Road. Penske is going to redevelop that property, or half of the property that's there right now. That was approved, and obviously they have to appear before the Planning and Zoning Commission. Deputy Selectman DeSousa questioned if they were proposing 1 or 2 buildings? Selectman Baker replied they're proposing 2 buildings, the application will be showing up on the Planning and Zoning Agenda soon, he'll let Deputy Selectman DeSousa know when that's scheduled. Obviously, you can see it on the Agenda. They'll be entrances on both Newberry and Craftsman Road. The site is currently being farmed with corn. Deputy Selectman DeSousa questioned who has frontage from Newberry Road, First Selectman Bowsza indicated Steve Dearborn has property on Newberry. Selectman

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Baker concurred, noting it's a conglomeration of a few parcels, right now it's the mulch operation and corn. That goes from Newberry Road to Craftsman Road, and basically, they're splitting it in half and the newer lot will have the curb cuts on both Newberry and Craftsman Road, and the mulch operation, which is just on Newberry, will just have Newberry. So, that has to go through the Army Corp of Engineers because that's had previous applications and whatnot, that has to go through the Army Corp (of Engineers), that still has to be satisfied to get this done. That process will continue, stopping at the Wetlands Commission was their first stop.

Deputy Selectman DeSousa questioned that the Public Hearing was held last night, Selectman Baker clarified the Public Hearing at Wetlands was held last night. Selectman Baker noted no one spoke. There was a lot of discussion on the Board. Deputy Selectman DeSousa questioned that no one from Prospect Hill spoke? Selectman Baker indicated the problem is residents on Prospect Hill Road aren't abutters, so they wouldn't have received the notifications. Selectman Baker clarified that with any Public Hearing, whether it's Wetlands or Planning and Zoning, only the abutters get notified. Deputy Selectman DeSousa questioned the distance between the proposed activity? Selectman Baker suggested there's quite a bit of distance between the proposed activity. Deputy Selectman DeSousa referenced one piece that goes from the end of "their" piece to the playground area; First Selectman Bowsza and Selectman Baker suggested Deputy Selectman DeSousa was thinking of another place that was going to be a Penske property; First Selectman Bowsza referenced the location of both properties for Deputy Selectman DeSousa. Deputy Selectman DeSousa thanked him for the clarification, and suggested the transcription should scratch everything she questioned about the application.

Selectman Baker suggested they (the Planning and Zoning Commission) are also accepted an application for a residential lot on Borrup Road, which, as you know, has a lot of wetlands on it. That application will be a Public Hearing the next time around.

Selectman Baker indicated that was all he had to report.

D/ Sarah Muska:

(See Attachment)

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Deputy Selectman DeSousa questioned if “they” mentioned receiving any money for the mental health, as she had read a comment in the “5 Village Voices” regarding receipt of a grant. Selectman Muska indicated the only thing that was mentioned was the ARPA grants but no mention of any other grant funding.

E. Charlie Nordell:

Selectman Nordell reported that the Warehouse Point Fire (Department) is having their pig roast at the end of the month on September 30th. If anyone needs tickets see your favorite Warehouse Point Firefighter or Selectman Nordell.

Selectman Nordell noted the PTO is having their first meeting next Thursday. They’re also running their annual membership drive, which gives people the ability to vote at their meetings and discounts at some of the events they host throughout the year. It’s beneficial to sign up for that.

Selectman Nordell noted Selectman Muska covered information about the mums in her report.

Selectman Nordell suggested that’s all he has.

11. PUBLIC PARTICIPATION:

First Selectman Bowsza noted this is the second opportunity for anyone anyone present in the in-person audience to offer comments or questions on items not listed on the Board’s Agenda.

Paul Anderson, 89 Main Street, Broad Brook: Mr. Anderson reported that the Agenda for the Selectmen’s Meeting came out with no attachments. First Selectman Bowsza noted there was a problem because the RFPs (for the Broad Brook Fire Commissioners) were so large, but they were available on the Website. Mr. Anderson suggested people never had to do that, the Board is making a change. Mr. Anderson indicated he wasn’t saying it’s a problem, he was just pointing it out. One of the usual things was people didn’t get to see the Tax Refunds. Mr. Anderson suggested he wasn’t concerned, he was only mentioning it. Don’t take it as a criticism, it’s only an observation.

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Mr. Anderson suggested he assumed First Selectman Bowsza was keeping up with the Water Company project, First Selectman Bowsza replied in the affirmative. Mr. Anderson questioned if there is a change in their completion date; First Selectman Bowsza indicated he was not aware of any change. First Selectman Bowsza questioned a member of the audience, who replied he understood they anticipated completion in November. Mr. Anderson noted he has a letter at home that says they proposed to start in June and finish on September 15th, now he hears October and now November. Selectman Nordell noted they have to tie in every house; Mr. Anderson cited he was well aware of what they needed to do, he's not criticizing it but it is changing. And that means Main Street is going to be under construction for quite some time. The November date is a new one, and then that may not work. It is a huge project.

Deputy Selectman DeSousa noted it should be acknowledged that the project is being expanded, and the holidays are coming up in November, people will be coming over, they should know there may be an issue with the road.

First Selectman Bowsza noted he has not received notification of a change in the completion date, notification has not reached his inbox.

First Selectman Bowsza called for additional comments from members of the in-person audience.

Patricia Shary, 119 Depot Street: Mrs. Shary indicated her comment is for Mr. Tuller. She's very happy to hear he's now on the Conservation Commission, as she thought the Selectmen reported that information.

Wayne Shary, Depot Street: Mr. Shary asked what he had to do to get the North Central Health District to get their attention? First Selectman Bowsza noted the information he had provided for Mr. Shary was acquired through Jay Ussery (of J. R. Russo & Associates, Surveyors/Engineers), not from the Health District. Mr. Shary indicated that was the information he needed, as it's very detailed. Mr. Shary reported he was still waiting for a return call from the Health District to a message he left in September. He reiterated if he wants to do anything with his properties no one wants to work with him. He has a surveyor on call, he questioned why he's paying for the Health District's assistance to the Town. First Selectman Bowsza noted there are 2 citizen representatives that are the North Central District's Board, he suggested Mr. Shary try working with them. First Selectman Bowsza indicated in his e-mail to Mr Shary that he's had to go outside the Government process to acquire the information he's provided to Mr.

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Shary. He noted he continues to work on information for Mr. Shary on his other 4 properties, but he doesn't know what the Health District's issue is regarding their record system but there seems to be a black hole between their inception and sometime around 1979; the Town of East Windsor joined the Health District in 1974. Mr. Shary reported he has problems with the Town's records as well. Selectman Nordell questioned when Mr. Shary's home was built, Mr. Shary suggested his home was built in 1981 but he has 4 properties. Deputy Selectman DeSousa noted when she wanted information on her property regarding square footage, etc. that was available on the Assessor's Card, which is available in the Assessor's Office. She felt that information had been computerized, and Mr. Shary could go online and get that information. Discussion continued, Mr. Shary noted he's added a garage, a porch, and added a barn, but there's no information telling any of that information. Selectman Baker referenced the East Windsor GIS, noting it shows Mr. Shary has 4 buildings, which is information they need for tax purposes. First Selectman Bowsza suggested seeking assistance from the Building Department.

First Selectman Bowsza called for any other requests for public participation from the in-person audience; no one requested to speak. First Selectman Bowsza then offered the remote participants the same opportunity to offer comments or raise questions on items not listed on the Board's Agenda; no requested to be acknowledged.

12. **EXECUTIVE SESSION** – Pursuant to C.G.S. 1-200 (6)(b), strategy and negotiations with respect to pending claims or pending litigation. To include Chief Matt Carl concerning a police contract matter:

First Selectman Bowsza requested a motion to go into **EXECUTIVE SESSION** to include Chief of Police Matt Carl

MOTION: To GO INTO EXECUTIVE SESSION at 8:04 p.m. Pursuant to C.G.S. 1-200 (6)(b), strategy and negotiations with respect to pending claims or pending litigation. To include Chief Matt Carl concerning a police contract matter: Attending the Executive Session will be First Selectman Bowsza, Deputy Selectman DeSousa, Selectman Baker, Selectman Muska, Selectman Nordell, and Police Chief Matt Carl.

Nordell moved/DeSousa seconded/DISCUSSION: None

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**VOTE: In Favor: Nordell/DeSousa/Baker/Muska
(No one opposed/No abstentions)**

LET THE RECORD SHOW the Recording Secretary signed out of the Meeting at 8:04 p.m.

First Selectman Bowsza noted the Board had exited the **EXECUTIVE SESSION** at 10:03 p.m. No additional action will be taken.

First Selectman Bowsza called for a motion to ADJOURN.

13. ADJOURNMENT:

MOTION: To ADJOURN this Meeting at 10:03 p.m.

Baker moved/Nordell seconded/DISCUSSION: None

**VOTE: In Favor: Baker/Nordell/DeSousa/Muska
(No one opposed/No abstentions)**

Respectfully submitted, -----
Peg Hoffman, Recording Secretary, East Windsor Board of Selectmen

ATTACHMENTS:

A. Selectman Muska's Report
Deputy Selectman DeSousa, Selectman Baker, and Selectman Nordell's Report
transcribed in the Meeting Minutes

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BOARD OF SELECTMEN – 9/7/2023 - ATTACHMENT A

Selectmen's Report - September 7, 2023

On August 23, 2023 I attended the Board of Education regular meeting. There are currently no teacher vacancies and we have approximately thirty new staff members district wide, which is the largest number in years and the most hires post COVID.

Ryan Galloway, Director of School Finances and Business reported that FY 2022-2023 encumbrances are closed and that he is still waiting on the magnet reimbursement. He reported that the audit is going smoothly and that the school district is in good standing.

East Windsor Public School has been awarded a few grants recently! The Connecticut State Department of Education informed that EWPS has been approved to receive the Carl D. Perkins Career and Technical Education Secondary Supplement Enhancement Grant in the amount of \$42,028. The Broad Brook Elementary School has been selected as a recipient of the 2023 CT Assoc. of Schools CAS-CIAC Endowment and Flanagan Grant. There is also an ARPA School Mental Health Specialists Grant to fill a full-time position and East Windsor is eligible to receive funding that would cover $\frac{2}{3}$ of the salary.

The tentative date to reveal the mural at the Broad Brook Elementary School with the Arts and Culture Committee is Wednesday, September 13th at 7:00PM.

The Middle School music teachers traded in some drums and odds and ends that weren't being used to a company that accepted them for some functional equipment that can be used.

Convocation was Monday, August 21st and there is positive energy for the year ahead! The first day of school was Tuesday, August 29th.

On August 28, 2023 I toured the Broad Brook Elementary School with the Superintendent, First Selectman, members of the BOE, BOF, CIP and school staff. I'd like to thank Randi Reichle, the Chairman of the Board of Education for the invitation. Areas of concern included asbestos tiles on the floor and ceiling of the gym and some classrooms. Not all classrooms have air conditioning. Also, something I didn't know ... this is the district's largest school with four hundred and fifty students and the cafeteria does not have an oven or the ability to cook. Hot food is actually transported over from the Middle School! It amazed me how much of the school was still the same with no updates since I was a student there, thirty years ago. It is important to recognize that

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changes and updates will need to occur in the coming years and I am grateful to be a part of this ongoing conversation.

The Economic Development Committee meeting on Tuesday night was canceled.

The Warehouse Point Fire Department Women's Auxiliary is hosting their Mum Sale at Station One at 89 Bridge Street this Saturday and Sunday from 9AM-3PM. Prices will range from \$10-\$25 and cash or Venmo is accepted.

Wishing all of our students, teachers, staff and bus drivers a successful school year and hope everyone is enjoying the end of Summer.

Submitted With Sincerity,

Sarah A. Muska, Selectman
smuska@eastwindsorct.com