

TOWN OF EAST WINDSOR BOARD OF SELECTMEN

REGULAR MEETING

Thursday, June 20, 2019

7:00 p.m.

Town Hall Meeting Room

11 Rye Street, Broad Brook, CT. 06016

Meeting Minutes

*** *These Minutes are not official until approved at a subsequent meeting****

Board of Selectmen:

Robert Maynard, First Selectman
Steve Dearborn, Deputy First Selectman
Jason E. Bowsza, Selectman
Andy Hoffman, Selectman
Charles J. Szymanski, Selectman

ATTENDANCE: Board of Selectmen: Robert Maynard, First Selectman; Steve Dearborn, Deputy First Selectman; Selectmen: Jason Bowsza, Selectman; Andy Hoffman, Selectman; Charles J. Szymanski, Selectman.

ABSENT: All Selectmen were present this evening.

SPEAKERS/GUESTS: Ruben Flores-Marzan, Town Planner; Charter Revision Commission: John Matthews, Chairman; Bill Loos, and Keith Yagaloff; Police Commission: Bob Leach, Chairman; Ed Filipone, Vice Chairman

Public: Paul Anderson, D. James Barton, Marie DeSousa, Jillian Hubbard, Bob Lyke, Sarah Muska, Dick Pippin, Kathy Pippin, Linda Sinisgallo, John Simonelli, Tom Talamini; Bilie Towers, Jr.

Press: No one from the Press was present.

TIME AND PLACE OF REGULAR MEETING:

First Selectman Maynard called the Regular Meeting to Order at 7:00 p.m. in the Town Hall Meeting Room, 11 Rye Street, Broad Brook, CT.

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PLEDGE OF ALLEGIANCE:

Everyone present stood to recite the Pledge of Allegiance.

AGENDA APPROVAL:

MOTION: To APPROVE the Agenda as written.

Maynard moved/Hoffman seconded/**DISCUSSION:** None.

VOTE: In Favor: Unanimous (Maynard/Dearborn/Bowsza/Hoffman/Szymanski)
(No one opposed/No abstentions)

ATTENDANCE: See page 1.

**DISCUSSION OF ECONOMIC DEVELOPMENT WITH PLANNING AND
DEVELOPMENT DEPARTMENT:**

First Selectman Maynard reported the first thing on the Agenda is a discussion of Economic Development by the Planning Department; he introduced Town Planner Ruben Flores-Marzan to the audience.

Town Planner Flores-Marzan reported the Economic Development Commission (EDC) has been meeting at least once a month. He noted the EDC currently has a shortage of Commissioners; he welcomed anyone interested to stop in to the Planning Office for assistance.

Town Planner Flores-Marzan reported when he started in East Windsor in December, 2018 he wanted to understand the situation and the opportunities within the community. He found East Windsor is well positioned for sustained growth and to take advantage of things that other communities are not taking advantage of, like the legalization of industrial hemp at the Federal level, and commercial and industrial opportunities on the State level. There are opportunities for uses of land for the growth of hemp, and to grow products out of that. Town Planner Flores-Marzan indicated we can do that in East Windsor right now. Town Planner Flores-Marzan suggested the Town needs to grow jobs, and to grow our economy and to provide a buffer so that when things go bad at a national level we'll still have that pipeline of products and jobs in our community. One of the methods to do that is to continue to communicate with the members of the community with these farms that we have a Plan of Conservation and Development, and improve efficiency in the Planning and Development Office to expedite the applications. Currently there are 2 full-time people and 1 part-time person; he would like to beef up the staffing level to do our job better.

Town Planner Flores-Marzan reiterated East Windsor is in a great location -smack in the middle between the State Capitol and Springfield, and western Massachusetts. We're also located within the Knowledge Corridor. Town Planner Flores-Marzan suggested on the rail side of things we're experiencing increased ridership so there are opportunities from those things.

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We're also close to Bradley Airport. Town Planner Flores-Marzan reported he has been getting phone calls from national investors, which speaks of the value and the character of the region; he's trying to translate that into opportunities for the community. The EDC is also working on a website, and developing an inventory of Town owned and private properties suitable for development based on zoning and criteria. He is conveying that information to brokers and investors, but it takes time to implement. The current pipeline looks promising. Town Planner Flores-Marzan noted developing the inventory is time consuming; we'll use technology and brokers firms have different websites and the State has the Connecticut Economic Resources Center so we don't have to reinvent the wheel. He suggested it's a matter of deciding how to repurpose the assets we have in the community and comparing that to the movement within the land transfers and development opportunities in other towns. He suggested many towns are suffering a shortage of available developable land, which is a benefit to East Windsor. People are paying attention to major corridors, like North Road and Route 5.

Town Planner Flores-Marzan welcomed questions from the Board and the audience.

Selectman Hoffman noted Town Planner Flores-Marzan had said national investment firms are contacting us; what are they looking for? Town Planner Flores-Marzan reported manufacturing, industrial and multi-family housing. Selectman Hoffman questioned if the parcels are of such size that we can accommodate them on Route 5 or Route 140? Town Planner Flores-Marzan indicated we have the size considerations in place; sometimes it's a matter of zoning so we need to have further conversations in terms of what they're repurposing or what they're offering or thinking about and how that fits into our availability of land. Selectman Hoffman questioned if there are any inquiries that demand that you go out and talk to landowners about putting together parcels and are you interested? Town Planner Flores-Marzan indicated currently he's working through phone and e-mail; these are people doing their own due diligence, they're not at the point of reaching out to particular property owners. Town Planner Flores-Marzan felt the people would rather do that on their own when they're ready rather have the Town do that for them. Selectman Hoffman noted when First Selectman Maynard, Selectman Hoffman, and Town Planner Flores-Marzan met with Jim Burke from Windsor he suggested some real estate development realtors to contact; have you had an opportunity to have those conversations? Town Planner Flores-Marzan indicated he's had conversations and a relationship with a real estate firm that is actively looking at opportunities in our back yard so that's the one he's relying on; we have a solid relationship with them over a short time.

Selectman Szymanski noted Town Planner Flores-Marzan mentioned the rail line in Windsor Locks, and noted a recent news article that spoke of its expansion and expectations and what their goal was for the first year. Selectman Szymanski noted he's ridden the train up to Windsor Locks countless times and there's been virtually no one on the train; is there any way to get the counts between Springfield and Windsor Locks. Regarding the plan for development of Warehouse Point, do you see an opportunity to provide transportation from one side of the bridge to the other? Town Planner Flores-Marzan suggested the corridor is exceeding expectations so we should be entertaining as far up as Warehouse Point and the Route 5 Study area and coordinating with the Capitol Region Council of Governments to entertain those scenarios.

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Town Planner Flores-Marzan noted CT DOT has information regarding the ridership spikes; this is the first year the Windsor Locks area is mentioned in that ridership segment. He suggested another thing to add to the equation is the area of Springfield and Western Massachusetts and connect that to Worcester and on to Boston. Town Planner Flores-Marzan suggested people are already beginning to look at the land opportunities on that side of the corridor. Selectman Szymanski requested the data regarding the numbers of ridership from Windsor north; is there increased ridership? Town Planner Flores-Marzan indicated he would research available information.

Unidentified member of the audience: When you're trying to attract new industry to East Windsor is there an expectation that the Town would offer some tax incentives to new industries, and if so, what does that typically look like? Town Planner Flores-Marzan noted the BOS has been offering some tax incentives to some industries; there's a document that we show to investors and they take it back and consider it. Town Planner Flores-Marzan indicated it's worked well in the past.

First Selectman Maynard noted the time is approaching for the Town Meeting. Due to the size of the crowd he suggested moving the Town Meeting to the Broad Brook Elementary School

MOTION: To RECESS the Board of Selectmen's Regular Meeting of June 30, 2019 at 7:25 p.m.

Bowsza moved/Szymanski seconded/**DISCUSSION:** None

VOTE: In Favor: Unanimous (Maynard/Dearborn/Bowsza/Hoffman/Szymanski)
(No one opposed/No abstentions)

MOTION: To RECONVENE the Board of Selectmen's Regular Meeting of June 20, 2019 at 8:45 p.m.

Maynard moved/Hoffman seconded/

VOTE: In Favor: Unanimous (Maynard/Dearborn/Bowsza/Hoffman/Szymanski)
(No one opposed/No abstentions)

**DISCUSSION OF ECONOMIC DEVELOPMENT WITH PLANNING AND
DEVELOPMENT DEPARTMENT (continued):**

Town Planner Flores-Marzan took additional comments from the public:

Marie DeSousa, 10 Rice Road, Broad Brook: Regarding your comments about companies inquiring about upscale multi-family housing, some of the BOS suggested housing adds children to the community. Have you talked to anyone to find out if that's the direction the Town wants to go in? A lot of people are going to say it's not going to bring revenue to the Town and they aren't going to want it. Town Planner Flores-Marzan suggested the market for these companies

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are structured for multi-family for young couples or singles; they're usually in the hi-tech industries. Usually these players aren't thinking about having kids; if they do it's within a range of 5 to 7 years from the time that they rent a property until they move on to buy a house. So that's a particular sector of the market and that's what these companies are looking into. They are nationwide builders.

John Simonelli, Depot Street: Can someone explain why, with all the commercial and industrial zoning we have on Route 5, 140, and the Industrial Park when he drives through he sees nothing being developed. But when he drives through South Windsor and Enfield they're building everywhere. What are we doing wrong in East Windsor?

Town Planner Flores-Marzan didn't feel we're doing anything wrong. He felt that historically, since he came on in December, there wasn't an understanding between the relationship of Planning and Economic Development. You can have maps, prepare plans, have all the instruments in place for growth but there wasn't really an understanding of how you can reposition yourself to read market movements. Town Planner Flores-Marzan felt that's changed because of the volume of interest of phone calls and e-mails that he personally gets. And, again, that takes time. Town Planner Flores-Marzan invited the speaker contact him if he had additional questions or thoughts.

Bob Lyke, Rye Street: Mr. Lyke noted he's a member of the Economic Development Commission (EDC). He referenced Town Planner Flores-Marzan's comment regarding beefing up staffing; he questioned the cost and what needs to be done to get the job done for economic development?

Town Planner Flores-Marzan noted the Assistant Planner position is vacant as that staff member has moved on. Secondly, we need to have a more robust resource for collecting business intelligence for developing an inventory of public and privately owned parcels for potential development. Town Planner Flores-Marzan felt the EDC is establishing a foundation for the inventory, and the EDC needs additional members that show an interest in economic development. Economic development is an instrument to get to that other place.

Keith Yagaloff, 125 Depot Street: Mr. Yagaloff indicated he was speaking to someone in South Windsor last week regarding economic development, that person said there's no reason East Windsor wouldn't have gotten those projects that went to South Windsor but East Windsor doesn't have the elements in place. Aldi, and Fed Ex, and the 2 properties on Sullivan Avenue built by Skinell, the Coca Cola property, and another new building going up on Pleasant Valley Road— if the land is available and the needs are here because we have access to I-91, the limitation is we don't have the pieces. Mr. Yagaloff questioned how to get the pieces, the non-planning pieces, how do we get a template in place so when a developer comes to town we can tell them we're ready to do this project for you? Mr. Yagaloff suggested there are people who will help us with that; we just have to put some money into it. We have to get the pieces in place, your staff in place, we have to get it organized because we're losing. Every time you see a building go up in South Windsor or Enfield that could have been our building. There's nothing

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to stop that from happening. We have a lower tax rate than those 2 towns, and we have the same access; there's nothing to differentiate us from them except they have those pieces. Mr. Yagaloff commended Town Planner Flores-Marzan for doing a great job because he's educating everyone in town about the need to connect. As Town Planner Flores-Marzan said economic development begins with the Planning Department to put the stuff together. And it's essential to grow the Grand List because without growing the Grand List we have the issues that came up across the street. We can't fund our schools; we can't fund our town because we're not growing our Grand List. Now is the time to act; Mr. Yagaloff indicated he's glad Town Planner Flores-Marzan came on board.

John Simonelli, Depot Street: Holistically, it's the whole process, from the time someone shows an interest in the town until they put a shovel in the ground. There's permitting, there's zoning, there's... we have to find a way to streamline. He's heard people say the reason they went to Windsor Locks to build something is they got streamlined and everything they needed within a couple of months, and he's heard if we go to East Windsor it takes years. Mr. Simonelli suggested we need to streamline the process to get businesses to start building here.

Town Planner Flores-Marzan suggested he'd like to see the data in terms of streamlining the processes. From his experience since he's come here we're working with the Building Department and Engineering so perhaps there's something else to that; he'd like to see that data. Mr. Simonelli felt this is a systemic problem that's been going on for 5 to 10 years. Town Planner Flores-Marzan requested Mr. Simonelli contact him to discuss the issue further.

Deputy First Selectman Dearborn suggested the problem East Windsor has is we don't have suitable building sites. All the buildings you see going up in Windsor, South Windsor, and Enfield, they have farmland that's as flat as this table, dry as can be, they come in with a dozer and they have the foundation in in a week. We don't have a piece of land in East Windsor big enough to accommodate something like the Coca Cola building and the others on Sullivan Avenue. Deputy First Selectman Dearborn didn't feel we have a piece of land big enough or good enough to accommodate that type of building. North Road is wet, it will take a lot to develop it; Route 5 – there's a couple of pieces here and there, maybe the Lata property on Bridge Street. The land in the other towns are cheaper to build on, they have all that tobacco land and they don't have to clear trees or do anything. Deputy First Selectman Dearborn noted the Town has started giving tax breaks to get people to come here; everyone else was doing it. Deputy First Selectman Dearborn suggested it's his opinion the reason people aren't flocking to East Windsor is the condition of the land.

Bob Lyke, Rye Street: Mr. Lyke concurred with Deputy First Selectman Dearborn's ideas but felt we have to keep things in the proper perspective. Mr. Lyke felt right now we aren't looking for Coca Cola or Amazon. Mr. Lyke felt we could have had more development on North Road but when we put in sewers we didn't put in water and gas. Mr. Lyke reiterated his opinion of two ways to balance the budgets, you cut costs like we did tonight, or invest in a full-time economic development professional. Mr. Lyke felt we have a good start in the Planning Office

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but we're taking one step forward and two steps back like we had with Town Planner Flores-Marzan's predecessor. And when you have an implied conflict of interest when having one person doing two jobs, both of them - the Planner and the Developer, we're playing second fiddle to all the towns around us.

Dick Pippin, 37 Woolam Road: Suggested Deputy First Selectman Dearborn may be right, but most of the land along the railroad is M-1, it's well drained but there's no water or sewers. We have beautiful land where it's not zoned industrial. On the Warehouse Point side of town, most of the industrial land left is very expensive to develop; the site development cost is in the equation for every developer. Mr. Pippin referenced the building in South Windsor, noting the land was flat as a pancake and was right on the highway. We need to look into zoning the land that's easily developable for M-1 to get some industrial uses. We should be utilizing Route 5, not for housing; that should be commercial or industrial. There's still some land over there that's suitable but it isn't zoned right. He felt there wasn't anything suitable left in the Industrial Park. The site cost is so prohibitive the numbers don't come out; if you didn't charge them taxes for 10 years..... The land left is hard-pan, wet areas, high water tables, wooded, all things that cost money. It would be nice to have a development coordinator but we have to have something for him to sell; we can't sell from an empty shelf.

APPROVAL OF MEETING MINUTES/A. Public Hearing Minutes of May 30, 2019:

MOTION: To APPROVE the Minutes of the Board of Selectmen Public Hearing dated May 30, 2019 as presented.

Maynard moved/Hoffman seconded/**DISCUSSION:** None

VOTE: In Favor: Unanimous (Maynard/Dearborn/Bowsza/Hoffman/Szymanski)
(No one opposed/No abstentions)

B. Special Meeting Minutes of June 6, 2019:

MOTION: To APPROVE the Minutes of the Board of Selectmen Special Meeting dated June 6, 2019 as presented.

Maynard moved/Dearborn seconded/**DISCUSSION:** None

VOTE: In Favor: Unanimous (Maynard/Dearborn/Bowsza/Hoffman/Szymanski)
(No one opposed/No abstentions)

C. Regular Meeting Minutes of June 6, 2019:

MOTION: To APPROVE the Minutes of the Board of Selectmen Regular Meeting dated June 6, 2019 as presented.

Maynard moved/Dearborn seconded/**DISCUSSION:** None

VOTE: In Favor: Unanimous (Maynard/Dearborn/Bowsza/Hoffman/Szymanski)
(No one opposed/No abstentions)

PUBLIC PARTICIPATION:

Billie/Bill Towers, Jr., Maple Avenue: Approaching the Meeting Room table, Mr. Towers felt working together needs to start at the front of the room. He noted the various signs posted

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around town urging people to vote and acknowledged everyone's right to vote. He thanked Mr. Hoffman for taking down his No Vote signs, and reimbursed Mr. Dearborn for his damaged signs by throwing coins on the table.

Bob Lyke, Rye Street: Mr. Lyke suggested if it weren't for the internet he wouldn't have known who the young ladies are who are being considered for appointment to the Beautification Committee.

Keith Yagaloff, 125 Depot Street: Mr. Yagaloff suggested when people go up so close to the BOS, people need to have respect for other people. Give everyone time to clean the stuff off the table and continue with the meeting business. Mr. Yagaloff cautioned people shouldn't be getting close to the BOS and evading their space.

BOARDS AND COMMISSIONS RESIGNATIONS AND APPOINTMENTS/A.

Resignations: None.

BOARDS AND COMMISSIONS RESIGNATIONS AND APPOINTMENTS/B

Reappointments:

- 1: Alan Baker (D), Inland Wetland and Watercourses Agency, regular member for a term expiring ~~June 30, 2023~~ (Revised to November 1, 2023):

First Selectman Maynard revised the term expiration date to November 1, 2023 for uniformity.

MOTION: To REAPPOINT Alan Baker (D), Inland Wetland and Watercourses Agency, regular member for a term expiring November 1, 2023.

Bowsza moved/Dearborn seconded/

DISCUSSION: Deputy First Selectman Dearborn indicated he wouldn't vote in favor of reappointing Mr. Baker to the Wetlands Commission. He noted that an applicant can have soil scientists and engineers and surveyors assist with an application to bring information before the Commission for Wetlands or Zoning; they're the experts. The Commission is supposed to use that information to make their decisions. Deputy First Selectman Dearborn noted some years ago there was a person on the Wetlands Commission who was disruptive and things got out of hand so the Commission voted him off; when that person talked the meetings fell apart. Deputy First Selectman Dearborn indicated the reason he's not going to vote for Alan Baker is because he doesn't want to believe the experts' information. He suggested Alan Baker has to go onto a person's property, and he brings other people with him. Mr. Baker and the other people don't give you a hold harmless agreement; Deputy First Selectman Dearborn felt the people on the Commission could sue the landowner. Deputy First Selectman Dearborn felt Alan Baker

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is taking his power too far to go on people's property, and he should trust the information of the experts who do the testing and the soil tests and map out the wetlands. Deputy First Selectman Dearborn suggested for that reason he would be voting no.

Selectman Bowsza indicated he will be voting yes for Mr. Baker for many of the reasons Deputy First Selectman Dearborn mentioned. He felt it was important for board members to do their due diligence. Alan is thoughtful, and knowledgeable; he felt he brings strong perspective to a commission that's an important part of how our town is built out. So for many of the same reasons Selectman Bowsza is going to be voting for him.

Selectman Hoffman questioned if the Town has some type of protection for the landowner if we go on their property? First Selectman Maynard didn't know. Selectman Hoffman requested that information before voting on this reappointment.

Dick Pippin, speaking from the audience, noted he sits on the Wetlands Commission. Mr. Pippin suggested that part of the role of a commission member is to investigate these applications; it's in the State Statutes that they should do so if there is a question. Mr. Pippin felt Mr. Baker was acting as a quasi-Town employee and would be covered by Town liability if he were to get hurt. Mr. Pippin noted he's visited a couple of sites over the years to do his due diligence. As far as he knew the Wetlands Commission, as it sits today, doesn't hold things up; we put Sardilli's through in 2 meetings. Mr. Pippin suggested State law requires 2 meetings; you can't do it in one; he's tried.

Selectman Bowsza noted it's a long established practice going back many years for members of commissions to do site visits. Alan is not the first one, or the only one; that practice goes back many years. Selectman Hoffman suggested his question, for this commission or others, is when the commissioner does that is the Town going to hold the landowner harmless for something like injuries? Selectman Bowsza understood but felt if you want to ask commission members not to go on private property that was a separate issue than Mr. Baker's reappointment.

MOTION: To POSTPONE the REAPPOINTMENT of Alan Baker (D), Inland Wetland and Watercourses Agency until the next meeting to get the information regarding the insurance, and what the State Statutes allow him to do from the Town Attorney.

Szymanski moved/

First Selectman Maynard suggested there was a motion already on the floor; Selectman Bowsza clarified that the motion to postpone supersedes the motion to reappoint.

Hoffman seconded/DISCUSSION: Nothing further.

VOTE: In Favor: Maynard/Dearborn/Hoffman/Szymanski)

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**Opposed: Bowsza
Abstained: No one**

**BOARDS AND COMMISSIONS RESIGNATIONS AND APPOINTMENTS/C. New
Appointments:**

1. Erica Giroux (D), Beautification Committee, regular member for a term expiring May 1, 2020:

MOTION: To APPOINT Erica Giroux (D), Beautification Committee, regular member for a term expiring May 1, 2020.

Bowsza moved/Hoffman seconded/DISCUSSION: None

**VOTE: In Favor: Unanimous (Maynard/Dearborn/Bowsza/
Hoffman/Szymanski)
(No one opposed/No abstentions)**

2. Jillian Hubbard (U), Beautification Committee, regular member or a term expiring May 1, 2020:

MOTION: To APPOINT Jillian Hubbard (U), Beautification Committee, regular member for a term expiring May 1, 2020.

Bowsza moved/Hoffman seconded/DISCUSSION: None

**VOTE: In Favor: Unanimous (Maynard/Dearborn/Bowsza/
Hoffman/Szymanski)
(No one opposed/No abstentions)**

Ms. Hubbard read her acceptance speech, see Attachment A.

***UNFINISHED BUSINESS/A. Broad Brook Mill Discussion:**

Any starred (*) items will not be discussed but will remain on the agenda pending receipt of additional information.

UNFINISHED BUSINESS/B. Discussion of Charter Revision:

First Selectman Maynard suggested the Board had planned to hold a second Public Hearing on the BOS's revised Charter revisions. First Selectman Maynard suggested Thursday, June 27th as a potential Public Hearing date.

Selectman Hoffman questioned what information or documentation would the Board be working from. First Selectman Maynard suggested the document that will be discussed at the Public Hearing is the document included in the Board's packet this evening prepared by

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Attorney DeCrescenzo. Selectman Hoffman noted the Charter Revision Commission (CRC) has been working with the recommendations the BOS have made over these past meetings; there are some items they would like to have returned to their proposed Charter revisions and other recommendations they are reviewing. He suggested if those revisions aren't included in the Public Hearing document then the CRC is wasting their time. First Selectman Maynard indicated the BOS must formally vote on their recommendations and give them to the CRC; after that both the BOS and the CRC will meet to discuss the BOS's recommendations.

Charter Revision Commission (CRC) Chairman Matthews, speaking from the audience, clarified that under the C.G.S. the BOS is currently reviewing the CRC's Draft Report dated 5/13/2019. CRC Chairman Matthews concurred that the CRC has met many times since submission of the Draft Report; many discussion have occurred. CRC Chairman Matthews noted the CRC will be meeting on June 24th; he'll ask Attorney DeCrescenzo if the subsequent CRC revisions will be included in discussion at the BOS's June 27th Public Hearing.

Discussion continued regarding the extent of recommendations which will be discussable at the BOS's Public Hearing. Selectman Bowsza felt the BOS haven't made their formal report to the CRC; he felt the BOS's formal report should be from the perspective of the community input. First Selectman Maynard felt the CRC could offer input at the Public Hearing. Selectman Hoffman reiterated the CRC continuing work includes accommodations to the BOS's recommendations; there are also areas they feel they want to stand firm on. Selectman Hoffman felt the BOS is one step behind the CRC .

MOTION: To HOLD a Public Hearing to consider changes to Charter revision at 7:30 p.m. on Thursday, June 27, 2019.

Maynard moved/Szymanski seconded/

DISCUSSION: Selectman Bowsza questioned that the Public Hearing would be to consider changes the Board of Selectmen are considering? First Selectman Maynard suggested the Public Hearing will take public input on the Board of Selectmen's recommendations.

**VOTE: In Favor: Unanimous (Maynard/Dearborn/Bowsza/Hoffman/Szymanski)
(No one opposed/No abstentions)**

NOTE: See additional comment and motion after Selectmen's Reports.

***UNFINISHED BUSINESS/C. Casino:**

Any starred (*) items will not be discussed but will remain on the agenda pending receipt of additional information.

UNFINISHED BUSINESS/D. Discussion of Hartford Foundation's Greater Together Community Funds:

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First Selectman Maynard reported he recently attended a kick-off event at the Hartford Foundation for Public Giving for the Greater Together Community Fund program. First Selectman Maynard summarized the program, the Hartford Foundation for Public Giving (HFPG) is providing 29 towns within the Greater Hartford Region \$100,000 each; \$50,000 will be available up front; an endowment of \$50,000 will subsequently be available after project recipients have been selected. First Selectman Maynard noted that to apply for the funds each municipality must create an advisory committee of local residents/individuals; municipal leaders or elected officials can't be a member of the advisory committee. The advisory committee can be 5 to 15 members; people as young as 14 can apply. The HFPG will organize the community advisory committee to get the community involved in what projects residents feel are important. (See Attachment E)

Selectman Bowsza questioned if the BOS must take formal action to approve the committee; First Selectman Maynard suggested the committee is formed by the HFPG. Selectman Hoffman questioned how the Town will know who's on the committee; First Selectman Maynard suggested the HFPG will communicate with the Town. Selectman Hoffman questioned how the Town will communicate with this group of people to make sure they're seeking funds for something that's a priority in town; First Selectman Maynard felt the advisory committee must feel the project is a priority. Selectman Szymanski requested information regarding this program and the committee be put on the Town website; First Selectman Maynard agreed to put it on as a newsfeed.

Jillian Hubbard, 40 Mill Street: Ms. Hubbard felt this program aligns with the vision she and Erica have for the Beautification Committee; she questioned how the program is funded; it's not in the budget. Instead of separating the small group of people should we be the Beautification Committee or merging with this? This is already funded, whereas, with the Beautification Committee we have to worry about a lot more. With both having the same mission Ms. Hubbard felt it should be taken into consideration to have them be merged.

First Selectman Maynard suggested Ms. Hubbard stay with both committees until she decides which committee she would rather serve on. He noted the Town wants to have a Beautification Committee; he questioned how that might fit in with this Greater Together Community program.

Selectman Hoffman felt there needs to be a Town and Greater Together Community Fund committee interface so as the committee works towards a goal the Town should know what that goal is, and how it fits into the rest of the goals/plans in town. First Selectman Maynard felt the HFPG will be working with the Town.

NEW BUSINESS/A. Discussion of Town Owned Agricultural Parcels:

First Selectman Maynard referenced the handout provided by Albert Grant, Chairman of the Agricultural Commission [AC] (see Attachment B – Chairman Grant's correspondence, and Attachment C – Chairman Grant's similar correspondence to the Planning and Zoning

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Commission). First Selectman Maynard noted the Town currently leases only 4 parcels (see Attachment D).

First Selectman Maynard indicated Chairman Grant has also provided a copy of the sealed bid process the Town of South Windsor requires for their farm leases. First Selectman Maynard suggested that with the BOS's permission he'll put together an RFP to initiate a similar process for East Windsor. First Selectman Maynard questioned extending our current leases for the 5 year duration offered by South Windsor. He noted this is the first time for this process for East Windsor; perhaps the duration of the leases should be 1 to 5 years to see how the process works. First Selectman Maynard also noted that perhaps in 3 years the farmers will want to grow hemp; the longer lease term would delay that opportunity.

Selectman Hoffman questioned what other towns do with regard to the length of their leases; First Selectman Maynard cited he has only the South Windsor material available. AC Chairman Grant suggested most towns don't have a policy; he questioned his ability to provide the Board with a track record for other towns. AC Chairman Grant felt most agricultural leases are 3 years but he cited the need for longer terms to ensure good stewardship of the property. Selectman Hoffman cited the Legislature's interest in promoting hemp as a crop, which they anticipate will pay more than corn; he questioned if it wouldn't be wiser to have a shorter term to be able to be in a position to convert to hemp. AC Chairman Grant felt that was an unknown. Selectman Hoffman referenced discussions he has had with Selectman Bowsza, who has explained the value of the land is in the crop raised. The Legislature is claiming hemp is a high profit crop which would produce more money for the farm lease. AC Chairman Grant suggested an option would be an open lease. Selectman Bowsza felt the question of hemp being the next big thing - there's a market saturation point already; he felt crops were sitting in warehouses. Selectman Bowsza also suggested the preparation work of getting the fields ready maybe longer than 5 years. He noted the Syme Family Farm grows Christmas trees which take 7 to 10 years to mature.

Selectman Szymanski indicated he's ok with 5 years but his preference would be 3 years; he didn't believe the Town should be tying up land for the long term of raising Christmas trees. Selectman Szymanski cited the problems with the Kogut property; trees were planted on that property and it's now a problem to get them out.

Regarding the hemp, Selectman Szymanski noted farmers in the Carolinas began growing tobacco but it didn't have the same taste as New England tobacco so the farmers shifted to growing hemp. Selectman Szymanski questioned the demand for hemp in 5 years.

MOTION: To AUTHORIZE the First Selectman to put together an RFP for properties the Town owns with a lease term of three (3) to five (5) years.

Szymanski moved/Hoffman seconded/

DISCUSSION: Selectman Bowsza questioned so effectively that's in accordance with the recommendation of the Agricultural Commission; Selectman Szymanski concurred. AC

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Chairman Grant suggested that beyond what the Agricultural Commission is suggesting the bids would have to be advertised and the process developed. Jillian Hubbard, 40 Mill Street, noted LNK, one of our new businesses in town, Jillian spoke with one of the owners who told her they grow over in Suffield, so maybe you want to talk to Suffield to see how that's working for them. Selectman Bowsza noted LNK does CBD oils, which comes from hemp; Ms. Hubbard concurred. Deputy First Selectman Dearborn noted someone is also growing hemp over the line in Massachusetts.

**VOTE: In Favor: Unanimous (Maynard/Dearborn/Bowsza/Hoffman/Szymanski)
(No one opposed/No abstentions)**

NEW BUSINESS/B. Discussion of Regional Animal Control Shelter:

PLEASE NOTE: Information listed in [parenthesis] is inserted for clarity.

Police Commission Chairman Bob Leach, and Ed Filipone, Vice Chairman of the Police Commission joined the Board at the table.

First Selectman Maynard noted he talked to the Police Chief, who told him to talk to the Police Commission. PC Chairman Leach indicated the (Police) Commission is still in the findings stage of acquiring information. First Selectman Maynard asked what questions the Police Commission has. PC Chairman Leach suggested after reviewing the cost analysis he felt it doesn't apply to the operation of our facility. Selectman Hoffman questioned such as? PC Chairman Leach suggested the ACO (Animal Control Officer) salary, regardless of where they decide to house their animals we'll still be paying an ACO. Selectman Hoffman suggested he took those things out; these are the savings he came up with and he didn't include things like amortizing the \$60,000. Selectman Hoffman indicated he took information from the people in South Windsor who said that for every animal in the facility they spent 3 to 4 hours per day per animal – that includes feeding them twice a day, cleaning the facility, taking them outside and walking them. So for his estimate he went on the low side and used 3 hours a day. He felt there was still work to be done by our ACO in East Windsor, so he multiplied the number of pound days times 3 hours times the rate of the East Windsor ACO which is \$22.16/hour. His analysis reduced the East Windsor ACO from 2 to 1.6 people. He deducted that 39% from the East Windsor ACO wages. PC Chairman Leach suggested talking to our ACO to find out how much time we're spending; First Selectman Maynard requested that PC Chairman Leach arrange that discussion.

Selectman Hoffman noted he ran this information past East Windsor Deputy Chief Roger Hart and South Windsor Deputy Chief Chris Lindstrom, who said the information was accurate. Selectman Hoffman suggested sitting down with PC Chairman Leach to discuss his analysis in detail; PC Chairman Leach indicated they should meet. Selectman Hoffman suggested the only thing Deputy Chief Hart and he disagreed on was he said he'd like to take 10% off of the 2 people based on the Deputy's gut feel; Selectman Hoffman suggested he had a logic and a methodology for doing this analysis. PC Chairman Leach agreed they should have a discussion

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as he felt they were coming from two different places. PC Vice Chairman Filipone suggested scheduling the discussion for the next Police Commission Meeting on July 10th; Selectman Hoffman requested getting together earlier. PC Chairman Leach reported he wouldn't be available from June 30th to July 7th. Selectman Hoffman suggested, at PC Chairman Leach's convenience, he'd like to meet as soon as possible. PC Chairman Leach didn't know his schedule; First Selectman Maynard suggested PC Chairman Leach and Selectman Hoffman meet and come up with a figure they could both agree on, or come up with a difference you can both agree on. First Selectman Maynard suggested taking the Deputy's 10% and reducing the analysis 10%; First Selectman Maynard felt if we go over to South Windsor we'll be saving money. Even with your disagreement with Selectman Hoffman's figures PC Chairman Leach would have to agree it would be less to go with South Windsor. First Selectman Maynard requested a date for the meeting; PC Chairman Leach couldn't comply as he had to check his schedule. Selectman Hoffman gave PC Chairman Leach his phone number; Selectman Hoffman suggested Selectman Szymanski should sit in as well, and then everyone should sit down with South Windsor Deputy Chief Chris Lindstrom. Selectman Hoffman noted South Windsor Deputy Chief Lindstrom is the source of the information out of South Windsor; he's the interface they've had at two hour long meetings; he's the one who gave them the formula. PC Chairman Leach indicated he'd been in discussions with Deputy Chief Lindstrom.

Selectman Szymanski questioned what was the nature of the discussions? PC Chairman Leach has been backtracking everything the BOS has done, trying to find out information; this is our first consultation with the BOS on this. Selectman Hoffman suggested that's too bad; PC Chairman Leach agreed, noting he's asked several times in this meeting room with you. Selectman Hoffman noted that when he had his initial discussions with the Deputy Chief Hart back in early May he offered to meet with the Police Commission any time they were available. PC Chairman Leach suggested at least it's starting.

PC Chairman Leach said there were major concerns. First Selectman Maynard recalled PC Chairman Leach had said his first concern had been cost; First Selectman Maynard felt they had the detailed costs. PC Chairman Leach suggested his first concern, and that of the Police Commission, would really be what's best for this community. First Selectman Maynard questioned why PC Chairman Leach would think giving good care to the animals that we have to shelter wasn't the best thing for our community? PC Chairman Leach suggested he didn't think that at all; First Selectman Maynard indicated he didn't think so either. First Selectman Maynard felt the care of the animals is probably the primary thing. Do you have any reason to believe the best care for the animals isn't in the South Windsor facility? PC Chairman Leach suggested he didn't know if the care would be any different. He suggested the care in South Windsor, and he's seen this on social media, people seem to think it's a regularly staffed building; it's not. First Selectman Maynard questioned if PC Chairman Leach had been in the South Windsor building; PC Chairman Leach said he had. He suggested he would like to allay anyone's concern with staffing on either facility. PC Chairman Leach felt it wasn't any different in either facility; Selectman Hoffman disagreed. He cited they have 2 shifts covered in South Windsor. PC Chairman Leach provided a copy of signage at the South Windsor facility; Selectman Hoffman agreed the sign was there, and it's not staffed continually, but there are 2 part-time

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people and 2 full-time people who staff the South Windsor facility. PC Chairman Leach agreed but noted the South Windsor facility is in the back yard of his workplace. Every day he sees who comes and goes, he sees if the dogs are out. At most, typically, and it's no different here, an ACO is there in the morning to feed the animals, and in the evening as well, but it's usually not more than an hour and a half tops. PC Chairman Leach suggested the last time the animals have been outside the building, other than the Manchester dog, was on May 29th. PC Chairman Leach felt some people feels it's staffed constantly. Selectman Szymanski noted there's 2 high school students there in the afternoon.

Selectman Bowsza requested to ask a staffing question. How many part-time ACO's do we currently have? PC Chairman Leach indicated that currently East Windsor has one part-time ACO for 14 hours. Selectman Bowsza questioned that we're going to staff for 2 part-time for a total of 28 hours? What happens now when that one ACO isn't available for a dog issue? PC Chairman Leach felt that was a public safety aspect, which the Commission was in agreement with. In order for them to kennel an animal because of an ACO call we'll have an officer handle that call if possible. It's a fairly easy thing to do; it's in our town. Selectman Hoffman pointed out that Deputy Chief Hart stated he didn't want his officers dealing with animals unless it's an emergency. They are not trained to act as an ACO. PC Chairman Leach said it's not really the driving distance, although that does play into it. It's easy for one of our officers to be able to kennel a dog without taking too much time. To do this with the South Windsor facility you go from collaring the dog, putting it in the cruiser, driving to South Windsor and then you have to process the dog through their system. It's an hour's ordeal to do that. PC Chairman Leach suggested given their current staffing level he wouldn't recommend sending an officer out of town for an hour ordeal. PC Vice Chairman Filipone suggested he couldn't agree with sending an officer out of town. First Selectman Maynard suggested this out of town is at the end of Rye Street; PC Chairman Leach suggested it's 12 or 13 minutes from the center of town. First Selectman Maynard questioned what if they were in Warehouse Point; PC Chairman Leach suggested it's probably the same. First Selectman Maynard questioned how long it takes to get to the East Windsor dog pound; PC Chairman Leach suggested 8 to 10 minutes. PC Chairman Leach and PC Vice Chairman Filipone suggested here you drop the dog off and the ACO takes care of the paper work, while the officer runs off. Selectman Hoffman believes that can be arranged in the South Windsor facility. They appear to be accommodating and flexible.

Selectman Bowsza questioned how many officers we have on patrol daily in any one shift; PC Chairman Leach replied 2. Selectman Bowsza calculated that if we have to send one officer out of town we now have one; PC Chairman Leach concurred. Selectman Bowsza questioned what that does to response time for calls? PC Chairman Leach suggested that was bad for response time. Selectman Bowsza questioned if there was actually quantifiable data; PC Chairman Leach suggested he could get numbers. Selectman Szymanski questioned that there were only 2 officers per shift; PC Chairman Leach clarified on patrol. Selectman Szymanski questioned if there was a supervisor; PC Chairman Leach replied there should be. Selectman Szymanski questioned that the supervisor wasn't on patrol; PC Chairman Leach indicated he would be at the station. Selectman Szymanski questioned how many dogs in the course of a year have the police

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officers actually picked up and taken to the kennel? PC Chairman Leach felt the number was small; Selectman Szymanski requested the number.

Selectman Bowsza questioned if the ACO, or other officers in the absence of the ACO, respond to other roaming animals? PC Chairman Leach suggested if it's an emergency situation. Selectman Bowsza questioned nuisance wildlife? Or livestock? Selectman Bowsza suggested that returning to his Ag hat that's a much more time consuming thing; PC Chairman Leach concurred. PC Vice Chairman Filipone suggested they respond to things when they're a danger to the community or another officer, if something else comes along that's more important; it's public safety first. Selectman Szymanski agreed that's common sense. He reiterated his request for information, noting their request for the dog counts goes back to April; PC Chairman Leach had said they didn't have any overtime left and it would take considerable time to get that information together. Selectman Szymanski indicated he subsequently found out that you're required by State Statute to file a report monthly with that information; he noted he went to the Department of Agricultural and it [the report/documentation] was at his house before he got back. That's what we needed to get their estimate on how many dog nights for East Windsor to find out what our share for East Windsor would be which was \$2760. PC Vice Chairman Filipone found it ironic that you said earlier you didn't want to go out with a 5 year farm lease but you want to sign a 10 year contract for this. Selectman Szymanski noted we can get out of that contract at any time. PC Vice Chairman Filipone agreed but felt they could assess us extra administrative time if they want to. Selectman Szymanski questioned why you guys [PC Chairman Leach and PC Vice Chairman Filipone] are trying to find out everything that's wrong rather than what's right? PC Vice Chairman Filipone suggested they're not; he's seen the facility, he's seen the dogs there, it seems like they're well kept. One thing he likes about our facility is the dog can go outside, at will, back and forth outside. Selectman Szymanski suggested that's why people complain about the dogs barking.

First Selectman Maynard questioned why PC Chairman Leach was pushing back so hard on this? PC Chairman Leach said he wasn't; he hadn't made a decision on this yet; the Commission hasn't made a decision; there's still a lot of things. First Selectman Maynard suggested the Board [Board of Selectmen] will take as much time as you need but he didn't think you need 3 years to make this decision. He questioned if it could be done in 6 months; PC Chairman Leach felt they could.

Selectman Bowsza recalled that comparing the 2 facilities came up because our grandfathered facility needs some improvements in order to maintain its grandfathered status; Selectman Hoffman recalled the cost was \$60,000. Selectman Bowsza questioned if we were to vacate the facility on Mill Street and participate in T.R.A.C.S., and in 4 years they decide they're going to charge that administrative cost would we still be grandfathered; what would the cost be to bring that back? PC Chairman Leach suggested if the facility were abandoned you would never be able to get it back until you've complied with all the new regulations. Selectman Bowsza questioned the cost of a new facility; PC Chairman Leach wouldn't hazard that guess. First Selectman Maynard suggested what you're really saying is now, even if we put \$60,000 in our dog facility we would not be in compliance with all the State Statutes that now exist. The only

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way we could keep dogs in that facility is to not keep them as well, the cages wouldn't be the size the State now mandates, there would be a lot of shortcomings, so the dogs wouldn't be kept as well. PC Chairman Leach felt with the new requirements was the size of the kennel, so you'd have to build a new building with the larger cages in order to house a certain number of animals. First Selectman Maynard suggested what you're really advocating is if, in the future, if we ever wanted to bring them back to this shelter that doesn't shelter them up to State standards we couldn't do it. First Selectman Maynard suggested he wouldn't want to shelter them in a shelter that wasn't up to State standards anyway. PC Chairman Leach questioned why have we neglected having that conversation for this long? PC Chairman Leach suggested it's a piece of infrastructure in our town; do we invest in something or do we follow the practice of neglect and throw it away? Selectman Szymanski questioned what following the path of neglect means? PC Chairman Leach felt that's the path that facility has gone. First Selectman Maynard felt it comes down to the welfare of the dogs. Selectman Szymanski suggested the South Windsor facility is far superior to anything we have. PC Chairman Leach suggested we need to weigh what's best for the community. First Selectman Maynard felt we'll have a lot of the community saying it's not going to cost any more, do we use this facility that's best for the dogs? Why wouldn't you do it? Selectman Hoffman noted when Selectman Szymanski and he looked at the South Windsor facility they agreed up front - you said what's best for the Town? We said what's best for the animals. Selectman Hoffman felt that's really the criteria we should be using. PC Chairman Leach suggested at the end of the day the community is who they're answerable to.

Selectman Hoffman questioned PC Vice Chairman Filipone if he was speaking of the 10 year lease; he suggested they have things in the contract that Chris Lindstrom has said are boiler plate. He noted the reason Selectman Bowsza didn't approve the vote to move to the South Windsor facility was because he had questions about administrative costs. Selectman Hoffman and Selectman Szymanski were convinced there weren't any, but he told Selectman Bowsza he'd get the answer. He called Chris Lindstrom, who came back in a day or two with the information that they'd never had an administrative cost. The \$2670 is it. Selectman Hoffman noted Selectman Szymanski had asked early on that regarding the contract, was there a necessity for staying for 10 years; his answer was you can get out any time you want. Selectman Hoffman noted the Board needs the contract to pass on to the legal people; Selectman Hoffman felt the people in South Windsor have some flexibility. PC Chairman Leach cited that was another question he had; the only one he's aware of is dated 2012; Selectman Szymanski clarified that's the only one they have. PC Chairman Leach questioned if that's what the Town is signing on to? First Selectman Maynard noted the Board wanted to talk to you; he'll talk to the South Windsor steering committee. PC Chairman Leach said one of the things he spoke with Lindstrom about was their ACO handling the feeding and cleaning; it's not in the contract. First Selectman Maynard reported the contract he read had exhibits at the end. PC Vice Chairman Filipone suggested it referenced exhibits but none are attached; PC Chairman Leach concurred. PC Chairman Leach suggested the feeding isn't in the contract but it's been discussed in emails that have been exchanged. PC Vice Chairman Filipone suggested if another town withdraws then the percentage for East Windsor goes up; Selectman Hoffman noted that if our dog days go up so will our cost, and if Manchester went up our cost would be less. Selectman Hoffman also noted they threw in a number of 5%, but if you do the calculation it comes out to 3.7% but he believed

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they'd do it based on the number of pound days. He felt East Windsor's price would probably come down from the \$2670 based on real numbers. Selectman Hoffman suggested he asked them to be conservative so he could give you conservative information. Selectman Hoffman noted East Windsor Deputy Chief Hart had advised him not to remove veterinarian costs because we pay for all of that; Selectman Hoffman indicated he didn't remove those costs. Selectman Hoffman noted he didn't put in the amortization of the \$60,000 based on information from the Treasurer's Office because the time period for amortization would be 20 or 30 years. Selectman Hoffman reviewed the process he used to perform his calculations. PC Vice Chairman Filipone suggested the cost savings are minimal; he indicated he wasn't against going over there, but his concern is if an officer has to leave this town for an hour or more and there's an emergency he didn't want another officer to be in danger, or the public, or even someone driving through our town. PC Chairman Leach suggested if we do join South Windsor they'd have to develop a policy on that. Selectman Szymanski noted the other towns have a longer distance to go but it works for them. And you say what if one of them withdraws? Selectman Szymanski noted he knows of 2 other towns who are looking to regionalize because they don't want to, or can't afford to, fix what they currently have.

Selectman Szymanski to PC Chairman Leach, you mentioned you've worked behind that building for some time and it's been in place since 2012. Under the Police Commission you have responsibility for animal control, why didn't you ever bring this up to move it there with such a deplorable place we have. PC Chairman Leach suggested that sitting on CIP we allocated \$60,000 to it and had the BOS followed CIP recommendations we'd be fixing that facility. Selectman Hoffman suggested that would be a terrible waste of money; First Selectman Maynard suggested it's a terrible burden on the dogs. PC Chairman Leach suggested that actually the dogs sit in that facility about 2 ½ days; he also suggested that Manchester has had dogs in the T.R.A.C.S. facility for over a year. Selectman Bowsza questioned if there were disposal orders on them; PC Chairman Leach thought not. Selectman Szymanski suggested they don't want to put any of the dogs down and no one has adopted them; PC Chairman Leach felt Manchester seems to be the one town that doesn't work towards adopting their dogs. PC Chairman Leach felt if you talk to the people that have been working there you'll hear some disheartening stories as well. Selectman Hoffman noted East Windsor Deputy Chief Hart had said we had a dog for 6 months because we have a no kill philosophy. He noted South Windsor has a deal with the Humane Society if a dog has been there for some time, and they have a deal with a veterinarian which they would pass on to us. Selectman Szymanski noted South Windsor also exchanges dogs with 2 other regional facilities to give the dogs a better opportunity for adoption.

Selectman Hoffman and PC Chairman Leach agreed to meet; no timeframe set.

(See Attachment F – T.R.A.C.S./Tyler Regional Animal Control Shelter)

NEW BUSINESS/C. Extension of The Broad Brook Mill Site Remediation Temporary Committee (18-month terms):

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MOTION: To MOVE by resolution to CONTINUE the Broad Brook Mill Site Remediation Temporary Committee to December 1, 2020.

Maynard moved/Szymanski seconded/DISCUSSION: None.

VOTE: In Favor: Unanimous (Maynard/Dearborn/Bowsza/Hoffman/Szymanski)
(No one opposed/No abstentions)

MOTION: To REAPPOINT the current members of the Broad Brook Mill Site Remediation Temporary Committee with terms to expire December 1, 2020, and to AUTHORIZE the Board of Selectmen to fill vacancies as they arise.

Maynard moved/Szymanski seconded/

DISCUSSION: Selectman Bowsza questioned if they all wanted to be reappointed? First Selectman Maynard reported the Committee Chairman, Jessica Bottomley, requested all current members be reappointed. Selectman Hoffman reviewed the current membership as being Jessica Bottomley, Kirk Monstream, Keith Yagaloff, Selectman Hoffman Hoffman, Len Norton, Rand Stanley, and Tom Talamini

VOTE: In Favor: Unanimous (Maynard/Dearborn/Bowsza/Hoffman/Szymanski)
(No one opposed/No abstentions)

NEW BUSINESS/D. Discussion of Next Board of Selectmen Meeting Date:

First Selectman Maynard suggested the Board could consider the next meeting date on the Public Hearing date of July 27, 2019.

NEW BUSINESS/E. Discussion of Questions for the BOE:

First Selectman Maynard cited the robust discussion which occurred this evening at the Town Meeting, and he agreed the BOE finances are a Town issue. First Selectman Maynard requested anyone - residents or BOS - who had questions on the BOE finances to send their questions to his office. Selectman Hoffman noted he'd already sent First Selectman Maynard and the Superintendent a list of questions; he noted the Superintendent replied very promptly. Selectman Hoffman suggested he'd like to recommend that the Board invite the BOE and the Superintendent to a meeting to discuss those questions, and that they provide the Board with a written handout of the answers so the Board has the correct information. First Selectman Maynard reported he can add discussion with the BOE as a continuing agenda item.

NEW BUSINESS/F. Tax Refunds:

MOTION: To APPROVE Tax Refunds in the amount of \$1,593.02 as identified under Tax Refund Report dated June 17, 2019.

Bowsza moved/ Szymanski seconded/DISCUSSION: None

VOTE: In Favor: Unanimous (Maynard/Dearborn/Bowsza/Hoffman/Szymanski)

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SELECTMEN COMMENTS AND REPORTS/A. Charles J. Szymanski:

No report this evening.

SELECTMEN COMMENTS AND REPORTS/B. Deputy First Selectman Dearborn:

No report this evening.

SELECTMEN COMMENTS AND REPORTS/C. Selectman Hoffman:

Selectman Hoffman reported the EDC didn't meet this month; no report.

SELECTMEN COMMENTS AND REPORTS/D. Selectman Bowsza E. Bowsza

Selectman Bowsza reminded everyone of the Rubber Duck Race and Cardboard Boat Race coming up this weekend at the Scantic River at Church and Mill Streets.

SELECTMEN COMMENTS AND REPORTS/E. Robert Maynard:

First Selectman Maynard had nothing to report.

UNFINISHED BUSINESS/B. Discussion of Charter Revision:

First Selectman Maynard reported one of the revisions the Charter Revision Commission has proposed is a change in the appointment of a Town Attorney. He noted previous discussion of the First Selectman having 2 votes on the issue; First Selectman Maynard noted it's important that the Board of Selectmen as well as the First Selectman get along with the attorney appointed. First Selectman Maynard provided additional revised language he is proposing.

Section 6.6 (B) – Town Attorney: (existing language = regular text, deleted language = stricken text, new language = italicized underlined text).

MOTION: To CHANGE the language of Section 6.6 (B) Town Counsel to read: "The Town Counsel shall be an Attorney at Law admitted to practice in the State of Connecticut and shall be retained by the Board of Selectmen. The Town Counsel shall be appointed by the Board of Selectmen and the First Selectman jointly. The Town Counsel shall serve at the pleasure of both the Board of Selectman and the First Selectmen. ..."

Maynard moved/Hoffman seconded/**DISCUSSION:** Nothing further.

VOTE: In Favor: Maynard/Dearborn/Hoffman/Szymanski
Opposed: Bowsza
Abstained: No one

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SIGNATURES FOR APPROVAL OF CHECK REGISTERS:

The Selectmen reviewed the registers presented and took appropriate action.

**EXECUTIVE SESSION/Pursuant to C.G.S. Sec. 1-200 (6-a), Sec. 1-210 (b-1) (b-4)
Employment, Litigation and Negotiations** – Action is possible:

Deputy First Selectman Dearborn requested the Board go into Executive Session. After brief discussion it was determined that the purpose of proposed dialogue didn't fall under any of the identified State Statutes. No Executive Session held.

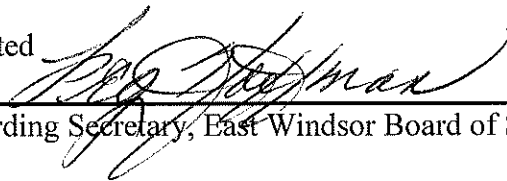
ADJOURNMENT:

MOTION: To ADJOURN this Meeting at 10:30 p.m.

Bowsza moved/Maynard seconded/DISCUSSION: None

VOTE: In Favor: Unanimous (Maynard/Bowsza/Hoffman/Szymanski)

Respectfully submitted



Peg Hoffman, Recording Secretary, East Windsor Board of Selectmen

Attachments: A - Correspondence from Jillian Hubbard
B – Agricultural Commission Chairman's correspondence re: farm leases
C – Agricultural Commission Chairman's memo to the Planning and Zoning
Commission regarding farm leases
D – List of Town Leases
F – T.R.A.C.S./Tyler Regional Animal Control Shelter)

NOTE: Document explaining the **Hartford Foundation for Public Giving "Greater Together Community Fund"** is available on the Home Page of the Town Website.

East Windsor Beautification Committee:

Created for initial creation June 20th 2019

First, I want to say thank you for having me. Erica and I are so grateful for the opportunity to spear head the beautification committee. Being asked to be a part of this is something that we are looking forward to creating together. We believe it gives the opportunity for the community and the Board of Selectman to team up together and collaborate. We have been looking into surrounding towns and have seen there are a lot of options in building a successful beautification committee our hope to inspire resident participation and to see an increase in town pride in the months to come.

Together we have created a list of initial questions.

Some of these we have asked the first selectman when we originally created our applications and while we recognize and are grateful for the freedom you are giving us to put a community stamp on it. It's important for us to also hear the responses from each of you. So, there are questions that I will distribute to each of you after my statement.

knowing what you, as the Board of Selectman, have in mind not only will it be essential information so that we can begin. But It will lay the groundwork for us to create and start projects that fall in line with the interest of both the board and the community. Establishing our goals and building the lines of communication now so we are all on the same page from the beginning we believe will create a recipe for optimal success.

Our desire to create an avenue for clear, concise and direct communication is going to be key to making the committee all that it can be. That being said, we would like to propose one of you be our Point of contact so that we can better work WITH the board of selectman. We recognize that everyone has a lot of responsibilities within their own lives. With both of us being parents, entrepreneurs

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and involved in the community we understand the undertaking of adding things to the to do list and respect all time given to the cause by any person who feels interested in taking part.

Moving forward with this committee Our hope is to inspire other residents to help create community inspired projects. Not only would we like to involve the residents in the future endeavors of the beautification committee, but we also have a passion for working with children. So one of the focus' will be creating space for children to explore their creativity and individualism within different projects thru the upcoming year. It is important to us that we are not just planting flowers or bringing up curb appeal but that we are creating an impactful community centered positive mindset. Bringing awareness and thoughtfulness to the community.

On behalf of Erica and myself we would like to thank you for the time to speak tonight and would also like to thank you in advance for answering all our questions that we have given each of you. It means a lot to us that you take the time to read the questions and give us back your personal feedback.

Lastly, I would like to encourage anyone here who is interested in becoming a part of the East Windsor Beautification Committee to please connect with me this evening. I do have copies of applications for anyone interested in taking one home tonight. They are also available in the town hall for those who are not here or choose later that they feel they would like to join us.

Thank you,

Jillian Hubbard

Questions Submitted June 20th 2019 BOS Meeting

1. What was it that initially created an interest in developing a beautification committee?
 2. Where would you like to see a focus for beautification. Is there an area of town?
 3. Are there specific beautification ideas that you would like to see created this year?
 4. What are the goals we would like indefinitely accomplished over the course of the year?
 5. What kind of support can we expect to receive from the Board of Selectman?
 6. Are we funded?
- If so,
- what is the budget?
 - how would you like the budget broken down?
 - who do we talk to about the financials?
 - who oversees tracking and how do you plan to have the projects paid for?
 - Is there a certain amount allocated per project?
7. Are there ideas you have for outside funding that you already know about?
 8. What else would you like to add or let us know?
 9. Do you have an interest in participation and if so, what would you like to help with on the committee? Where do your strengths/desires lie?

Please Email us with responses to all questions by July 20, 2019 so we may form our first meeting for the beautification committee.

at: ewcleanup@gmail.com

Thank you in advance for the time you take to answer these questions and help with opening the lines of clear communication.

Erica Giroux & Jillian Hubbard

BN-6/20/2019
Attachment B

RECEIVED BY

JUN 13 2019

FIRST SELECTMANS OFFICE

East Windsor Board of Selectmen

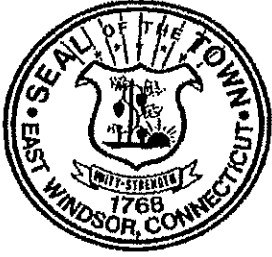
May 13, 2019

The East Windsor Agricultural Commission would like to advise the Board of Selectmen that we feel that a sealed bidding process for the granting of leases for Town owned agricultural parcels would be the most fair and would insure that the Town get the maximum amount for each property. We also feel that 5 years would be the most beneficial term for the farmers, in order to capitalize on soil preparation and for the Town in order to insure that its agricultural assets are maintained with regard to long term sustainability. Specific terms could be negotiated, and the amounts for each year could be built into the contract.

We have a copy of the literature that South Windsor uses for taking bids. We feel that it could be streamlined but it would be a starting point.

Albert Grant, Chairman EW Agricultural Commission

BN- 6/20/2019 Attachment C



TOWN OF EAST WINDSOR
Planning & Development

MEMORANDUM

DATE: May 16, 2019
TO: East Windsor Planning and Zoning Commission
FROM: East Windsor Agricultural Commission
RE: Revision of Agricultural Lease Agreement for Town-owned properties

The East Windsor Agricultural Commission would like to advise the Planning and Zoning Commission that we feel that a sealed bidding process for the granting of leases for Town-owned agricultural parcels would be the most fair and would ensure that the Town get the maximum amount for each property. We also feel that five (5) years would be the most beneficial term for the farmers, in order to capitalize on soil preparation and for the Town in order to ensure that its agricultural assets are maintained with regard to long term sustainability. Specific terms could be negotiated, and the amounts for each year could be built into the contract.

We have a copy of the literature that South Windsor uses for taking bids. We feel that it could be streamlined but it would be a starting point.

Thank you,

Albert Grant, Chairman of the East Windsor Conservation Commission

AG/pch

Enc.: South Windsor literature

June 2018

BW- 6/20/2019 - Attachment D

Tenant	Location	Acres leased	Map/Block/Lot	Usage	Cost	Real Estate 1 year Lease Agreement
Reichle, Glenn/Reichle Farms, 27, Harrington Road, Broad Brook, CT. 860-930-4331-c					\$50.00 per acre as recommended by the Agricultural Commission	
Reichle, Glenn/Reichle Farms, 27, Harrington Road, Broad Brook, CT. 860-930-4331-c	Rye Street/ Tschummi	22	078 57 001	Corn & squash	\$ 1,100.00	October 30, 2018-Oct. 31, 2019
Wagner, Don, 277 Main Street, East Windsor, CT. 860-627-5637-h, 860-883-0711-c	Chamberlain Road/Kogut Property	53.4	015 42 032	Corn & squash	\$ 2,670.00	October 30, 2018-Oct. 31, 2019
Winn, Ralph/Shady Maple Farms, 211 Scantic Road, East Windsor, CT. 860-550-5138-c	Winton Road & South Main St.	10.4	051 05 000W012A 051 05 055A 052 05 056A	Corn	\$ 520.00	October 30, 2018-Oct. 31, 2019
	Woolam Road	5	044 34 001	Hay	\$ 250.00	October 30, 2018-Oct. 31, 2019
NOTES:						

6/28/2018



Hartford Foundation

FOR PUBLIC GIVING

Together for good.™

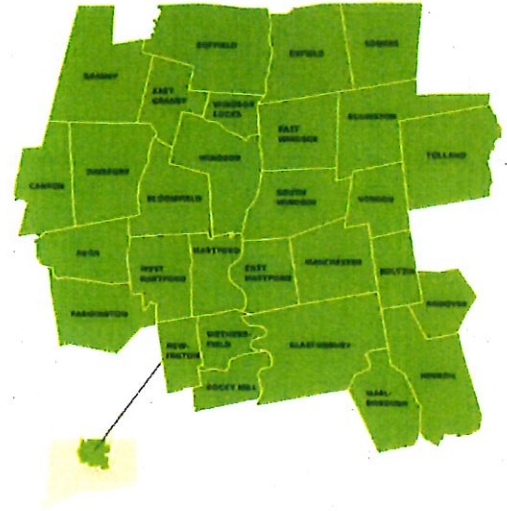
Greater Together Community Funds FACT SHEET

Purpose

To support the community in taking ownership around the needs in their town, encourage broad and inclusive civic engagement, and anchor the Hartford Foundation in each town.

Funding

- **\$100,000 per town:**
 - \$50,000 Endowed Funds
 - \$50,000 "Immediate Use" Funds
- Opportunity for community fundraising and continued fund growth to support towns



Accessing Community Funds

- Each town must establish an inclusive advisory committee made up of town residents as well as an inclusive process to identify community needs and make grants from the town's Community Funds.
- Once a town's Advisory Committee is established, grants from the town's community fund will be available to registered 501(c)3 nonprofit organizations and, in some cases, to municipalities. Grants will not be available to individuals or for-profit companies.
- Some towns will be ready to make grants sooner than others. The Foundation will provide information, guidance and support to assist each town in establishing its Advisory Committee and grantmaking process as needed.

For more information, visit our website at: hfpg.org/communityfunds, or contact the Community Funds team at: communityfunds@hfpg.org.



T.R.A.C.S

TYLER REGIONAL ANIMAL CARE SHELTER

A MUNICIPAL ANIMAL SHELTER

Our Mission Statement

T.R.A.C.S. will provide humane care for any creature that may need our help or intervention, and find loving, permanent homes for the animals that pass through our doors. We strive to improve the quality of life for all animals and we foster good stewardship and responsible pet ownership by offering education opportunities and activities that support our mission.

Serving the Communities of: South Windsor, Manchester, East Hartford

We have wonderful dogs and cats available, but we are not limited to these animals. Check our website or come visit us for a new friend.

OUR SERVICES

The towns involved in the T.R.A.C.S partnership are responsible for investigating and enforcing the animal care and control laws in their own community.

- Trained experts will assist prospective owners with selecting a pet that will fit their lifestyle and their needs.
- Collect loose or unidentified animals that may be injured, or that are in other need of care
- Advertise the found animals in the local papers
- Unclaimed animals that pass our standards are made available for adoption
- Provide quarterly low cost rabies clinics and bathing facilities
- Classes for: Obedience, Agility, Trick Training, Grooming Techniques, Pet CPR and First Aid

CHILDREN AND COMMUNITY INVOLVEMENT

T.R.A.C.S is a wonderful place for children to learn the responsibilities of pet ownership.

We cater to a young crowd by offering programs that they can understand.

During school vacations we offer shelter tours, visits with animals and story time.

VOLUNTEERING

We encourage and offer many ways for you to become involved like greeting visitors or walking the dogs.



CONTACT

124 Sullivan Avenue
South Windsor, CT 06074

Police: 860-644-2551

Animal Control: 860-648-6239

Robin.bond@southwindsor.org

HOURS:

24 hours a day, 7 days a week

Officers are on
7 a.m. - 3 p.m. & 3 p.m. - 11 p.m.

Currently, there are no set public hours, but we accept appointments.

NEEDS LIST

- Monetary Donations
- Extra capacity washer & dryer
- Clean towels, blankets, and rugs
- Dog and cat chew toys and entertainment
- Dish soap, dishwasher and laundry detergent
- Bleach
- Dog crates - all sizes
- Fencing
- Shop Vacuum
- Training aids
- Wheelbarrow
- Dog and cat grooming supplies and shampoos
- Treats
- Litter boxes and kitty litter
- Food and water bowls - stainless steel or metal
- Collars and leashes

Adopt or foster a pet today. Give a homeless pet a home and a second chance. Come rescue your new best friend.

