

# **TOWN OF EAST WINDSOR BOARD OF SELECTMEN**

## **REGULAR MEETING**

**Thursday, April 4, 2019**

**7:00 p.m.**

Town Hall Meeting Room  
11 Rye Street, Broad Brook, CT. 06016

### **REVISED Meeting Minutes**

**\*\*\* These Minutes are not official until approved at a subsequent meeting\*\*\***

#### **Board of Selectmen:**

Robert Maynard, First Selectman  
Steve Dearborn, Deputy First Selectman  
Jason E. Bowsza, Selectman  
Andy Hoffman, Selectman  
Charles J. Szymanski, Selectman

**ATTENDANCE:** Board of Selectmen: Robert Maynard, First Selectman; Steve Dearborn, Deputy First Selectman; Jason E. Bowsza, Selectman; Andy Hoffman, Selectman; Charles J. Szymanski, Selectman.

**ABSENT:** All Selectmen were present this evening.

**GUESTS:** Jeffrey Koeppen, ICMA Representative; David King, Chairman, Pension Board.

**Public:** Marie DeSousa, Al Rodrigue.

**Press:** No one from the Press was present.

#### **TIME AND PLACE OF REGULAR MEETING:**

First Selectman Maynard called the Meeting to Order at 7:00 p.m. in the Town Hall Meeting Room, 11 Rye Street, Broad Brook, CT.

#### **PLEDGE OF ALLEGIANCE:**

Everyone present stood to recite the Pledge of Allegiance.

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**AGENDA APPROVAL:**

**MOTION:** To APPROVE the Agenda as presented.

**Maynard moved/Szymanski seconded/DISCUSSION: None**

**VOTE:** In Favor: Unanimous (Maynard/Dearborn/Bowsza/Hoffman/Szymanski)

**ATTENDANCE:** See page 1.

**CLEAN UP COMMITTEE PRESENTATION:**

First Selectman Maynard introduced residents Erica Giroux and Michael Yost.

Ms. Giroux reported she and Mr. Yost are volunteers in the community. Ms. Giroux reported that about a month ago a post appeared on social media regarding the amount of litter around the neighborhoods - paper cups and stuff people are throwing out of their cars. Mr. Yost noted that the commentary so far has been social media based. Ms. Giroux noted that the posts have been positive; they decided to get together as a group and decide where to take this issue. Jim Richards gave them a place to meet in the Opera House; they've also had a couple of meetings at Main Street Grille to support local businesses. They've decided to try to start a committee, and have launched the East Windsor Clean Up Committee Facebook page.

Ms. Giroux reported she moved here because East Windsor is a beautiful town; she wants her kids to grow up in a town that's safe. This is an important mission for her, and is something she can inspire her kids to continue as a part of their lives. Ms. Giroux suggested they want to take something negative with the trash and work towards making it better.

Selectman Hoffman questioned if they have people with trucks to haul the stuff away that they collect it? Mr. Yost referenced the group's Mission Statement – (See Attachment A). He noted the group has planned a neighborhood clean-up event on April 20<sup>th</sup> and 21<sup>st</sup> (See flyer - Attachment B). The goal for the event is for people to go out into their neighborhoods and pick up trash along the roads. Mr. Yost suggested people can also talk to their neighbors about the group.

Mr. Yost noted the Town has problems with the transitional areas, like Wells Road going towards the airport. Mr. Yost reported that First Selectman Maynard mentioned the Board has recently created a Town Beautification Committee, which lacks members at this point; Mr. Yost suggested maybe this group can become part of that group and become an ongoing effort. Mr. Yost indicated they would like to become attached to the Town and are seeking direction. Mr. Yost questioned how they could approach business people who might be willing to donate services.

Selectman Hoffman questioned if they have a methodology for the clean-up? Would you pick areas to clean up or would you ask people like him to go through their neighborhoods? Ms.



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Giroux indicated they're still working that out. The Park and Recreation Department has given them space at Reservoir Park in May. They plan to explain the purpose of the group and then do a little clean-up of the areas around the Park on Reservoir Avenue. Mr. Yost and Ms. Giroux suggested this is an awareness campaign at this point; they hope to plan larger events next year.

Selectman Szymanski recalled a few years back some townspeople cleaned up debris on Earth Day; DPW picked up the bags of trash at the end of the day. Mr. Yost noted he received an email from Alan Baker regarding a Source to Sea event. They don't want to get into picking up large debris; they also won't go on private property or take photos of people's homes. He noted the blight is different issue.

Selectman Bowsza questioned the areas of focus? Mr. Yost offered a list of potential clean-up areas (See Attachment C). Deputy First Selectman Dearborn felt the blight person should become involved as well; he felt East Windsor isn't a clean town; we need the blight taken care of. Deputy First Selectman Dearborn said what Mr. Yost and Ms. Giroux was doing was honorable; the Town should assist by picking up the trash after they fill the bags. Deputy First Selectman Dearborn offered to have his trucks pick up the trash as well. Mr. Yost indicated USA Hauling offered to help also.

Selectman Bowsza questioned how far back on properties would the group go to pick up trash? Mr. Yost indicated what they could reach from the sidewalk, or three steps from the edge of the road. Mr. Yost suggested people's yards aren't the issues. On their social media they'll be asking for people to step up for one of the sectors; Ms. Giroux noted people have indicated they're willing to do that. Discussion continued regarding the process for the clean-ups. Selectman Hoffman indicated organization of this effort is a great thing; as Steve said, whatever you do will make it better. Ms. Giroux suggested whatever she does with her son about picking up trash is a lesson for the future. Selectman Szymanski suggested the list (Attachment C) is well thought out. Those are high traffic areas; people will see the change. Selectman Szymanski cited curb appeal is critical. Selectman Hoffman reiterated that Selectman Szymanski has initiated the request for the Beautification Committee; these two groups will work well together. Selectman Hoffman suggested posting signs in the area of the clean-ups to make people aware the group will be working in the area. First Selectman Maynard advised Ms. Giroux and Mr. Yost if the Town can help we're here.

**DISCUSSION AND APPROVAL OF ICMA; RESOLUTION, ADOPTION  
AGREEMENT, PLAN DOCUMENT, ADMINISTRATIVE SERVICES AGREEMENT  
FOR 401A AND 457B PLANS:**

Available in the audience tonight for discussion was Jeffrey Koeppen, the ICMA Representative, and David King, Chairman of the Pension Commission.



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First Selectman Maynard reported the Town has been working with George Casper, the Pension lawyer, and Treasurer O'Toole to change from Voya as an administrator of the Town's Pension Plans to ICMA. The Town is now ready to make that change.

David King, Chairman of the Pension Commission, reported he is present to answer any questions the Board may have. He noted they have been working on this and are now at the point of moving from Voya to ICMA. Discussion followed regarding the savings to the Town involved in the management of the account, the anticipated service expected by the Plan administrator, and the employees preference for the plan change.

**MOTION:** I move to approve the **RESOLUTION FOR A LEGISLATIVE BODY RELATING TO A 457 DEFERRED COMPENSATION PLAN** as presented.  
**(See Attachment D)**

**Bowsza moved/Szymanski seconded/DISCUSSION:** None

**VOTE:** In Favor: Unanimous (Maynard/Dearborn/Bowsza/Hoffman/Szymanski)

**MOTION:** I authorize the First Selectman to sign the Administrative Services Agreement between the ICMA Retirement Corporation and the Town of East Windsor.

**Bowsza moved/Szymanski seconded/DISCUSSION:** None

**VOTE:** In Favor: Unanimous (Maynard/Dearborn/Bowsza/Hoffman/Szymanski)

**MOTION:** I authorize the First Selectman to sign the **IMCA RETIREMENT CORPORATION GOVERNMENTAL MONEY PURCHASE PLAN & TRUST ADOPTION AGREEMENT** for the plan known as the Town of East Windsor Defined Contribution Plan

**Bowsza moved/Szymanski seconded/DISCUSSION:** None

**VOTE:** In Favor: Unanimous (Maynard/Dearborn/Bowsza/Hoffman/Szymanski)

**MOTION:** I move to approve the **RESOLUTION FOR A LEGISLATIVE BODY RELATING TO A MONEY PURCHASE PLAN** as presented and authorize the First Selectman to execute all necessary agreements with ICMA Retirement corporation incidental to the administration of the Plan known as the Town of East Windsor Defined Contribution Plan. . **(See Attachment E)**

**Bowsza moved/Szymanski seconded/DISCUSSION:** None

**VOTE:** In Favor: Unanimous (Maynard/Dearborn/Bowsza/Hoffman/Szymanski)

**MOTION:** I authorize the First Selectman to sign the **IMCA RETIREMENT CORPORATION GOVERNMENTAL MONEY PURCHASE PLAN &**

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**TRUST ADOPTION AGREEMENT for the plan known as the Town of East Windsor Defined Contribution Plan-Clerical.**

**Bowsza moved/Szymanski seconded/DISCUSSION: None**

**VOTE: In Favor: Unanimous (Maynard/Dearborn/Bowsza/Hoffman/Szymanski)**

**MOTION: I move to approve the RESOLUTION FOR A LEGISLATIVE BODY RELATING TO A MONEY PURCHASE PLAN as presented and authorize the First Selectman to execute all necessary agreements with ICMA Retirement corporation incidental to the administration of the Plan known as the Town of East Windsor Defined Contribution Plan-Clerical. (See Attachment F)**

**Bowsza moved/Szymanski seconded/DISCUSSION: None**

**VOTE: In Favor: Unanimous (Maynard/Dearborn/Bowsza/Hoffman/Szymanski)**

Deputy First Selectman Dearborn stepped out of the room.

**APPROVAL OF MEETING MINUTES/A. Regular Meeting Minutes of February 21, 2019:**

**MOTION: To APPROVE the Regular Meeting Minutes of the Board of Selectmen dated February 21, 2019 as presented.**

**Maynard moved/Szymanski seconded/DISCUSSION: None**

**VOTE: In Favor: Maynard/Bowsza/Hoffman/Szymanski  
(No one opposed/No Abstentions)**

**APPROVAL OF MEETING MINUTES/B. Special Meeting Minutes of February 28, 2019:**

**MOTION: To APPROVE the Special Meeting Minutes of the Board of Selectmen Meeting dated February 28, 2019 as presented.**

**Maynard moved/Hoffman seconded/DISCUSSION: None**

**VOTE: In Favor: Maynard/Bowsza/Hoffman/Szymanski  
(No one opposed/No Abstentions)**

**APPROVAL OF MEETING MINUTES/C. Special Meeting Minutes of March 4, 2019:**

**MOTION: To APPROVE the Special Meeting Minutes of the Board of Selectmen Meeting dated March 4, 2019 as presented.**



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**Maynard moved/Hoffman seconded/DISCUSSION:** None

**VOTE:** In Favor: Maynard/Bowsza/Hoffman/Szymanski  
(No one opposed/No Abstentions)

**APPROVAL OF MEETING MINUTES/D. Special Meeting Minutes of March 11, 2019**

**MOTION:** To APPROVE the Special Meeting Minutes of the Board of Selectmen Meeting dated March 11, 2019 as presented.

**Maynard moved/Hoffman seconded/DISCUSSION:** None

**VOTE:** In Favor: Maynard/Bowsza/Hoffman/Szymanski  
(No one opposed/No Abstentions)

**APPROVAL OF MEETING MINUTES/E. Special Meeting Minutes of March 13, 2019:**

**MOTION:** To APPROVE the Special Meeting Minutes of the Board of Selectmen Meeting dated March 13, 2019 as presented.

**Maynard moved/Szymanski seconded/DISCUSSION:** None

**VOTE:** In Favor: Maynard/Bowsza/Hoffman/Szymanski  
(No one opposed/No Abstentions)

**APPROVAL OF MEETING MINUTES/F. Regular Meeting Minutes of March 21, 2019:**

**MOTION:** To APPROVE the Regular Meeting Minutes of the Board of Selectmen Meeting dated March 21, 2019 as presented.

**Maynard moved/Hoffman seconded/DISCUSSION:** None

**VOTE:** In Favor: Maynard/Bowsza/Hoffman/Szymanski  
(No one opposed/No Abstentions)

**Deputy First Selectman Dearborn returned to the Meeting.**

**COMMUNICATIONS:**

First Selectman Maynard reported the Tax Collector recently brought 28 properties to a tax sale; prior to the sale the owners of 27 of the properties settled the outstanding balances. One property, a mobile home, was offered for sale and was purchased by the owner of the mobile home park.

**PUBLIC PARTICIPATION:**

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**Al Rodrigue, 6 Mahoney Road:** Mr. Rodrigue noted that at the last Town Meeting people were voting on several issues. Mr. Rodrigue indicated he's being critical, but he felt that the issues weren't presented transparently. The issues were presented one-sided. Many of the issues presented were pushed by special interest groups. Mr. Rodrigue felt the Board should be more informed; when people asked questions there was a lack of information. Mr. Rodrigue felt the Board didn't have enough information on the Tax Exemptions, and he had more information on the Scantic River property than the people pushing for the purchase.

**BOARDS AND COMMISSIONS RESIGNATIONS AND APPOINTMENTS/A.**

**Resignations:** None.

**BOARDS AND COMMISSIONS RESIGNATIONS AND APPOINTMENTS/B**

**Reappointments:** Mary Morgan(R), Veterans Commission – Alternate member.

**MOTION: To REAPPOINT Mary Morgan (R), Veterans Commission Alternate Member.**

**Maynard moved/Bowsza seconded/DISCUSSION:** None.

**VOTE: In Favor: Maynard/Dearborn/Bowsza/Hoffman/Szymanski  
(No one opposed/No abstentions)**

**BOARDS AND COMMISSIONS RESIGNATIONS AND APPOINTMENTS/C. New**

**Appointments:** None.

**UNFINISHED BUSINESS/A. Broad Brook Mill Discussion:**

Selectman Hoffman reported he recently spoke with Martin D'Eramo, who indicated UTC had a meeting in Windsor Locks and the President of the Company looked favorably on removing the consolidation pile and cleaning up Building 11. Selectman Hoffman felt the President is friendly towards municipalities. Selectman Hoffman has asked Mr. D'Eramo for a list of developers interested in sites similar to the Mill; Mr. D'Eramo indicated that task has been assigned to someone in the Corporation. The Corporation is moving forward on getting a commercial real estate company involved; the concern was that the Town didn't have the credentials or the resources to market the property. Neither does UTC but they are willing to hire a company. Selectman Hoffman has been trying to get Mr. D'Eramo to set up work meetings. UTC has stopped their intent to demolish the Mill, or to pile the material behind the Church.

Selectman Szymanski felt that's a good step that UTC has assigned the task of compiling a list of developers to a specific individual; if a project is assigned to a person they need to do it.

Selectman Hoffman reported the Broad Brook Mill Committee did not hold a meeting last evening as they didn't have a quorum.

**UNFINISHED BUSINESS/B. Discussion of Charter Revision:**



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No discussion this evening.

**UNFINISHED BUSINESS/C. Casino:**

First Selectman Maynard reported he hasn't had a recent update from the Tribes. He noted the publication of the Mashantuckets Pequot compact in the Register changed the whole ballgame. First Selectman Maynard reported he heard there is a power shovel at one of the homes on

Prospect Hill Road. Deputy First Selectman Dearborn concurred; he noted they haven't demolished any of the homes yet but are working on the brick home. They've taken out the windows and are cleaning out the structure. First Selectman Maynard suggested there may be a press conference locally in the near future.

Discussion followed regarding requesting Mr. Cappiello to attend a future BOS Meeting to offer an update.

**UNFINISHED BUSINESS/D. Discussion of Hartford Foundation's Greater Together Community Funds:**

No discussion this evening.

**UNFINISHED BUSINESS/E. Discussion of Regional Animal Control Shelters:**

No discussion this evening.

**NEW BUSINESS/Tax Refunds**

**MOTION: To APPROVE Tax Refunds in the amount of \$567.38 as identified under Tax Refund Report dated April 2, 2019.**

**Maynard moved/Hoffman seconded/DISCUSSION: None**

**VOTE: In Favor: Maynard/Dearborn/Bowsza/Hoffman/Szymanski**

**SELECTMEN COMMENTS AND REPORTS/A. Jason E. Bowsa:**

Selectman Bowsza indicated he had nothing to report because he and his wife welcomed a new baby – Elliot – 7 lbs. 2 ounces – who is already sleeping through the night.

**SELECTMEN COMMENTS AND REPORTS/B. Charles J. Szymanski:**

Selectman Szymanski reported he had nothing to report this evening.

**SELECTMEN COMMENTS AND REPORTS/C. Steve Dearborn:**



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Deputy First Selectman Dearborn indicated he had nothing to report tonight as well.

**SELECTMEN COMMENTS AND REPORTS/D. Andy Hoffman:**

Selectman Hoffman had no report.

**SELECTMEN COMMENTS AND REPORTS/E. Robert Maynard:**

First Selectman Maynard had nothing to report.

**SIGNATURES FOR APPROVAL OF CHECK REGISTERS:**

The Selectmen reviewed the registers presented and took appropriate action.

**EXECUTIVE SESSION/Pursuant to C.G.S. Sec. 1-210 (b-1) (b-4 Employment, Litigation and Negotiations – Action is possible:**

**MOTION: To GO INTO EXECUTIVE SESSION at 8:05 p.m. Attending the Executive Session were: First Selectman Maynard, Selectman Bowsza, Selectman Hoffman, and Selectman Szymanski. Deputy First Selectman Dearborn recused himself from discussion during the Executive Session. No other parties attended the Executive Session.**

**Szymanski moved/Hoffman seconded/DISCUSSION: None.**

**VOTE: In Favor: Unanimous (Maynard/Dearborn/Bowsza/Hoffman/Szymanski)**

LET THE RECORD SHOW the Recording Secretary left the Meeting.

The Board came out of Executive Session at 8:30 p.m.

**MOTION: I move to approve the Fixed Assessment Agreement between the Town of East Windsor and Fabcon Precast LLC a Delaware company having an address of 12520 Quentin Avenue South, Suite 200, Savage, MN 55378 and authorize the First Selectman to sign the agreement.**

**Maynard moved/Szymanski seconded/**

**VOTE: In Favor: Bowsza/Szymanski/Hoffman/Maynard  
Opposed: No one  
Recused: Dearborn**

**ADJOURNMENT:**

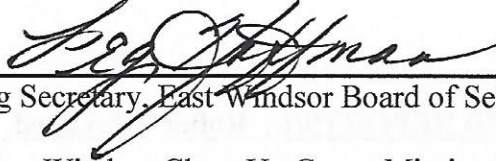
**MOTION: To ADJOURN this Meeting at 8:30 p.m.**

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**Maynard moved/Szymanski seconded/DISCUSSION:** None

**VOTE:** In Favor: Unanimous (Maynard/Bowsza/Hoffman/Szymanski)

Respectfully submitted



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Peg Hoffman, Recording Secretary, East Windsor Board of Selectmen

- Attachments:**
- A.** East Windsor Clean Up Group Mission Statement
  - B.** Event Flyer – April 20<sup>th</sup> and 21<sup>st</sup>
  - C.** List of clean up areas
  - D.** **RESOLUTION FOR A LEGISLATIVE BODY RELATING TO A 457 DEFERRED COMPENSATION PLAN**
  - E.** **RESOLUTION FOR A LEGISLATIVE BODY RELATING TO A MONEY PURCHASE PLAN**
  - F.** **RESOLUTION FOR A LEGISLATIVE BODY RELATING TO A MONEY PURCHASE PLAN**



*BJS 4/4/2019 Attachment A*

## East Windsor Cleanup Group Mission Statement, Its all Good!

The East Windsor Cleanup group was started by a group of East Windsor citizens who are concerned about the safety and appearance of our town. The goal of the group is to focus on roadsides and public spaces and engage the community to participate in keeping the town debris free. While this will be a year-round endeavor with a social media presence, we will ramp up our energy for two events a year that will be handled as follows.

1- On the Weekend of April 20th and 21st we will focus on a town wide cleanup effort. Through social media, door to door contact with individuals, and posting flyers at local businesses, we will raise awareness of the problem of roadside garbage and debris in town. This effort will begin on April first and we will maintain a high energy level right up to cleanup weekend. Individuals will be encouraged to take pictures of their efforts and post them on the Facebook page that has been established for this group. Trouble spots where debris is particularly bad will be identified on the Facebook page with special focus on transitional areas where it is not heavily developed. We will take special care not to expose any of our citizens personal yards as a trouble spot.

2-On May 18th we will organize an event to be held at the town park. Likely the reservoir. This event will run from 12:00 to 3:00 and the goal is to provide the community a nice, fun day in the park. Our effort will be focused on bringing local talent young and old to provide demonstrations and musical performance in the hopes that friends and family members will attend. This will give us the opportunity to as a group to explain who we are, why are doing this and hopefully recruit more citizens for a sustained effort to help plan these same yearly events moving forward. There will be a small professional sound system set up for performances, announcements, speeches, etc. This event will be advertised as "Coolers welcome, no alcohol please".

3- It is the goal of this group to perform our mission with zero dollars changing hands. There will be no commerce or advertising of any goods or services at any events concerning this group. Our mission is for town citizens to clean up the town out of a sense of pride in where we all live. By doing it this way we can avoid any possible negative feelings. "IT'S ALL GOOD EAST WINDSOR!"

For Information on upcoming events visit us on Facebook:

<https://www.facebook.com/groups/1908907745898771/>

<https://www.facebook.com/events/259226348305159/>



**EAST WINDSOR COMMUNITY CLEAN UP  
PRESENTS:**

# **Neaten Your Neighborhood Weekend**

*Bring the family outside, grab a  
garbage bag & gloves, and share  
photos with us and your neighbors of  
your awesome household helping  
clean up our town, by picking up litter  
on your yard. Remember safety first!*

**APRIL 20TH-21ST  
ANYTIME  
YOUR NEIGHBORHOOD**

We hope to make this the first on a monthly  
neaten your neighborhood series. Feel free to  
share funny or inspirational photos of your  
clean up! Wear a costume or pose and make it  
fun for the whole family! 1 piece of litter picked  
up by 1,000 residents of our town makes a  
difference! We all can do our part. Please  
consider participating in this while we figure  
out the logistics of our larger community clean  
up event. Please share photos on our



*BOV 4/4/2019 Attachment C*

## Sectors

- Upper rt 5 from Enfield line to include Sofias plaza
- Mid rt 5 from Big Y plaza to Nonas Pizza
- Lower rt 5 to South Windsor
- Broad Brook Center from St Catherine's to rt 140
- Broad Brook Center up Depot street
- Newbury rd and adjacent industrial park businesses
- Upper rt 140 from Melrose to include Golden Gavel Auction plaza.
- Lower rt 140 from Bassdale plaza to rt 5

BN 4/4/2019 Attachment D

**SUGGESTED RESOLUTION  
FOR A LEGISLATIVE BODY RELATING TO A 457 DEFERRED COMPENSATION PLAN**

Account Number 30-0245

Name of Employer: Town of East Windsor

State: CT

Title of Program Coordinator: Treasurer/Finance Director  
(see definition below for duties of Program Coordinator)

Resolution of the above named Employer ("Employer")

WHEREAS, the Employer has employees rendering valuable services; and

WHEREAS, the establishment of a deferred compensation plan for such employees serves the interests of the Employer by enabling it to provide reasonable retirement security for its employees, by providing increased flexibility in its personnel management system, and by assisting in the attraction and retention of competent personnel; and

WHEREAS, the Employer has determined that the establishment of a deferred compensation plan to be administered by the ICMA Retirement Corporation serves the above objectives; and

WHEREAS, the Employer desires that its deferred compensation plan be administered by the ICMA Retirement Corporation, and that some or all of the funds held under such plan be invested in VantageTrust, a trust established by public employers for the collective investment of funds held under their retirement and deferred compensation plans;

NOW THEREFORE BE IT RESOLVED that the Employer hereby adopts the deferred compensation plan (the "Plan") in the form of: (Select one)

- ☒ The ICMA Retirement Corporation Deferred Compensation Plan and Trust, referred to as Appendix A
- ☐ The plan provided by the Employer (executed copy attached hereto).

BE IT FURTHER RESOLVED that the Employer hereby adopts the Declaration of Trust of VantageTrust, attached hereto as Appendix B, intending this adoption to be operative with respect to any retirement or deferred compensation plan subsequently established by the Employer, if the assets of the plan are to be invested in VantageTrust.

BE IT FURTHER RESOLVED that the assets of the Plan shall be held in trust, with the Employer serving as trustee, for the exclusive benefit of the Plan participants and their beneficiaries, and the assets shall not be diverted to any other purpose.

BE IT FURTHER RESOLVED that the Employer hereby agrees to serve as trustee under the Plan.

BE IT FURTHER RESOLVED that the Treasurer/Finance Director shall be the coordinator for this program; shall receive necessary reports, notices, etc. from ICMA Retirement Corporation or VantageTrust; shall cast, on behalf of the Employer, any required votes under VantageTrust; Administrative duties to carry out the plan may be assigned to the appropriate departments, and is authorized to execute all necessary agreements with ICMA Retirement Corporation incidental to the administration of the Plan.

I, \_\_\_\_\_, Clerk of the (City, County, etc.) of \_\_\_\_\_, do hereby certify that the foregoing resolution, proposed by \_\_\_\_\_, in the (Council Member, Trustee, etc.) of \_\_\_\_\_ was duly passed and adopted in the (Council, Board, etc.) of the (City, County, etc.) of \_\_\_\_\_ at regular meeting thereof assembled this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_, by the following vote:

AYES:

NAYS:

ABSENT:

(Seal)



BN 4/4/2019 Attachment E

RESOLUTION FOR A LEGISLATIVE BODY RELATING TO A MONEY PURCHASE PLAN

RESOLUTION OF Town of East Windsor, CT

PLAN NUMBER 10- 0027

WHEREAS, the Employer has employees rendering valuable services; and

WHEREAS, the establishment of a money purchase retirement plan benefits employees by providing funds for retirement and funds for their beneficiaries in the event of death; and

WHEREAS, the Employer desires that its money purchase retirement plan be administered by ICMA-RC and that the funds held in such plan be invested in VantageTrust, a trust established by public employers for the collective investment of funds held under their retirement and deferred compensation plans:

NOW THEREFORE BE IT RESOLVED that the Employer hereby establishes or has established a money purchase retirement plan (the "Plan") in the form of: (Select one)

☒ The ICMA Retirement Corporation Governmental Money Purchase Plan & Trust, pursuant to the specific provisions of the Adoption Agreement (executed copy attached hereto).

☐ The Plan and Trust provided by the Employer (executed copy attached hereto).

The Plan shall be maintained for the exclusive benefit of eligible employees and their beneficiaries; and

BE IT FURTHER RESOLVED that the Employer hereby adopts the Declaration of Trust of VantageTrust, intending this adoption to be operative with respect to any retirement or deferred compensation plan subsequently established by the Employer, if the assets of the plan are to be invested in VantageTrust.

BE IT FURTHER RESOLVED that the Employer hereby agrees to serve as trustee under the Plan and to invest funds held under the Plan in VantageTrust; and

BE IT FURTHER resolved that the Treasurer/Finance Director shall be the coordinator for the Plan; shall receive reports, notices, etc., from ICMA Retirement Corporation or VantageTrust; shall cast, on behalf of the Employer, any required votes under VantageTrust; may delegate any administrative duties relating to the Plan to appropriate departments; and

BE IT FURTHER RESOLVED that the Employer hereby authorizes the First Selectman to execute all necessary agreements with ICMA Retirement Corporation incidental to the administration of the Plan.

I, \_\_\_\_\_, Clerk of the (City, County, etc.) of \_\_\_\_\_, do hereby certify that the foregoing resolution proposed by (Council Member, Trustee, etc.) of \_\_\_\_\_, was duly passed and adopted by the (Council, Board, etc.) of the (City, County, etc.) of \_\_\_\_\_ at a regular meeting thereof assembled this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_, by the following vote:

AYES:

NAYS:

ABSENT:

(SEAL)

\_\_\_\_\_  
Clerk of the (City, County, etc.)

ICMA-RC • P. O. Box 96220 • Washington, DC 20090-6220 • 1-800-326-7272

CAV- 4/4/2019 Attachment - Merical

RESOLUTION FOR A LEGISLATIVE BODY RELATING TO A MONEY PURCHASE PLAN

RESOLUTION OF Town of East Windsor, CT

PLAN NUMBER 10- 0037

WHEREAS, the Employer has employees rendering valuable services; and

WHEREAS, the establishment of a money purchase retirement plan benefits employees by providing funds for retirement and funds for their beneficiaries in the event of death; and

WHEREAS, the Employer desires that its money purchase retirement plan be administered by ICMA-RC and that the funds held in such plan be invested in VantageTrust, a trust established by public employers for the collective investment of funds held under their retirement and deferred compensation plans:

NOW THEREFORE BE IT RESOLVED that the Employer hereby establishes or has established a money purchase retirement plan (the "Plan") in the form of: (Select one)

☐ The ICMA Retirement Corporation Governmental Money Purchase Plan & Trust, pursuant to the specific provisions of the Adoption Agreement (executed copy attached hereto).

☐ The Plan and Trust provided by the Employer (executed copy attached hereto).

The Plan shall be maintained for the exclusive benefit of eligible employees and their beneficiaries; and

BE IT FURTHER RESOLVED that the Employer hereby adopts the Declaration of Trust of VantageTrust, intending this adoption to be operative with respect to any retirement or deferred compensation plan subsequently established by the Employer, if the assets of the plan are to be invested in VantageTrust.

BE IT FURTHER RESOLVED that the Employer hereby agrees to serve as trustee under the Plan and to invest funds held under the Plan in VantageTrust; and

BE IT FURTHER resolved that the Treasurer/Finance Director shall be the coordinator for the Plan; shall receive reports, notices, etc., from ICMA Retirement Corporation or VantageTrust; shall cast, on behalf of the Employer, any required votes under VantageTrust; may delegate any administrative duties relating to the Plan to appropriate departments; and

BE IT FURTHER RESOLVED that the Employer hereby authorizes the First Selectman to execute all necessary agreements with ICMA Retirement Corporation incidental to the administration of the Plan.

I, \_\_\_\_\_, Clerk of the (City, County, etc.) of \_\_\_\_\_, do hereby certify that the foregoing resolution proposed by (Council Member, Trustee, etc.) of \_\_\_\_\_, was duly passed and adopted by the (Council, Board, etc.) of the (City, County, etc.) of \_\_\_\_\_ at a regular meeting thereof assembled this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_, by the following vote:

AYES:

NAYS:

ABSENT:

(SEAL)

\_\_\_\_\_  
Clerk of the (City, County, etc.)

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