

TOWN OF EAST WINDSOR BOARD OF SELECTMEN

REGULAR MEETING

Thursday, December 19, 2019

7:00 p.m.

Town Hall Meeting Room

11 Rye Street, Broad Brook, CT. 06016

REVISED Meeting Minutes

*** These Minutes are not official until approved at a subsequent meeting***

(Please see revisions to Meeting Date in page header, and on pages 2, 5, 23)

Board of Selectmen:

Jason E. Bowsza, First Selectman

Marie DeSousa, Deputy First Selectman

Alan Baker, Selectman

Sarah Muska, Selectman

Charlie Nordell, Selectman

ATTENDANCE: **Board of Selectmen:** Jason E. Bowsza, First Selectman; Marie DeSousa, Deputy First Selectman; Alan Baker, Selectman; Sarah Muska, Selectman; Charlie Nordell, Selectman

ABSENT: All Selectmen were present this evening.

SPEAKERS/GUESTS: **Town Departments:**

Community Entities/Organizations: Broad Brook Fire

Department: Tom Arcari, Chief; Warehouse Point Fire

District: James Barton, Chief; Lou Flynn, Commissioner/

Chairman; Jim Barton, District Tax Collector; **Veterans**

Commission: James Barton, Chairman.

Public: Paul Anderson, Jim Bulkeley, Andy Heath, Jillian Hubbard, Tom Lansner, Bob Leach, Rick Leborious, Bill Loos, Bob Lyke, Jr., Jeffrey Ostrout, Bill Syme, Rebecca Talamini, Tom Talamini, and an unidentified resident.

Press: Joe Chaisson, Journal Inquirer

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TIME AND PLACE OF REGULAR MEETING:

First Selectman Bowsza called the December 5, 2019 December 19, 2019 Regular Meeting of the East Windsor Board of Selectmen to Order at 7:07 p.m. in the Town Hall Meeting Room, 11 Rye Street, Broad Brook, CT.

PLEDGE OF ALLEGIANCE:

Everyone stood to recite the Pledge of Allegiance.

AGENDA APPROVAL:

First Selectman Bowsza requested an addition to the Agenda to change the dates of the next two Board of Selectmen (BOS) Meetings as they occur within a short time of the holidays, which makes meeting preparation difficult.

MOTION: To ADD under NEW BUSINESS, Item C: Discussion of changing the dates of the Board of Selectmen's Meetings to January 9, 2020 and January 23, 2020.

Baker moved/DeSousa seconded/DISCUSSION: None.

VOTE: In Favor: Baker/DeSousa/Muska/Nordell
(No one opposed/No abstentions)

MOTION: To ACCEPT the Agenda as amended.

Nordell moved/Baker seconded/DISCUSSION: None.

VOTE: In Favor: Baker/DeSousa/Muska/Nordell
(No one opposed/No abstentions)

ATTENDANCE: See page 1.

APPROVAL OF MEETING MINUTES/December 5, 2019 Regular Meeting Minutes:

MOTION: To ACCEPT the Regular Meeting Minutes of the Board of Selectmen Meeting dated December 5, 2019.

DeSousa moved/Muska seconded/DISCUSSION: See amendments below

MOTION: To ACCEPT the Regular Meeting Minutes of the Board of Selectmen Meeting dated December 5, 2019, with the following amendments:
Page 12, PUBLIC PARTICIPATION: Tom Langsford should be Tom Lansner; Page 1: SPEAKERS/GUESTS: Public: Tom Langsford Lansner;
Page 12, SELECTMEN COMMENTS AND REPORTS/C.

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Selectman Nordell: “Selectman Nordell gave a huge thanks to Mike Moriarity *Moriarty...*”, and “The Warehouse Point Fire District ~~didn’t meet last month~~ *meeting was postponed due to the weather.*” Page 5, UNFINISHED BUSINESS/B Charter Revision: Paragraph 2, “Deputy First Selectman DeSousa felt the proposals could be cut back ~~to by~~ eight questions...”; Page 9, NEW BUSINESS/E. Funding Request for Warehouse Point Library: last paragraph, line 2: “...Deputy First Selectman DeSousa suggested ~~purchasing \$29 laptops from Walmart and download various programs~~ *suggested laptops purchased through retailers have many educational programs for children as well.*”

Baler moved/Muska seconded/DISCUSSION: Nothing additional.

VOTE: In Favor: Baker/DeSousa/Muska/Nordell
(No one opposed/No Abstentions)

PUBLIC PARTICIPATION:

James Barton, Chairman, Veterans Commission: Mr. Barton advised First Selectman Bowsza the Veterans Commission meets the second Thursday of the month. First Selectman Bowsza suggested the BOS will find another meeting location.

Tom Talamini, 23 Rice Road: Mr. Talamini noted the American Heritage River Commission will hold its annual hike at 1 o’clock on New Year’s Day. The hike will begin at the Melrose Bridge. Mr. Talamini noted this year will be the 10th annual hike.

Bill Loos, Melrose Road: Mr. Loos suggested the steps to the emergency exit doors should be shoveled out.

COMMUNICATIONS:

First Selectman Bowsza noted the following communications:

A. Holiday Greetings from the Scout Hall Youth Center

First Selectman Bowsza noted this is a creative play on the Twelve Days of Christmas which shows what they’ve accomplished over the years. (See Attachment A)

B. Broad Brook Library’s Christmas Wreath Donation

First Selectman Bowsza noted the wreath hanging on the door to the Selectmen’s Office was donated by the Broad Brook Library. (See Attachment B)

C. Mobile Foodshare Locations Around East Windsor for 2020

First Selectman Bowsza referenced a document which lists the various mobile Foodshare locations. Foodshare is available every other Friday from 1:00 p.m. to 1:30 p.m. in the parking lot at St. Catherine Church, 6 Windsorville Road, Broad Brook. (See Attachment C).

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D. East Windsor Middle School Student Letters

First Selectman Bowsza noted the receipt of letters from two students attending the East Windsor Middle School. Selectman Bowsza indicated he felt it was awesome that students would reach out to an elected official. He noted the first letter, written by Sarah Posniak, requested the return of a foreign language program, while the second letter, written by Cearra Wormstedt, requested the return of the JV sports program. (See Attachments D and E)

E. Budget Guidelines Letter

First Selectman Bowsza briefly reviewed the memo being sent to department heads, Boards and Commissions, and Volunteer Organizations regarding the respective budget submissions for Fiscal Year 2020 – 2021.

BOARDS AND COMMISSIONS RESIGNATIONS AND APPOINTMENTS/A.

Resignations:

1. James Bagdikian (D), Historical Preservation Commission, alternate member:

First Selectman Bowsza noted Mr. Bagdikian is submitting a resignation letter regarding his current position as an Alternate member of the Historical Preservation Commission, as he is applying for a Regular Member position on the same Commission.

Discussion followed regarding the availability of a slot as a Regular Member of this Commission based on two reappointment requests listed below. First Selectman Bowsza indicated all people applying for reappointments had been contacted; all members, with the exception of Barbara Smiegel, had confirmed their request for reappointment. Deputy First Selectman DeSousa suggested postponing Mr. Bagdikian's resignation and appointment until Ms. Smiegel is contacted; the Board concurred.

MOTION: MOVE to POSTPONE Item 8/A/1. the resignation of James Bagdikian (D) Historical Preservation Commission, alternate member, and Item 8/C/1, appointment of James Bagdikian (D), Historical Preservation Commission, regular member for a term expiring November 15, 2023 until the clarification is made regarding the board position being a regular or alternate member.

DeSousa moved/Baker seconded/DISCUSSION: Nothing additional

**VOTE: In Favor: Baker/DeSousa/Muska/Nordell
(No one opposed/No Abstentions)**

BOARDS AND COMMISSIONS RESIGNATIONS AND APPOINTMENTS/B

Reappointments:

1. Claire Badstubner (R), Elderly Commission, regular member for a term expiring December 31, 2021:

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MOTION: MOVE to REAPPOINT Claire Badstubner (R), Elderly Commission, regular member for a term expiring December 31, 2021, and REAPPOINT Robert Cormier (R), Elderly Commission, regular member for a term expiring December 31, 2021.

Muska moved/Nordell seconded/DISCUSSION: None.

VOTE: In Favor: Baker/DeSousa/Muska/Nordell
(No one opposed/No Abstentions)

2. Zackary Capitao (R), Ethics Commission, regular member for a term expiring January 24, 2020 2024:

MOTION: To REAPPOINT Zackary Capitao (R), Ethics Commission, regular member for a term expiring January 24, 2020 2024:

Muska moved/Nordell seconded/DISCUSSION: None.

VOTE: In Favor: Baker/DeSousa/Muska/Nordell
(No one opposed/No Abstentions)

3. Robert Cormier (R), Elderly Commission, regular member for a term expiring December 31, 2021:

See reappointment above made in conjunction with Claire Badstubner.

4. Robert Lyke, Jr. (R), Veterans Commission, regular member for a term expiring January 1, 2024:

MOTION: To REAPPOINT Robert Lyke, Jr. (R), Veterans Commission, regular member for a term expiring January 1, 2024, and REAPPOINT Scott Morgan (U), Veterans Commission, regular member for a term expiring January 1, 2024:

Muska moved/Nordell seconded/DISCUSSION: Mr. Morgan's party affiliation was questioned. Mr. Morgan, speaking from the audience, clarified that he is a Republican party member rather than an Unaffiliated voter.

VOTE: In Favor: Baker/DeSousa/Muska/Nordell
(No one opposed/No Abstentions)

5. Daisy Miller (D), Historical Preservation Commission, regular member for a term expiring November 15, 2024:

MOTION: To REAPPOINT Daisy Miller (D), Historical Preservation Commission, regular member for a term expiring November 15, 2024

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Nordell moved/Baker seconded/DISCUSSION: None.

VOTE: **In Favor: Baker/DeSousa/Muska/Nordell**
 (No one opposed/No Abstentions)

6. Scott Morgan (U), Veterans Commission, regular member for a term expiring January 1, 2024:

See reappointment above made in conjunction with reappointment of Bob Lyke, Jr.

7. James C. Richards (R), Economic Development Commission, regular member for a term expiring January 1, 2024:

MOTION: To REAPPOINT James C. Richards (R), Economic Development Commission, regular member for a term expiring January 1, 2024.

Muska moved/Nordell seconded/DISCUSSION: Selectman Muska noted the Board had previously appointed Mr. Richards to the Economic Development Commission. First Selectman Bowsza clarified that the previous appointment had been to complete the term of another member who had resigned; this is a reappointment for a new term.

VOTE: **In Favor: Baker/DeSousa/Muska/Nordell**
 (No one opposed/No Abstentions)

8. Barbara Smiegiel (U), Historical Preservation Commission, regular member for a term expiring November 15, 2023:

MOTION: To POSTPONE Item 8/B/8 - Barbara Smiegiel (U), Historical Preservation Commission, regular member for a term expiring November 15, 2023 until Ms. Smiegel can be contacted to verify her preference to remain on the Commission.

DeSousa moved/Muska seconded/DISCUSSION: None.

VOTE: **In Favor: Baker/DeSousa/Muska/Nordell**
 (No one opposed/No Abstentions)

9. Rand Stanley (U), Hearing Officer of Towing and Impounding Vehicles for a term expiring November 19, 2020:

First Selectman Bowsza noted Mr. Stanley has held this position for some time. He has sent a letter to Mr. Stanley regarding his reappointment, as First Selectman Bowsza felt the authority for reappointment was his as First Selectman. He would like, however, that the Board confirm their agreement with the reappointment via a motion.

MOTION: To REAPPOINT Rand Stanley (U), Hearing Officer of Towing and Impounding Vehicles for a term expiring November 19, 2020

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DeSousa moved/Baker seconded/DISCUSSION: None.

VOTE: **In Favor: Baker/DeSousa/Muska/Nordell**
(No one opposed/No Abstentions)

First Selectman Bowsza RECESSED the Board of Selectmen's Meeting at 7:26 p.m. to CONVENE the Annual Town Meeting.

First Selectman Bowsza RECONVENED the December 19, 2019 Board of Selectmen's Meeting at 7:38 p.m.

BOARDS AND COMMISSIONS RESIGNATIONS AND APPOINTMENTS/C. New
Appointments:

1. James Bagdikian (D), Historical Preservation Commission, regular member for a term expiring November 15, 2023:

See discussion and motion made under Item 8/A/1 – **RESIGNATIONS.**

2. Noreen Farmer (D), Board of Finance, alternate member for a term expiring November 16, 2021:

MOTION: To APPOINT Noreen Farmer (D), Board of Finance, alternate member for a term expiring November 16, 2021.

DeSousa moved/Baker seconded/DISCUSSION: None.

VOTE: **In Favor: Baker/DeSousa/Muska/Nordell**
(No one opposed/No Abstentions)

3. Kurt Kebschull (D), Inland Wetlands Watercourse Agency, regular member for a term expiring December 19, 2022:

MOTION: To APPOINT Kurt Kebschull (D), Inland Wetlands Watercourse Agency, regular member for a term expiring December 19, 2022.

DeSousa moved/Baker seconded/DISCUSSION: None.

VOTE: **In Favor: Baker/DeSousa/Muska/Nordell**
(No one opposed/No Abstentions)

4. Kurt Kebschull (D), Conservation Commission, alternate member for a term expiring December 19, 2020:

Deputy First Selectman DeSousa suggested the Board postpone Mr. Kebschull's appointment to the Conservation Commission. Her understanding was that Mr. Kebschull had submitted applications for both the Inland Wetlands Commission and the

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Conservation Commission, but his preference was the Inland Wetlands; she felt the Board should contact Mr. Kebschull to get a clarification. At First Selectman Bowsza's request Deputy First Selectman DeSousa agreed to make the contact. The Board concurred with postponement of this appointment request.

MOTION: To POSTPONE the APPOINTMENT of Kurt Kebschull (D), to the Conservation Commission, alternate member for a term expiring December 19, 2020 until clarification can be made regarding Mr. Kebschull's intent to serve on both the Inland Wetlands and Watercourse Commission and the Conservation Commission:

DeSousa moved/Nordell seconded/DISCUSSION: See comment in motion; Deputy First Selectman DeSousa had thought Mr. Kebschull had intended to serve on one or the other of the Commissions rather than both.

**VOTE: In Favor: Baker/DeSousa/Muska/Nordell
(No one opposed/No Abstentions)**

5. Maria Rumore (U), Economic Development Commission, alternate member for a term expiring January 1, 2023:

MOTION: To APPOINT Maria Rumore (U), Economic Development Commission, alternate member for a term expiring January 1, 2023.

Muska moved/DeSousa seconded/DISCUSSION: None.

**VOTE: In Favor: Baker/DeSousa/Muska/Nordell
(No one opposed/No Abstentions)**

6. Peter Sanders (U), Veterans Commission, alternate member for a term expiring December 19, 2023:

MOTION: To APPOINT Peter Sanders (U), Veterans Commission, alternate member for a term expiring December 19, 2023.

Muska moved/Nordell seconded/DISCUSSION: Deputy First Selectman DeSousa noted the Board had previously appointed Rick Webster to this Commission; referencing the Boards and Commission spreadsheet she questioned if there is a vacancy. James Barton, Chairperson of the Veterans Commission, noted Lori Titus is no longer a member; therefore there is a vacancy for an alternate which can be filled by Mr. Sanders. Mr. Barton requested the Board appoint Mr. Sanders to that position.

**VOTE: In Favor: Baker/DeSousa/Muska/Nordell
(No one opposed/No Abstentions)**

UNFINISHED BUSINESS/A. Charter Revision:

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First Selectman Bowsza recalled that at the previous meeting the Board had considered forming a new Charter Revision Commission. He queried the Board for their preference.

MOTION: To OPEN the Town Charter for review and possible revisions and establish a Charter Revision Commission. The commission shall consist of (XXX) members (between five and fifteen)

First Selectman Bowsza clarified that in reading the C.G.S. the commission can be composed of five to 15 members. A poll of the Board found the consensus was a seven (7) member Charter Revision Commission.

Selectman Nordell continued with his motion.

MOTION: To OPEN the Town Charter for review and possible revisions and establish a Charter Revision Commission. The commission shall consist of seven (7) members. The commission should: consider minor and technical changes thought necessary by the commission; consider reviewing the charter's budget processes as outlined in Charter 8 of the Town Charter; and make other recommendations as deemed necessary by the commission.

Nordell moved/Muska seconded/DISCUSSION: Selectman Baker questioned the time limit for the commission to complete the task. First Selectman Bowsza suggested the Board could suggest completion for presentation at the 2020 Presidential election, or the commission could go the longer route and present revisions for the Gubernatorial election. Selectman Baker felt the third item in the charge was vague; First Selectman Bowsza suggested those were the three most common issues brought up in discussions during the election; the three suggestions are also made to limit the number of questions to avoid having 12 questions as was the case during the recent proposal. Deputy First Selectman DeSousa felt three recommendations was a reasonable charge to accomplish. Selectman Baker questioned when the commission would have to complete the task? First Selectman Bowsza indicated they would have to be done sometime in August, although he felt the commission had up to 18 months to complete the project. He felt if the Board proposed to take the more elongated route then the revisions should be proposed at the same time as the Gubernatorial election. First Selectman Bowsza cited the decision regarding the number of questions being proposed fell to the BOS; given the amount of time to complete the task also limits the work the new commission can accomplish. Deputy First Selectman DeSousa felt minutes from the Board's previous meeting indicated they were in agreement to propose three changes.

Discussion continued regarding the timeframe for the new Charter Revision Commission to complete their review based on presentation during the Presidential election. First Selectman Bowsza reiterated the August completion date; he indicated he had not yet reviewed the revision process as outlined in the Statutes but suggested the calendar for the process would be worked backward from the election presentation date. He noted the Board can't begin considering appointments to the new commission until they complete this charge; should the

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Board pass this motion then perhaps appointments could be considered at the BOS's January 9, 2020 meeting.

VOTE: In Favor: Baker/DeSousa/Muska/Nordell
(No one opposed/No Abstentions)

First Selectman Bowsza questioned Chief Barton if he would mind taking **NEW BUSINESS, Item 10A** regarding the Census out of order, as we have a speaker present this evening. Chief Barton concurred with the Agenda revision.

MOTION: To GO OUT OF THE POSTED AGENDA ORDER and take Item 10A, NEW BUSINESS – Complete Census Committee – including Catherine Marx, next.

DeSousa moved/Baker seconded/DISCUSSION: None.

VOTE: In Favor: Baker/DeSousa/Muska/Nordell
(No one opposed/No Abstentions)

NEW BUSINESS/A. Complete Census Committee – Including Catherine Marx

Catherine Marx, Partnership Specialist, New York Regional Census Center, joined the Board. First Selectman Bowsza noted Ms. Marx is present to spearhead a Complete Count Committee (CCC) within East Windsor. Ms. Marx referenced a slide presentation to augment her discussion. (See Attachment F)

Ms. Marx reported as a Partnership Specialist she covers the area of the country from Vermont to New Jersey, and Puerto Rico; she works within the communities and updates the communities on what's new in the current Census, which begins in January, 2020.

Ms. Marx reported the U. S. Census is the largest statistical agency in the world, and provides 130 surveys and programs to citizens. The process of the Census is performed every ten years. Ms. Marx wanted to assure everyone the consensus is safe to respond to, it's easy, and it's important to respond. Responses to the Census are mandated in the United States Constitution under the Enumeration Clause, for the purpose of apportionment of the House of Representatives; the number of Representatives a State gets is based on the decennial census. Ms. Marx noted that in the State of Connecticut they also draw State Legislative Districts for the House of Representatives and the Senate based on the decennial census as well. Ms. Marx noted the results of the responses determine how the Federal funds flow to the States to the tune of \$675 billion annually. Ms. Marx offered a few examples of services provided. Ms. Marx reported the agency has been taking census counts since 1790; Thomas Jefferson was the Director of the Census.

Ms. Marx reported the information provided in the Census response can't be used against responders by the FBI, or ICE, or any state or local agency. Ms. Marx suggested they are

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committed to confidentiality of the respondent; she reiterated responding to the Census is safe, easy, and important.

Ms. Marx reported there are two paper forms which are sent to members of the communities; the American Community Form is the long form which is done every year, while the 2020 Census is the short form, which will be done in 2020. Other options to submit responses are via phone, online, or via personal visit by a Census employee to a resident's home. Ms. Marx reviewed the questions which will be asked by those involved in the census. People will be able to respond online and by phone in English and 12 non-English languages.

Ms. Marx reviewed the timing of the opportunities to respond. She noted performing the census will also require a significant number of jobs; they want people from East Windsor to be involved in the enumeration. Ms. Marx reviewed the milestone dates for completion of various tasks involved in the census; the census must be presented to the President of the United States on December 31, 2020.

Ms. Marx noted she is also asking the Town of East Windsor to create a Complete Count Committee. Ms. Marx works with the Complete Count Committee to disseminate information within the community; she reviewed the various officials and representatives which would be included in the committee. She suggested these individuals will be the trusted faces who will be able to move through the community to accumulate the information.

Ms. Marx referred to two Response Outreach Area Mappers, there are two for East Windsor. Ms. Marx noted that these maps enable the census team to monitor responses to the census requests; should they find problems acquiring information within either of the Outreach areas they can reformulate their options to acquiring the information.

Ms. Marx then took questions from the floor.

Paul Anderson, 80 Main Street, Broad Brook: Mr. Anderson indicated that his kids are American and that's how they'll be registered because they were born in America; he's an American, he's not anything else; he felt the rest of the list was atrocious. Mr. Anderson indicated his kids are American because they were born here; his wife was born in Hong Kong; that's a different entity; that's how she'll respond. Ms. Marx suggested Mr. Anderson brought up a good point; how do you respond? This is your census; Mr. Anderson can answer the questions however he wants as it's his census.

Deputy First Selectman DeSousa requested clarification that a response is mandated; Ms. Marx replied affirmatively.

Bob Lyke, Jr, Rye Street.: From a security perspective Mr. Lyke questioned if the agency does background checks on the employee? Ms. Marx reported they do finger print and background reports, but to not do require bonding.

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Jillian Hubbard, 40 Mill Street: Mrs. Hubbard indicated that the last time the Census was done she was a military spouse; is that the reason she didn't need to fill out a form; do they do it for us? Ms. Marx reported that in 2010 the Census required one response per household so maybe someone took care of it for you. The agency does treat military members differently.

Tom Lansner, 27 Laurel Circle: Mr. Lansner questioned if the agency counts everyone, including non-residents? Ms. Marx indicated they would be counting everyone who resides in the United States on April 1, 2020. Ms. Marx reported if a student from China is living at UCONN when the group quarter enumeration is done the student would be counted at UCONN in Storrs. If the student is living off campus in Willington the student would be responsible to self-enumerate in the house or apartment in which they were living.

First Selectman Bowsza questioned if an American student is studying and living abroad, would they not be counted? Ms. Marx responded "correct".

Tom Talamini, 23 Rice Road: Mr. Talamini questioned how the homeless population is counted if the agency goes by address. Ms. Marx indicated they have an address for the homeless at the bridge on South Water Street; they will go out and enumerate them/talk to them. There is a shorter survey they will be using; if they are unable to enumerate then they will at least count them as one person.

Unidentified Resident: How do you enumerate someone who can't speak, and is homeless? Ms. Marx indicated they would at least count the person as one individual.

Bob Lyke, Jr., Rye Street: Mr. Lyke cited Ms. Marx had said every citizen would be counted; Ms. Marx clarified the goal is to count every resident. Ms. Marx reiterated, every resident will be counted. Mr. Lyke questioned how you determine if they're legal residents? Multiple, unidentified individuals, responded – "they don't". Ms. Marx indicated their mission is to count every person residing in the United States on April 1, 2020, as they did in 1790.

Jeff Ostrout, 2 Rye Street: Mr. Ostrout felt with the 2020 census, on a very basic level, the purpose is to get funding for this town of 10,000 – how to divvy it up. It really doesn't matter if we have people coming in from China for the schools; they're using resources; we're trying to get the Federal Government to record that. It really doesn't matter who they are; they are residing here and we want them on paper so we can get more Federal Funding. Ms. Marx suggested it's a population count.

Deputy First Selectman DeSousa suggested the law was changed several years ago so that the incarcerated inmates that are housed in Enfield, Enfield gets credit for all of them regardless of where they come from. What's to say those inmates aren't being double counted if you're using April 1st as a deadline date? If she fills her form out in January and I get arrested and I'm incarcerated on April 1st, they're going to count me in their census, and you have me counted in my residence census.

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Ms. Marx reported Deputy First Selectman DeSousa was correct, prisons are counted as under group quarter enumeration. The census starts on March 12, 2020; if you fill out the census there's actually a box to fill out so they don't double count.

Unidentified male resident: If that box isn't filled out does the town where the prison is get more enumeration? Ms. Marx indicated wherever the prison is; they'll help with the group quarter enumeration. As an example, Ms. Marx noted they don't count every dorm at Storrs for the students; they have a list called a group quarter enumeration; it's the same with the prisons; they'll give us a list. We have a system so they won't double count a person. Deputy First Selectman DeSousa indicated Enfield gets more money for having the prison in their town; they say it impacts the use of their roads much more. First Selectman Bowsza suggested that's the reason communities are being asked to do this; the more accurate the count is in East Windsor the more our State and Federal funding would be based on population distribution.

Ms. Marx reported that in both of East Windsor's census districts there are families with small children; often children are undercounted, for many reasons. It's important for all of the programs that affect children, and affect education, that you get an accurate count in East Windsor. It's important to be accurate with the count because the next opportunity to conduct a census will be 2030, and a community may have lost funding due to the information taken in 2020.

First Selectman Bowsza questioned the amount of funding Connecticut gets in Federal Assistance annually? Ms. Marx suggested approximately \$10.7 billion. First Selectman Bowsza suggested if the \$10.7 billion is divided by the 3.6 million people living in Connecticut it equates to roughly \$2,700 per person per year. First Selectman Bowsza suggested that illustrates why it's important to get an accurate count because it's an opportunity to miss out on 10 years of \$10 billion. Ms. Marx also noted if you're doing any planning projects this is the year to count because you'll be using that number for the next 10 years.

Andy Heath, 15 Steeple Chase Road: Mr. Heath questioned if he lives in Connecticut and he has a college age child at the UCONN, or a high school age child at a private school somewhere in the state where do they get counted, with the group, or with Ms. Marx? Ms. Marx suggested if the child is in high school away from home they would be counted with you; if the child is residing at a college he would be counted at the university. If your child is living at UCONN they will be counted at UCONN, and there is a way the agency says that on the Census form.

Rebecca Talamini, 34 Rye Street: Ms. Talamini questioned how people will get information on the census? Ms. Marx noted the Town will form a Complete Count Committee made up of various elected officials, agency representatives, and others. There will be a big push in June; April 1st is Census Day. Ms. Marx indicated they will advise on tv as well.

Tom Talamini, 23 Rice Road: Mr. Talamini suggested the information regarding the census would be great to have on the Warehouse Point Fire Department/District digital sign.

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First Selectman Bowsza noted Ms. Marx has provided copies of Resolutions passed within other towns to form the Complete Count Committee (CCC). He noted there are different degrees to which a town can be involved. Ms. Marx suggested the Complete Count Committee is the process that would work best for East Windsor. Depending on the specifics of the Town Charter, the BOS does a Resolution, they choose who to put on the committee, and she can meet periodically with the committee to offer support and direction. Ms. Marx cited the committee has an end date; the Board decides how to disseminate the information – Facebook, newspapers, whatever. Ms. Marx suggested it would be 3 ½ months to pass the resolution, form the committee, and begin work.

The Board reviewed the various samples; First Selectman Bowsza favored the sample provided by Tolland, or West Hartford; Selectman Muska preferred the sample from Stonington as it involved the high school principal and students. First Selectman Bowsza suggested Tolland incorporated those groups as well; he'd like to see someone from the Board of Education and the Superintendent of Schools involved in East Windsor's committee. Selectman Baker and Nordell liked the Tolland sample as well.

First Selectman Bowsza will draft an East Windsor Resolution based on the Tolland sample for the January 9, 2020 BOS Meeting.

MOTION: To RETURN to the posted Agenda order.

Baker moved/Nordell seconded/DISCUSSION: None.

VOTE: In Favor: Baker/DeSousa/Muska/Nordell
(No one opposed/No Abstentions)

UNFINISHED BUSINESS/B. Presentation and Discussion of Warehouse Point Fire District and Broad Brook Fire Department:

Jim Barton, Chief of the Warehouse Point Fire Department/District, joined the Board.
Tom Arcari, Chief of the Broad Brook Fire Department, was present in the audience.

Chief Barton provided the Board with a paper copy of his slide presentation (See Attachment G); Chief Arcari indicated he had been provided a copy of the presentation a couple of weeks ago but he has not been involved in Chief Barton's presentation.

Chief Barton noted he's been a member of the Warehouse Point Fire Department for 30 years, 13 of those years as Chief, and 25 years as a Fire Officer.

Chief Barton began his presentation by noting the Warehouse Point Fire District was created in 1911 by Special Act of the Legislature; the Special Act gives the district taxing authority and the ability to provide fire services for the property owners and residents living within the district. In 1986 the district was expanded to the South Windsor town line, Scantic Road, and Wells Road.

TOWN OF EAST WINDSOR

BOARD OF SELECTMEN

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Chief Barton noted the call volume has increased. The Fire Services Maintainer Program was created, which puts staff in the fire house for 3 shifts, Monday through Friday. This makes drivers available because the departments volunteer membership has decreased due to members working out of town. In July the district funded 2 additional firefighters to cover the night shift Tuesday through Saturday.

Chief Barton noted the difference between the fire department and the district is the department is the membership, while the district is the funding. Warehouse Point (District) provided services through fund raisers until they couldn't do that any longer; Broad Brook is provided funding through the Town of East Windsor.

Chief Barton noted the residents of the district pay 100% of the district's services, and also contribute to the funding of the Broad Brook Fire Department through their real estate taxes. The residents not residing in the district don't contribute anything towards the district services; Chief Barton suggested that was unfair.

Chief Barton noted that fire protection services are provided cohesively by the Warehouse Point Fire Department and the Broad Brook Fire Department when responding to joint calls.

Chief Barton indicated that the years when the Town has not funded CIP request/projects have caused problems for the district.

Chief Barton indicated that this year the First Selectman had asked Warehouse Point to bring their bills to the Town for payment but that violates the Special Act. The Warehouse Point Fire Department, Inc. hired an attorney to review the Town's annual funding procedures. The resolution leaves the funding as quarterly payments, as was done in the past, with the district having the ability to levy a tax on the residents. The district is its own taxing authority and responsible for funding its cost of infrastructure and equipment by taxing residents. It was agreed the Broad Brook Fire Department services would be removed from the general budget for the district residents.

Deputy First Selectman DeSousa questioned that the Town was paying the bills for the district? James Barton reported that the district pays their own bills; they get 4 quarterly payments. First Selectman Bowsza suggested the district tax collector collects taxes but the district (Treasurer) pays the bills.

Chief Barton noted that on April 4, 2016 the district held its budget meeting to decide the mill rate for the residents of the district. The Town acquired a legal opinion, which found the Town couldn't reduce the tax bills for the residents of the district to offset funding for the Broad Brook Fire Department services. Chief Barton noted the district was subsequently removed from the Town budget. The district tried to return to the Town budget for a budget request of \$318,000; he referenced minutes from the Board of Finance Meeting at which the motion for the budget request failed. The district had to continue to tax its residents.

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Chief Barton suggested the issue has been discussed during public participation of the Board of Selectmen's Meetings many times; people are aware of the inequity.

Chief Barton reported that in July, 2016 the Town formed a Fire Protection Committee made up of various members of the BOS, BOF, and both Fire Departments. Many meetings were held; subsequently a vote was held which passed 8:1 to expand the district to the entire town. The proposal was brought to the BOS; the vote at the BOS Meeting failed for lack of a second. Chief Barton suggested that at that time the BOS was not behind that sub-committee.

Chief Barton indicated that in December of 2018 the BOS formed a Fire Department Funding sub-committee, which included 3 members of the BOS, 2 members from the Broad Brook Fire Department Board of Directors, and 2 Commissioners of the Warehouse Point Fire Department. The charge of that sub-committee was to develop a charter for the expanded fire district. The charter was approved by the working group; the charter was sent to the membership of both Fire Departments. The members of the Warehouse Point Fire Department/District were in favor of the charter. Chief Barton suggested the bylaws of the Broad Brook Fire Department requires approval by a 2/3 majority at 2 consecutive meetings of the members present at both meetings. Approval of the charter was approved at the July Meeting, but failed at the August Meeting. Chief Barton reported the sub-committee submitted its final report to the BOS. Chief Barton felt that without full support of the people both departments couldn't move forward with the expansion of the district. We're here today discussing the issue again.

Deputy First Selectman DeSousa questioned why the vote didn't pass in August? Chief Arcari reiterated the vote must pass by 2/3 majority at both meetings. Regarding the reason, he could only assume there were different members present at each meeting. First Selectman Bowsza requested copies of the Broad Brook Fire Department minutes for the meetings reflecting the expansion vote.

Chief Arcari felt this proposal to expand the district is a giant change for the Broad Brook Fire Department. They're doing ok being funded by the Town. The Broad Brook Fire Department is run like a private corporation; the members were happy with the way the department is running. Chief Arcari indicated the Town funds the Broad Brook Fire Department equipment because it's Town property. Jim Barton noted that the titles to their trucks are turned over to the district.

Lou Flynn, Chairman of the Warehouse Point Fire District Commission, cited there were several discussions with the Town Attorney, who suggested the solution was to return the district to the Town budget at the level of the Broad Brook Fire Department, but, he suggested the Broad Brook Fire Department gets a free building and other costs. Mr. Flynn noted the BOF decided against putting the district back into the Town budget. He suggested if a resident lives in Warehouse Point they pay for the district taxes and they also pay a share of the taxes for the Broad Brook Fire Department. If a resident lives in Broad Brook they pay nothing for the district taxes; the tax liability is about half that of a resident in Warehouse Point.

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Mr. Flynn gave a short history of the district's funding of municipal services, such as sewers, maintenance of the Warehouse Point Green, "lights". Mr. Flynn noted the district has a first line truck that's 30 years old and needs replacing; they've paid for a boiler replacement at one of the stations, and pavement repairs. Mr. Flynn cited the district provides services in a 5 to 7 minute response time. Mr. Flynn reiterated the inequality for the residents of Warehouse Point.

Mr. Flynn reported he likes the new faces on the Board of Selectmen. The district is trying to get relief for the people of Warehouse Point. Mr. Flynn felt the district was ill-treated by the BOF; he can't understand as it appears things go through easily for the Broad Brook Fire Department.

Deputy First Selectman DeSousa returned to the minutes of the Broad Brook Fire Department meetings; she questioned if the minutes will reflect the reason for the vote? Chief Arcari suggested the minutes will reflect the vote.

Chief Arcari suggested it's the townspeople who can vote on the expanded district. Chief Barton suggested they need to get to the people of Broad Brook to vote on the options. First Selectman Bowsza suggested the Board needs to be sure the resolution of the issue works for both fire departments. Chief Barton reviewed the following options:

- Create a Special Services District for the people living outside the Warehouse Point District.
- Expand the current Warehouse Point Fire District.
- Create an agreement between the Town of East Windsor and the Warehouse Point Fire District for contracted fire services.
- Return funding for the Warehouse Point Fire District to the general Town budget.
- Create a Town/East Windsor Fire Department.

(See Attachment G for explanation of process to initiate each solution).

Chief Barton referenced the commitment of the current volunteer firefighters. He noted the departments are made up, for the most part, by volunteers based on pride and faith and autonomy; people put their hearts into providing fire services. They don't make a lot of money through their incentive payments. There is a concern for losing volunteers who don't want to serve under a district.

First Selectman Bowsza applauded Chief Barton for his presentation. Selectman Muska thanked Chief Barton for his presentation as well. She asked Chief Arcari for his comments.

Chief Arcari felt the Special Services District may be the way to go, although he'd like more information on the process as well. Who sets the mill rate, does the Town pay the bills, is it like a sewer district? First Selectman Bowsza referenced Bridgeport; he suggested it's like another district. Chief Barton cited Manchester has 2 fire districts as well, and Barkhamsted has 3 fire districts which are being consolidated into one. Deputy First Selectman DeSousa questioned how that would return the district to the Town budget? Chief Barton indicated it wouldn't, they would still be separate from East Windsor and would be able to break their expenses out of the general budget.

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Selectman Nordell felt it's important to consider the notion that once you get a district you can't control them. He acknowledged the current problems in Enfield dealing with 5 districts, but he cited in Warehouse Point they hold meetings, they have an annual budget meeting at which the taxpayers are welcome to attend and vote on the budget – although he acknowledge not many people come. Selectman Nordell felt it would be the same for a Special Services District; people could vote on the budget. Selectman Nordell felt it's a misconception that the district gets out of control.

Selectman Baker felt everyone was rowing in the same direction. He favored option 1 or 2 for a long term solution; he felt the contracted services won't work long term. Selectman Baker felt the challenge was to educate the people to understand what's being done. It's not something scary; it won't change the amount of money you're paying.

First Selectman Bowsza queried the Board if they'd like a legal opinion on the Special Services District option; the consensus of the Board was to seek the legal opinion.

Chief Arcari requested to be included in information gathered regarding the district issue. First Selectman Bowsza agreed, noting he'll share the information with Chief Barton as well.

UNFINISHED BUSINESS/C. Appointment of Dispatcher Negotiating Team Member:

First Selectman Bowsza noted the Town currently has negotiations going on with the Police Union and the Dispatchers Union. He noted Selectman Baker is currently serving on the Police Union; he queried the Board for volunteers for this position. Deputy First Selectman DeSousa indicated she would be willing to volunteer. However, in the spirit of transparency, Deputy First Selectman DeSousa advised the Board while working for the Department of Corrections for perhaps 20 of her 22 years she served on the Executive Board for AFSCME Council 4. Deputy First Selectman DeSousa suggested if no one felt there would be a conflict of interest she would be willing to serve as the liaison to the Dispatchers Union. She noted that her service on that board at the Department of Corrections gives her background on negotiations, arbitration, and mediation. First Selectman Bowsza suggested it's not a conflict of interest unless you don't disclose that service; Deputy First Selectman DeSousa suggested she is disclosing that now.

MOTION: To APPOINT Deputy First Selectman DeSousa as a member of the Dispatcher Negotiating Team.

DeSousa moved/Muska seconded/DISCUSSION: None.

**VOTE: In Favor: Baker/DeSousa/Muska/Nordell
(No one opposed/No Abstentions)**

NEW BUSINESS/B. Discuss and Approve Emergency Closing Policy:

MOTION: To APPROVE the Emergency Closing Policy as presented.

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Muska moved/Baker seconded/DISCUSSION: None.

VOTE: In Favor: Baker/DeSousa/Muska/Nordell
(No one opposed/No Abstentions)

(See Attachment H)

NEW BUSINESS/C. Discussion of Donation of Surplus Blackboards to the Historical Society:

First Selectman Bowsza cited the Town Hall Annex will never be used for a school again. He noted there is interest from the Historical Society for the blackboards remaining at that building. Noting that the blackboards are Town property, First Selectman Bowsza requested a motion to donate the blackboards if the Board is agreement with the donation.

MOTION: To AUTHORIZE First Selectman Bowsza to donate the blackboards from the Warehouse Point Grammar School to the Historical Society.

DeSousa moved/Muska seconded/DISCUSSION: None.

VOTE: In Favor: Baker/DeSousa/Muska/Nordell
(No one opposed/No Abstentions)

NEW BUSINESS/ D. Discuss and Approve Resolution Pertaining to East Windsor's Title VI Policy Statement:

First Selectman Bowsza noted approval of the Resolution is a pro forma action which is done annually. First Selectman Bowsza read the Resolution. **(See Attachment I)**

MOTION: To APPROVE the Resolution Pertaining to East Windsor's Title VI Policy Statement.

Muska moved/Nordell seconded/DISCUSSION: It was suggested that the motion include authorization of the First Selectman to sign the Resolution.

AMENDED MOTION: To AUTHORIZE First Selectman Bowsza to sign the Resolution Pertaining to East Windsor's Title VI Policy Statement.

Muska moved/Nordell seconded/DISCUSSION: Nothing further.

VOTE: In Favor: Baker/DeSousa/Muska/Nordell
(No one opposed/No Abstentions)

NEW BUSINESS/E. Discuss and Approve Hours of Referenda for 2020:

TOWN OF EAST WINDSOR

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First Selectman Bowsza suggested this is another pro forma action for the Board to set the hours for referenda.

MOTION: To CONSIDER AND VOTE on the recommendation of the Board of Selectmen pursuant to Connecticut General Statutes 7-9b that the hours for referenda held by the Town of East in the Calendar year 2020 be held from 6:00 a.m. to 8:00 p.m.

Baker moved/Nordell seconded/**DISCUSSION:** None.

VOTE: In Favor: Baker/DeSousa/Muska/Nordell
(No one opposed/No Abstentions)

NEW BUSINESS/F. Tax Refunds:

MOTION: To APPROVE Tax Refunds in the amount of \$1,577.83 as identified under Tax Refund Report dated December 16, 2019.

Muska moved/Nordell seconded/**DISCUSSION:** None

VOTE: In Favor: Baker/DeSousa/Muska/Nordell
(No one opposed/No Abstentions)

NEW BUSINESS/C: Discussion of changing the dates of the Board of Selectmen's Meetings to January 9, 2020 and January 23, 2020:

MOTION: To CANCEL Regular Board of Selectmen Meetings dated January 2, 2020 and January 16, 2020 and SCHEDULE/NOTICE Special Board of Selectmen Meetings dated January 9, 2020, and January 23, 2020.

DeSousa moved/Baker seconded/**DISCUSSION:** None

VOTE: In Favor: Baker/DeSousa/Muska/Nordell
(No one opposed/No Abstentions)

SELECTMEN COMMENTS AND REPORTS/A. Jason Bowsza:

(See Attachment J)

SELECTMEN COMMENTS AND REPORTS/B. Marie DeSousa:

(See Attachment K)

SELECTMEN COMMENTS AND REPORTS/C. Alan Baker:

(See Attachment L)

TOWN OF EAST WINDSOR

BOARD OF SELECTMEN

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REVISED MEETING MINUTES

SELECTMEN COMMENTS AND REPORTS/D. Charles Nordell:

(See Attachment M)

SELECTMEN COMMENTS AND REPORTS/E. Sarah Muska:

(See Attachment N)

PUBLIC PARTICIPATION:

Bill Syme: Mr. Syme thanked Chief Barton for his presentation on the fire services issue. As a member of the Board of Finance (BOF) he didn't appreciate the information given; he trusts that you people will put together a policy that will cover this. Mr. Syme noted it was mentioned tonight by a certain commissioner that the BOF has failed to support the Warehouse Point Fire District. Mr. Syme wanted to point out the BOF is a financial board, not a policy making board. Mr. Syme indicated the BOF did put money in the budget this year; it failed 3 times on both sides of the Town.

Mr. Syme didn't appreciate the comments that they make outside parking lot deals; it does not happen; it's illegal; they don't do stuff like that.

Mr. Syme reiterated he did appreciate Chief Barton's presentation.

Bob Lyke, Jr. 80 Rye Street: Mr. Lyke indicated he liked Mr. Syme's choice of the word "trust" rather than "hope".

Mr. Lyke suggested they used to say after a recent election "there's a new sheriff in town". He suggested we have a new chairman and a new board of directors for this \$30 million business, and after being involved in local government for 50 years he has never seen such thorough, important reports as to how you serve as liaisons to important boards and commission. Mr. Lyke suggested you have a lot of enthusiasm going and it crosses party lines; he hopes you have the energy and the stamina to keep it up.

In terms of the Fire Department challenges, Mr. Lyke felt that issue was right up there on the Board's priority list. Mr. Lyke felt that rather than challenges it gives the Board opportunities to get the parties together. Mr. Lyke noted he attended several meetings of the Fire Study Committee and the one thing that he found to be consistent was there was no bickering, personalities were not involved. Mr. Lyke suggested the sentiment and conviction of a volunteer department on both sides is so important. And no matter which plan you choose, the biggest loss, and the biggest negative, other than the cost of getting this together, is losing volunteers; that's a public safety issue.

TOWN OF EAST WINDSOR

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Mr. Lyke reported the Economic Development Commission had a good meeting on Monday evening. They now have a full board and have a lot of directions that they can turn to in terms of economic development, but it's all about the money.

Andy Heath, 15 Steeple Chase Road: Mr. Heath echoed the comments regarding Chief Barton's presentation. He's glad to hear the issue will be resolved in a fair and equitable manner; it's been a long time coming. He hopes the Board can get it done in the next budget year.

Tom Talamini, 23 Rice Road: Mr. Talamini agreed; Chief Barton did a great job. He has a concern about losing volunteers and what will happen in 5 years; will we become a paid department?

EXECUTIVE SESSION/Pursuant to C.G.S. Sec. 1-200 (6)(B), strategy and negotiations with respect to pending claims or pending litigation:

MOTION: To GO INTO EXECUTIVE SESSION at 10:20 p.m. after taking a short break. Attending the EXECUTIVE SESSION were First Selectman Bowsza, Deputy First Selectman DeSousa, Selectman Baker, Selectman Muska, and Selectman Nordell.

Muska moved/Baker seconded/**DISCUSSION:** None.

VOTE: In Favor: Baker/DeSousa/Muska/Nordell
(No one opposed/No Abstentions)

The Recording Secretary left the meeting.

MOTION: To RECONVENE the Regular Board of Selectmen's Meeting of December 19, 2019 at 10:40 p.m.

DeSousa moved/Muska seconded/**DISCUSSION:** None.

VOTE: In Favor: Baker/DeSousa/Muska/Nordell
(No one opposed/No Abstentions)

MOTION: To DISCONTINUE services provided by Attorney Yagoloff and Harrington effective immediately.

Baker moved/Muska seconded/

VOTE: In Favor: Baker/DeSousa/Muska/Nordell
(No one opposed/No Abstentions)

MOTION: To AUTHORIZE the First Selectman, Jason Bowsza, to sign the memorandum of understanding between the Town of East Windsor and

**TOWN OF EAST WINDSOR
BOARD OF SELECTMEN**

**Regular Meeting –December 5, 2019 December 19, 2019
REVISED MEETING MINUTES**

**United Public Service Employees Union 424 Unit 91 Re: Promotion of
~~Assessor Aide~~ Assistant Clerk to ~~Assessor Assistant~~ Assessor Aide.**

Baker moved/Nordell seconded/

**VOTE: In Favor: Baker/DeSousa/Muska/Nordell
(No one opposed/No Abstentions)**

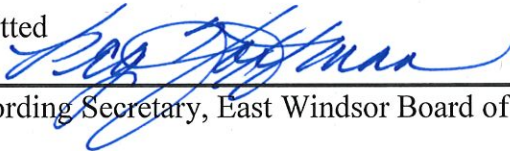
ADJOURNMENT:

MOTION: To ADJOURN this Meeting at 10:45 p.m.

Muska moved/Nordell seconded/DISCUSSION: None

**VOTE: In Favor: Baker/DeSousa/Muska/Nordell
(No one opposed/No Abstentions)**

Respectfully submitted



Peg Hoffman, Recording Secretary, East Windsor Board of Selectmen

ATTACHMENTS:

- A. Holiday Greetings from the Scout Hall Youth Center**
- B. Broad Brook Library's Christmas Wreath Donation**
- C. Mobile Foodshare Locations Around East Windsor for 2020**
- D/E East Windsor Middle School Student Letters**
- F United States Census 2020**
- G Fire Service Funding Solutions for the East Windsor Residents living in the Warehouse Point Fire District**
- H Emergency Closing Policy**
- I Resolution Pertaining to East Windsor's Title VI Policy Statement:**
- J First Selectman Bowsza's Report**
- K Deputy First Selectman DeSousa's Report**
- L Selectman Baker' Report**
- M Selectman Nordell's Report**
- N Selectman Muska's Report**

305 12/19/2019
Attachment A

On the first day of Christmas at the Scout Hall Youth Center

One Beautiful Pond

Two Tobacco Sheds

Three Small Conference Rooms

Four Outdoor Pavilions

***Five** Golden Rings (Not Really) But we have*

Five Bathroom Stalls

Eight Burners on the Stove

Eleven Dedicated Committee Members

Nineteen Years Open and Still Going Strong

Twenty East Windsor Youth Groups Meeting

Forty-five Home Schooled Children - Meeting Once a Week

Sixty Children Attending the FRC Summer Camp

Eighty Years Left on Our 99 Year Lease with the Town

Ninety Acres of Open Space Ending at the Scantic River

Three Hundred Seventy-two Youths Attending Meetings each Month

Three Hundred Seventy-five Meetings or Events in 2019

One Thousand Three Hundred Fifty Meetings at 7:30 am on

Saturday mornings, for 26 years with not one cancelled

Thank you for all of your support and confidence in us. Your contributions through United Way, Aetna, and Travelers are so appreciated.

Volunteers and new **younger** members are always welcome.



Broad Brook Library Association

78 Main Street PO Box 94

Broad Brook CT 06016

860-627-0493

Since 1919

7B

*BWS 12/19/2019
Attachment B*

11 December 2019

To the East Windsor Town Hall

Please accept this donation of a Christmas Wreath



This was made by our dear friend Mary Neilsen, artist

Paul Anderson

President

Broad Brook Library Association, Inc.

Mobile Foodshare Locations Around East Windsor 2020

Name	St. Catherine Church	St. Patrick Church	Ellington LDS Church	Wapping Community Church	St. Robert Bellarmine Church
Town	Broad Brook	Enfield	Ellington	South Windsor	Windsor Locks
Address	6 Windsorville Road	64 Pearl Street	2 Maple Street	1790 Ellington Rd	52 South Elm St
Day	Every other Friday	Every other Friday	Every other Thursday	Every other Thursday	Every other Friday
Time	1:00 – 1:30 P.M.	11:30 A.M. – 12:00 P.M.	9:00 – 9:30 A.M.	11:30 A.M. – 12:00 P.M.	9:00 – 9:30 A.M.
January	10, 24	10, 24	2, 16, 30	9, 23	10, 24
February	7, 21	7, 21	13, 27	6, 20	7, 21
March	6, 20	6, 20	12, 26	5, 19	6, 20
April	3, 17	3, 17	9, 23	2, 16, 30	3, 17
May	1, 15, 29	1, 15, 29	7, 21	14, 28	1, 15, 29
June	12, 26	12, 26	4, 18	11, 25	12, 26
July	10, 24	10, 24	2, 16, 30	9, 23	10, 24
August	7, 21	7, 21	13, 27	6, 20	7, 21
September	4, 18	4, 18	10, 24	3, 17	4, 18
October	2, 16, 30	2, 16, 30	8, 22	1, 15, 29	2, 16, 30
November	13	13	5, 19	12	13
December	11	11	3, 17, 31	10, 24	11

Mobile Foodshare brings perishable foods including fresh fruits and vegetables, dairy, meat, and bread directly to people in need.

This service is available to everyone 16 years and older.

Truck visits each site every two weeks.

No identification needed.

Please remember to bring your own bags

For the entire Mobile Foodshare schedule visit:

www.Foodshare.org – Find Help – Mobile Foodshare

To check for cancellations visit our website or call 860-856-4321

If schools are canceled due to weather, Mobile Foodshare is canceled.

Mobile Texting

Text **FOODSHARE to 85511** to receive the mobile schedule and cancellations alerts directly on your phone.

Box 12/19/2019 Attachment C

7C

*Box 12/19/2019
Attachment D*

7b

December 4th, 2019

Sarah Posniak, c/o Ms. Melanie Willard
East Windsor Middle School
38 Main St.
Broad Brook, CT 06016
Mwillard@ewct.org

RECEIVED BY

DEC 16 2019

FIRST SELECTMANS OFFICE

Mr. Jason Bowsza, First Selectman
Town of East Windsor, CT
First Selectman's Office
11 Rye Street
Broad Brook, CT 06016

Dear Mr. Bowsza,

My name is Sarah Posniak and I'm in 8th grade. I go to East Windsor Middle School. I am writing to you because I believe that 8th grade students should be taught a foreign language. It teaches students important life skills and will benefit their career paths.

According to Trinity Washington University, "Foreign languages provide a competitive edge in career choices: one is able to communicate in a second language. Foreign language study enhances listening skills and memory." This supports my claim because this shows that even after your school years there are benefits in life. Being able to communicate with others from other parts of the world will really benefit your career. Listening and memory skills will also help students in their high school and college years. In an article from Auburn.Edu, it states, "Foreign Language study creates more positive attitudes and less prejudice toward people who are different," This shows how learning a foreign language can positively change the outlook that students have on others. These days, positive attitude and stopping prejudice are very important. There has been a lot of hate toward certain ethnicities. It's important to show respect toward everyone. A positive attitude is everything, it will show others that you can be a great leader.

Mr. Bowza, please consider giving 8th graders the opportunity to learn foreign languages once again. This would really benefit their career path. Kids will be more positive, have less prejudice attitude and learn important listening and memory skills. Thank you for your time.

Sincerely,

Sarah Posniak

BW 12/19/2019
Attachment E

7D

December 2, 2019

RECEIVED BY

Cearra Wormstedt c/o Ms. Melanie Willard
East Windsor Middle School
38 Main St.
Broad Brook CT 06016
Mwillard@ewct.org

DEC 16 2019

FIRST SELECTMANS OFFICE

Mr. Jason Bowsza , First Selectman
The First Selectman's Office
East Windsor Town Hall
11 Rye St
Broad brook, CT 06016

Dear Mr. Bowsza

My name is Cearra Wormstedt, I am an 8th grade student attending East Windsor Middle School, I am writing to address the importance of high school sports, and why we need Freshman and JV sports. Sports are important at this age because students can have the experience of being on a team and sports can help with academics, and mental, emotional, and physical health.

According to Public School Review, studies show that students that participate in sports do better academically during school in core classes. Students participating in sports build better self-confidences and problem solving. Sports create a better academic experience and can help with getting into college, Sports can make a better academic community. Students that participate in sports can create close friendships with others on the team. According to Public School, review playing sports are essential for mental, emotional, and physical health. Playing sports can lower stress levels and can improve your mood. Physical activity helps lower anxiety and create friendships. Our community would be better because sports can build better friendships and can improve mental and emotional health.

I am writing for you to help bring back freshman and JV sports for East Windsor High School permanently the only reason we had JV sports this year is because parents held a fundraiser. Sports are a very important part of a child's high school experience. I am writing to show the importance of spending more money on High School sports for East Windsor. Sports are necessary for mental, emotional, and physical health and higher academic levels.

Sincerely,

Cearra Wormstedt

BN 12/19/2019
Attachment F

**Shape
your future
START HERE >**

United States®
**Census
2020**

Town of East Windsor
December 19, 2019

Catherine Marx
Partnership Specialist
New York Regional Census Center
603.738.7288
Catherine.S.Marx@2020Census.gov

2020CENSUS.GOV

U.S. Census Bureau

Largest statistical agency in the U.S.

Leading source of quality data about the nation's people, places and economy conducting more than 130 Census Bureau Surveys and Programs

- Demographic Programs
 - Decennial Census
 - American Community Survey
 - Current Population Survey
 - American Housing Survey
- Economic Programs
 - Economic Census (Years ending in 2 & 7)
 - Census of Governments (Years ending in 2 & 7)

Survey Awareness

- Are you in a Census Bureau Survey?
 - <https://census.gov/programs-surveys/surveyhelp.html>
- Address Canvassing – 2020 Census In Field Operation
 - Census Employees are working to update Census maps, using laptop computers in many communities across the country
 - August – October 2019
- Report Suspected Fraud to 1-800-923-8282
 - You can also visit: <https://2020census.gov/en/avoiding-fraud.html>



How to verify a mailing is from the Census Bureau
If you receive a survey or a letter in the mail from the Census Bureau, the envelope contains certain information that will help you verify its legitimacy.

How to identify a Census Bureau field representative
If you are visited by someone from the Census Bureau, here are some ways to verify the individual is a Census Bureau employee.

How to identify a phone call from the Census Bureau
If your address was selected to be in a survey, we may call you to participate.

The 2020 Census

Count everyone once, only once and in the right place.

- Increasingly diverse and growing population
 - 330 million people
 - Over 140 million housing units
- Mandated by Article 1, Section 2 of the U.S. Constitution
- Conducted every 10 years ending in zero since 1790
- Representation and Funding

The Census is Safe, Easy, & Important!

2020 Census – It Is Important

- Determines the number of seats each state has in the U.S. House of Representatives
- Defines congressional and state legislative districts, school districts and voting precincts
- Determines the annual allocation of **\$675 billion dollars in federal funding**
- Medicaid, SNAP, Hwy Planning, Section 8 Housing, Special Education Grants, S-CHIP, Title I Grants, National School Lunch Program, WIC, Head Start, Foster Care, Health Center Programs
- Provides insight to governments, business and community planning groups for planning purposes

Provides population benchmarks for nearly every other United States survey

2020 Census – It Is Safe

- Private information is never published, including names, addresses (including GPS coordinates), Social Security Numbers, and telephone numbers.
- The Census Bureau collects information to produce statistics. Personal information collected by the Census Bureau cannot be used against respondents by any government agency or court.
- Census Bureau employees are sworn to protect confidentiality for life.
- Violating Title 13 is a serious federal crime. **Violators are subject to severe penalties, including a federal prison sentence of up to five years, a fine of up to \$250,000, or both.**

Cybersecurity—Your Data Are Safe and Secure



Cybersecurity Focus

- From the beginning when a respondent answers to the end when the data products are released, data are encrypted, safe, and secure.
- Follow industry best practices to protect our networks from external threats and secure data inside the network.
- Advanced ability to continually identify, protect, detect, respond, and recover from possible cyber threats.
- Continuously improve our security posture.

2020 Census – It Is Easy

- Four ways to respond in 2020
 - Online
 - Phone
 - Paper
 - Personal Visit by Census Employee
- Name, age, DOB, race and origin, Hispanic origin, relationship, gender, tenure, operational questions (pop count, name, phone number, overcount, undercount)

We will never ask for:

- Your full social security number.
- Money or donations.
- Anything on behalf of a political party.
- Your full bank or credit card account numbers.

Language Support

LANGUAGE SUPPORT ONLINE, BY PHONE, BY MAIL, AS WELL AS ADVERTISING

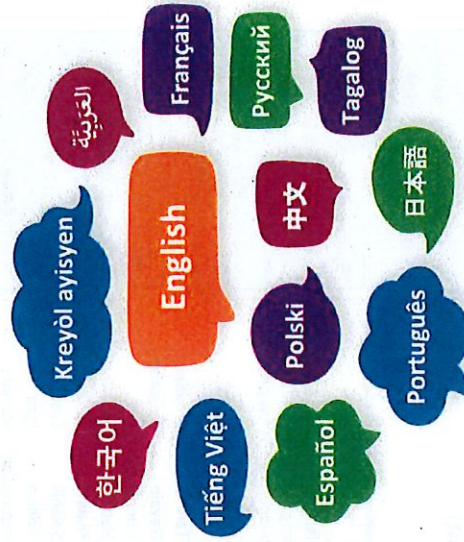
12 languages

(in addition to English):

- Spanish
- Chinese
- Vietnamese
- Korean
- Russian
- Arabic
- Tagalog
- Polish
- French
- Haitian Creole
- Portuguese
- Japanese

99%

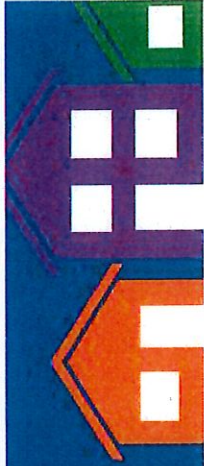
English plus these 12 languages cover 99% of all U.S. households.



Overview of Non-English Language Support

Internet Self-Response	Census Questionnaire Assistance	Language Guides (Video and Print) Language Glossaries Language Identification Card	Paper Questionnaire & Mailing Materials
12 Non-English Languages Respondents will be able to toggle between the languages within the instrument.	12 Non-English Languages There is a separate phone number for each language. This information is included in the mailing materials.	59 Non-English Languages Video and print language guides will be available online. Glossaries provide key terminology to bilingual staff. Language Identification Card expanded to 59 languages (50 in 2010). <i>Language listed below are in order of need (top to bottom, left to right).</i>	Spanish Bilingual mailing materials and questionnaires will be sent to addresses in bilingual tracts. Mailings will include instructions on responding via Internet or phone in 12 non-English languages.
Spanish Chinese Vietnamese Korean Russian Arabic Tagalog Polish French Haitian Creole Portuguese Japanese	Spanish Chinese (Mandarin and Cantonese) Vietnamese Korean Russian Arabic Tagalog Polish French Haitian Creole Portuguese Japanese	Italian Khmer Nepali Urdu Romanian Telugu Burmese Punjabi Lao Hmong Albanian Turkish Bosnian Gujarati Thai Somali Amharic Greek Bengali Ukrainian Hindi Armenian German Farsi Italian	During Nonresponse Followup enumerators use: <ul style="list-style-type: none"> A bilingual handheld instrument (English/Spanish) Bilingual materials (English/Spanish) Instructions to respond online or by phone in 12 non-English languages Language Identification Card
		Tamil Navajo Hungarian Hebrew Malayalam Swahili Yiddish Indonesian Serbian Tigrinya Ilocano Dutch Sign Language American Slovak Sinhala Marathi Igbo Czech Yoruba Lithuanian Twi Bulgarian Croatian	

How the 2020 Census will invite everyone to respond



WHAT WE WILL SEND IN THE MAIL

On or between	You'll receive:
March 12-20	An invitation to respond online to the 2020 Census. (Some households will also receive paper questionnaires.)
March 16-24	A reminder letter.
If you haven't responded yet:	
March 26-April 3	A reminder postcard.
April 8-16	A reminder letter and paper questionnaire.
April 20-27	A final reminder postcard before we follow up in person.

Every household will have the option of responding online, by phone, or by mail.

Every household that hasn't already responded will receive reminders and a paper questionnaire.



The Census is Safe, Easy, & Important!



Two ways you can help today as a trusted voice in the community.

- 1) Sharing the message that the Census is Safe, Easy, & Important
- 2) Promoting our 2020 Census Jobs!

<https://2020census.gov/jobs>

2020 Census Jobs

Earn extra income while helping your community.

Positions

Enumerators
Recruiting Assistants
Census Field Supervisors
Office Operations Supervisor

Apply now at <https://2020census.gov/jobs>

There are a limited number of office manager positions remaining in our field offices. Interested applicants should apply through www.USAJobs.gov

2020 Connecticut Recruiting

Goal: 21,900



Key Milestones for the 2020 Census

- August 2019 – New Statistics in Schools classroom activities available online www.census.gov/schools
- January 2020 – Advertising campaign begins
- March 2020 – Group Quarters (GQ) Enumeration begins
 - Includes college dormitories, prisons, nursing homes, service-based locations (homeless shelters, soup kitchens, mobile food vans) and homeless count
- **Mid-March 2020** – Public can begin responding online at www.2020census.gov
 - Replying by mail or phone will also be an option
- April 1, 2020 – Census Day
- Mid-May 2020 – July 2020 – Census takers go door to door
- December 31, 2020 – Tabulate Data and Release Census Results

Complete Count Committee

What is a Complete Count Committee?

A group of government and community leaders who come together to raise awareness about the 2020 Census and motivate their community members to respond.

Who should be on the Complete Count Committee?

Elected leaders, school department, libraries, workforce development, immigrant organizations, faith-based leaders, senior services, community development and housing, community-based organizations, veterans services, higher education, business, media (not an exhaustive list).

How do we get started?

Appoint a chair; identify the individuals/groups to include; plan a kick-off meeting; form subcommittees to be dedicated to specific areas of need.

The 2020 Census Phases



Local governments and community leaders throughout the nation participate in activities highlighting the message that the 2020 Census is imminent and that it is easy, important and safe to participate.

- Education Phase – 2018 - 2019
- Awareness Phase – January – February 2020
- Motivation Phase – March – May 2020
- Reminder Phase – May – July 2020
- Thank You Phase – Starts July 2020

Next Steps

How WE support Partners

- Promotional Materials
 - Flyers (general and targeted)
 - Posters
 - In-language
 - Content
 - Sample message for email or blog
 - Drop in articles
 - Social media content and links
 - Graphics
- www.census.gov/partners/2020-materials
- Partnership presence
 - Connecting Partners with other partners

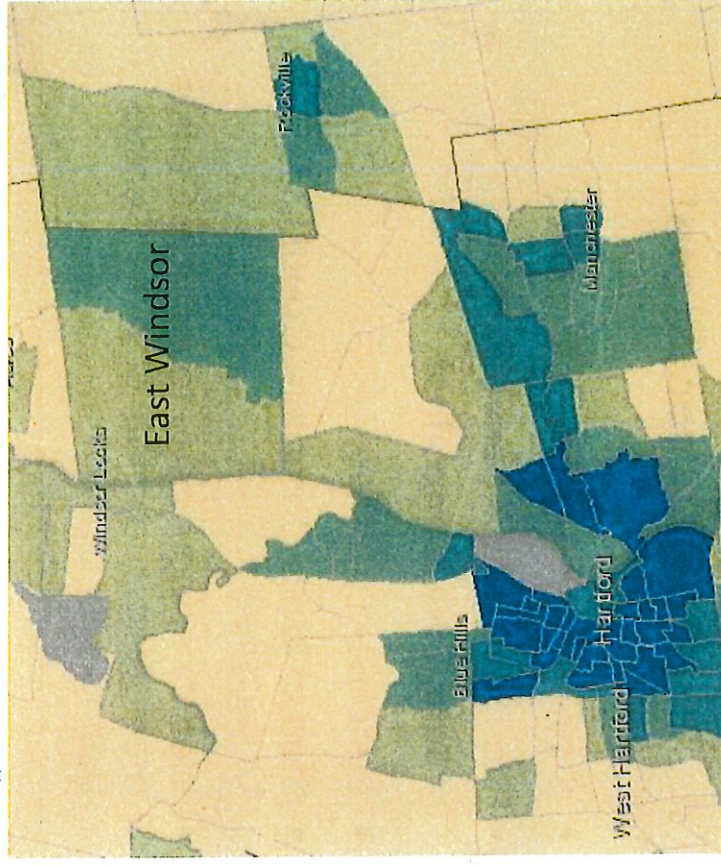
What YOU can do now!

- Share job recruitment information
 - Start the Census conversation
- Safe, Easy & Important**
- Become a partner
 - Start or join a Complete Count Committee (CCC)
 - Identify opportunities to include Census messaging, materials, or invite Census staff to your event

Response Outreach Area Mapper (ROAM)

www.census.gov/roam

- Developed to identify hard-to-survey areas
- Provides a demographic and socioeconomic characteristic profile using American Community Survey (ACS) estimates
- Low Response Score (LRS) is a metric to predict the percentage of households who will not self-respond to the Decennial Census
- Darker census tracts are harder to survey than lighter census tracts



Response Outreach Area Mapper (ROAM)

Census Tract 4841
Hartford County, Connecticut

Low Response Score (%): **17.7**
2013 - 2017 ACS 5-year estimates

ACS Self-Response Rate: 53.8

Total Population: 5,150

Median Household Income (\$): 72,463

Median Age: 51.6

Population Under 5 (%): 3.24

Population 18-24 (%): 5.65

Population 65 and Over (%): 20.64

Persons Below Poverty Level (%): 2.61

Children Under 18 Living in Poverty (%): 0.00

School Enrolled Children Age 3 and 4 (%): 7.00

No High School Graduate (%): 6.90

No Health Insurance Under 19 (%): 11.64

No Health Insurance Age 19-64 (%): 11.03

Non-Hispanic, Black (%): 11.03

Non-Hispanic, White (%): 75.86

Hispanic (%): 2.83

American Indian or Alaska Native (%): 0.02

Asian (%): 8.45

Native Hawaiian or Other Pacific Islander (%): 0.00

Some Other Race (%): 0.00

Foreign Born (%): **18.19**

No One in Household Age 14+ Speaks English "Very Well" (%): 6.19

Population 5+ Who Speak English Less Than "Very Well" & Speak Spanish (%): 0.84

Population 5+ Who Speak English Less Than "Very Well" & Speak Russian (%): 0.70

Population 5+ Who Speak English Less Than "Very Well" & Speak Chinese (%): 0.00

Population 5+ Who Speak English Less Than "Very Well" & Speak Korean (%): 0.00

Population 5+ Who Speak English Less Than "Very Well" & Speak Vietnamese (%): 0.00

Population 5+ Who Speak English Less Than "Very Well" & Speak Tagalog (%): 0.00

Population 5+ Who Speak English Less Than "Very Well" & Speak Arabic (%): 0.00

Total Housing Units: 2,639

Total Occupied Housing Units: 2,422

Renter Occupied Housing Units (%): **37.63**

Married Couple Households with Child Under 18 (%): **30.05**

Family Occupied Housing Units with Related Children Under 6 (%): **14.94**

Population 1+ Who Moved From Another Residence Within the Last Year (%): **14.12**

Vacant Housing Units (%): 8.22

Multi-Unit (10+) Housing (%): 6.56

Households with No Computing Device (%): 8.05

Households with Computer (%): 85.09

Households with Only Smartphone (%): 2.44

Households with No Internet Access (%): 11.35

Households with Broadband Internet Access (%): **77.79**

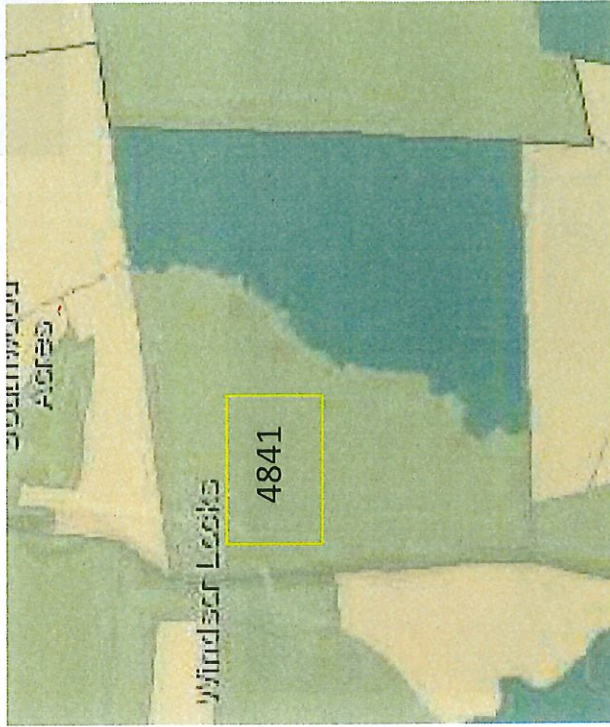
Population with No Computing Device (%): 4.90

Population with Broadband Internet and Computing Device (%): **56.79**

FCC Residential High-Speed Connection Over 200 kbps: More than 800 connections

FCC Residential High-Speed Connection at least 10 Mbps downstream and 1 Mbps upstream: 601

to 800 connections



Response Outreach Area Mapper (ROAM)

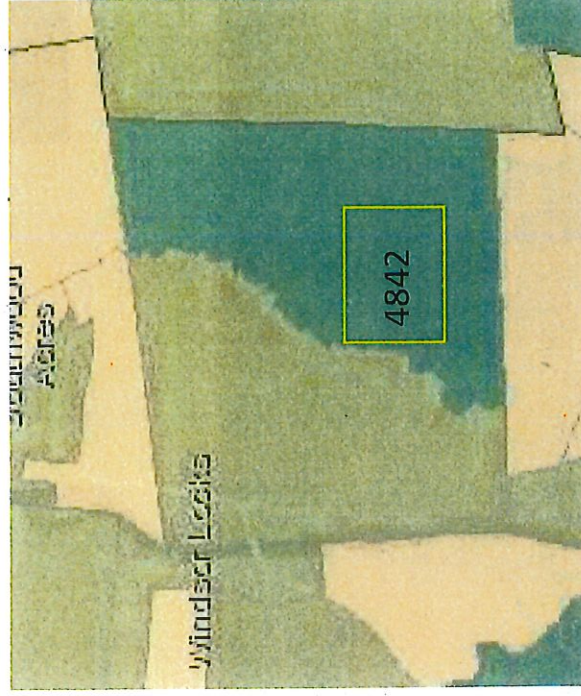
Census Tract **4842**
Hartford County, Connecticut

Low Response Score (%): **20.7**
2013-2017 ACS 5-year estimates

ACS Self-Response Rate: 73.8
Total Population: 6,259
Median Household Income (\$): 77,376
Median Age: 36.2
Population Under 5 (%): 6.85
Population 18-24 (%): 5.91
Population 65 and Over (%): 13.29
Persons Below Poverty Level (%): 10.48
Children Under 18 Living in Poverty (%): 19.31
School Enrolled Children Age 3 and 4 (%):
Not High School Graduate (%): 5.39
No Health Insurance Under 19 (%): 0.72
No Health Insurance Age 19-64 (%): 6.29
No Health Insurance Age 65 and Over (%): 0.00
Non-Hispanic, Black (%): 8.34
Non-Hispanic, White (%): 77.60
Hispanic (%): 9.47
American Indian or Alaska Native (%): 0.00
Asian (%): 1.92
Native Hawaiian or Other Pacific Islander (%): 0.00
Some Other Race (%): 0.02
Foreign Born (%): 8.82
No One in Household Age 14+ Speaks English "Very Well" (%): 1.21
Population 5+ Who Speak English Less Than "Very Well" & Speak Spanish (%): 0.43
Population 5+ Who Speak English Less Than "Very Well" & Speak Russian (%): 0.36
Population 5+ Who Speak English Less Than "Very Well" & Speak Chinese (%): 0.00
Population 5+ Who Speak English Less Than "Very Well" & Speak Korean (%): 0.00
Population 5+ Who Speak English Less Than "Very Well" & Speak Vietnamese (%): 0.00
Population 5+ Who Speak English Less Than "Very Well" & Speak Tagalog (%): 0.00
Population 5+ Who Speak English Less Than "Very Well" & Speak Arabic (%): 0.00

Total Housing Units: 2,442
Total Occupied Housing Units: 2,317
Renter Occupied Housing Units (%): 29.48
Married Couple Households with Child Under 18 (%): 40.02
Family Occupied Housing Units with Related Children Under 6 (%): 20.55
Population 1+ Who Moved From Another Residence Within the Last Year (%): 9.28
Vacant Housing Units (%): 5.12
Multi-Unit (10+) Housing (%): 15.07
Households with No Computing Device (%): 6.47
Households with Computer (%): 85.02
Households with Only Smartphone (%): 2.03
Households with No Internet Access (%): 11.18
Households with Broadband Internet Access (%): 81.74
Population with No Computing Device (%): 3.72
Population with Broadband Internet and Computing Device (%): 86.27

FCC Residential High-Speed Connection Over 200 kbps: More than 800 connections
FCC Residential High-Speed Connection at least 10 Mbps downstream and 1 Mbps upstream: 601 to 800 connections



2020CENSUS.GOV

20

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your future
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United States
Census
2020

Data Dissemination Program

- Free Resource to YOU
- Opportunities to teach the public how to access our data
 - Data Presentations
 - Data Access Workshops and Training Sessions
 - Webinars
 - Data and Survey Inquiries
- All tools and data available at www.census.gov
 - American FactFinder
 - Census Business Builder
 - My Congressional District
 - OnTheMap

Subscribe and learn more:
www.census.gov/academy



<https://www.youtube.com/watch?v=LXJz7ZfzAuM>

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Contact Us

Partnership Program

Phone: (212) 882-2130

Email: new.york.rcc.partnership@2020census.gov

Website: <https://www.census.gov/partners/2020.html>

Census Jobs

Field & Office Job Opportunities

Website: www.2020census.gov/jobs

Office Managerial Job Opportunities

Website: www.usajobs.gov

Website: www.census.gov/about/regions/new-york/jobs.html

Data Dissemination Program


Email: census.askdata@census.gov

Phone: 1-844-ASK-DATA

Website: www.census.gov/data/training-workshops.html


BOS 12/19/2019
Attachment G


12/19/2019



East Windsor Fire Services
Provided by the Broad Brook and Warehouse Point Fire Departments

**Fire Service Funding
Solutions for the East
Windsor Residents living in
the Warehouse Point Fire
District**







East Windsor Fire Services
Provided by the Broad Brook and Warehouse Point Fire Departments

James P Barton
Fire Chief Warehouse Point Fire District

Lifelong resident of the town of East Windsor
30 years of service to the Warehouse Point Fire District and the Town of East Windsor
15 years as Chief of Department
25 years of experience as a Fire Officer







East Windsor Fire Services
Provided by the Broad Brook and Warehouse Point Fire Departments

Definitions


EW – East Windsor
WHPFD - Warehouse Point Fire District
BB – Broad Brook
BBFD – Broad Brook Fire Department
WHPFD Inc. – Warehouse Point Fire Department Incorporated
BBFD Inc. – Broad Brook Fire Department Incorporated
BOS – Board of Selectmen
BOF – Board of Finance
CIP – Capital Improvement Planning
SSD – Special Services District





East Windsor Fire Services


Provided by the Broad Brook and Warehouse Point Fire Departments



Warehouse Point Fire District


The WHPFD was created in 1911 through a Special Act by the CT State Legislator. The WHPFD is the taxing authority to provide fire services for the district.

In 1986 the WHPFD was expanded to the South Windsor town line and east to Wells Road and Scantic Road




East Windsor Fire Services

Provided by the Broad Brook and Warehouse Point Fire Departments




The Warehouse Point Fire District has responded to over 700 calls for service this year.

2019 - 702 Calls for Service
2013 - 402 Calls for Service
2009 - 441 Calls for Service



East Windsor Fire Services

Provided by the Broad Brook and Warehouse Point Fire Departments




Fire Service Maintainer program

Staff are at the fire house during the hours of 7:00 am to 5:00 PM Monday through Friday


1st shift is 7:00 am to 3:00 pm
 2nd shift is 8:00 am to 4:00 pm
 3rd shift is 9:00 am to 5:00 pm

This ensures a driver is available during these hours while the volunteers work their full time jobs



East Windsor Fire Services

Provided by the Broad Brook and Warehouse Point Fire Departments




Fire Service Maintainer Program (Cont.)

In July 2019 the WHPFD added a nightshift Fire Service Maintainer Program to cover nighttime incidents when we are lacking volunteers

The Nightshift runs from 11:00 pm to 7:00 am Tuesday through Saturday


The Fire Service Maintainer Program has guarantees that All fire equipment is checked on a daily basis, the firehouses are cleaned and maintained

The Program also ensures that we have emergency personnel on scene within 5-7 minutes of the dispatch



East Windsor Fire Services

Provided by the Broad Brook and Warehouse Point Fire Departments




District VS Department Inc.

Warehouse Point Fire Department Incorporated- (WHPFDInc.)

501 (3C) non profit organization within the Warehouse Point Fire District providing Fire / Rescue Emergency Services to the town of East Windsor. Services are funded by Fire District Taxes.


Broad Brook Fire Department Incorporated- (BBFDInc.)

501 (3C) non profit organization within the Town of East Windsor providing Fire / Rescue Emergency Services to the Town of East Windsor. Services are funded through the Town Taxes.




East Windsor Fire Services

Provided by the Broad Brook and Warehouse Point Fire Departments




Root Problem

- EW Residents living in the WHPFD currently pay for 100 percent for the Warehouse Point Fire District Services
- EW Residents living in the WHPFD currently contribute though a portion of their town taxes for the Broad Brook Fire Department services
- EW Residents not living within the Warehouse Point Fire District **DO NOT** contribute to the Fire Services provided by the WHPFD
- This is unfair to the EW Residents living in the WHPFD to contribute to the entire town fire services when the EW residents living outside the WHPFD **DO NOT**.



East Windsor Fire Services


Provided by the Broad Brook and Warehouse Point Fire Departments



WHY ARE WE HERE?


1. EW Residents currently living in the WHPFD currently contribute to the entire fire services of the town of EW
2. EW Residents living outside of the WHPFD only pay for fire services provided by the BBFD

Fire Services for the town of EW are provided cohesively by the WHPFD and the BBFD to the entire town. It is the responsibility of all town taxpayers to fund fire protection



East Windsor Fire Services

Provided by the Broad Brook and Warehouse Point Fire Departments



HOW DID WE GET HERE?

1. Years of the Town of EW failing to fund Capital Improvement Projects to the Warehouse Point Fire District Buildings
2. Zero increase to the WHPFD annual operating budget
3. May of 2013 Town of EW introduced significant changes to the way the Fire District would receive its operating funding.

Past practice was the WHPFD received equal quarterly installments of the total operating budget approved by the taxpayers of EW.

The change implemented would have the town treasurer pay all the bills for the WHPFD.

This violated the Special Act concerning the WHPFD.



East Windsor Fire Services

Provided by the Broad Brook and Warehouse Point Fire Departments




HOW DID WE GET HERE? (Cont.)


3. WHPFD Inc. hired Attorney Timothy Brignole from Brignole, Bush, and Lewis in order to restore the town funding to the past precedence of the quarterly installments and the District Treasurer will pay the bills for the WHPFD.

Resolution between WHPFD Attorney Brignole and EW Counsel Pullman & Comley :

Leave funding and the quarterly payments as is and work towards WHPFD levying a tax for fire services




East Windsor Fire Services
 Provided by the Broad Brook and Warehouse Point Fire Departments




Working toward a Definite Solution

Several meetings between the First Selectmen and the WHPFD Commission Chairman were held.




East Windsor Fire Services
 Provided by the Broad Brook and Warehouse Point Fire Departments




Working toward a Definite Solution (Cont.)

It was decided with legal counsel that the WHPFD is its own governmental agency and taxing authority and that levying a tax on the WHPFD was the solution to the infrastructure maintenance, repairs, upgrades, and equipment purchasing.



East Windsor Fire Services
 Provided by the Broad Brook and Warehouse Point Fire Departments




Working toward a Definite Solution (Cont.)

Both parties agreed and it was understood that the funding for the Broad Brook Fire Service would be removed from the Town Budget to reflect the different mil rates for the two fire services





East Windsor Fire Services


Provided by the Broad Brook and Warehouse Point Fire Departments



Sample Tax Bills were produced by the Town of EW





A Special Services District would allow this to happen




East Windsor Fire Services

Provided by the Broad Brook and Warehouse Point Fire Departments




April 4, 2016 The WHPFD would levy tax on EW residents living in the WHPFD

The WHPFD held its annual budget meeting to set the mil rate for the fiscal year 2016 / 2017



East Windsor Fire Services


Provided by the Broad Brook and Warehouse Point Fire Departments



April 4, 2016 The year WHPFD would levy tax on EW residents living in the WHPFD(Cont.)


WHPFD received notification of a legal opinion from EW town counsel concerning the dissemination of taxes collected from the EW residents living outside of the WHPFD.

The legal opinion stated that the town may not lawfully reduce its tax bills to property owners within the WHPFD to offset the towns funding of the BBFD which does not primarily serve them.




East Windsor Fire Services

Provided by the Broad Brook and Warehouse Point Fire Departments




April 4, 2016 The year WHPFD would levy tax on
EW residents living in the WHPFD(Cont.)

**The WHPFD would continue with the
Budget Vote because WHPFD was
removed from the FY 2016/2017 Town
Budget**




East Windsor Fire Services

Provided by the Broad Brook and Warehouse Point Fire Departments




WHPFD Received notification Fire Service Taxes
Cannot Be Disseminated in the FY 2016/2017
Budget

**WHPFD immediately tried to return to
the towns budget for funding to avoid
the inequality of taxation on EW
Residents**



East Windsor Fire Services

Provided by the Broad Brook and Warehouse Point Fire Departments




Board of Finance Meeting to obtain a special appropriation to not impose an additional tax
on EW residents living in WHPFD

Robert Maynard read a statement to the board. There were questions about the statement. A discussion was held about the timeline of the Warehouse Point Fire District Memorandum of Understanding. The attorney's opinion was discussed as well as a possible agreement between the Town of East Windsor and the WHPFD for a special appropriation. It was determined that the agreement was not put before the BOS or the town attorney. Bill Syme and Steve Smith made comments to the board and WHPFD.

Steve Smith made a motion to add a line item to the budget for \$388,418 for the board to vote on for Warehouse Point Fire District. Jim Richards seconded the motion. A discussion ensued.


Steve Smith amended the previous motion to add a line item to the budget for \$388,418 for the board to vote on for Warehouse Point Fire District with financial and legal oversight.

All opposed. Motion failed.




East Windsor Fire Services

Provided by the Broad Brook and Warehouse Point Fire Departments




Months of discussing the issue

- **May 3, 2016 See Selectmen's Minutes**
https://www.eastwindsor-ct.gov/sites/eastwindsorct/files/minutes/may_3_2016_bos_min.pdf
- **May 17, 2016 See Selectmen's Minutes**
https://www.eastwindsor-ct.gov/sites/eastwindsorct/files/minutes/may_17_2016.pdf




East Windsor Fire Services

Provided by the Broad Brook and Warehouse Point Fire Departments




Months of discussing the issue (cont.)

- **June 7, 2016 See Selectmen's Minutes**
https://www.eastwindsor-ct.gov/sites/eastwindsorct/files/minutes/june_7_2016_bos_min.pdf
- **June 21, 2016 See Selectmen's Minutes**
https://www.eastwindsorct.gov/sites/eastwindsorct/files/minutes/june_21_2106_bos_amended_mins.pdf
- **July 5, 2016 See Selectmen's Minutes**
https://www.eastwindsorct.gov/sites/eastwindsorct/files/minutes/july_5_2016_bos_min.pdf
- **July 19, 2016 East Windsor Fire Protection Committee was created to determine the best solution to the EW residents taxation issue**
https://www.eastwindsor-ct.gov/sites/eastwindsorct/files/minutes/july_19_2016_bos_min.pdf



East Windsor Fire Services

Provided by the Broad Brook and Warehouse Point Fire Departments



East Windsor Fire Protection Committee

- 9 person committee was formed made up of EW taxpayers
- 2 meetings per month took place to expedite a solution
- A draft Charter was prepared and presented to the memberships of each department

A vote was taken:

In Favor: D. Nelson, R. Pippin and S. Dearborn
Opposed: None
Abstain: None

Motion carried.

V. Approval of Meeting Minutes

a. Regular Meeting Minutes of April 19, 2016

It was **MOVED** (Nelson) and **SECONDED** (Pippin) and **PASSED** (3-0) (In Favor: D. Nelson, S. Dearborn and R. Pippin, Opposed: None, Abstain: None) that the Board of Selectman approved the April 19, 2016 Regular Meeting Minutes as presented.

VI. Communications

None.

VII. Public Participation

Mr. Jack Mannette of Old Ellington Road, Broad Brook addressed the Board. He said that Selectman Jason Bowsza publically congratulated the Board of Finance for the great job they did on the Fiscal Year 2016-2017 budget proposal. Mr. Bowsza failed to speak to the following about the Proposed Town Government Budget: (1) The Town will not fund the Warehouse Point Fire Department in the Fiscal Year 2016-2017 Budget Proposal. This current Fiscal Year 2015-2016, the Town funded \$435,015 for the Warehouse Point Fire District. (2) The Town has not eliminated the \$425,015 from the Fiscal Year 2016-2017 Proposed Town Government Budget. (3) The 425,015 is being used to fund increases to other Town Department accounts. (4) The published Proposed Town Government Budget shows that another \$232,469 of additional spending. The combined total equals \$627,484 of new spending. A 4.4% increase, not the 1.58% as shown in the Proposed Budget. (5) This money will be used among other things, to fund town additional employees and contractual salary increases of over \$290,000. (6) The Warehouse Point Fire District has approved a Fiscal Year 2016-2017 Fire District Budget of \$598,738 of which \$570,573 will be collected via a separate tax from residents and businesses of the Fire District. (7) Keeping the \$425,015 and the Broad Brook Fire Department in the proposed budget means residents and businesses of Fire District will be taxed by the Town as if nothing has changed from this year's budget. In addition to the Town Tax, they must burden a separate \$570,573 Fire District Tax. Do you think they know this? (8) Finally, the Town can increase spending by over \$657,000 but you defunded the Broad Brook Library. He gave an example of spending increases. The police department proposed spending increase is

\$209,901 or 7.09%. In this number is \$205,534 for a 7.32% increase in salaries. This also means that 98% of this pending increase goes to salary increase.

John Burnham of 178 Scantic Road addressed the Board. He agrees with Mr. Mannette and Warehouse Point Fire District needs to be rectified. His figures are right on.

Mr. Pippin wanted to make clear, it is Warehouse Point Fire District and Broad Brook Fire Department.

Ms. Denise Menard of 73 Miller Road addressed the Board. She also agrees with Mr. Mannette and Mr. Burnham, but they are a bit disillusioned if Warehouse Point Fire District monies were not taken out of the budget and used for other expenses in this budget, it did not happen.

Mr. Thomas Talamini of 23 Rice Road addressed the Board. He mentioned in the this evening's *Journal Inquirer* Editorial Page, a condo association in Warehouse Point inquired about the hydrant fees and with the new fire tax district will the hydrant fees go away or will they still have to pay.

Mr. Paul Anderson of 89 Main Street, Broad Brook addressed the Board. He was disappointed that there was no representative from the Board of Selectmen at the WPCA Meeting last week. I wanted to make sure he did everything correctly as he is the Chairman of the WPCA.

Ms. Marie DeSousa of Rice Road addressed the Board. She wanted to thank Mr. Paul Anderson for his help organizing the walk for Ms. Nancy Fortin aka The Lady in Red. He had people join the walk from Main Street to Depot Street onto Reservoir Road to Park Hill back to the church. He took the time to help people who needed a ride at the end of the line. She thanked him.

VIII. Board and Commissions Resignations and Appointments

- a. Resignations: None
- b. Re-Appointments

- 1. **American Heritage River Commission, Richard Sullivan (U), Regular Member for a term expiring November 1, 2018.**

It was **MOVED** (Pippin) and **SECONDED** (Nelson) and **PASSED** (3-0) (In Favor: R. Pippin, D. Nelson and S. Dearborn, Opposed: None, Abstain: None) that the Board of Selectmen approves the appointment of Mr. Richard Sullivan (U) to the American Heritage River Commission, for a term expiring November 1, 2018.

Mr. Bowsza corrected Mr. Dearborn indicating the increase is 1.82%. Mr. Dearborn continued saying he has heard throughout the town that people are questioning the \$400,000 taken away from Warehouse Point Fire District and that money should go to capital improvements needed in the town.

It was **MOVED** (Pippin) and **SECONDED** (Dearborn) that the Board of Selectman add Agenda Item No. 10 New Business F. Budget Discussion

No discussion was held.

A vote was taken:

In Favor: R. Pippin and S. Dearborn, J. Bowsza
Opposed: None
Abstain: None

Motion carried.

V. Approval of Meeting Minutes

a. Regular Meeting Minutes of May 3, 2016

It was **MOVED** (Pippin) and **SECONDED** (Dearborn) and **PASSED** (2-1) (In Favor: S. Dearborn and R. Pippin, Opposed: None, Abstain: J. Bowsza) that the Board of Selectman approved the May 3, 2016 Regular Meeting Minutes as presented.

VI. Communications

a. Memorial Service for Lion Don Bartlett and Lion Dan Golden

Mr. Maynard read from an email which was received by his office from Ms. Barbara Sherman inviting the Board of Selectmen to a memorial service on Wednesday, May 18, 2016 at 6:30 p.m. at the East Windsor Park on Reservoir Avenue, Broad Brook, Connecticut. The East Windsor Lions are holding a small memorial service to honor the years of service from two of their members who passed away this year, Don Bartlett and Dan Golden. The high school chorus will be performing at the event. A light dessert will be served afterwards.

that an agreement was made regarding the use and yearly maintenance of the infrastructure. He thinks the Skate Park Maintenance should be tabled until the agreement can be reviewed as the next park looking for maintenance will be the Dog Park.

There was audience chatter and Mr. Maynard stood up and indicated the meeting was getting out of control and the only people that should be talking and making any decisions are the members of the Board of Selectmen. If the audience wants to make any comments, they can do so during the public participation of this meeting.

Mr. Bowsza indicated that in addition to the Skate Park, the Dog Park the next park to be looking for maintenance will be the Community Gardens. These parks were developed with private funds and agreements were made.

Mr. Bowsza wanted to clarify that the Town will lease the Grant property for \$1.00 per year and maintain that small parcel.

f. Budget Discussion

Mr. Dearborn remarked that he brought the budget up in the beginning of the meeting as he was told the increase was 1.84% and he believes that it is in the best interest of the Town to vote in favor of this proposed budget. If not, the Town will have to have another referendum which will cost the Town \$3,500. He voiced his concerns with the State budget cuts and revenue from the State decreased. He understands the extra money that funded the Warehouse Point Fire District is being used to help the loss from revenue from the State. He mentioned that people in the Town are not happy, especially with not funding the Broad Brook Library and the Youth Center, but they have to understand it vote no, that is not going to change.

XI. Selectmen Comments and Reports

a. Jason E. Bowsza

See Schedule A attached hereto.

b. Dale A Nelson

No report given as she was absent from the meeting.

c. Richard Pippin, Jr.

Mr. Pippin commented on the recent Inland/Wetland Meeting of May 4, 2016 which discussed the industrial building on the corner of North and Wells Road. Also discussed was the expansion of Scout Hall walking trail. A field

6. COMMUNICATIONS

A. Present Plaque to Frank Gowdy for Service on Planning and Zoning Commission

The Board of Selectmen presented Mr. Frank Gowdy with a plaque to recognize and honor him for the 20+ years of service he dedicated to the Planning and Zoning Commission (PZC). Mr. Gowdy stated that he would be remised without thanking Laurie Whitten for her dedication and long hours. He also thanked Joe Ouellette who is the most task-oriented man he's ever seen. He added that the PZC is very fortunate to have those two people.

B. Salute to Female Soldiers Open House Fundraiser Flyer

First Selectman Maynard read the flyer hereto attached as Attachment A and encouraged everyone to attend.

MOTION made (Bowsza) and **SECONDED** (Pippin) to add Discussion about revenue impacts as a result of reduction in municipal aid as Agenda Item 10G.

In favor: Bowsza, Dearborn, and Pippin. Opposed: None.

7. PUBLIC PARTICIPATION

First Selectman Maynard went over the rules of Public Participation.

Barbara Sherman, 12 Emmett Drive – On May 18 at the East Windsor Lion's Club, they held a memorial service to honor to 2 Lions that recently passed away. She said that together they gave 100 years of service. She thanked Selectman Bowsza for taking the time to talk to the families of the two Lions, he thanked them for the service to the club.

Selectman Dearborn said that he knew Mr. Bartlett all his life and that he was a good man. He also said because he was not able to attend that it does not make him a bad selectman. Selectman Dearborn added that Mr. Bartlett was a really good man and when he owned the package store he was generous and took care of everyone including helping with different events and occasions by giving his products away. Ms. Sherman said that the other Lion was Dan Golden and he was also a volunteer to the Broad Brook Fire Department.

Steve Smith, Cobblestone Drive – WHPFD is having a meeting on Thursday night prior to the budget vote.

Selectman Pippin added that people need to be careful when talking about the Fire District and Department because they are two completely different entities.

Selectman Bowsza responded saying that the meeting is tonight. He asked if any further discussion transpired between town and fire district about remedies moving forward. Selectman Dearborn responded that we had nothing to do with that fire tax. He did not feel there was enough notice to the public.

Bill Loos, Melrose Road – He said the Warehouse Point Fire District meeting is tonight. He has the meeting notice from the paper.

F. Discussion of Email from Mr. Smith regarding a posting in the Journal Inquirer about hiring a Town Attorney

The questions in the email hereto attached as Attachment D were answered by the First Selectman.

1. First Selectman Maynard said it is himself looking for an attorney, not the First Selectman's Office.
2. He said he would be paying for the attorney personally. He now realizes he should have put his home address on it.
3. By Charter the Town Attorney is appointed by the board and the town attorney's opinions would have standing of a town attorney.

11. SELECTMEN COMMENTS AND REPORTS

A. Steve Dearborn

Selectman Dearborn wanted to attend the Lady in Red Memorial on June 4th but could not make it. He added that he and his wife gave that woman many rides and she was known by everyone. He said he will make a donation of \$300 to the fund.

He also reported that he went to Melrose for Memorial Day. He was surprised that he did not know that that side of town had their own little parade. He said it was great and the kids marched around and carried a 100 year old flag. He did say that the only reason that he knew about it was because they had lawn signs up at the Melrose School.

B. Jason E. Bowsza

Selectman Bowsza read his report hereto attached as Attachment E.

C. Dale A. Nelson

Selectman Nelson was absent.

D. Richard Pippin, Jr.

He reported on the following:

- Building Committee bids were due. They appointed a special committee to handle the award of bids. They checked with DEEP and a Special Meeting is Thursday at 7.
- He did not make it to Zoning Board of Appeals but Mrs. Pippin attended and told him there was an application for Trolley Crossing and they wanted to eliminate the storage requirement completely. The only problem was that the basement is two feet below and they would have to use sump pumps. It was suggested to raise the building two feet. They denied the application.

E. Robert Maynard

First Selectman Maynard passed out the Fire Marshal's report. He said we will include the Fire Marshal report on the second meeting of each month.

12. PUBLIC PARTICIPATION

Steve Smith, Cobblestone Drive – Asked the following questions: if First Selectman Maynard's intent is to challenge the Board of Selectmen for their choice for town attorney? Where do you stand on the dissolution of the Warehouse Point Fire Department?

First Selectman Maynard responded to Mr. Smith by saying he is welcome to come to his office anytime he would like to talk to him about any questions or concerns he has and he will answer them. First Selectman Maynard also said he was available by phone. Mr. Smith requested a written response to the questions that he asked.

John Matthews, Melrose Road – Mr. Loos and Mr. Matthews went off to the Warehouse Point Fire District Meeting. He said that we have a budget vote coming up June 14, if it passes it denies Warehouse Point any funds from the Town budget. However, in that Town budget there are funds for Broad Brook Fire Department. He indicated we will have a uniform mill rate across all property owners in Town, which means that Warehouse Point residents will be paying into support the Broad Brook Fire Department but none of those funds that the Warehouse Point taxpayer pays will go into support the Warehouse Point Fire Department. He tried to get an understanding to see if the residents appreciated that. They [from previous meeting] asked him to speak in public participation here so that everyone understands that there is going to be an imbalance between the support of the two fire departments; everyone is paying for Broad Brook, but no one pays for Warehouse Point. He is concerned that we will end up with animosity between the Warehouse Point residents who are paying for Broad Brook and get no support for their fire district. He is afraid this issue will only get worse as the years go on.

Selectman Bowsza said the Board that would have responsibility over that is the Board of Finance. There was brief discussion. Selectman Bowsza said that he 100% agrees with Mr. Matthews that moving forward beyond this budget, we need to find a solution that is workable and fair for everyone. Selectman Bowsza does not want to rush a fix that ultimately will not fit the problem.

Selectman Dearborn respects everyone's opinion. He said we did not create the problem; a handful of people created the problem. He added, if they want the problem to go away, get rid of the crazy tax, the fire districts and then let the Town pay the bill. He feels this should be handled with one fire department for the town.

Selectman Pippin asked, "Do you realize that the Warehouse Point Fire District put no request in for the Town of East Windsor for funding this year, none whatsoever?" He agrees with Selectman Dearborn that we should have one fire department and one budget for the entire town.

Dave Menard, 73 Miller Road – He asked what happened to the proposed tax bills that the tax collector and treasurer put up on the smartboard. Was that put to the wayside? That disappeared? That's not the case anymore? First Selectman Maynard said, yes that is correct.

Bill Loos, Melrose Road – He mentioned the public notice in the paper about the meeting tonight in Warehouse Point to approve the budget, and informed the board and public that only 17 people came to vote. He feels as though they must want to pay the tax. If they do not like it this year, next year they will probably be out to vote.

***J. Discussion of Sign Policy**

Not discussed but remains on the agenda pending receipt of additional information.

10. NEW BUSINESS

A. Discussion of Plan of Conservation and Development

First Selectman Maynard said they are postponing discussion of this until a July Board of Selectmen meeting because Town Planner Laurie Whitten wanted to present this to a full board.

B. Discussion of WHPFD Tax

John Burnham was recently appointed Chairman of the Warehouse Point Fire District. Chairman Burnham feels that there needs to be a resolution for next year. He also said The Town of East Windsor needs to reimburse the Warehouse Point residents for the monies that will be collected from them this year.

Selectman Dearborn responded that the Town of East Windsor did not create this problem, the people in the Warehouse Point Fire Department made this problem. He added that he will never vote to give Warehouse Point Fire District any money as long as they have their own tax. He was surprised that only 19 people showed up to the meeting where the tax for the district was voted on. He said that maybe when the tax bill gets to the residents' mailboxes, they will show up to next years' meeting. He ultimately feels as though they should get rid of that tax and that district and makes it the East Windsor Fire Department and let the Town support both the departments. Selectman Pippin also feels that there should be one Town Fire Department, with two Chiefs but just under one heading to get them in the budget as one Town Department.

First Selectman Maynard said he knows there are disagreements about this. He added he was glad that Selectman Bowsza posted on Facebook regarding this issue.

After a brief discussion, Selectman Nelson said there is urgency to remedy this situation and the sooner we can have conversations about this, the better everything will be. She agreed to work with fire districts, the Tax Department, and John Burnham.

Chairman Burnham said he wants to start lines of communication. The formation of a committee was discussed to start the process in remedying the tax situation between Broad Brook and Warehouse Point. It was decided that the committee will consist of two Warehouse Point fire commissioners, two selectmen, a Board of Finance member and John Burnham. The first meeting will be held on Wednesday, June 29, 2016 at 7:30 p.m. in the Town Hall Meeting Room, 11 Rye Street, Broad Brook, CT.

Not discussed at this meeting but kept on the agenda pending receipt of additional materials.

X. New Business

a. Discuss the formation of East Windsor Fire Protection Committee

Mr. Maynard commented that Attorney Joshua Hawks-Ladd has written a detailed email which he gave copies to all of the Board Members for their review. According to notes from the last meeting, no decision was made about forming a committee until input from the Town Attorney was received.

It was **MOVED** (Nelson) and **SECONDED** (Bowsza) be it resolved by the Board of Selectman on this 5th day of July, 2016 that, pursuant to Town Charter Section 7-4, the Board of Selectman hereby creates a committee known as "The East Windsor Fire Protection Services Committee" charged by the Board of Selectmen with evaluating the tax treatment of residents within the Warehouse Point Fire District and within the Town of East Windsor, and to assess fire and safety services and their associates costs, revenue options, and to recommend any changes to the status quo, if deemed necessary or appropriate. The committee shall report its findings to the Board of Selectman on or before November 1, 2015. The committee shall be constituted by the following members: two from the Board of Selectman, two from Warehouse Point Fire District, two residence who are members of the Broad Brook Fire Department, one member from the Board of Finance, and two members at large to be appointed by the Board of Selectman. The East Windsor Fire Protection Services Committee shall cease its existence after its submission of a formal written report to the Board of Selectman on or before November 1, 2016 unless said committee is extended by further resolution of the Board of Selectman.

A lengthy discussion was held regarding the date of the report of the finding, November 1, 2016 might be too early. It was stated that the budget process begins not to long after that and the recommendations would be needed before the budget process begins. It was also noted that it would be given before the election. It was also suggested that the two at large members, one be from Warehouse Point and the other be from Broad Brook. Mr. Dearborn questioned whose idea to have this committee was and why it is needed. Mr. Bowsza and Ms. Nelson both commented that it was their idea after the last meeting. As it is presumed the fire departments are in disrepair and it should be talked about with the right people to recommend how to fix the problem and hash out a plan. Mr. Pippin and Mr. Dearborn disagreed.

Is was **MOVED** (Bowsza) and **SECONDED** (Nelson) to amend the Motion to change the dates: The committee shall report its findings to the Board of Selectman on or before **October 1, 2016** and The East Windsor Fire

Protection Services Committee shall cease its existence after its submission of a formal written report to the Board of Selectman on or before **December 1, 2016** and to amend the two **commissioners** of the Warehouse Point Fire District.

A vote was taken on the amended motion.

In Favor: R. Pippin, D. Nelson and J. Bowsza
Opposed: S. Dearborn
Abstain: None

Motion carried.

A vote was taken on the motion:

In Favor: R. Pippin, D. Nelson and J. Bowsza
Opposed: S. Dearborn
Abstain: None

Motion carried.

XI. Selectmen Comments and Reports

a. Jason E. Bowsza

Mr. Bowsza commented his report will be small as he has been recovering and unable to drive. He did attend the first meeting for the planning of the 250th Anniversary celebration for the Town of East Windsor. He was pleasantly surprised that approximately fifteen people attended. It was a great meeting. The next meeting is scheduled for Thursday at 7:00 p.m. at the Historical Society, he invited all to attend.

The Barber Hill Schoolhouse project will be moving forward in the next phase with communications with the title insurance company.

b. Dale A. Nelson

See Schedule A attached hereto.

c. Richard Pippin, Jr.

Mr. Pippin commented he attended the 250th Anniversary planning meeting with Mr. Maynard and Mr. Bowsza. Planning and Zoning Meeting of June 28, 2015 was a short meeting. Three applications were heard. A zoning regulation change was requested from Calamare (sp) Enterprises for an East

Discussion: Selectman Bowsza said it is a great POCD and Ms. Whitten did a fantastic job and thanked her. He added that the meetings were so inclusive and anyone who wanted to participate was welcome. He also said the Planning and Zoning Commission did a great job.

In favor: Bowsza, Nelson, Pippin. Opposed: None.

D. East Windsor Fire Protection Committee Appointments and Discussion

MOTION made (Pippin) and **SECONDED** (Bowsza) to appoint:

Robert Maynard

Steve Smith

Dale A. Nelson

John Burnham

Nicholas Macsata

Thomas Arcari

Charles H. Miller

Michael Balf

as regular members to the Fire Protection Services Committee with terms expiring on 11/1/2016.

In favor: Bowsza, Nelson, Pippin. Opposed: None.

With one member at large vacancy

E. East Windsor's 250th Anniversary Commission Appointments and Discussion

MOTION made (Pippin) and **SECONDED** (Nelson) to appoint Jason Bowsza to the 250th Anniversary Committee as a regular member for a term expiring 12/19/2017.

In favor: Nelson and Pippin. Opposed: None. Abstained: Bowsza.

MOTION made (Pippin) and **SECONDED** (Bowsza) to appoint Rebecca Talamini to the 250th Anniversary Committee as a regular member for a term expiring 12/19/2017.

Discussion: Selectman Bowsza said she's great and will bring youth and excitement to the committee.

In favor: Bowsza, Nelson, and Pippin. Opposed: None.

MOTION made (Pippin) and **SECONDED** (Nelson) to appoint Peg Hoffman to the 250th Anniversary Committee as a regular member for a term expiring 12/19/2017.

In favor: Bowsza, Nelson, and Pippin. Opposed: None.

MOTION made (Maynard) and **SECONDED** (Bowsza) to appoint Bill Thimm to the 250th Anniversary Committee as a regular member for a term expiring 12/19/2017.

In favor: Bowsza, Nelson, and Pippin. Opposed: None.

MOTION made (Bowsza) and **SECONDED** (Pippin) to appoint Paul Anderson to the 250th Anniversary Committee as a regular member for a term expiring 12/19/2017.

In favor: Bowsza, Nelson, and Pippin. Opposed: None.

Mr. Bowsza asked what the stipend was and the Treasurer, Kimberly Lord said it was the amount that the Tax collector gets paid to collect the taxes for the Warehouse Point Fire District.

Mr. Pippin does not feel that the town should be collecting these taxes and that the Board of Selectmen and the Board of Finance are being blamed over this when they had nothing to do with it.

Mr. Maynard said they should give six months' notice to renegotiate the contract with the Warehouse Point Fire District for collecting taxes. It will be put on the agenda for the next meeting and a copy of the contract will be brought to look over.

10. UNFINISHED BUSINESS

Mr. Maynard reminded everyone not to interrupt people when they have the floor and only to speak when recognized.

A. Discussion of Casino:

Mr. Maynard went to Tribal Headquarters in Uncasville, and spoke with people there about the proposed casino. Mr. Maynard stated he thought they were "good people" and that they would work with the town. He made some contacts there so he knows who their Attorney General of the Tribal Nation is. Mr. Maynard and Mr. Bowsza met with Pullman and Comley and have a Lawyer by the name of Michael Andriana that will be the point person if there is any interaction with the casino. Mr. Maynard says everything is ready to move but there hasn't been any action. There should be at least \$4 million in revenue which the casino felt was a little low and it should generate about 2,000 jobs.. Mr. Maynard states that they are still pursuing a casino in the area and that a letter was received from a James Robertson with a FOI request for any communications pertaining to the casino. See attached letter.

B. East Windsor Fire Protection Committee Report:

Mr. John Burnham, Chair of the East Windsor Fire Protection Committee could not make the meeting this evening but submitted a letter with their recommendation to the Board pertaining to tax issues between Warehouse Point and Broad Brook. After a lengthy discussion about the recommendation from the East Windsor Fire Protection Committee a motion was made to dissolve the committee and accept the final report.

MOTION made by (Pippin) and SECONDED by (Dearborn) to accept the final report of the East Windsor Fire Protection Committee dated October 25, 2016 and dissolve the committee as of this date, November 1, 2016, with thanks.

In Favor: J. Bowsza, R. Pippin, S. Dearborn and D. Nelson Opposed: None Motion: PASSED

The Fire District has to come to the Town to be put on the agenda. Mr. Bowsza wants to put this discussion on the agenda for the next meeting.

C. East Windsor's 250th Anniversary Commission Report:

Rebecca Talimini reported that everything was moving forward and there was nothing new to report. Meetings are held the first and third Thursdays at 7:00p.m. inside the Osbourne House. Mr. Maynard was wondering if anyone with knowledge of Word Press could help out. Jim Richards said the CGI Communications does web design and Mr. Maynard said he would like local but will contact them.

D. Barber Hill School House:


Mr. Maynard reports that there is good progress and a purchase agreement has been drawn up and Mr. Maynard has that and it just needs his signature and the Historical Society's signature also.

MOTION made by (Nelson) SECONDED by (Bowsza) to have First Selectman, Robert Maynard, sign the agreement for the purchase and sale of the Barber Hill School between the Town of East Windsor and the Historical Society.


In Favor: R. Pippin, S. Dearborn, D. Nelson and J. Bowsza Opposed: None Motion: PASSED

E. Discussion of South Road

Mr. Maynard passed out a letter he had written and signed but had not sent out to Linda Collins about Termination of Management Agreement for the South and Phelps Roads Development. See attached letter. Selectwoman Nelson asked for the date to be changed to November 1, 2016 and then a motion could be made to sign the letter and Mr. Maynard agreed. After a short discussion Mr. Bowsza stated that members of the Housing Authority were not in favor of this termination and Mr. Maynard said the Chairman was a motion was made to postpone this until the November 15th meeting.




East Windsor Fire Services
Provided by the Broad Brook and Warehouse Point Fire Departments




East Windsor Fire Protection Committee Report to BOS

East Windsor Fire Protection Committee Report:

John Burnham from the East Windsor Fire Protection Committee presented his report to the Board. **He stated that the nine (9) member committee voted 8-1 to enlarge the fire district to encompass the whole town.** He states this will make the taxes fair for everyone. If that doesn't pass then the next thing would be to put the line item back into the budget. Mr. Bowsza thinks that this discussion should wait for Selectman Dearborn to be present. This would become the East Windsor Fire District.



East Windsor Fire Services
Provided by the Broad Brook and Warehouse Point Fire Departments



November 1, 2016 Selectmen Meeting Minutes


B. East Windsor Fire Protection Committee Report:

Mr. John Burnham, Chair of the East Windsor Fire Protection Committee, could not make the meeting this evening but submitted a letter with their recommendation to the Board pertaining to tax issues between Warehouse Point and Broad Brook. After a lengthy discussion about the recommendation from the East Windsor Fire Protection Committee a motion was made to dissolve the committee and accept the final report.


https://www.eastwindsor-ct.gov/sites/eastwindsorct/files/minutes/november_1_2016_bos_min.pdf

MOTION made by (Pippin) and SECONDED by (Dearborn) to accept the final report of the East Windsor Fire Protection Committee dated October 25, 2016 and dissolve the committee as of this date, November 1, 2016, with thanks.

In Favor: J. Bowsza, R. Pippin, S. Dearborn and D. Nelson Opposed: None Motion: **PASSED**



East Windsor Fire Services
Provided by the Broad Brook and Warehouse Point Fire Departments



December 6, 2016 Selectmen's Meeting Minutes

A. East Windsor Fire Protection Committee Report:

John Burnham presented a packet of letters that were addressed to the Board of Selectmen from the East Windsor Fire Protection Committee, Pullman and Comley, Attorneys and the Warehouse Point Fire Board of Commissioners, packet hereto attached as Attachment B (6 pages). He is asking for guidance and opinions and wants the Board of Selectmen to address the recommendation of the nine member board. He wants the Board of Selectmen to either endorse it or throw it off the table. He would just like some resolution on that.

MOTION made by (Nelson) to endorse and support the recommendation presented in the East Windsor Fire Protection Final Report, dated 10/25/2016. Not SECONDED.

MOTION: FAILED

A lengthy discussion ensued and after Mr. Burnham expressed that he was not happy that no one seconded the motion made by Mrs. Nelson. He stated that it was insulting because a lot of hard work was put into this and to not have a second was just insulting.

https://www.eastwindsor-ct.gov/sites/eastwindsorct/files/minutes/december_6_2016.pdf

10/25/2016

To: Board of Selectmen

From: EW Fire Protection Committee

RE: Recommendation regarding tax issue between WHP and BB

This committee received information from our town attorney, Josh Hawks-Ladds regarding the six (6) options and the legality of the issues on August 19, 2016. We chose option four (4) Enlarge the Warehouse Point Fire District to cover the entire geography of the Town with fire services, appropriations and expenditures to be controlled by a Board of Fire Commissioners (we propose a team of 9).

WE RECOMMEND THE FOLLOWING:

This arrangement would expand the District to cover all of the Town of East Windsor with a Board of Fire Commissioners managing all fire services for the Town. The new Fire District would lay and collect taxes on all Town residents in order to fund the entire Town's fire service. The Town's Board of Selectmen would not submit a Budget appropriation for fire services; rather the expanded fire District's Board of Fire Commissioners would lay and collect taxes to administer its fire services.

Back up plan would be to add WHPFD back into next year's budget and fund both departments equally. The District could place an additional tax to fund Capital Improvement Projects.

We have completed the charge to this board on June 29th 2016. We request the Board of Selectmen to disband this committee, we have accomplished our goal.

Respectfully submitted
John Burnham
Chair EW Fire Protection Committee

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You also requested that I provide a non-binding, advisory opinion¹¹ as to which solution I thought was most practical and in the best interests of the Town. As we discussed, this question calls for a purely political and policy-driven response and not a legal one; in other words, it will ultimately be up to the Town's elected officials and voters to select the solution that they believe represents the best interests of the Town. That said, in my opinion, creating one fire district for the entire town seems to be the most sensible solution. One fire district would end the current division that has caused some dissension and possible – or at least perceived – unequal tax treatment. The administration of the fire district by a board of fire commissioners also would respect the historical reality that since 1911 one part of Town has had its fire services autonomously administered by the Warehouse Point Fire District and since at least the latter half of the Twentieth Century, the rest of the Town's fire services were managed by an incorporated fire company, namely the Broad Brook Fire Department, Inc. In other words, the Board of Selectmen has permitted other entities to manage the Town's fire services for a long time, and it does not seem politically expedient to change that now. With one fire district for the entire Town, all fire services would come under the administration and authority of a single Board of Fire Commissioners which will represent all Town residents. The Board of Fire Commissioners should be made up of persons that represent the entire Town – from both the Warehouse Point areas and the Broad Brook areas. That Board would be responsible for administering all fire services, taxing all of the residents for those fire services, and expending those sums needed to maintain the entire Town's fire services. By unifying the Town's fire services, all residents are represented by a single Board and taxed in an equivalent fashion for all of the Town's fire services needs. A single district will also resolve any issues pertaining to residents whose properties currently straddle both districts' lines. Please give as much or as little weight to this non-binding opinion as you and your Committee see fit.

Please do not hesitate to contact me with any further questions.

Very truly yours,

Joshua A. Hawks-Ladd

cc: Robert Maynard, First Selectman, Town of East Windsor
Attorney Carl Landolina

¹¹ My advisory opinion is not binding on the Town because it is not a formal legal opinion as Town Counsel.

Attachment B
Page 3

Warehouse Point Fire Commission
89 Bridge Street East Windsor CT 06088

First Selectmen Bob Maynard
Town of East Windsor
Town Hall
11 Rye Street Broad Brook, CT 06016

December 6, 2016

Dear East Windsor Board of Selectmen,

The Town of East Windsor Town attorney wrote a letter on April 4, 2016 to Mr. Pippin and Jason Rowan regarding a legal opinion on the Warehouse Point tax issue. The town attorney concluded that the town may not lawfully reduce its tax bills to property owners within the district to offset the towns funding of the Broad Brook Fire Department which does not primarily service them. The town attorney presented three alternatives by which these concerns could lawfully be addressed. The town attorney's first proposed solution was to add an additional line item to its annual budget granting appropriation to the Warehouse Point Fire District in an amount equal to the town appropriation to the Broad Brook Fire Department which would offset the duplication taxation of the districts residents. The Warehouse Point Board of Commissioners immediately agreed to this proposed solution. Then on April 20th we were presented with a clarification email from the town attorney dated April 15, 2016. This email stated he now indicated that he does not see any feasible way for that to be done at this time. Further legal research needed to be done.

To our knowledge no action has been taken on this matter. We are requesting that the town attorney complete the necessary research to accomplish his original solution to add an additional line item to its annual budget granting appropriation to the Warehouse Point Fire District in an amount equal to the town appropriation to the Broad Brook Fire Department which would offset the duplication taxation of the districts residents.

Respectfully,


The Warehouse Point Fire Board of Commissioners

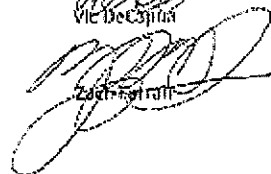

John Burnham


Lou Lynn


Dean Sawyer


Mike Bolt


Vic DeCandia


Zach Hirsch

**PULLMAN
& COMLEY, LLC**
ATTORNEYS

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jhawks-ladd@pullman.com
www.pullman.com

April 4, 2016

Richard Pippin, Jr. and Jason Bowsza,
Board of Selectmen
Legal Affairs Subcommittee
Town of East Windsor
11 Rye Street
Broad Brook, CT 06016-9553

Re: Town Counsel Legal Opinion Regarding
Warehouse Point Fire District Tax Issues

Dear Mr. Pippin and Mr. Bowsza:

I am writing in response to concerns that have been raised regarding the draft Warehouse Point Fire District (the "District") interlocal agreement (referred to as a "Memorandum of Understanding" or "MOU" by the parties) causing an unfair tax burden to the District's residents because the Town's budget includes an annual appropriation to the Broad Brook Fire Department which fire department does not service the District or will not be the District's residents' primary fire service provider.¹ Under the draft MOU,² the Town would collect taxes levied by the District to fund the District's operations, instead of the District receiving an annual appropriation by the Town.

You have requested my opinion as Town Counsel on two ideas proposed in response to these concerns. Specifically, you have asked: (1) whether the Town can lawfully reduce the real estate tax bill for the owners of property located within the boundaries of the Warehouse Point Fire District by the amount of the Town's appropriation to the Broad Brook Fire Department; and (2) whether the owners of property located within the area served by the Broad Brook Fire Department could create their own municipal district and thereby tax themselves for their own fire services in lieu of an appropriation from the Town.

Municipal taxation is governed by state statute. "The authority of the town to tax is absolutely defined by the grant of taxing power from the legislature, and is limited to expressly granted powers or those that exist by necessary implication." *Burwell v. Board of Selectmen of Town of Winchester*, 178 Conn. 509, 517 (1979). Every town must lay an annual tax on each nonexempt item of property on its completed grand list sufficient to pay its anticipated expenses

¹ I assume that the Broad Brook Fire Department will provide mutual aid to the Warehouse Point Fire District residents in the normal course of providing services to East Windsor residents.

² As of the date of this opinion, the terms of the MOU are still being negotiated between the Town and the District.

**PULLMAN
& COMLEY, LLC**
ATTORNEYS

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and deficits for the year. C.G.S. §§ 7-344, 7-382, and 12-122. The tax is based on a uniform percentage of assessed value and a rate bill is calculated for each owner according to that assessment Est. C.G.S. §§ 12-64 and 12-130(a); *see also* East Windsor Town Charter at § 8-4. The rate is the multiplier by which each \$1000 of value is payable in dollars by the property's owner, therefore called a "mill rate," such that the aggregate equals the total budget.

Although numerous statutes give towns the obligation or discretion to reduce certain valuation assessments and payment obligations under various circumstances, no statute authorizes towns to decrease an individual tax bill on the basis that the taxpayer either derives no benefit from a budget item or is concurrently taxed by an overlapping municipal entity. The Connecticut Supreme Court has affirmed that a town is "required by law to levy taxes on all of the property within its limits," including property within the Town limits, sufficient to pay its estimated expenditures for services outside the Town limits and within the District. *Moore v. Town of Stamford*, 134 Conn. 65, 67 (1947). The Town has "no power to separate any item from its budget and levy separate taxes for it." *Id.* The *Moore* court specifically rejected the argument "that a smaller municipal unit may not be taxed for services properly performed by a larger unit in which it is included on the ground that the services do not directly benefit the smaller unit." *Id.* at 70. Neither may the owners of property within a taxing district compel the town to stop taxing them for providing services duplicative with those they provide to themselves through their district. *Windham First Taxing Dist. v. Town of Windham*, 208 Conn. 543, 557 (1988).

Thus, Connecticut's statutes require the Town of East Windsor to uniformly assess all nonexempt property within its boundaries, calculate a mill rate proportionate to its total annual budget, and bill every property owner according to that statutory formula, subject only to exceptions not applicable here. Although taxes levied by the Warehouse Point Fire District will be in addition to those levied by the Town for its general budget, a portion of which is appropriated to another fire department serving a different area, state law provides no exception by which the Town could decrease the real estate tax liability of the owners of property within the District by the amount of that appropriation.

I therefore conclude that the Town may not lawfully reduce its tax bills to property owners within the Warehouse Point Fire District to offset the Town's funding of the Broad Brook Fire Department which does not primarily serve them.

You also asked whether the owners of property located within the area served by the Broad Brook Fire Department could create their own municipal district and thereby tax themselves for fire services in lieu of an appropriation from the Town. The answer is yes. Under C.G.S. § 7-324, *et seq.*, residents of a geographically contiguous area may vote to establish a municipal district for the purpose of providing fire protection services. The district would constitute a municipal entity wholly separate from the Town with the independent power to levy taxes on property within its boundaries to fund its own budget. Many fire departments

**PULLMAN
& COMLEY**
ATTORNEYS

Page 3

across Connecticut are organized this way. Note, however, that the Town cannot force the residents to create their own district. In fact, the residents of Broad Brook specifically considered and rejected a proposal by the Department's board to do so at a well-attended community meeting held in January 2008.

There are at least three alternative approaches by which those concerns could be lawfully addressed. First, the Town could add an additional line item to its annual budget granting an appropriation to the Warehouse Point Fire District in an amount equal to the Town's appropriation to the Broad Brook Fire Department, which would thereby directly offset the duplicative taxation of the District's residents. (It would also presumably reduce the District's own tax levy to the amount by which its budget otherwise exceeds the Department's.) Second, the Town could cease all appropriations to the Broad Brook Fire Department, which would compel its residents to either establish their own district or otherwise develop a system to fund its operations. Finally, the Town could ask the Connecticut General Assembly to enact special legislation authorizing it to reduce or credit its tax bills for owners of property within the Warehouse Point Fire District by an amount equal to its annual appropriation to the Broad Brook Fire Department.

Please contact me if you require clarification of my opinions above or if I can be of further assistance to you.


Very truly yours,

Joshua A. Flayder-Lodds

cc: Robert Maynard, First Selectman


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East Windsor Fire Services

Provided by the Broad Brook and Warehouse Point Fire Departments




December 2018 Fire Department Funding Subcommittee

First Selectman Robert Maynard, Selectman Andy Hoffman, and Selectmen Charlie Szymanski


First meeting was held at the Warehouse Point Fire Department

https://www.eastwindsor-ct.gov/sites/eastwindsorct/files/minutes/december_18_2018_fire_department_funding_subcomm_spec_mtg_mins.pdf



East Windsor Fire Services


Provided by the Broad Brook and Warehouse Point Fire Departments



January 15, 2019 Fire Protection Funding Subcommittee


- A working group was formed to draft a new charter for an expanded fire district.
- The working group consist of 2 WHPFD Commissioners, the fire chiefs, and the BBFD Board of Directors.
- Several work sessions were held and a draft charter was established and forwarded to each fire department for approval.

https://www.eastwindsor-ct.gov/sites/eastwindsorct/files/minutes/january_15_2019_bos_fire_dept_sub_spec_mtg_amended_minutes.pdf



East Windsor Fire Services


Provided by the Broad Brook and Warehouse Point Fire Departments




Fire Protection Funding Subcommittee

Expansion charter was approved by WHPFDInc.
BBFDInc. Votes were held July and August 2019

BBFDInc. July Meeting Motion **Passed**
BBFDInc. August Meeting Motion **Failed**




East Windsor Fire Services
Provided by the Broad Brook and Warehouse Point Fire Departments




Final Report Submitted to the BOS

According to the Broad Brook Fire Department Incorporated bylaws, any change to the bylaws must be approved at 2 consecutive membership meetings and must pass the change by 2/3 vote. The first BBFD Inc. membership meeting passed the proposed charter for the expanded fire district, however it did not pass at the second membership meeting.

Without the full support of both Fire Departments to move forward with the district expansion we believe we will not receive the support from the townspeople to proceed. The Board of Selectmen and the Board of Finance will have to explore different options to correct the inequity of taxation for fire protection services for the Town of East Windsor.




East Windsor Fire Services
Provided by the Broad Brook and Warehouse Point Fire Departments




Options to Rectify the Issue

1. Create a Special Services District for the EW residents living outside the WHPFD.
2. Expand Existing Fire District to include the boundaries of EW.
3. Enter into a negotiated agreement between EW and WHPFD for contracted fire protection.
4. Return the Funding in the town general budget for the WHPFD.
5. Create a Town of East Windsor Fire Department.




East Windsor Fire Services
Provided by the Broad Brook and Warehouse Point Fire Departments




How to create a Special Services District

- BOS introduce an ordinance creating the SSD for the fire service provided outside of the current WHPFD.
- Within 60 days a referendum must be held with the effected taxpayers excepting the creation of the Special Services District.
- https://www.cga.ct.gov/current/pub/chap_105a.htm



East Windsor Fire Services

Provided by the Broad Brook and Warehouse Point Fire Departments




Pros - Special Services District

- Town of EW can lawfully separate BBFD funding from the general fund
- EW residents share cost of fire service expenses for the entire town.
- Ensure the current funding for BBFD fire service will be transferred to the SSD
- Zero loss of volunteers


Cons - Special Services District

- Referendum Cost to town of EW
- Legal notice cost and advertising
- Mil rate will be different between WHPFD and the SSD. WHPFD has more infrastructure and equipment




East Windsor Fire Services

Provided by the Broad Brook and Warehouse Point Fire Departments




Expand the Current Warehouse Point Fire District

- The Current Board of Fire Commissioners votes to expand the current district to the entire boundaries of the town of EW.
- A meeting is scheduled for the East Windsor residents living in the effected area would then vote to expand the WHPFD by a 2/3 vote of the meeting attendance.
- If passed the WHPFD would be expanded to the entire town boundary lines



East Windsor Fire Services

Provided by the Broad Brook and Warehouse Point Fire Departments




Pros – Expand WHPFD

- Tax for EW fire services is equal to all taxpayers in the town of EW
- Mil rate is determined on the entire grand list rather than only the current WHPFD


Cons – Expand WHPFD

- BBFD inc. currently is not in favor of the district expansion
- Cost of legal notices
- Legal counsel cost to finalize new district charter
- Small potential loss of volunteers




East Windsor Fire Services

Provided by the Broad Brook and Warehouse Point Fire Departments




Contracted Fire Service

The Town of EW and the WHPFD enter into a negotiated contract for services to provide fire protection for the East Windsor Residents



East Windsor Fire Services

Provided by the Broad Brook and Warehouse Point Fire Departments




Pros- Contracted Fire Service

- EW residents contribute equally to the cost of the towns Fire Services
- Zero loss of volunteers


Cons- Contracted Fire Service

- Legal cost of a negotiated contract for fire services



East Windsor Fire Services

Provided by the Broad Brook and Warehouse Point Fire Departments




Return the WHPFD to the Town of East Windsor

General Budget


WHPFD and EW would enter an agreement that EW will Maintain properties and Equipment owned by the WHPFD

WHPFD would be considered for CIP expenses and projects



East Windsor Fire Services

Provided by the Broad Brook and Warehouse Point Fire Departments




Pros- WHPFD returned to EW Budget

- All EW Residents would share the total cost of fire services for the town of East Windsor
- Zero loss of volunteers


Cons- WHPFD returned to EW Budget

- Fire Service will be subject to entire budget cuts
- Fire Service equipment and infrastructure could be neglected due to budget deficits by other town agencies
- WHPFD would be restrained by 2% during budget failures



East Windsor Fire Services


Provided by the Broad Brook and Warehouse Point Fire Departments



Establish a Town of East Windsor Fire Department


WHPFDInc. and BBFDInc. would enter into an agreement with the town of East Windsor to provide Fire / Rescue Protection services for the town of EW

WHPFD and EW would enter and agreement for building and equipment lease / agreements



East Windsor Fire Services

Provided by the Broad Brook and Warehouse Point Fire Departments




Pros- Town of East Windsor

- Tax for EW fire services is equal to all taxpayers in the town of EW


Cons- Town of East Windsor

- Legal counsel cost
- High Potential loss of volunteers
- Cost of a full time fire department due to loss of volunteers
- Full time Fire Services cost just for salary is approximately 4 million dollars annually




East Windsor Fire Services

Provided by the Broad Brook and Warehouse Point Fire Departments





The Warehouse Point Fire Commissioners and Firefighters are Committed to working with the Town Of East Windsor to rectify it inequality of fire service tax for the East Windsor Residents



East Windsor Fire Services

Provided by the Broad Brook and Warehouse Point Fire Departments





BOV 12/19/2019
attachment H

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EMERGENCY CLOSING POLICY

This policy shall apply to closings/delays/early dismissals based on the weather (as opposed to some other type of emergency).

The Town will remain open for business unless the Governor issues a closing/delay/dismissal because of weather-related conditions, then the Town will follow suit. An official notice will be issued through the EverBridge system. Information on directives from the Governor can be found at <https://portal.ct.gov/DEMHS/Notification-of-Early-Release---Late-Opening-for-State-Offices>. Exceptions may be made to a closing based on the Governor issuing an order when a general state closing does not affect East Windsor (for example, a tornado warning in another county). In the absence of any such order by the Governor, the First Selectman, after consultation with the Department of Public Works, shall make the decision to delay, close early or not open based on weather or other conditions.

All safety personnel – Police Officers, Police Dispatchers and Public Work employees – are considered essential employees and will be required to report to work regardless of conditions.

If Town offices are closed or delayed due to an emergency, all employees will be paid their normal compensation during the closure. This time does not count toward any overtime compensation. If Town offices are open and an employee decides not to report to work, (e.g. employee deems it is unsafe to come to work, has childcare or other obligations that prevent reporting to work), then available accrued compensatory time, vacation, or personal time must be utilized. If paid leave time is not accrued, then the time off will be unpaid. The employee must notify supervisor via email, telephone or voicemail if he/she decides to utilize paid leave time when the Town remains open.

BN 12/19/2019
Attachment I

10 D

TOWN OF EAST WINDSOR

TITLE VI POLICY STATEMENT

The Town of East Windsor is committed to ensuring that no person is excluded from participation, denied benefits, or otherwise subjected to discrimination under any program or activity, on the basis of race, color, national origin, sex, age or disability.

The Town of East Windsor as a recipient and sub-recipient of federal financial assistance will ensure full compliance with Title VI of the Civil Rights Act of 1964, as amended and related statutes and regulations in all the town's programs and activities.

Any person who believes that he or she has been subjected to discrimination or retaliation based on their race, color, national origin, sex, age or disability may file a Title VI complaint. Complaints may be filed directly to the town or to the Federal Funding agency. Complaints must be filed in writing and signed by the complainant or a representative and should include the complainant's name, address, and telephone number or other means by which the complainant can be contacted. Complaints must be filed within 180 days of the date of the alleged discriminatory act.

To request additional information on the Town of East Windsor's non-discrimination obligations or to file a Title VI complaint, please submit your request or complaint in writing to:

Human Resources Director
Town of East Windsor
11 Rye Street
Broad Brook, CT 06016

Complaint forms can be obtained online at town's website www.eastwindsor-ct.gov

First Selectmen

Date

Complainants have the right to file Title VI complaints with the following agencies:

Connecticut Department of Transportation
Division of Contract Compliance Manager
2800 Berlin Turnpike
Newington, CT 06111

Federal Transit Administration (FTA) Title VI Complaints:

Title VI Program Coordinator
East Building, 5th
Floor, TCR
1200 New Jersey Avenue, SE
Washington, DC 20590

Federal Highway Administration (FHWA) Title VI complaints:

Ms. Brenda Armstead, Investigations Team Director
FHWA Office of Civil Rights
1200 New Jersey Avenue, SE, Suite E-81
Washington, DC 20590

Federal Aviation Administration (FAA) Title VI complaints:

Mr. Ossie Jordan, Civil Rights Officer
New England Region Headquarters, ANE-9
18 New England Executive Park
Burlington, MA 02302

Attachment J

Board of Selectman Meeting - December 19, 2019
First Selectman DeSousa's Report

On Friday, December 6, I was pleased to join the Warehouse Point Fire Department at their Annual Dinner. They recognized members who went above and beyond the call over the last year. Of particular note this year was David Zelaya, who was trained in proper procedures to honor a fallen firefighter. His training was on full display when Tony "D" passed away in September. David's training allowed for a very fine ceremony in Tony's honor.

On December 9, I met with the community relations liaison from Eversource assigned to our town. He explained their emergency response process, their prevention work, and noted the availability of microgrants from Eversource for nonprofits in our community. If there is a nonprofit project happening that could use help getting over the goal line, Eversource has grant funding for up to \$1,000 available. Contact my office and let me know.

That same day, I met with the Superintendent of Connecticut Water, Paul Lowry. Moving forward, I've asked Len Norton to coordinate with Paul on road improvement projects to make sure that we aren't repairing roads that are about to be dug up for infrastructure maintenance. There is also an opportunity to leverage resources here through coordination with the utility.

On December 10, I attended the Chamber of Commerce meeting. They were focused on planning for 2020 and have some exciting projects under way. I also asked them for a list of five or six businesses that would make sense for me to visit over the next few weeks as part of an effort to be engaged with and a part of our business community.

That morning, the first "Coffee with the First Selectman" of my term was held at the Senior Center. Deputy First Selectman Marie DeSousa joined me for that warm conversation. I am very glad to continue this tradition, and I think it provides a point of access to the senior community that is important to maintain. That will be held monthly moving forward.

To round out the day, Joe Sauerhoefer gave me a "behind the scenes" tour of each town-owned facility so that I can have a sense of where we stand.

On December 11, a prospective vendor to replace ViewPermit (the Town's current permitting software) gave a presentation. We are in the process of looking for a successor program to ViewPermit, as it will be unsupported in its current form as of June 30. The hope is to replace the existing software with a new, more user-friendly platform that will allow for easier tracking of permit applications through the process, which would improve transparency and streamline applications.

On December 12, I met with the legislative delegation for the Town, and had a wide-ranging conversation that touched on issues from grants to transportation improvements to economic development opportunities, and ways that the delegation can help advance these ideas from a state perspective. It was a really great conversation, and I'm grateful to them for the first of many meaningful dialogues on behalf of our town.

On December 13, I stopped by the East Windsor Housing Authority's Holiday Party and wished the residents and staff a happy and healthy holiday season on behalf of the Town.

On December 14, East Windsor participated in the Wreaths Across America ceremony. Sixteen hundred communities across America participate in this annual service intended to remember fallen veterans,

BOS 12/19/2019 Attachment K

December 19, 2019

Deputy First Selectmen Liaison/ Report Information

December 10, 2019 Planning and Zoning Meeting was removed from my Calendar due to Meeting Conflicts. Selectman Alan Baker will, therefore, address that meeting information with you.

December 12, 2019 Meet with Lodestar regarding their CT Solar Net Metering Program at East Windsor Town Hall with 1st Selectman Jason Bowsza, Len Norton and Joe Sauerhoefer.

The Historical Preservation Committee did meet but was unaware since I didn't see an agenda posted. I did see a post on line that they are actively pursuing information regarding the previous named State Receiving Home in Warehouse Point. This will allow them to preserve the memories of those connected to the Home.

December 14, 2019 I attended the Wreath Across America Ceremony, held in Windsorville. Due to inclement weather the Ceremony was moved inside the Church.

December 16, 2019 I attended the EDC meeting. The website is coming along nicely. Discussion took place regarding CERC (Connecticut Economic Resource Center) and a program they offer to help communities to market commercial space. The 2019 CERC Town Profile was handed out.

I arrived late to the ESHA meeting but made it in time to hear the motion made to replace the Community Room roof. The Resident Program Funds application was submitted to CHFA for review. Request made for 3 gazebos, 6 picnic tables and six park benches. Glad to hear on January 14, 2019 Executive Director, Linda Collin will be attending the annual Emergency Management Team Meeting held by Chief DeMarco since Sheltering in Place has been a concern for the residents of Park Hill.

December 17, 2019 The RT5 Study Presentation was cancelled and the State will reschedule in 2020.

December 18, 2019 The Broad Brook Mill Site Committee meeting was cancelled. I, therefore, was able to attend the Special Meeting and Regular meeting of the Board of Finance.

December 19, 2019 I attended the FOI workshop at Town Hall.

I would like to wish our Community the best to come over the next 12 days of 2019. However you decide to close out the year I wish you nothing but health, happiness and the ability to reach out to anyone less fortunate than you. Together we can all make a difference!

Respectfully Submitted,

Marie E. DeSousa, Deputy 1ST Selectmen

BO 12/19/2019 Attachment L

BOARD OF SELECTMEN MEETING – December 19, 2019
Selectman Alan Baker

Planning & Zoning: 12-19-10-2019 WSG LLC 140 wrapping road excavation permit renewal continued from last mtg. A one year permit approved with the additional conditions of an activity report to submitted quarterly showing number of trucks in and out as well as the time of day. A georeferenced aerial photo will also be required annually.

Apothecaries hall enterprises LLC renewal of permit at “Charbonneau” pit. Lots of issues with dirt tracking out onto the road reports by town staff. Applicant spoke at length about the measures they take to mitigate the problem and stressed their desire to be a good neighbor. Member of the public spoke about the amount of dust that he sees coming off the site towards his property when the wind blows in the right direction. Also discussing activity reports and annual aerial photos. Public hearing continued until next mtg.

Beautification committee: 12-11-2019 John Bajhumpa from rotary invited the committee to maybe get involved on a mutual project. Past projects include gazebo near the pond, gazebo at park hill, lights at reservoir. Hoping to get new members. Mtgs Thursday nights @ 6:30pm. Would like to work on boundless playground at a location to be decided, maybe reservoir park.

Moving meetings to the 4th Wednesday at the Osborne house 115 Scantic road.

Working to get Keep America Beautiful affiliation KAB training scheduled for the group and the public on 1/26/2020.

Working out details of their facebook and general media presence.

12-18-2019 – Attended BOF mtg to follow up on the splashpad appropriation request and hear the BOE monthly report.

10-29-2019 Scantic River Educational Forum presented by the American Heritage River Commission (AHRC), Sierra Club of CT, and hosted by the WHP Library. Discussion around the ongoing water quality testing that AHRC does. Very interesting talk on water quality. Notable that East Windsor has the highest amount of red level days which is defined by >575 cfu/100ml of ecoli found. Also consistently high in nitrogen and phosphorous.

This spring the Stream Walk is happening again, which is a survey by volunteers of the entire length of the Scantic River from the headwaters in MA to the CT river.

CHARLIE NORDELL

Box 12/19/2019
Attachment M

On Friday, 12/6 I attended the WHPFD annual dinner where they honored several volunteers for various awards. So a big shout out to all of our volunteers and the hours of service and dedication they give to the department and community.

On Tuesday 12/10 I attended the Broad Brook Fire Commission meeting where they discussed bonding for the new fire truck, the new kitchen in the senior center and the torchlight parade being held on 12/21.

On Wednesday 12/11 I attended the East Windsor Police Commission meeting. At this meeting they elected Bob Leach as their Chair and Darren Long as Secretary. The Chief of Police reported that the budget was due to be submitted to the town and the fact that they would likely be asking for more than a 2% increase because it would not meet contractual or training obligations. He also reported that the new moveable speed sign has been a great success and in high demand and has been very helpful in reducing speeds on town roads.

I also attended a Board of Education meeting on Wednesday 12/11 in substitute for Sarah Muska who had another obligation. Despite being about 20 minutes late I learned that the BB elementary school has been working on evaluating it's literacy program and how it can be improved. The school budget is currently on track to end the year in the black. The food service budget is being critiqued monthly now and handled as a separate in house business to better track revenue vs. expense. Energy efficiency projects have been looked at for the school and will be decided if the project savings are worth the upfront expense. High school students will be visiting the Broad Brook Elementary and Middle schools to help with Art Projects and to read stories. The Winter concert was held on 12/13 and the high school had it's concert on 12/5. Most significant to note was that the school saw 99 new students since the start of the school year. This did not include new pre-k or kindergarten registrations. The school system saw the largest growth in grades 3 and 5.

On Saturday 12/14 I attended the Wreaths Across America Ceremony at the Windsorville Church.

Upcoming events before our next selectmen's meeting include;

At the Broad Brook library the kids can make a snowman ornament right up to Christmas.

On Saturday 12/21 at 1:00 PM the WHP Library will be showing the movie The Polar Express.

On Saturday 12/21 at 9-12 you can have coffee with a cop. This is a chance to voice concerns with the department and they will be collecting hats and gloves for Social Services.

Also on the 21st The Annual Torchlight Parade and Carol sing will begin at 5:30pm on Main St BB. After the Parade there will be hay rides, tattoos, refreshments and arts & crafts activities for the kids! Parks and Recs will be taking non-perishable food donations to supply 5 Corner Cupboard and the EW Power Pack program.

On Wednesday January 1, 2020 AHRC will be holding their 10th annual New Year's Day Hike which starts at the Broad Brook end of Melrose Road. They will also be collecting non perishable food and pet food donations.

The Ct Trolley museum will be running the tunnel of lights up to the weekend of the 29th.

BO 12/19/2019 Attachment V

BOARD OF SELECTMEN – December 19, 2019

Selectmen's Report – Sarah Muska

Selectmen's Report – December 19, 2019

On Saturday, December 7th, I attended a craft and vendor fair held at Scout Hall that was organized by EWS student Nicole Graczewski as a "Save Graduation" fundraiser. Funds raised were to benefit returning graduation back to Maneeley's, since it was cut from the budget for the EWS Class of 2020. I'd like to commend Miss Graczewski on coordinating this event, as she raised approximately \$1,000 between the raffle and bake sale for her cause. Additional fundraisers are in the works to benefit this effort.

On Sunday, December 8th, I was proud to participate in the collecting of toys for the final Stuff A Cruiser Toy Drive before Christmas held at the Connecticut Trolley Museum at the Winterfest and the Tunnel of Lights. It was a great event collaborated by East Windsor Social Services, the East Windsor Police Department and the Trolley Museum. Thank you to everyone who contributed a toy. We filled the cruiser that night!

On Monday, December 9th, I attended the Warehouse Point Fire District meeting. There was a discussion of finding other sources of funds and applying for grants to benefit the district. Since the meeting, I have been in touch with our legislators who are working diligently to have answers to these questions before the next Fire Commissioner's meeting.

There was a lengthy discussion on fire inspections. There are 451 buildings that require inspections, with 39 of those needing to be inspected annually. There were 67 fire calls in the month of November, totaling 667 calls for the first 11 months of this year. It is impressive to note that the FSM night shifts working from 11:00PM – 7:00AM have an assured response time of 5-7 minutes.

It was a great week in our community, honoring our Veterans. On Wednesday, December 11th, with members of our Veterans Commission and American Legion Post 40, I proudly attended the beautiful ceremony held at Wal-Mart as the drivers made their way down from Maine, spreading the message that we shall remember our fallen U.S. Veterans, honor those who serve and teach our children the value of freedom.

On Thursday, December 12th, the Veterans Commission met and unanimously voted to put the flags on Veteran's graves in our cemeteries one week prior to Memorial Day and then remove them one week later. This will honor the memory of the people buried there with the intent of the flag, follow flag protocol and prevent fading and frayed edges to the flag.

On Saturday, December 14th, there was a beautiful ceremony held at Noon at the Windsorville United Methodist Church in honor of Wreaths Across America. This yearly event is made possible by the East Windsor Veterans Commission, American Legion Post 40 and Boy Scout Troop 89.

Also, on Saturday I stopped by Geissler's Supermarket where members of the Warehouse Point Fire Department and Auxiliary were bagging for tips to benefit the Tony D. Scholarship Fund. It was a very successful event with approximately \$1,200 raised on that day.

On Monday, December 16th, the Board of Finance held a special meeting where Mahoney Sabol gave an audit presentation. On Wednesday, December 18th, the Board of Finance met and approved the funding request for an additional appropriation in the amount of \$150,000 for the Splash Pad and ADA Ramp project. This will come before the Board of Selectmen to forward to Town Meeting. They also filled the open Republican seat that was vacated by myself. Congratulations to Tom Talamini on his new appointment.

I'd like to thank Selectman Nordell for attending the Board of Education meeting on my behalf and reporting to you this evening.

Wishing all of our East Windsor residents and their families a very Merry Christmas, Happy Holidays and a Happy, Healthy New Year.

Submitted With Sincerity,

Sarah A. Muska, Selectman