

TOWN OF EAST WINDSOR BOARD OF SELECTMEN

REGULAR MEETING

Thursday, November 4, 2021

7:00 p.m.

John Daly, Jr. Meeting Room

Town Hall, 11 Rye Street, Broad Brook, CT. 06016

In-person meeting

AND

Meeting also available via remote ZOOM Teleconference

Meeting ID: 332 683 3563

Passcode: townhall

SCHEDULE OF MOTIONS

Board of Selectmen:

Jason E. Bowsza, First Selectman

Marie DeSousa, Deputy First Selectman

Alan Baker, Selectman

Sarah Muska, Selectman

Charlie Nordell, Selectman

ATTENDANCE: First Selectmen Bowsza hosted the inperson meeting. Deputy First Selectman DeSousa, Selectman Baker, Selectman Muska, and Selectman Nordell were present in person this evening.

ABSENT: All Selectmen were in attendance for this meeting.

GUESTS/SPEAKERS: **Board of Finance:** Tom Lansner; **Hartford Foundation Greater Together Advisory Committee:** Betsy LeBoriosis; **residents:** Tom Bulkeley, Ruth Anne Lansner, Denise Menard.

Remote participants: No one signed in remotely to this meeting.

1. TIME AND PLACE OF MEETING:

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MOTION: To ADD to the AGENDA under NEW BUSINESS, the following items: 9D. Appointment of Deputy First Selectman; 9E. Authorization to sign revised agreement with the BETA Group regarding the Parks and Recreation Master Plan Study; and 9F. Authorization to sign Fiscal Sponsorship Agreement with the Hartford Foundation Greater Together Advisory Committee.

Nordell moved/DeSousa seconded/DISCUSSION: None.

VOTE: In Favor: DeSousa/Baker/Muska/Nordell
(No one opposed/No abstentions)

2. PLEDGE OF ALLEGIANCE:

First Selectman Bowsza requested Selectman Muska to lead everyone in the Pledge of Allegiance.

3. ATTENDANCE:

First Selectman Bowsza noted the Board has established a quorum with five members present in person.

4. APPROVAL OF MEETING MINUTES:

A. October 21, 2021 Board of Selectmen Regular Meeting Minutes:

MOTION: To APPROVE the Regular Meeting Minutes of the Board of Selectmen Meeting dated October 21, 2021, as amended: Page 8, C1 – New Appointments: 1. James C. Richards, ~~(D)~~ (R), East Windsor Arts & Culture Commission, regular member for a term expiring **April 21, 2021 2023.**

DeSousa moved/Muska seconded/DISCUSSION: Nothing additional.

VOTE: In Favor: DeSousa/Baker/Muska/Nordell
(No one opposed/No Abstentions)

B. October 28, 2021 Board of Selectmen Special Meeting Minutes:

MOTION: To APPROVE the Minutes of the Board of Selectmen Special Meeting dated October 28, 2021 as amended:

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**Page 2, Agenda Item 7. VOTE ON SEPARATION
AGREEMENT BETWEEN THE TOWN AND DAVID
McNEICE; DISCUSSION: “Selectman Muska thanked
Sergent McNeice for his seventeen years of service in East
Windsor, she wished him the best.”**

**DeSousa moved/Muska seconded/DISCUSSION: None
VOTE: In Favor: DeSousa/Baker/Muska
Opposed: No one
Abstained: Nordell (not present)**

7. BOARDS AND COMMISSIONS RESIGNATIONS AND APPOINTMENTS:

C. New Appointments:

1. Albert M. Ziegler (R), East Windsor Arts & Culture Commission, regular member for a term expiring April 21, 2023:

MOTION: To APPOINT Albert M. Ziegler (R), East Windsor Arts & Culture Commission, regular member for a term expiring April 21, 2023.

DeSousa moved/Nordell seconded/DISCUSSION: First Selectman Bowsza reported he’s glad Mr. Ziegler stepped up to join this Commission; he feels Mr. Ziegler has good experience to this position.

**VOTE: In Favor: DeSousa/Baker/Muska/Nordell
(No one opposed/No Abstentions)**

2. David Swaim (D), Zoning Board of Appeals, alternate member for a term expiring November 21, 2023:

MOTION: To APPOINT David Swaim (D), Zoning Board of Appeals, alternate member for a term expiring November 21, 2023:

Muska moved/Baker seconded/DISCUSSION: None.

**VOTE: In Favor: DeSousa/Baker/Muska/Nordell
(No one opposed/No Abstentions)**

8. UNFINISHED BUSINESS:

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D. Endorsement of the Route 5 Study Final Report:

MOTION: To ACCEPT the AUTHORIZING RESOLUTION FOR ADOPTION OF THE ROUTE 5 (EAST WINDSOR) CORRIDOR STUDY FINAL REPORT and to AUTHORIZE the First Selectman to sign the document.

Nordell moved/Muska seconded/DISCUSSION: Nothing further

**VOTE: In Favor: DeSousa/Baker/Muska/Nordell
(No one opposed/No Abstentions)**

(See Attachment A)

E. Homeland Security Grant Program:

MOTION: RESOLVED, that the Town of East Windsor may enter into with and deliver to the State of Connecticut Department of Emergency Services and Public Protection, Division of Emergency Management and Homeland Security any and all documents which it deems to be necessary or appropriate; and FURTHER RESOLVED, that Jason E. Bowsza, the First Selectman of Town of East Windsor, is authorized and directed to execute and deliver any and all documents on behalf of the Board of Selectmen and to do and perform all acts and things which he deems to be necessary or appropriate to carry out the terms of such documents, including, but not limited to, executing and delivering all agreements and documents contemplated by such documents. The undersigned further certifies that Jason Bowsza now holds the office of First Selectman and that he has held that office since November 19, 2019

DeSousa moved/Nordell seconded/DISCUSSION: None.

**VOTE: In Favor: DeSousa/Baker/Muska/Nordell
(No one opposed/No Abstentions)**

First Selectman noted the time was now 7:28 p.m. He called for a motion to RECESS the Board of Selectmen's Meeting and open the Town Meeting.

MOTION: To RECESS the Board of Selectmen's Meeting until after the Town Meeting.

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Nordell moved/Muska seconded/DISCUSSION: None.

**VOTE: In Favor: DeSousa/Baker/Muska/Nordell
(No one opposed/No Abstentions)**

First Selectman Bowsza RECONVENED the Board of Selectmen's November 4th Regular Meeting at 7:35 p.m.

C. Tax Refunds

MOTION: To APPROVE Tax Refunds in the amount of \$894.66

Muska moved/Nordell seconded/DISCUSSION: None

**VOTE: In Favor: DeSousa/Baker/Muska/Nordell
(No one opposed/No Abstentions0**

D: Appointment of Deputy First Selectman:

First Selectman Bowsza indicated that due to the recent election the Board must appoint a Deputy First Selectman. He called for nominations.

Selectman Nordell **NOMINATED** Sarah Muska for Deputy First Selectman, Selectman Muska seconded the nomination.

First Selectman Bowsza asked if there were any other nominations?

Selectman Baker **NOMINATED** Marie DeSousa for Deputy First Selectman, Selectman DeSousa seconded the nomination.

Noting the tie, First Selectman Bowsza voted for Selectman DeSousa for Deputy First Selectman for this term.

E: Authorization to sign revised agreement with the BETA Group regarding the Parks and Recreation Master Plan Study

MOTION: To AUTHORIZE the First Selectman to sign the revised contract with the BETA Group regarding the Parks and Recreation Master Plan Study pending review by the Town Attorney.

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DeSousa moved/Nordell seconded/DISCUSSION: None.

**VOTE: In Favor: DeSousa/Baker/Muska/Nordell
(No one opposed/No Abstentions)**

F: Authorization to sign Fiscal Sponsorship Agreement with the Hartford Foundation Greater Together Committee:

MOTION: To AUTHORIZE the First Selectman to sign the Fiscal Sponsorship Agreement for the Town of East Windsor for the Belevedere Polish Deli, the East Windsor Diversity Council, The East Windsor Arts and Culture Committee/Committee, and the East Windsor Housing Authority.

Muska moved/DeSousa seconded/DISCUSSION: Selectman Nordell questioned if the Town should be a Fiscal Sponsor for The Belevedere Deli as it's a business.

Selectman Muska agreed to AMEND her motion; Deputy First Selectman DeSousa agreed to second the amendment.

AMENDED MOTION: To AUTHORIZE the First Selectman to sign the Fiscal Sponsorship Agreement for the Diversity Council, the Arts and Culture Commission/Committee, and the East Windsor Housing Authority.

Muska moved/DeSousa seconded/DISCUSSION: Nothing further

**VOTE: In Favor: DeSousa/Baker/Muska/Nordell
(No one opposed/No abstentions)**

MOTION: To AUTHORIZE the First Selectman to sign the Fiscal Sponsorship Agreement for the Town of East Windsor and the Belevedere Polish Deli.

Muska moved/Baker seconded/DISCUSSION: Deputy First Selectman DeSousa questioned if the Selectmen is making the award? First Selectman Bowsza cited the awardees will be decided by the Hartford Foundation Greater Together Committee Selectman Baker agreed with Selectman Muska, he didn't want anyone to not be considered for money that might help them stay in business. Selectman Nordell indicated he's opposed to granting an award to

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Belevedere Deli as he didn't feel the Town should be a Fiscal Agent for a business. First Selectman Bowsza briefly reviewed criteria for the program.

VOTE: **In Favor:** **DeSousa/Baker/Muska**
 Opposed: **Nordell**
 Abstained: **No one**

12. **EXECUTIVE SESSION/Pursuant to C.G.S. Sec. 1-200 (6)(b), negotiations, (6)(e) discussion of any matter which would result in the disclosure of public records or the information contained therein described in subsection (b) of section 1/210. –**
Action is possible:

MOTION: **To GO INTO EXECUTIVE SESSION at 8:03 p.m. Attending the Executive Session will be First Selectman Bowsza, Deputy First Selectman DeSousa, Selectman Baker, Selectman Muska, and Selectman Nordell.**

Muska moved/Baker seconded/DISCUSSION: None

VOTE: **In Favor:** **Baker/DeSousa/Muska/Nordell**
 (No one opposed/No Abstentions)

LET THE RECORD SHOW the Recording Secretary exited the in-person meeting at 8:03 p.m.

13. **ADJOURNMENT:**

Information regarding Adjournment will be reflected in the Meeting Minutes.

Respectfully submitted

Peg Hoffman, Recording Secretary, East Windsor Board of Selectmen