

**TOWN OF EAST WINDSOR  
BOARD OF SELECTMEN**

***REGULAR MEETING***

***December 16, 2021***

***7:00 p.m.***

***John Daly Jr. Meeting Room***

***11 Rye Street, Broad Brook, CT. 06016***

***In-person***

**AND**

Meeting also available via ZOOM Teleconference

**Meeting ID: 332 683 3563**

**Passcode: townhall**

**SCHEDULE OF MOTIONS**

**Board of Selectmen**

Jason E. Bowsza, First Selectman

Marie DeSousa, Deputy First Selectman

Alan Baker, Selectman

Sarah Muska, Selectman

Charles Nordell, Selectman

**ATTENDANCE:** First Selectman Bowsza hosted the in-person meeting. Deputy First Selectman DeSousa and Selectman Baker were present in-person; Selectman Muska participated remotely.

**ABSENT:** Selectman Nordell is absent due to illness.

**GUESTS/SPEAKERS in-person:** Ruthanne Calabrese, Director of Planning and Development/Town Planner; Amy O'Toole, Finance Director; Jim Richards, Economic Development Commission; Ruth Anne and Tom Lansner, Board of Finance; Melissa Maltese, Director of Recreation and Community Services; **Westfield State University Graduate Research Project:** Dr. DeStefano, Thomas Howard, Lindsay Corbett, Charles Costello, Nicole Derling, Michael Renkawitz, and Matthew Carl, East Windsor Police Department.

**GUESTS/SPEAKERS signing in to meeting remotely:** Joe.

**1. TIME AND PLACE OF MEETING:**

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First Selectman Bowsza called Regular Meeting of the East Windsor Board of Selectmen dated December 16, 2021 to Order at 7:02 p.m. in the John Daly Jr. Meeting Room, Town Hall, 11 Rye Street, Broad Brook, Connecticut.

**2. PLEDGE OF ALLEGIANCE:**

**3. ATTENDANCE:**

See ATTENDANCE acknowledged at the beginning of the meeting; the Board has a quorum with three members present either in-person or remotely.

**4. APPROVAL OF MEETING MINUTES:**

**A. December 2, 2021 Board of Selectmen Regular Meeting Minutes:**

**MOTION: To ACCEPT the Meeting Minutes of the East Windsor Board of Selectmen dated December 2, 2021 as presented.**

**Desousa moved/Baker seconded/DISCUSSION: None**

**VOTE: In Favor: DeSousa/Baker/Muska  
(No one opposed/No abstentions)**

**7. BOARD AND COMMISSIONS RESIGNATIONS AND APPOINTMENTS:**

**C. New Appointments:**

- 1. Karen Christensen (D), Pension Board, regular member for a term expiring June 1, 2022.**

First Selectman Bowsza noted Karen Christensen has agreed to continue to serve on the Pension Board, she recently was a member serving as a member of the Board of Finance and is now willing to serve as a member of the general public.

**MOTION: To APPOINT Karen Christensen (D), Pension Board, regular member for a term expiring June 1, 2022.**

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**Baker moved/DeSousa seconded/DISCUSSION:** Deputy First Selectman DeSousa indicated she didn't have a problem with the candidate but had a question regarding policy. Is she representing the Board of Finance on that Board? First Selectman Bowsza indicated that the Ordinance allows for one representative from the Board of Selectmen, two representatives from the Board of Finance, a representative each from the Board of Education, and the Police Commission, and two representatives At Large, Karen will be one of the At Large seats. First Selectman Bowsza noted the At Large representatives and the Selectman seats are appointed by the Board of Selectmen, each other body sends their own representative.

**VOTE: In Favor: DeSousa/Baker/Muska/Nordell  
(No one opposed/No abstentions)**

First Selectman Bowsza requested postponing **Item 8C** under **UNFINISHED BUSINESS**, until the next regularly scheduled meeting as the item isn't ready for discussion.

**MOTION: To POSTPONE Item 8C – Broad Brook Fire memorandum of Understanding under UNFINISHED BUSINESS until the Board of Selectmen's next regularly scheduled meeting.**

**Baker moved/DeSousa seconded/DISCUSSION:** Deputy First Selectman DeSousa indicated she's attended several meetings of the Broad Brook Fire Department, she questioned the status of proceedings. First Selectman Bowsza indicated it is a negotiation, and the Ordinance does provide for a remedy if the two parties can't come to terms. He believed they were substantially coming to an agreement but didn't think they were there yet, they just need to review some of the labor law; they are coming to an agreement.

**Desousa moved/Baker seconded/DISCUSSION:** None

**VOTE: In Favor: DeSousa/Baker/Muska  
(No one opposed/No abstentions)**

First Selectman Bowsza requested tabling **Item 9A – Presentation of Westfield State University Graduate Research Project** under **NEW BUSINESS**.

**MOTION: To TABLE item Item 9A – Presentation of Westfield State University Graduate Research Project under NEW BUSINESS.**

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**Baker moved/DeSousa seconded/DISCUSSION: None  
VOTE: In Favor: DeSousa/Baker/Muska  
(No one opposed/No abstentions)**

**9. NEW BUSINESS:**

**B. Discuss and Approve 2022 CTDOT Section 5310 Grant**

**MOTION: To AUTHORIZE First Selectman Bowsza to sign the paperwork necessary to enter into the Memorandum of Understanding between the Greater New Haven Transit District and the Town of East Windsor regarding the 2022 CTDOT Section 5310 Grant for a senior bus.**

**Baker moved/DeSousa seconded/DISCUSSION: None  
VOTE: In Favor: DeSousa/Baker/Muska  
(No one opposed/No abstentions)**

First Selectman Bowsza requested the addition of the following Agenda items: Under NEW BUSINESS - 9D - Discussion of ClearGov, and 9E- the Broad Brook Fire Department's request to purchase a truck.

**MOTION: To ADD under NEW BUSINESS, Item 9D – Discussion of ClearGov, and Item 9E – the Broad Brook Fire Department request to purchase a new truck.**

**DeSousa moved/Baker seconded/DISCUSSION: None  
VOTE: In Favor: DeSousa/Baker/Muska  
(No one opposed/No abstentions)**

**D. Discussion of ClearGov:**

**MOTION: To AUTHORIZE the First Selectman to enter into a contract with ClearGov for the new budget software.**

**DeSousa moved/Baker seconded/DISCUSSION: None  
VOTE: In Favor: DeSousa/Baker/Muska  
(No one opposed/No abstentions)**

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First Selectman Bowsza called for a motion to recess the Board of Selectman Meeting to open the Town Meeting.

**MOTION: To RECESS the Board of Selectman Meeting.**

**Baker moved/Muska seconded/DISCUSSION: None**

**VOTE: In Favor: DeSousa/Baker/Muska  
(No one opposed/No abstentions)**

First Selectman Bowsza noted the Board of Selectmen's Meeting is RECESSED at 7:30 p.m.

See separate Minutes for the Town Meeting activity.

First Selectman Bowsza RECONVENED the Board of Selectmen Meeting at 7:41 p.m.

First Selectman Bowsza requested a motion to return to the Agenda order and consider Tax Refunds.

**MOTION: To RETURN TO THE POSTED AGENDA ORDER and consider  
Tax Refunds.**

**DeSousa moved/Baker seconded/DISCUSSION: None**

**VOTE: In Favor: DeSousa/Baker/Muska  
(No one opposed/No abstentions)**

**NEW BUSINESS (continued):**

**C. Tax Refunds:**

**MOTION: To APPROVE the Tax Refunds in the amount of  
\$2,721.86.**

**Baker moved/DeSousa seconded/DISCUSSION: None**

**VOTE: In Favor: DeSousa/Baker/Muska  
(No one opposed/No abstentions)**

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**E. Broad Brook Fire Department request to purchase a new truck:**

No motion made – First Selectman Bowsza reviewing the process for approval of the RFP with Town Counsel – is a referendum required?

**13. ADJOURNMENT:**

**MOTION: To ADJOURN this Meeting at 8:34 p.m.**

**Baker moved/DeSousa seconded/VOTE: In Favor: Unanimous**

Respectfully submitted,

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Peg Hoffman, Recording Secretary, East Windsor Planning and Zoning Commission