

**TOWN OF EAST WINDSOR
BOARD OF SELECTMEN**

REGULAR MEETING

September 1, 2022

7:00 p.m.

John Daly Jr. Meeting Room

11 Rye Street, Broad Brook, CT 06016

In-person

AND

Meeting also available via ZOOM Teleconference

Meeting ID: 332 683 3563

Passcode: townhall

SCHEDULE OF MOTIONS

Board of Selectmen

Jason E. Bowsza, First Selectman

Marie DeSousa, Deputy First Selectman

Alan Baker, Selectman

Sarah Muska, Selectman

Charles Nordell, Selectman

ATTENDANCE: First Selectman Bowsza hosted the in-person meeting. Deputy First Selectman DeSousa, Selectman Muska, and Selectman Nordell were present in-person, Selectman Baker participated remotely.

ABSENT: All Selectmen were present this evening as noted above.

GUESTS/SPEAKERS in-person: Paul Anderson, Wayne Shary, Albert Grant.

GUESTS/SPEAKERS signing in to meeting remotely: Selectman Baker, Jennifer, mgrin, Nicole Vacila, iphone, Peg Hoffman, Recording Secretary.

1. TIME AND PLACE OF MEETING:

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First Selectman Bowsza called the September 1, 2022 Regular Meeting of the East Windsor Board of Selectmen to Order at 7:00 p.m. in the John Daly Jr. Meeting Room, Town Hall, 11 Rye Street, Broad Brook, Connecticut.

2. PLEDGE OF ALLEGIANCE:

First Selectman Bowsza requested Selectman Muska lead everyone in reciting the Pledge of Allegiance.

3. ATTENDANCE:

First Selectman Bowsza noted a quorum was established as four members of the Board - himself, Deputy First Selectman DeSousa, Selectman Muska, and Selectman Nordell – were present in-person, while Selectman Baker participated remotely.

First Selectman Bowsza requested the addition of the following Agenda items:

7. BOARD AND COMMISSIONS RESIGNATIONS AND APPOINTMENTS, Item C. New Appointments, Heather Spencer, regular member of the Building Commission for a term expiring September 1, 2028, and, **9 – NEW BUSINESS,** Item E – Resolution authorizing the First Selectman to sign the Personal Services agreement/Grant Contract under the Department of Energy and Environmental Protection for Park Improvements.

MOTION: To ADD THOSE ITEMS to the Agenda.

Nodell moved/ Muska seconded/DISCUSSION: None

**VOTE: In Favor: Baker/DeSousa/Muska/Nordell
(No one opposed/No abstentions)**

4. APPROVAL OF MEETING MINUTES:

A. August 18, 2022 Reglar Meeting Minutes:

First Selectman Bowsza noted the Commission has received the August 18, 2022 Meeting Minutes for the Board. He noted page 9 is missing the first motion made by the Board after returning from Executive Session. Selectman Muska noted she made the motion, which was seconded by Selectman Baker. The motion was “To move to appoint Attorney Kevin

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Deneen, of O'Malley and Deneen for certain labor matters.” First Selectman Bowsza called for a motion of approval.

MOTION: To approve the Regular Meeting Minutes as amended for August 18, 2022

Muska moved/Nordell seconded/DISCUSSION: Nothing further

**VOTE: In Favor: Baker/DeSousa/Muska/Nordell
(No one opposed/No abstentions)**

7. BOARD AND COMMISSIONS RESIGNATIONS AND APPOINTMENTS:

A. Resignations: None

B. Reappointments: None

C. New Appointments:

1. Heather Spencer (R), as a regular member of the Building Commission for a term expiring 9/1/2028:

MOTION: To APPOINT Heather Spencer (R), as a regular member of the Building Commission for a term expiring 9/1/2028.

Muska moved/Nordell seconded/DISCUSSION: None

**VOTE: In Favor: Baker/DeSousa/Muska/Nordell
(No one opposed/No abstentions)**

8. C. Discuss ARPA Survey Results Deeper Dive:

First Selectman Bowsza requested that Agenda Item 8C be tabled and move on to Agenda Item 9A.

MOTION: So moved.

Nordell moved/Muska seconded/DISCUSSION: None

**VOTE: In Favor: Baker/DeSousa/Muska/Nordell
(No one opposed/No abstentions)**

9. NEW BUSINESS:

A. Empower Leadership Contract for All Staff Workshop:

MOTION: That the Town enter into an agreement with Empower Leadership for the Emerge Workshop on Friday, October 28, 2022, from 10:00 p.m. to 12:00 p.m. at Scout Hall Youth Center for up to 50 participants and **AUTHORIZE** the First Selectman to sign the contract.

Muska moved/Nordell seconded/ DISCUSSION: None

VOTE: In Favor: Baker/DeSousa/Muska/Nordell
(No one opposed/No abstentions)

B. Establishment of Redevelopment Authority pertaining to 105 Prospect Hill Road (formerly designated as the MMCT Casino site):

MOTION: To POSTPONE Item 9B - the establishment of a Redevelopment Authority pertaining to 105 Prospect Hill Road until the Board's next meeting.

Muska moved/DeSousa seconded/ DISCUSSION: None

VOTE: In Favor: Baker/DeSousa/Muska/Nordell
(No one opposed/No abstentions)

C. MOU between the Town and Westfield State University concerning an academic assessment of the Town's Economic Development Activity Communication and Public Support:

MOTION: To ENTER INTO THE MEMO OF UNDERSTANDING between the Town of East Windsor Economic Development Commission and Westfield State University concerning an academic assessment of the Town's Economic Development Activity Communication and Public Support, and **AUTHORIZE** the First Selectman to sign the contract.

DeSousa moved/Muska seconded/ DISCUSSION: None

VOTE: In Favor: Baker/DeSousa/Muska/Nordell
(No one opposed/No abstentions)

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D. Tax Refunds:

MOTION: To APPROVE the tax refunds in the amount of \$1,171.34.

Muska moved/Nordell seconded/DISCUSSION: None

VOTE: In Favor: Baker/DeSousa/Muska/Nordell
(No one opposed/No abstentions)

E. Resolution Authorizing the First Selectman to sign the Personal Services agreement/Grant Contract under the Department of Energy and Environmental Protection for Park Improvements:

MOTION: To AUTHORIZE the First Selectman to enter into the Personal Services Agreement between the Town of East Windsor and the Department of Energy and Environmental Protection for Park Improvements.

DeSousa moved/Muska seconded/DISCUSSION: None

VOTE: In Favor: Baker/DeSousa/Muska/Nordell
(No one opposed/No abstentions)

First Selectman Bowsza noted the time was approaching for the Town Meeting. He requested a motion to **RECESS** the Board of Selectman Meeting until after the Town Meeting.

MOTION: So moved.

Nordell moved/Muska seconded/DISCUSSION: None

VOTE: In Favor: Baker/DeSousa/Muska/Nordell
(No one opposed/No abstentions)

First Selectman Bowsza noted the Board of Selectmen's Regular Meeting **RECESSED** at 7:23 p.m.

First Selectman Bowsza **RECONVENED** the Regular Meeting of the Board of Selectmen.

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12. **EXECUTIVE SESSION** – Pursuant to C.G.S. 1-200 (6)(b), strategy and negotiations with respect to pending claims or pending litigation, (6)(e) discussion of any matter which would result in the disclosure of public records, or the information contained therein described in subsection (b) of section 1/210.
Action possible:

MOTION: To GO INTO EXECUTIVE SESSION at 8:18 p.m. Attending the Executive Session will be Attorney Kevin Deneen, Finance Director Amy O'Toole, First Selectman Bowsza, Deputy First Selectman DeSousa, Selectman Muska, Selectman Nordell in person, and Selectman Baker remotely.

Muska moved/Nordell seconded/DISCUSSION: None

**VOTE: In Favor: Baker/DeSousa/Muska/Nordell
(No one opposed/No abstentions)**

LET THE RECORD SHOW the Recording Secretary signed out of the meeting at 8:18 p.m.

First Selectman Bowsza noted the Board has exited the Executive Session at 10:11 p.m.

No additional actions were taken.

First Selectman Bowsza returned to Item 10 – Selectmen's Reports.

13. **ADJOURNMENT:**

MOTION: Motion to ADJOURN.

DeSousa moved/Muska seconded/VOTE: In Favor: Unanimous

First Selectman Bowsza noted the Meeting has been adjourned at 10:25 p.m.

Respectfully submitted,

Peg Hoffman, Recording Secretary, East Windsor Board of Selectmen