

**TOWN OF EAST WINDSOR  
BOARD OF SELECTMEN**

***SPECIAL MEETING***

***March 23, 2023***

***7:00 p.m.***

***THIS MEETING***

***IS BEING HELD IN-PERSON***

***In the John Daly, Jr. Meeting Room***

***Town Hall, 11 Rye Street, Broad Brook, CT 06016***

***AND***

***REMOTELY via ZOOM Teleconference***

**Meeting ID: 332 683 3563**

**Passcode: townhall**

**SCHEDULE OF MOTIONS**

**Board of Selectmen**

Jason E. Bowsza, First Selectman

Marie DeSousa, Deputy Selectman

Alan Baker, Selectman

Sarah Muska, Selectman

Charles Nordell, Selectman

**ATTENDANCE:** First Selectman Bowsza hosted the in-person meeting. Deputy Selectman DeSousa, Selectman Baker, Selectman Muska, and Selectman Nordell were present in person.

**ABSENT:** All Selectmen were present this evening.

**GUESTS/SPEAKERS in-person:** First Selectman Bowsza hosted the in-person meeting. Also present were Ruth Calabrese, **Director of Planning and Community Development**; Ken Rich, **Building Official**; Joseph Sauerhoefer, **Deputy Director of the Public Works Department**. Public: Paul Anderson, Tom Lansner, Patricia Shary, Wayne Shary,

**GUESTS/SPEAKERS signing in to meeting remotely:** Heidi Alexander, Noreen Farmer, and Peg Hoffman, Recording Secretary.

**1. TIME AND PLACE OF MEETING:**

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First Selectman Bowsza called the March 23, 2023 Special Meeting of the East Windsor Board of Selectmen to Order at 7:02 p.m. in the John Daly, Jr. Meeting Room, Town Hall, 11 Rye Street, Broad Brook, CT 06016.

**2. PLEDGE OF ALLEGIANCE:**

First Selectman Bowsza requested Selectman Baker to lead everyone in reciting the Pledge of Allegiance.

**3. ATTENDANCE:**

See Attendance noted at the beginning of the meeting.

**4. APPROVAL OF MEETING MINUTES:**

**A. February 16, 2023 Board of Selectmen Public Hearing (CDS):**

**MOTION: To APPROVE the Board of Selectmen Public Hearing Meeting Minutes for February 16, 2023.**

**Muska moved/Baker seconded/DISCUSSION: None**

**VOTE: DeSousa/Baker/Muska/Nordell  
(No one opposed/No abstentions)**

**B. February 23, 2023 Board of Selectmen Special Meeting/Budget Workshop:**

**MOTION: To ACCEPT the Budget Workshop Meeting Minutes of February 23, 2023 as presented.**

**DeSousa moved/Muska seconded/DISCUSSION: None**

**VOTE: In Favor: DeSousa/Baker/Muska/Nordell  
(No one opposed/No abstentions)**

**7. BOARD AND COMMISSIONS RESIGNATIONS AND APPOINTMENTS:**

**A. Resignation: None**

**B. Reappointments:**

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1. Wesley Bell (R), Agricultural Commission, regular member for a term expiring April 2, 2026:

**MOTION:** To POSTPONE Item B. 1 until the Board's next meeting on April 6, 2023.

**Muska moved/Nordell seconded/DISCUSSION:** None

**VOTE:** In Favor: DeSousa/Baker/Muska/Nordell  
(No one opposed/No abstentions)

**C. New Appointments:**

1. Kathleen Pippin, (R), Inland Wetlands and Watercourse Agency, alternate member for a term expiring February 6, 2024:

**MOTION:** To APPOINT Kathlee Pippin (R), to the Inlands Wetlands and Watercourse Agency as an Alternate Member.

**DeSousa moved/Baker seconded/DISCUSSION:** Selectman Baker indicated he'll attest Mrs. Pippin has been to about 500 meetings.

**VOTE:** In Favor: DeSousa/Baker/Muska/Nordell  
(No one opposed/No abstentions)

First Selectman Bowsza requested the Addition of the term of service.

**Deputy Selectman DeSousa AMENDED her motion, Selectman Baker amended his second.**

**AMENDED MOTION:** For a term expiring February 6, 2024.

**DeSousa moved/Baker seconded/DISCUSSION:** .None

**VOTE:** In Favor: DeSousa/Baker/Muska/Nordell  
(No one opposed/No abstentions)

**8. UNFINISHED BUSINESS:**

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**A. Discussion of Permit Link Proposal for Development of Land Use Module:**

**MOTION: To AUTHORIZE the First Selectman to sign the Point Software License Agreement and the Permit Link Services Contract as presented.**

**Baker moved/Muska seconded/DISCUSSION: None**

**VOTE: In Favor: DeSousa/Baker/Muska/Nordell  
(No one opposed/No abstentions)**

**9. NEW BUSINESS:**

**A. Discussion and Authorization for Settlement Authority Regarding Watts vs. Town of East Windsor:**

**MOTION: To TABLE Item 9A – Discussion and Authorization for Settlement Authority Regarding Watts vs. Town of East Windsor until after the EXECUTIVE SESSION.**

**Nordell moved/Muska seconded/DISCUSSION: None**

**VOT: In Favor: DeSousa/Baker/Muska/Nordell  
(No one opposed/No abstentions)**

**B. Discuss Fertilizer Agreement for Town Parks to Include Joe Sauerhoefer:**

**MOTION: To AUTHORIZE the Public Works Department to enter into an agreement with Tru Green for services as attached.**

**DeSousa moved/Muska seconded/DISCUSSION: None**

**VOTE: In Favor: DeSousa/Baker/Muska/Nordell  
(No one opposed/No abstentions)**

**D. Tax Refunds:**

**MOTION: To APPROVE Tax Refunds in the amount of \$3,511.13.**

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Muska moved/Nordell seconded/DISCUSSION: None  
VOTE: In Favor: DeSousa/Baker/Muska/Nordell  
(No one opposed/No abstentions)

12. EXECUTIVE SESSION – Pursuant to C.G.S. 1-200 (6)(a), Discussion concerning the appointment, employment, performance, evaluation, health or dismissal of a public officer or employee, provided that such individual may require that discussion be held at an open meeting, (6)(b), strategy and negotiations with respect to pending claims or pending litigation, (6)(e) discussion of any matter which would result in the disclosure of public records, or the information contained therein describer in subsection (b) of section 1/210. Discussion of Attorney-Client Privileged matters. Discussion of contract matter. Action is possible.

**MOTION: To GO INTO EXECUTIVE SESSION at 9:-09 p.m.** Pursuant to C.G.S. 1-200 (6)(a), Discussion concerning the appointment, employment, performance, evaluation, health or dismissal of a public officer or employee, provided that such individual may require that discussion be held at an open meeting, (6)(b), strategy and negotiations with respect to pending claims or pending litigation, (6)(e) discussion of any matter which would result in the disclosure of public records, or the information contained therein describer in subsection (b) of section 1/210. Discussion of Attorney-Client Privileged matters. Discussion of contract matter. Action is possible. **Attending the Executive Session will be First Selectman Bowsza, Deputy Selectman DeSousa, Selectman Baker, Selectman Muska, and Selectman Nordell.**

Nordell moved/Muska seconded/DISCUSSION: None  
VOTE: In Favor: DeSousa/Baker/Muska/Nordell  
(No one opposed/No abstentions)

LET THE RECORD SHOW the Recording Secretary signed out of the Meeting at 9:09 p.m.

LET THE RECORD SHOW the Board exited EXECUTIVE SESSION at 9:17 p.m.

No actions were taken.

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**13. ADJOURNMENT:**

**MOTION: To ADJOURN this Meeting 9:17 p.m.**

**Muska moved/Nordell seconded/DISCUSSION: None**

**VOTE: In Favor: DeSousa/Baker/Muska/Nordell  
(No one opposed/No abstentions)**

Respectfully submitted, -----  
Peg Hoffman, Recording Secretary, East Windsor Board of Selectmen