

**TOWN OF EAST WINDSOR
BOARD OF SELECTMEN**

SPECIAL MEETING

April 20, 2023

6:00 p.m.

THIS MEETING

IS BEING HELD IN-PERSON

In the John Daly, Jr. Meeting Room

Town Hall, 11 Rye Street, Broad Brook, CT 06016

AND

REMOTELY via ZOOM Teleconference

Meeting ID: 332 683 3563

Passcode: townhall

SCHEDULE OF MOTIONS

Board of Selectmen

Jason E. Bowsza, First Selectman

Marie DeSousa, Deputy Selectman

Alan Baker, Selectman

Sarah Muska, Selectman

Charles Nordell, Selectman

ATTENDANCE: First Selectman Bowsza hosted the in-person meeting. Deputy Selectman DeSousa, Selectman Baker, Selectman Muska, and Selectman Nordell were present in person.

ABSENT: All Selectmen were present this evening.

GUESTS/SPEAKERS in-person: First Selectman Bowsza hosted the in-person meeting. Also in attendance in-person was Attorney Joshua Hawks-Ladds; Joe Sauerhoefer, **Deputy Director of the Public Works Department.** **Public:** Paul Anderson, Robert Leach.

GUESTS/SPEAKERS signing in to meeting remotely: Peg Hoffman, Recording Secretary.

1. TIME AND PLACE OF MEETING:

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First Selectman Bowsza called the April 20, 2023 Special Meeting of the East Windsor Board of Selectmen to Order at 6:01 p.m. in the John Daly, Jr. Meeting Room, Town Hall, 11 Rye Street, Broad Brook, CT 06016. The meeting can also be accessed via remote participation, see information provided on meeting Agenda.

2. PLEDGE OF ALLEGIANCE:

First Selectman Bowsza requested Selectman Nordell to lead everyone in reciting the Pledge of Allegiance.

3. ATTENDANCE:

See Attendance noted at the beginning of the meeting.

4. APPROVAL OF MEETING MINUTES:

A, February 22, 2023 Board of Selectmen Special Meeting/Budget Workshop:

MOTION: To APPROVE the Minutes of the Board of Selectmen Special Meeting/Budget Workshop for February 22, 2023 as presented.

Muska moved/Nordell seconded/DISCUSSION: None

VOTE: In Favor: DeSousa/Baker/Muska/Nordell
(No one opposed/No abstentions)

B. April 6, 2023 Board of Selectmen Regular Meeting:

MOTION: To APPROVE the April 6, 2023 Board of Selectmen's Meeting, amending Item B under NEW BUSINESS, Discussion of RiseUp for the Arts, wherever Mr. Conley is referenced the presenter as Mr. Conway.

Muska moved/Nordell seconded/DISCUSSION: None

VOTE: In Favor: DeSousa/Baker/Muska/Nordell
(No one opposed/No abstentions)

7. BOARD AND COMMISSIONS RESIGNATIONS AND APPOINTMENTS:

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C. New Appointments:

- 1. Stacey Svoboda McKenna (D), Planning and Zoning Commission, regular member for a term expiring October 1, 2023:**

MOTION: To APPOINT Stacey Svoboda McKenna (D), Planning and Zoning Commission, as a regular member for a term expiring October 1, 2023.

Muska moved/DeSousa seconded/DISCUSSION: None

**VOTE: In Favor: DeSousa/Baker/Muska/Nordell
(No one opposed/No abstentions)**

First Selectman Bowsza requested the Board consider going out of the posted Agenda order to take **NEW BUSINESS:** Item H. **Tax Refunds** next.

MOTION: To GO OUT OF ORDER and take NEW BUSINESS: Item H. Tax Refunds next.

Baker moved/Muska seconded/DISCUSSION: None

**VOTE: In Favor: DeSousa/Baker/Muska/Nordell
(No one opposed/No abstentions)**

8. NEW BUSINESS:

H. Tax Refunds:

MOTION: To APPROVE Tax Refunds in the amount of \$3,262.47

Muska moved/Nordell seconded/DISCUSSION: None.

**VOTE: In Favor: DeSousa/Baker/Muska/Nordell
(No one opposed/No abstentions)**

First Selectman Bowsza requested the Board consider going out of the posted Agenda order and go into the **EXECUTIVE SESSION** next. Attending the **EXECUTIVE SESSION** will be the Board and Attorney Joshua Hawks-Ladds.

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- 11. EXECUTIVE SESSION:** Pursuant to C.G.S. 1-200 (6)(a), Discussion concerning the appointment, employment, performance, evaluation, health or dismissal of a public officer or employee, provided that such individual may require that discussion be held at an open meeting, (6)(b), strategy and negotiations with respect to pending claims or pending litigation, (6)(e) discussion of any matter which would result in the disclosure of public records, or the information contained therein described in subsection (b) or section 1/210. Discussion of Attorney-Client Privileged matters. Discussion of contract matter. Action possible:

MOTION: To GO INTO EXECUTIVE SESSION at 6:05 p.m. – Pursuant to C.G.S. 1-200 (6)(a), Discussion concerning the appointment, employment, performance, evaluation, health or dismissal of a public officer or employee, provided that such individual may require that discussion be held at an open meeting, (6)(b), strategy and negotiations with respect to pending claims or pending litigation, (6)(e) discussion of any matter which would result in the disclosure of public records, or the information contained therein described in subsection (b) or section 1/210. Discussion of Attorney-Client Privileged matters. Discussion of contract matter. Action possible. Attending the EXECUTIVE SESSION will be First Selectman Bowsza, Deputy Selectman DeSousa, Selectman Baker, Selectman Muska, Selectman Nordell, and Attorney Joshua Hawks-Ladds.

Baker moved/Muska seconded/DISCUSSION: None

**VOTE: In Favor: Baker/DeSousa/Muska/Nordell
(No one opposed/No abstentions)**

LET THE RECORD SHOW the Recording Secretary signed out of the meeting at 6:05 p.m.

LET THE RECORD SHOW First Selectman Bowsza noted the Board exited EXECUTIVE SESSION at 7:28 p.m. The following actions occurred.

First Selectman Bowsza noted the next Agenda item was **8A (NEW BUSINESS: Item A. Discuss Memorandum of Agreement Between the Town and UPSEU Regarding Senior Center Nutrition Site Manager.)**

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8. NEW BUSINESS:

A. Discuss Memorandum of Agreement Between the Town and UPSEU Regarding Senior Center Nutrition Site Manager:

MOTION: To APPROVE the Memorandum of Agreement regarding the Senior Center Nutrition Site Coordinator and AUTHORIZE the First Selectman to sign it, the agreement is between the Town of East Windsor and UPSEU, the East Windsor Municipal Clerical Employees Union, with an effective date of July 1, 2018 to June 30, 2021.

Baker moved/Muska seconded/DISCUSSION: None

VOTE: In Favor: DeSousa/Baker/Muska
Opposed: No one
Abstained: Nordell

First Selectman Bowsza then requested a motion to go out of the posted Agenda order and take Items 8D and 8F (under NEW BUSINESS).

MOTION: To GO OUT OF ORDER and take Items 8D and 8F next

Nordell moved/Muska seconded/DISCUSSION: None

VOTE: In Favor: DeSousa/Baker/Muska/Nordell
(No one opposed/No abstentions)

8. NEW BUSINESS:

D. Discuss and possible vote on Contract between the Town and the Clerical Union:

MOTION: To AUTHORIZE the First Selectman to sign a collective bargaining agreement between the Town of East Windsor and the United Public Services Employees Union local 424 Unit 91 dated July 1, 2021 to June 30, 2025.

Baker moved/Nordell seconded/DISCUSSION: None

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**VOTE: In Favor: DeSousa/Baker/Muska/Nordell
(No one opposed/No abstentions)**

8. NEW BUSINESS:

F. Discuss and approve the closing of Town Government in observation of Juneteenth:

MOTION: To CLOSE TOWN GOVERNMENT on June 19th in observance of the State and Federal holiday Juneteenth.

Baker moved/Nordell seconded/DISCUSSION: None

**VOTE: In Favor: DeSousa/Baker/Muska/Nordell
(No one opposed/No abstentions)**

First Selectman Bowsza requested the Board take up (NEW BUSINESS) Items 8B and 8C.

MOTION: To GO OUT OF ORDER and take up Agenda Items 8B and 8C.

Muska moved/Nordell seconded/DISCUSSION: None

**VOTE: In Favor: DeSousa/Baker/Muska/Nordell
(No one opposed/No abstentions)**

8. NEW BUSINESS:

B. Discuss and Approve Town Facilities Meeting Room Agreement to include Joe Sauerhoefer:

MOTION: To POSTPONE approval of the use policy until the Board's May 4th Meeting.

Baker moved/Muska seconded/DISCUSSION: None

**VOTE: In Favor: DeSousa/Baker/Muska/Nordell
(No one opposed/No abstentions)**

8. NEW BUSINESS:

C. Discuss Sewer Replacement Project at 5 South Road:

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MOTION: To ACCEPT the estimate from MDC Construction, LLC for \$4,000.00 to install the sewer line at 5 South Road.

Baker moved/Nordell seconded/DISCUSSION: Deputy Selectman DeSousa felt the Board was doing a disservice to the taxpayer to exclude the lowest bidder because someone might think there was a conflict of interest. She noted Cota Construction's reputation, outside of a handful of people, is a good one. Deputy Selectman DeSousa felt if the name of the lowest bidder hadn't been acknowledged the Board would have gone with the lowest bidder. Deputy Selectman DeSousa noted the other bidders are from outside of East Windsor, she reiterated she didn't feel it was fair to exclude a company because of their relationship. She noted they'll always be excluded and anything that they've done for the Town has been done well. First Selectman Bowsza noted Deputy Director Sauerhoefer brought the issue to the Board because of transparency. Selectman Muska indicated she agreed with Deputy Selectman DeSousa, Selectman Muska questioned if the Town has used MDC Construction before? Deputy Director Sauerhoefer replied in the affirmative.

**VOTE: In Favor: DeSousa/Baker/Nordell
Opposed: Muska
Abstained: No one**

10. PUBLIC PARTICIPATION:

Noting no further requests for comments, First Selectman Bowsza requested that presentation of the Selectmen's Reports be postponed due to the delay in this Meeting's proceedings.

MOTION: So moved.

Baker moved/Muska seconded/DISCUSSION: None

**VOTE: In Favor: DeSousa/Baker/Muska/Nordell
(No one opposed/No abstentions)**

First Selectman Bowsza noted the Board had no further business to discuss, he requested a motion to **ADJOURN**.

12. ADJOURNMENT:

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MOTION: To ADJOURN this Meeting at 7:54 p.m.

Muska moved/Baker seconded/DISCUSSION: None

**VOTE: In Favor: DeSousa/Baker/Muska/Nordell
(No one opposed/No abstentions)**

Respectfully submitted, -----
Peg Hoffman, Recording Secretary, East Windsor Board of Selectmen

ATTACHMENTS: None