

**TOWN OF EAST WINDSOR  
BOARD OF SELECTMEN**

***REGULAR MEETING***

***May 4, 2023***

***7:00 p.m.***

***THIS MEETING***

***IS BEING HELD IN-PERSON***

***In the John Daly, Jr. Meeting Room***

***Town Hall, 11 Rye Street, Broad Brook, CT 06016***

***AND***

***REMOTELY via ZOOM Teleconference***

**Meeting ID: 332 683 3563**

**Passcode: townhall**

**SCHEDULE OF MOTIONS**

**Board of Selectmen**

Jason E. Bowsza, First Selectman

Marie DeSousa, Deputy Selectman

Alan Baker, Selectman

Sarah Muska, Selectman

Charles Nordell, Selectman

**ATTENDANCE:** First Selectman Bowsza hosted the in-person meeting. Deputy Selectman DeSousa, Selectman Baker, Selectman Muska, and Selectman Nordell were all present at the in-person meeting.

**ABSENT:** All members of the Board were present this evening.

**GUESTS/SPEAKERS in-person:** First Selectman Bowsza hosted the meeting. Also joining the Board this evening were members of Boy Scout Troop 89 and their leader, Scoutmaster Bill Ruggiero; **Broad Brook Fire Department:** John Madigan, Nick Macsata, and Cal Myers, Assistant Chief Jerry Bancroft; Joseph Sauerhoefer, **Deputy Director of the Public Works Department;** Amy O'Toole, **Finance Director;** Melissa Maltese, **Director of Recreation and Community Services;** **Public:** Paul Anderson, Tom Talamini.

**TOWN OF EAST WINDSOR  
BOARD OF SELECTMEN  
Regular Meeting – May 4, 2023  
In-Person AND  
ZOOM Teleconference  
Meeting ID: 332 683 3563  
Passcode: townhall  
SCHEDULE OF MOTIONS**

2

**GUESTS/SPEAKERS signing in to meeting remotely:** Michael Speciale, Connecticut Trolley Museum; Peg Hoffman, Recording Secretary.

**1. TIME AND PLACE OF MEETING:**

First Selectman Bowsza called the May 4, 2023 Regular Meeting of the East Windsor Board of Selectmen to Order at 7:04 p.m. in the John Daly, Jr. Meeting Room, Town Hall, 11 Rye Street, Broad Brook, CT 06016.

**2. PLEDGE OF ALLEGIANCE:**

First Selectman Bowsza requested Selectman Nordell lead everyone in reciting the Pledge of Allegiance.

**3. ATTENDANCE:**

See Attendance noted at the beginning of the meeting.

First Selectman Bowsza noted the Board has been joined this evening by Scoutmaster Bill Ruggiero and Boy Scout Troop 89. He suggested the Board consider recessing the Regular Meeting for a brief time to address questions which the Scouts may have about how local government works.

**MOTION: To RECESS the Regular Meeting of the Board of Selectmen for 15 or 20 minutes.**

**Baker moved/Muska seconded/DISCUSSION: None  
VOTE: DeSousa/Baker/Muska/Nordell  
(No one opposed/No abstentions)**

First Selectman Bowsza noted the Regular Meeting of the Board of Selectmen has been RECESSED at 7:05 p.m. He opened dialogue with the Boy Scouts.

First Selectman Bowsza RECONVENED the Regular Meeting of the Board of Selectmen at 7:17 p.m.

TOWN OF EAST WINDSOR  
BOARD OF SELECTMEN  
Regular Meeting – May 4, 2023  
In-Person AND  
ZOOM Teleconference  
Meeting ID: 332 683 3563  
Passcode: townhall  
**SCHEDULE OF MOTIONS**

3

First Selectman Bowsza requested to ADD to tonight's Agenda **Item 9 (NEW BUSINESS) I, Discussion of the Updated Sexual and Other Unlawful Harassment Policy**, he called for a motion regarding this Agenda addition.

**MOTION:** To ADD to tonight's agenda Item 9 (NEW BUSINESS) I, Discussion of the Updated Sexual and Other Hostile Environment Policy.

Baker moved/Muska seconded/**DISCUSSION:** None  
**VOTE:** DeSousa/Baker/Muska/Nordell  
(No one opposed/No abstentions)

**4. APPROVAL OF MINUTES:**

**A. April 20, 2023 Board of Selectmen Special Meeting:**

**MOTION:** To APPROVE the Board of Selectmen's Special Meeting Minutes from April 20, 2023.

Muska moved/Baker seconded/**DISCUSSION:** None  
**VOTE:** DeSousa/Baker/Muska/Nordell  
(No one opposed/No abstentions)

**7. BOARD AND COMMISSIONS RESIGNATIONS AND APPOINTMENTS:**

**C. New Appointments:**

- 1.** Michael Pillion (D), Building Commission, regular member for term expiring August 1, 2024:

**MOTION:** To APPOINT Michael Pillion, (D), Building Commission, for a term expiring August 1, 2024.

DeSousa moved/Nordell seconded/**DISCUSSION:** First Selectman Bowsza noted he's known Mr. Pillion for a long time, he'll make a good addition to the Commission

**VOTE:** In Favor: DeSousa/Baker/Muska/Nordell  
(No one opposed/No abstentions)

**8. UNFINISHED BUSINESS:**

**TOWN OF EAST WINDSOR  
BOARD OF SELECTMEN  
Regular Meeting – May 4, 2023  
In-Person AND  
ZOOM Teleconference  
Meeting ID: 332 683 3563  
Passcode: townhall  
SCHEDULE OF MOTIONS**

4

First Selectman Bowsza requested a motion to **TABLE Items 8B and 8C (UNFINISHED BUSINESS)** until after the **EXECUTIVE SESSION.**

**MOTION:** To **TABLE Items 8B and 8C** until after the Executive Session.

**Muska moved/Nordell seconded/DISCUSSION:** None

**VOTE:** In Favor: DeSousa/Baker/Muska/Nordell  
(No one opposed/No abstentions)

**9. NEW BUSINESS:**

**B. Discuss and Approve Pension Plan Webster Fee Proposal to Include Amy O'Toole:**

**MOTION:** To **ACCEPT** the recommendation of the Pension Commission to extend the Webster Bank fiduciary services necessary to maintain the pension liabilities.

**DeSousa moved/Baker seconded/DISCUSSION:** None

**VOTE:** In Favor: DeSousa/Baker/Muska/Nordell  
(No one opposed/No abstentions)

**C. Discuss and Approve CIP Project Close-Out/Funding Transfer Request:**

**MOTION:** To **AUTHORIZE** the Treasurer to transfer \$2,577.12 to the Unallocated CIP Account #30054111-573900 to cover the MUNIS conversion and transfer \$99.00 from the completed Parks and Recreation project to CIP Account #30054111-573900.

**DeSousa moved/Muska seconded/DISCUSSION:** None

**VOTE:** In Favor: DeSousa/Baker/Muska/Nordell  
(No one opposed/No abstentions)

**MOTION:** To **AUTHORIZE** the Treasurer to transfer \$30,000.00 from the Unallocated CIP Account #30054111-573900 to the Town Properties-Gas Tanks and Pumps Account #30054304-573105 to cover the increased expenses.

**DeSousa moved/Baker seconded/DISCUSSION: None**  
**VOTE: In Favor: DeSousa/Baker/Muska/Nordell**  
**(No one opposed/No abstentions)**

**E, Discussion of ARPA Project(s) Proposal Review:**

**MOTION: To ADVANCE to the Board of Finance for consideration with ARPA funding the following projects – Senior Bus at \$130,000.00; East Windsor High School track replacement engineering at \$120,000.00; Generator replacement at \$150,000.00; Osborn/Volunteer Park improvements at \$500,000.00, and if approved by the Board of Finance to send to Town Meeting.**

**Muska moved/Baker seconded/DISCUSSION:** Deputy Selectman DeSousa suggested that in reviewing the survey requests she found several of those projects have been completed through other resources already.

**VOTE:**           **In Favor:**       **DeSousa/Baker/Muska/Nordell**  
                    **(No one opposed/No abstentions)**

**First Selectman Bowsza requested POSTPONEMENT of Agenda Item 9F (NEW BUSINESS) regarding approval of a bond release for West River Farms as he has concerns with a pending wetlands issue.**

**MOTION: To POSTPONE Item 9F – Discuss and Approve West River Farms Bond Release until the Board’s next meeting.**

**Muska moved/Baker seconded/DISCUSSION:** None  
**VOTE:** In Favor: DeSousa/Baker/Muska/Nordell  
 (No one opposed/No abstentions)

## H. Tax Refunds:

**MOTION: To APPROVE Tax Refunds in the amount of \$6,379.07.**

**Muska moved/Nordell seconded/DISCUSSION:** None  
**VOTE:** In Favor: DeSousa/Baker/Muska/Nordell  
 (No one opposed/No abstentions)

**TOWN OF EAST WINDSOR  
BOARD OF SELECTMEN  
Regular Meeting – May 4, 2023  
In-Person AND  
ZOOM Teleconference  
Meeting ID: 332 683 3563  
Passcode: townhall  
SCHEDULE OF MOTIONS**

6

**I. Discussion of the Updated Sexual and Other Hostile Environment Policy:**

**MOTION: To ACCEPT the amended Town of East Windsor Sexual and Other Unlawful Harassment Policy.**

**Baker moved/Muska seconded/DISCUSSION: None**

**VOTE: In Favor: DeSousa/Baker/Muska/Nordell  
(No one opposed/No abstentions)**

- 12. EXECUTIVE SESSION** – Pursuant to C.G.S. 1-200 (6)(a), Discussion concerning the appointment, employment, performance, evaluation, health or dismissal of a public officer or employee, provided that such individual may require that discussion be held at an open meeting, (6)(b), strategy and negotiations with respect to pending claims or pending litigation, (6)(e), discussion of any matter which would result in the disclosure of public records, or the information contained therein described in subsection (b) of section 1/210. Discussion of Attorney-Client Privileged matters. Discussion of contact matter. Action possible:

First Selectman Bowsza requested a motion to go into **EXECUTIVE SESSION.**

**MOTION: To GO INTO EXECUTIVE SESSION at 9:15 p.m. Pursuant to C.G.S. 1-200 (6)(a), Discussion concerning the appointment, employment, performance, evaluation, health or dismissal of a public officer or employee, provided that such individual may require that discussion be held at an open meeting, (6)(b), strategy and negotiations with respect to pending claims or pending litigation, (6)(e), discussion of any matter which would result in the disclosure of public records, or the information contained therein described in subsection (b) of section 1/210. Discussion of Attorney-Client Privileged matters. Discussion of contact matter. Action possible. Attending the Executive Session will be First Selectman Bowsza, Deputy Selectman DeSousa, Selectman Baker, Selectman Muska, and Selectman Nordell, and Bob DeCrecenzio**

**Baker moved/Muska seconded/DISCUSSION: None**

**VOTE: In Favor: DeSousa/Baker/Muska/Nordell  
(No one opposed/No abstentions)**

**TOWN OF EAST WINDSOR  
BOARD OF SELECTMEN  
Regular Meeting – May 4, 2023  
In-Person AND  
ZOOM Teleconference  
Meeting ID: 332 683 3563  
Passcode: townhall  
SCHEDULE OF MOTIONS**

7

First Selectman Bowsza reported the Board will take up two items for discussion after exiting the **EXECUTIVE SESSION**.

LET THE RECORD SHOW the Recording Secretary signed out of the Meeting at 9:15 p.m.

First Selectman Bowsza reported the Board had exited the Executive Session at 10:50 p.m. He noted there are two items of business for discussion by the Board of Selectmen. The first item for discussion is Agenda Item 8B, Discuss and Vote on Contract Between the Town and Jennifer Sanchez, First Selectman Bowsza called for a motion.

**MOTION: To AUTHORIZE the First Selectman to sign a contract between the Town and Jennifer Sanchez with adjustments.**

**Nordell moved/DeSousa seconded/DISCUSSION:** None

**VOTE: In Favor: DeSousa/Baker/Muska/Nordell  
(No one opposed/No abstentions)**

First Selectman Bowsza noted the second Agenda Item for discussion is 8C, Discuss and Vote on Updated Conflict Counsel Engagement Letter with Updike, Kelly and Spellacy (UKS) For Representation Before the Connecticut Siting Council on Solar Matters, First Selectman Bowsza called for a motion.

**MOTION: To AUTHORIZE the First Selectman to sign the updated Conflict Counsel Engagement letter with Updike, Kelly, and Spellacy for representation before the Connecticut Siting Council on Solar Matters.**

**Baker moved/Muska seconded/DISCUSSION:** First Selectman Bowsza noted that the Town is engaging Updike, Kelly, and Spellacy to make sure the Town's best interests are represented when the Siting Council is discussing the siting of solar, that we have done more than our fair share in terms of helping the State meet its renewable energy goals, and if legal representation is the remedy that we need to pursue that that's something we collectively feel needs to be done.

**VOTE: In Favor: DeSousa/Baker/Muska/Nordell  
(No one opposed/No abstentions)**

**TOWN OF EAST WINDSOR  
BOARD OF SELECTMEN  
Regular Meeting – May 4, 2023  
In-Person AND  
ZOOM Teleconference  
Meeting ID: 332 683 3563  
Passcode: townhall  
SCHEDULE OF MOTIONS**

8

First Selectman Bowsza queried the Board for any additional business to come before the Board?

**13. ADJOURNMENT:**

**MOTION: To ADJOURN this meeting at 10:52 p.m.**

**Nordell moved/Muska seconded/DISCUSSION:** First Selectman Bowsza suggested the motion is non-debatable.

**VOTE: In Favor: DeSousa/Baker/Muska/Nordell  
(No one opposed/No abstentions)**

First Selectman Bowsza reported the meeting is ADJOURNED at 10:52 p.m.

Respectfully submitted, -----  
Peg Hoffman, Recording Secretary, East Windsor Board of Selectmen