

**TOWN OF EAST WINDSOR
BOARD OF SELECTMEN**

REGULAR MEETING

June 1, 2023

7:00 p.m.

THIS MEETING

IS BEING HELD IN-PERSON

In the John Daly, Jr. Meeting Room

Town Hall, 11 Rye Street, Broad Brook, CT 06016

AND

REMOTELY via ZOOM Teleconference

Meeting ID: 332 683 3563

Passcode: townhall

SCHEDULE OF MOTIONS

Board of Selectmen

Jason E. Bowsza, First Selectman

Marie DeSousa, Deputy Selectman

Alan Baker, Selectman

Sarah Muska, Selectman

Charles Nordell, Selectman

ATTENDANCE: First Selectman Bowsza hosted the in-person meeting. Deputy Selectman DeSousa, Selectman Baker, Selectman Muska and Selectman Nordell were present at the in-person meeting.

ABSENT: All members of the Board of Selectmen were present this evening.

GUESTS/SPEAKERS in-person: First Selectman Bowsza hosted the meeting. Also present at the in-person meeting were: Amy O'Toole, **Finance Director**; Linda Collins, **Executive Director, East Windsor Housing Authority**; Erin Arlene Horanzy, **Library Director, Warehouse Point Library**; Joseph Sauerhoefer, **Deputy Director, Department of Public Works**; **Public**: Paul Anderson, Bill Loos.

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GUESTS/SPEAKERS signing in to meeting remotely: Peg Hoffman, Recording Secretary.

1. TIME AND PLACE OF MEETING:

First Selectman Bowsza called the June 1, 2023 Regular Meeting of the East Windsor Board of Selectmen to Order at 7:02 p.m. in the John Daly, Jr. Meeting Room, Town Hall, 11 Rye Street, Broad Brook, CT 06016.

2. PLEDGE OF ALLEGIANCE:

First Selectman Bowsza requested everyone join him in reciting the Pledge of Allegiance.

First Selectman Bowsza called for a motion to RECESS the Board of Selectmen's Regular Meeting to hold the Public Hearing.

MOTION: To RECESS the Board of Selectmen's Regular Meeting at 7:03 p.m.

Baker moved/Muska seconded/DISCUSSION: None

**VOTE: In Favor: DeSousa/Baker/Muska/Nordell
(No one opposed/No abstentions)**

PLEASE SEE SEPARATE MINUTES UNDER PUBLIC HEARING.

First Selectman Bowsza RECONVENED the Regular Board of Selectmen's Meeting at 7:09 p.m.

3. ATTENDANCE:

See Attendance noted at the beginning of the meeting.

4. APPROVAL OF MEETING MINUTES:

A. May 18, 2023 Board of Selectmen Regular Meeting:

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MOTION: To ACCEPT the Regular Board of Selectmen’s Meeting of May 18, 2023, as amended.

Muska moved/DeSousa seconded/DISCUSSION: None

**VOTE: In Favor: DeSousa/Baker/Muska/Nordell
(No one opposed/No abstentions)**

7. UNFINISHED BUSINESS:

A. Discuss and Approve West River Farms Bond Release:

MOTION: To AUTHORIZE THE FIRST SELECTMAN to release the Bond for West River Farms.

Baker moved/Muska seconded/DISCUSSION: None

**VOTE: In Favor: DeSousa/Baker/Muska/Nordell
(No one opposed/No abstentions)**

B. Discussion of ARPA Projects Proposal(s):

MOTION: To TABLE Item 7B until after the Town Meeting.

Muska moved/Baker seconded/DISCUSSION: None

**VOTE: In Favor: DeSousa/Baker/Muska/Nordell
(No one opposed/No abstentions)**

First Selectman Bowsza requested the Board take Item 8B (**NEW BUSINESS**
Discuss and Approve PILOT (in lieu of taxes) for Park Hill to Include Linda Collins) next for discussion.

MOTION: To TAKE Agenda Item 8B next.

Baker moved/Muska seconded/DISCUSSION: None

**VOTE: In Favor: DeSousa/Baker/Muska/Nordell
(No one opposed/No abstentions)**

8. NEW BUSINESS:

B. Discuss and Approve PILOT (in lieu of taxes) for Park Hill to Include Linda Collins:

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MOTION: To FIX the PILOT payment between the Town of East Windsor Housing Authority at 5% for the next three years, term beginning July 1, 2023 to June 30, 2026, and AUTHORIZE THE FIRST SELECTMAN to sign the agreement.

Baker moved/DeSousa seconded/DISCUSSION: None

VOTE: In Favor: DeSousa/Baker/Muska/Nordell
(No one opposed/No abstentions)

First Selectman Bowsza requested the Board discuss Agenda Item **8D (NEW BUSINESS): D. Discussion and Possible Vote on Connecticut Prevention Partnership 2.0 Renewal Contract)** next.

MOTION: To TAKE Item 8D next.

Muska moved/Baker seconded/DISCUSSION: None

VOTE: In Favor: DeSousa/Baker/Muska/Nordell
(No one opposed/No abstentions)

8. NEW BUSINESS:

D. Discussion and Possible Vote on Connecticut Prevention Partnership 2.0 Renewal Contract:

MOTION: To AUTHORIZE THE FIRST SELECTMAN to sign the Connecticut Prevention Partnership 2.0, renewal contract for a three-year term.

Baker moved/Muska seconded/DISCUSSION: None

VOTE: In Favor: DeSousa/Baker/Muska/Nordell
(No one opposed/No abstentions)

First Selectman Bowsza requested the Board ADD the following Agenda Items under **NEW BUSINESS: 8 F - Discussion of a Staff Facilitator,** and **8 G - Discussion of Roof Design and HVAC Design Results and Authorization as Recommended from the Building Commission.**

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MOTION: To ADD to the meeting Agenda Items 8 F – Discussion of a Staff Facilitator, and 8G – the RFP results.

DeSousa moved/Muska seconded/DISCUSSION: None

**VOTE: In Favor: DeSousa/Baker/Muska/Nordell
(No one opposed/No abstentions)**

Noting the time was approaching for the Town Meeting, First Selectman Bowsza requested a motion to RECESS the Board's Regular Meeting at 7:24 p.m.

MOTION: To GO INTO RECESS.

Muska moved/Baker seconded/DISCUSSION: None

**VOTE: In Favor: DeSousa/Baker/Muska/Nordell
(No one opposed/No abstentions)**

PLEASE SEE SEPARATE MINUTES FOR TOWN MEETING.

First Selectman Bowsza RECONVENED the Regular Meeting of the Board of Selectmen at 8:02 p.m.

First Selectman Bowsza suggested the Board resume the Regular Meeting with Agenda Item 7B. **(UNFINISHED BUSINESS: B. Discussion of ARPA Projects Proposal(s).)**

7. UNFINISHED BUSINESS:

B. Discussion of ARPA Projects Proposal(s):

MOTION: To USE ARPA FUNDS in the amount of \$349,618.00 to purchase a high-side dump sweeper, and send the RECOMMENDATION to the Board of Finance and referral to Town Meeting.

Muska moved/Baker seconded/DISCUSSION: None

**VOTE: In Favor: DeSousa/Baker/Muska/Nordell
(No one opposed/No abstentions)**

MOTION: To USE ARPA FUNDS in the amount of \$20,800.00 to purchase Infra-red cameras for both Fire Departments,

and send the RECOMMENDATION to the Board of Finance and referral to Town Meeting.

Muska moved/Baker seconded/DISCUSSION: None
VOTE: In Favor: DeSousa/Baker/Muska/Nordell
(No one opposed/No abstentions)

MOTION: To USE ARPA FUNDS in the amount of \$10,000.00 as a contribution to the BMX Commission for equipment, and send the RECOMMENDATION to the Board of Finance and referral to Town Meeting.

Muska moved/Baker seconded/DISCUSSION: None
VOTE: In Favor: DeSousa/Baker/Muska/Nordell
(No one opposed/No abstentions)

MOTION: To USE ARPA FUNDS in the amount of \$16,976.00 for sidewalk improvements, and send the RECOMMENDATION to the Board of Finance and referral to Town Meeting.

Muska moved/Baker seconded/DISCUSSION: None
VOTE: In Favor: DeSousa/Baker/Muska/Nordell
(No one opposed/No abstentions)

8. NEW BUSINESS:

First Selectman Bowsza suggested he would like to TABLE Agenda Item 8C (NEW BUSINESS - Discussion and Possible Vote on Employment Agreement of Matthew J. Carl as Chief of Police)– until after the Board's EXECUTIVE SESSION.

MOTION: To TABLE Item 8C until after the EXECUTIVE SESSION.

Muska moved/Baker seconded/DISCUSSION: None
VOTE: In Favor: DeSousa/Baker/Muska/Nordell
(No one opposed/No abstentions)

E. Discussion and Possible Vote on an Ordinance Creating a Youth Services Advisory Board:

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MOTION: To APPROVE THE ORDINANCE concerning the Youth Services Board composed of 7 members in Section 1, and send the Ordinance to Town Meeting.

Muska moved/Baker seconded/DISCUSSION: None

**VOTE: In Favor: DeSousa/Baker/Muska/Nordell
(No one opposed/No abstentions)**

G. Discussion of Roof Design and HVAC Design Results and Authorization as Recommended from the Building Commission.

MOTION: That the Town of East Windsor enter into a contract with QA+M Architecture regarding the bid results for the master planning services for the roof design and HVAC services and AUTHORIZE THE FIRST SELECTMAN to sign.

Nordell moved/Muska seconded/DISCUSSION: None

**VOTE: In Favor: DeSousa/Baker/Muska/Nordell
(No one opposed/No abstentions)**

- 12. EXECUTIVE SESSION** – Pursuant to C.G.S. 1-200 (6)(a), Discussion concerning the appointment, employment, performance, evaluation, health or dismissal of a public officer or employee, provided that such individual may require that discussion be held at an open meeting, (6)(b), strategy and negotiations with respect to pending claims or pending litigation, (6))(e) discussion of any matter which would result in the disclosure of public records, or the information contained therein described in subsection (b) of section 1/210. Discussion of Attorney-Client Privileged matters. Discussion of contract matter. Action possible.

MOTION: To GO INTO EXECUTIVE SESSION at 9:01 p.m. Pursuant to C.G.S. 1-200 (6)(a), Discussion concerning the appointment, employment, performance, evaluation, health or dismissal of a public officer or employee, provided that such individual may require that discussion be held at an open meeting, (6)(b), strategy and negotiations with respect to pending claims or pending litigation, (6))(e) discussion of any matter which would result in the disclosure of public records, or the information contained therein described in subsection (b) of section 1/210.

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Discussion of Attorney-Client Privileged matters. Discussion of contract matter. Action possible. Attending the Executive Session will be First Selectman Bowsza, Deputy Selectman DeSousa, Selectman Baker, Selectman Muska, and Selectman Nordell.

**Muska moved/DeSousa seconded/DISCUSSION: None
VOTE: In Favor: DeSousa/Baker/Muska/Nordell
(No one opposed/No abstentions)**

LET THE RECORD SHOW the Recording Secretary signed out of the Meeting at 9:01 p.m.

First Selectman Bowsza noted the Board has come out of EXECUTIVE SESSION at 10:44 p.m.

Returning to the call of the Agenda First Selectman Bowsza suggested the Board consider Item 8 (NEW BUSINESS) C. **Discussion and Possible Vote on Employment Agreement of Matthew J. Carl as Chief of Police.**

8. NEW BUSINESS:

C. Discussion and Possible Vote on Employment Agreement of Matthew J. Carl as Chief of Police.

MOTION: To APPROVE the Employment Agreement between Matthew J. Carl as Chief of Police and the Town of East Windsor and AUTHORIZE THE FIRST SELECTMAN to sign said agreement.

Muska moved/Baker seconded/DISCUSSION: Selectman Muska suggested that after an extensive search and the long process we went through she's really excited that Matthew is taking on this role. She felt we've picked the best candidate for the Department and the Community. The dedication that he's shown over the last 27 years being here in East Windsor and working his way up through the ranks and his commitment and dedication has really been apparent in the past few weeks, marching in the Memorial Day Parade with us and just being active in the community. Selectman Muska looks forward to see what's to come. First Selectman

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Bowsza suggested her comments were very well said, and he joined in the vote below.

**VOTE: In Favor: Bowsza/DeSousa/Baker/Muska/Nordell
(No one opposed/No abstentions)**

First Selectman Bowsza called for additional business, no one brought any issues up for discussion.

He called for a motion to ADJOURN this meeting.

13. ADJOURNMENT:

MOTION: To ADJOURN this Meeting at 10:45 p.m.

Muska moved/Baker seconded/DISCUSSION: None

**VOTE: In Favor: DeSousa/Baker/Muska/Nordell
(No one opposed/No abstentions)**

Respectfully submitted, -----
Peg Hoffman, Recording Secretary, East Windsor Board of Selectmen