

**TOWN OF EAST WINDSOR
BOARD OF SELECTMEN**

REGULAR MEETING

July 6, 2023

7:00 p.m.

THIS MEETING

IS BEING HELD IN-PERSON

In the John Daly, Jr. Meeting Room

Town Hall, 11 Rye Street, Broad Brook, CT 06016

AND

REMOTELY via ZOOM Teleconference

Meeting ID: 332 683 3563

Passcode: townhall

DRAFT SCHEDULE OF MOTIONS

Board of Selectmen

Jason E. Bowsza, First Selectman

Marie DeSousa, Deputy Selectman

Alan Baker, Selectman

Sarah Muska, Selectman

Charles Nordell, Selectman

ATTENDANCE: First Selectman Bowsza hosted the in-person meeting. He was joined by Deputy Selectman DeSousa and Selectman Muska were present at the in-person meeting.

ABSENT: Selectman Baker and Selectman Nordell were not able to join the Board this evening.

GUESTS/SPEAKERS in-person: First Selectman Bowsza hosted the meeting. Speakers included First Selectman Bowsza, Deputy First Selectman DeSousa, and Selectman Muska. Public participants were Barbara Sherman, representing the **American Heritage River Commission**; Town Engineer Norton, **Director of the Public Works Department**; Tom Bulkeley, Wayne Shary.

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GUESTS/SPEAKERS signing in to meeting remotely: Bob Leach, Chairman of the Police Commission; Peg Hoffman, Recording Secretary.

1. TIME AND PLACE OF MEETING:

First Selectman Bowsza called the July 6, 2023 Regular Meeting of the East Windsor Board of Selectmen to Order at 7:00 p.m. in the John Daly, Jr. Meeting Room, Town Hall, 11 Rye Street, Broad Brook, CT 06016.

2. PLEDGE OF ALLEGIANCE:

First Selectman Bowsza requested everyone join him in reciting the Pledge of Allegiance.

3. ATTENDANCE:

See Attendance noted at the beginning of the meeting.

4. APPROVAL OF MEETING MINUTES:

A. June 1, 2023 Board of Selectmen Regular Meeting:

MOTION: To APPROVE the June 1, 2023 Board of Selectmen Regular Meeting Minutes as presented.

DeSousa moved/Muska seconded/DISCUSSION: None

**VOTE: In Favor: Bowsza/DeSousa/Muska
(No one opposed/No abstentions)**

B. June 13, 2023 Board of Selectmen Special Meeting:

**MOTION: To APPROVE the Meeting Minutes of the Special Meeting of June 13, 2023, with the following amendment:
Page 5, under Selectmen's Reports, Selectman Muska had been reviewing the grant opportunities for East Windsor under the Greater Together Fund through the Hartford Foundation for Public Giving.**

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Muska moved/DeSousa seconded/DISCUSSION: Deputy First Selectman DeSousa noted the revision of the Meeting Title from Regular to Special. First Selectman Bowsza suggested the Meeting identification would be corrected during its posting with the Town Clerk.

**VOTE: Muska/DeSousa/Bowsza
(No one opposed/No abstentions)**

9. NEW BUSINESS:

A. Discuss M&T Bank Irrevocable Letter of Credit Regarding West River Farms to include Ruth Calabrese:

MOTION: To REJECT the amendment request from M&T Bank regarding West River Farms and request that the document be resubmitted.

Muska moved/DeSousa seconded/DISCUSSION: Deputy Selectman DeSousa suggested the resubmitted document should reference the Planning Department rather than a specific employee.

**VOTE: In Favor: Muska/DeSousa/Bowsza
(No one opposed/No abstentions)**

B. Discuss and Approve Bid for 195-215 Wells Road Drainage to include Len Norton:

MOTION: To AWARD THE BID for work for drainage improvements at 195-215 Wells Road to Rolocut Construction for \$35,975.00.

Muska moved/DeSousa seconded/DISCUSSION: None

**VOTE: In Favor: Muska/DeSousa/Bowsza
(No one opposed/No abstentions)**

C. Discuss and Approve Treasurer's Office to be the Fiscal Sponsor for AHRC Grass Roots Grant to Include Barbara Sherman:

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MOTION: To ALLOW THE FIRST SELECTMAN to enter into the Agreement with Grass Roots regarding the Treasurer's Office being the fiscal sponsor for the American Heritage River Commission for a grant submission.

Muska moved/DeSousa seconded/DISCUSSION: Selectman Muska questioned where the benches will be installed? Mrs. Sherman noted the river changes constantly, they will place the benches in locations on the existing trail, or perhaps across the river. Deputy Selectman DeSousa commended Mrs. Sherman for taking the initiative to apply for this grant. Mrs. Sherman said she has discussed the installation of the benches with DEEP, the benches will be brown which is what the State uses.

**VOTE: In Favor: Muska/DeSousa/Bowsza
(No one opposed/No abstentions)**

D. Discuss East Windsor Police Contract Agreement:

MOTION: To POSTPONE Agenda Item 9D until the next Board of Selectmen's Meeting.

Muska moved/DeSousa seconded/DISCUSSION: None

**VOTE: In Favor: Muska/DeSousa/Bowsza
(No one opposed/No abstentions)**

E. Discuss Time Carry Over Request for Chief Matthew Carl:

MOTION: To TABLE Agenda Item 9E until after the Board's EXECUTIVE SESSION.

DeSousa moved/Muska seconded/DISCUSSION: None

**VOTE: In Favor: DeSousa/Muska/Bowsza
(No one opposed/No abstentions)**

F. Discuss Agreement Between Town of East Windsor and the American Federation of State, County, Municipal Employees, Local 3583 Police Union:

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MOTION: To enter into the Agreement between the Town of East Windsor and the American Federation of State, County, and Municipal Employees Local 3583 Police Union, and authorize the First Selectman to sign the Agreement.

DeSousa moved/Muska seconded/DISCUSSION: None

VOTE: In Favor: DeSousa/Muska/Bowsza
(No one opposed/No abstentions)

G. Discuss and Approve Engagement Renewal Letter Between the Town and Pullman & Comley:

MOTION: To ALLOW the First Selectman to sign the Agreement between the Town of East Windsor and Pullman & Comley effective July 1, 2023.

Muska moved/DeSousa seconded/DISCUSSION: None

VOTE: In Favor: Muska/DeSousa/Bowsza
(No one opposed/No abstentions)

H. Tax Refunds:

MOTION: To APPROVE Tax Refunds in the amount of \$349.62

Muska moved/DeSousa seconded/DISCUSSION: None

VOTE: In Favor: Muska/DeSousa/Bowsza
(No one opposed/No abstentions)

- 12. EXECUTIVE SESSION** – Pursuant to C.G.S. 1-200 (6)(a), Discussion concerning the appointment, employment, performance, evaluation, health or dismissal of a public officer or employee, provided that such individual may require that discussion be held at an open meeting, (6)(b), strategy and negotiations with respect to pending claims or pending litigation, (6)(e) discussion of any matter which would result in the disclosure of public records, or the information contained therein described in subsection (b) of section 1-210. Discussion of Attorney-Client Privileged matters. Discussion of contract matter. Action possible.

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MOTION: To GO INTO EXECUTIVE SESSION at 7:36 p.m. Pursuant to C.G.S. 1-200 (6)(a), Discussion concerning the appointment, employment, performance, evaluation, health or dismissal of a public officer or employee, provided that such individual may require that discussion be held at an open meeting, (6)(b), strategy and negotiations with respect to pending claims or pending litigation, (6)(e) discussion of any matter which would result in the disclosure of public records, or the information contained therein described in subsection (b) of section 1/210. Discussion of Attorney-Client Privileged matters. Discussion of contract matter. Action possible. Attending the Executive Session will be First Selectman Bowsza, Deputy Selectman DeSousa, and Selectman Muska.

Muska moved/DeSousa seconded/DISCUSSION: None

**VOTE: In Favor: Muska/DeSousa/Bowza
(No one opposed/No abstentions)**

LET THE RECORD SHOW the Recording Secretary signed out of the Meeting at 7:36 p.m.

Meeting closing information to be posted with revised Schedule of Motions.

13. ADJOURNMENT:

Respectfully submitted, -----
Peg Hoffman, Recording Secretary, East Windsor Board of Selectmen