

**TOWN OF EAST WINDSOR
BOARD OF SELECTMEN**

REGULAR MEETING

February 3, 2022

7:00 p.m.

***DUE TO THE INCREASE IN
COVID ACTIVITY THIS MEETING
IS BEING HELD REMOTELY ONLY***
via ZOOM Teleconference

Meeting ID: 332 683 3563

Passcode: townhall

SCHEDULE OF MOTIONS

Board of Selectmen

Jason E. Bowsza, First Selectman
Marie DeSousa, Deputy First Selectman
Alan Baker, Selectman
Sarah Muska, Selectman
Charles Nordell, Selectman

ATTENDANCE: First Selectman Bowsza hosted the remote meeting. Deputy First Selectman DeSousa, Selectman Baker, Selectman Muska, and Selectman Nordell joined First Selectman Bowsza remotely.

ABSENT: All Selectmen participated remotely in this meeting.

GUESTS/SPEAKERS in-person: None; remote access only.

GUESTS signing in to meeting remotely: Superintendent, East Windsor Schools: Dr. Patrick Tudryn; **Board of Education Members:** Randi Reichle, Chairman; Kate Carey-Trull, Vice Chairman; Noreen Farmer, Courtney Sevarino, Heather Spencer; **Finance Director:** Amy O'Toole. Other remote participants identified under their sign-in signature: Nicole DeSousa, Jan's I-pad, Joe, Ruth Anne and Tom Lansner, Adam Mehan, Narda (identified during discussion which occurred during the BOS Meeting as Narda Nadeau, Associate Member of the **Diversity Council**), Daryll Rouillard, Joe Sauerhoefer, Peg (Margaret) Hoffman, Recording Secretary.

1. TIME AND PLACE OF MEETING:

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First Selectman Bowsza called the Regular Meeting of the East Windsor Board of Selectmen dated February 3, 2022 to order at 7:02 p.m. via remote access.

MOTION: To RECESS the Board of Selectmen's Regular Meeting at 7:03 p.m.

Muska moved/Baker seconded/DISCUSSION: None.

**VOTE by a show of hands: In Favor: DeSousa/Baker/Muska/Nordell
(No one Opposed/No Abstentions)**

See separate Minutes under Board of Selectmen/Board of Education Budget Public Hearing.

First Selectman Bowsza RECONVENED the Board of Selectmen's Meeting at 7:51 p.m.

2. PLEDGE OF ALLEGIANCE:

First Selectman Bowsza requested Selectman Nordell to lead everyone in reciting the Pledge of Allegiance.

3. ATTENDANCE:

All Selectmen have signed in to this remote meeting this evening.

MOTION: To ADD Item 6D. Proclamation proclaiming February Black History Month under COMMUNICATIONS.

Baker moved/DeSousa seconded/DISCUSSION: None.

**VOTE by a show of hands: In Favor: DeSousa/Baker/Muska/Nordell
(No one Opposed/No Abstentions)**

4. APPROVAL OF MEETING MINUTES:

A. January 20, 2022 Regular Meeting Minutes:

MOTION: To ACCEPT the Meeting Minutes of the Board of Selectmen Regular Meeting dated January 20, 2022.

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DeSousa moved/Muska moved/DISCUSSION: Deputy First Selectman DeSousa noted page 16 contains highlighted text regarding a grant referenced during discussion. First Selectman Bowsza suggested the highlighted text presumably referenced a comment that couldn't be picked up on the video; he noted neither himself nor Selectman Baker were familiar with the grant referenced as well. Deputy First Selectman DeSousa then noted that on page 25 Selectman Muska's name had not been spelled correctly. First Selectman Bowsza suggested the Minutes be approved as presented.

VOTE by a show of hands:

**In Favor: DeSousa/Baker/Muska/Nordell
(No one opposed/No abstentions)**

7. BOARD AND COMMISSIONS RESIGNATIONS AND APPOINTMENTS:

B. Reappointments:

1. Claire Badstubner (R), Elderly Commission, regular member for a term expiring December 31, 2023:

MOTION: To REAPPOINT Claire Badstubner (R), Elderly Commission, regular member for a term expiring December 31, 2023.

Muska moved/DeSousa seconded/DISCUSSION: None.

VOTE by a show of hands:

**In Favor: DeSousa/Baker/Muska/Nordell
(No one Opposed/No Abstentions)**

C. New Appointments:

1. Ruth Anne Lansner (D), Elderly Commission, regular member for a term expiring December 31, 2022.

MOTION: To APPOINT Ruth Anne Lansner (D), Elderly Commission, regular member for a term expiring December 31, 2022.

DeSousa moved/Muska seconded/DISCUSSION: Selectman Muska suggested Mrs. Lansner will be a great addition to both of

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the Commissions she's volunteered for. She and her husband have been great assets since moving to town; Selectman Muska is pleased to see her appointments.

VOTE by a show of hands:

**In Favor: DeSousa/Baker/Muska/Nordell
(No one Opposed/No Abstentions)**

- 2.** Ruth Anne Lansner (D), Parks and Recreation Commission, regular member for a term expiring ~~December 31, 2022~~:

MOTION: To APPOINT Ruth Anne Lansner (D), Parks and Recreation Commission, regular member for a term expiring October 1, 2025.

Muska moved/Nordell seconded/DISCUSSION: Deputy First Selectman DeSousa thanked Selectman Muska for her comments regarding Mrs. Lansner's appointments; she agrees that Ruth Anne and Tom have both been active in board meetings since moving to town.

VOTE by a show of hands:

**In Favor: DeSousa/Baker/Muska/Nordell
(No one Opposed/No Abstentions)**

9. NEW BUSINESS:

A. Planning Department Document Scanning Project:

MOTION: To APPROVE request for funding to be transferred from "Lease/Purchase" to the CNR line for the purpose of digitalizing Planning Department documents.

Baker moved/DeSousa seconded/DISCUSSION: Deputy First Selectman DeSousa questioned if the \$45,000 was the amount of the funding? First Selectman Bowsza replied affirmatively.

Deputy First Selectman DeSousa offered the addition of the funding amount as a friendly amendment; Selectman Baker agreed to the amended motion.

AMENDED MOTION: To APPROVE request for funding in the amount of \$45,000 to be transferred from “Lease/Purchase” to the CNR line for the purpose of digitalizing Planning Department documents.

Baker moved/DeSousa seconded/DISCUSSION: Nothing further.
VOTE by a show of hands:

In Favor: DeSousa/Baker/Muska/Nordell
(No one Opposed/No Abstentions)

MOTION: To AUTHORIZE the First Selectman to sign the contract with RICHCO in the amount of \$45,000 to digitalize the Planning Department documents.

VOTE by a show of hands:

In Favor: DeSousa/Baker/Muska/Nordell
(No one Opposed/No Abstentions)

B. JAG Grant Award:

MOTION: To ACCEPT the JAG Grant in the amount of \$42,000 for the purchase of one Police cruiser and to AUTHORIZE the First Selectman to sign the Grant documentation.

Nordell moved/DeSousa seconded/DISCUSSION: None

VOTE by a show of hands: In Favor: DeSousa/Baker/Muska/Nordell
(No one Opposed/No Abstentions)

C. LOCIP Correction:

MOTION: To AFFIRM the intent of the Board of Selectmen at their previous meeting was to expend \$35,000 for the Parks and Recreation Master Plan via the CNR, and fund the associated equipment via LOCIP. *REFERRAL OF THE ACTION TO THE BOARD OF FINANCE WAS NOT REQUIRED.*

Baker moved/Nordell seconded/DISCUSSION: Deputy First Selectman DeSousa requested First Selectman Bowsza’s reiteration of the original motion. First Selectman Bowsza suggested LOCIP won’t cover the cost of the expenditure

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for the Parks and Recreation Master Plan, but LOCIP will cover the cost of the equipment; the Board needs to codify the funding sources for the allowable uses.

**VOTE by a show of hands: In Favor: DeSousa/Baker/Muska/Nordell
(No one Opposed/No Abstentions)**

D. Diversity Council Flag Request:

No motion was made.

E. Tax Refunds:

MOTION: To APPROVE Tax Refunds in the amount of \$8,213.85.

Muska moved/Nordell seconded/DISCUSSION: Deputy First Selectman DeSousa requested First Selectman Bowsza discuss with the Tax Collector why so many large refunds are being made, she noted two refunds on the list are for the same person and are for large amounts. First Selectman Bowsza indicated typically the refunds are associated with cars but he'll ask for a breakdown from the Tax Collector.

**VOTE by a show of hands: In Favor: DeSousa/Baker/Muska/Nordell
(No one Opposed/No Abstentions)**

- 12. EXECUTIVE SESSION** – Pursuant to C.G.S. 1-200 (6)(b), negotiations, (6)(e) discussion of any matter which would result in the disclosure of public records, or the information contained therein described in subsection (b) of section 1/210. Action possible:

MOTION: To GO INTO EXECUTIVE SESSION Pursuant to C.G.S. 1-200 (6)(b), negotiations, (6)(e) discussion of any matter which would result in the disclosure of public records, or the information contained therein described in subsection (b) of section 1/210 at 8:40 p.m. Attending the Executive Session will be First Selectman Bowsza, Deputy First Selectman DeSousa, Selectman Baker, Selectman Muska, and Selectman Nordell.

Baker moved/Nordell seconded/DISCUSSION: None

**VOTE: In Favor: DeSousa/Baker/Muska/Nordell
(No one opposed/No abstentions)**

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LET THE RECORD SHOW the Recording Secretary signed out of the Meeting at 8:40 p.m.

First Selectman Bowsza reported the Board had exited the Executive Session at 9:49 p.m. He asked if any action was to be taken?

MOTION: To AUTHORIZE the First Selectman to enter into an agreement with the Town of South Windsor for Building Inspection Services for an amount not to exceed \$50/hour.

Muska moved/Baker seconded/DISCUSSION: None.

First Selectman Bowsza called for any additional action? Hearing further no requests he called for a motion to ADJOURN.

13. ADJOURNMENT:

MOTION: To ADJOURN this Meeting at 9:50 p.m.

Muska moved/Nordell seconded/VOTE: In Favor: Unanimous

Respectfully submitted, -----
Peg Hoffman, Recording Secretary, East Windsor Board of Selectmen
7/1342