

**TOWN OF EAST WINDSOR
BOARD OF SELECTMEN**

SPECIAL MEETING
Thursday, November 16, 2023
6:00 p.m.

THIS MEETING
IS BEING HELD IN-PERSON
In the John Daly, Jr. Meeting Room
Town Hall, 11 Rye Street, Broad Brook, CT 06016

AND

REMOTELY via ZOOM Teleconference
Meeting ID: 332 683 3563
Passcode: townhall

SCHEDULE OF MOTIONS

Board of Selectmen

Jason E. Bowsza, First Selectman
Marie DeSousa, Deputy Selectman
Alan Baker, Selectman
Sarah Muska, Selectman
Charles Nordell, Selectman

ATTENDANCE: First Selectman Bowsza hosted the in-person meeting. Deputy Selectman DeSousa, Selectman Baker, Selectman Muska and Selectman Nordell joined First Selectman Bowsza in the John Daley, Jr. Meeting Room.

ABSENT: All members of the Board of Selectmen were present at the in-person meeting this evening.

GUESTS/SPEAKERS in-person: First Selectman Bowsza hosted the meeting.
GUESTS: Paul Anderson, James Barton, Noreen Farmer, Keith Yagaloff.

GUESTS/SPEAKERS signing in to meeting remotely: Peg Hoffman, Recording Secretary.

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1. TIME AND PLACE OF MEETING:

First Selectman Bowsza called the November 16, 2023 Special Meeting of the East Windsor Board of Selectmen to Order at 6:03 p.m. in the John Daly, Jr. Meeting Room, Town Hall, 11 Rye Street, Broad Brook, CT 06016. This Special meeting is in lieu of the Regular Board of Selectmen's Meeting previously scheduled for 7:00 p.m.

2. PLEDGE OF ALLEGIANCE:

First Selectman Bowsza requested Selectman Nordell to lead everyone in reciting the Pledge of Allegiance.

3. ATTENDANCE:

See Attendance noted at the beginning of the meeting.

4. EXECUTIVE SESSION: Pursuant to C.G.S. 1-200(6)(b)m strategy and negotiations with respect to pending claims or pending litigation (Watts Law Firm Matter); C.G.S. 1-200(a), discussion concerning performance of a public employee (First Selectman's performance); Discussion of Public Works labor contract:

MOTION: To GO INTO EXECUTIVE SESSION at 6:04 p.m. Pursuant to C.G.S. 1-200(6)(b)m strategy and negotiations with respect to pending claims or pending litigation (Watts Law Firm Matter); C.G.S. 1-200(a), discussion concerning performance of a public employee (First Selectman's performance); Discussion of Public Works labor contract. Attending the EXECUTIVE SESSION will be First Selectman Bowsza, Deputy Selectman DeSousa, Selectman Baker, Selectman Muska, and Selectman Nordell.

Muska moved/Nordell seconded/DISCUSSION: Non-debatible
VOTE: In Favor: Muska/Nordell/Baker/DeSousa
(No one opposed/No abstentions)

Recording of the meeting ceased during the **EXECUTIVE SESSION**.

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The Recording Secretary ceased remote transcription.

The Selectmen ceased their **EXECUTIVE SESSION** at 6:36 p.m.

5. **APPROVAL OF MINUTES:**

A. **October 11, 2023 Board of Selectmen Special Meeting:**

MOTION: To accept the Minutes of the October 11, 2023 Board of Selectmens Special Meeting, as presented.

DeSousa moved/Baker seconded/**DISCUSSION:** Selectman Muska requested that on **Page 5, Agenda Item 5B – (NEW BUSINESS) – Authorize an Offer Letter to Preferred Candidate for Deputy of Police** which says “First Selectman Bowsza reported that Chief Carl of the Police Department has selected a candidate for Deputy Chief”. Selectman Muska noted it was a Selection Committee that selected the candidate, it was the Chief that announced the selection. Selectman Muska requested that the correction be noted.

Deputy Selectman DeSousa AMENDED her motion; Selectman Baker agreed to the amendment.

AMENDED MOTION:

To accept the Minutes of the October 11, 2023 Board of Selectmens Special Meeting, with the following amendment: **Page 5, (NEW BUSINESS) Item 5B – Authorize an Offer Letter to Preferred Candidate for Deputy of Police – be revised to acknowledge: “First Selectman Bowsza reported that a Selection Committee for the candidates selected the Deputy Chief, Chief Carl announced the selected candidate.”**

DeSousa moved/Baker seconded/**DISCUSSION:** Nothing further
VOTE: In Favor: DeSousa/Baker/Muska/Nordell
(No one opposed/No abstentions)

B. **October 19, 2023 Board of Selectmen Special Meeting:**

MOTION: To APPROVE the October 19, 2023 Board of Selectmen’s Regular Meeting Minutes.

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Muska moved/Nordell seconded/DISCUSSION: Deputy Selectman DeSousa noted on Page 6, under BOARD AND COMMISSION RESIGNATIONS AND APPOINTMENTS, a comment was made by “First Selectman Bowsza that two applicants have applied for membership on the Building Committee”, Deputy Selectman DeSousa requested that “membership” should be deleted and replaced with the word “applicant”.

MOTION: To APPROVE the October 19, 2023 Board of Selectmen Minutes with the following amendment:
Page 6, under BOARDS AND COMMISSIONS RESIGNATION AND APPOINTMENTS, New Appointments, “First Selectman Bowsza noted two applicants have applied for membership positions on the Building Committee.”

Muska moved/Nordell moved/DISCUSSION: Nothing further
VOTE: In Favor: DeSousa/Nordell/Baker/Muska
(No one opposed/No abstentions)

C. October 25, 2023 Board of Selectmen Special Meeting:

MOTION: To APPROVE the October 25, 2023 Special Meeting Minutes.

Muska moved/DeSousa seconded/DISCUSSION: None
VOTE: In Favor: Muska/DeSousa/Baker/Nordell
(No one opposed/No abstentions)

8. BOARD AND COMMISSIONS RESIGNATIONS AND APPOINTMENTS:

B. Reappointments:

1. Rick Webster (U), Veterans Commission, regular member for a term expiring December 1, 2027:

MOTION: To REAPPOINT Rick Webster (U), to the Veterans Commission, regular member for a term expiring December 1, 2027.

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Muska moved/Baker seconded/DISCUSSION: Selectman Muska indicated she's glad to see that Rick Webster wants to continue to serve as he takes a big role in the Veterans Road Race in November every year. She's glad to see him continuing.

**VOTE: In Favor: Muska/Baker/DeSousa/Nordell
(No one opposed/No abstentions)**

C. New Appointments:

- 1. Sarah Muska (R), Youth Services Advisory Board, regular member for a term expiring November 1, 2026:**

MOTION: To APPOINT Sarah Muska (R), to the Youth Services Advisory Board as a regular member for a term expiring November 1, 2026.

Nordell moved/DeSousa seconded/DISCUSSION: First Selectman Bowsza thanked Selectman Muska on her leadership on this issue, he understands this is a personal issue and he knows she'll do a great job.

**VOTE: In Favor: Nordell/DeSousa/Baker
(No one opposed/No abstentions)**

9. NEW BUSINESS:

- A. Discuss and possible action on the Settlement and Release Agreement between the Town and John Watts, dba Watts Law Firm:**

MOTION: To AUTHORIZE the Settlement and Release Agreement between the Town of East Windsor and John Watts, d/b/a Watts Law Firm.

Muska moved/DeSousa seconded/DISCUSSION: None

**VOTE: In Favor: Muska/DeSousa/Baker/Nordell
(No one opposed/No abstentions)**

MOTION: To AUTHORIZE the signature of the First Selectman on this Settlement and Release Agreement between the Town and John Watts, d/b/a Watts Law Firm.

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(No one opposed/No abstentions)

B. Discuss Acceptance of Letter of Intent from Cheryl A. French
Pertaining to South Road Conveyance and Forward to Town
Meeting:

MOTION: To ACCEPT this Acceptance Letter from Cheryl A.
French pertaining to South Road and forward to Town
Meeting.

DeSousa moved/Muska seconded/DISCUSSION: None

VOTE: In Favor: DeSousa/Muska/Baker/Nordell
(No one opposed/No abstentions)

C. Discuss Letter from Lauraine Ross and Consider 8-24 Referral
Regarding Vacant Property at Morris Road (Lot 017-67-009A):

MOTION: To MAKE AN 8-24 REFERRAL for vacant property at
Morris Road, Lot 017-67-009 to the Planning and
Zoning Commission.

Baker moved/Muska seconded/DISCUSSION: None

VOTE: In Favor: Baker/Muska/DeSousa/Nordell
(No one opposed/No abstentions)

D. Discuss and possible action on Memo – BOS East Windsor Park
Drainage & Revaluation CIP Transfer and act on recommendations
of Finance Director:

MOTION: To APPROVE the transfer of \$10,000.00 from the
unallocated CIP account 300354111-573900 to the
Assessor's Reval 30054131-576005, and to MAKE A
TRANSFER of \$30,000.00 from the unallocated CIP,
same account, to the P&R drainage 30054503-574003.

Baker moved/Muska seconded/DISCUSSION: None

VOTE: In Favor: Baker/Muska/DeSousa/Nordell
(No one opposed/No abstentions)

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E. Discussion and possible action on Performance of First Selectman:

MOTION: That in line with the performance review over the First Selectman's last four years we'd like to give a merit increase of 3 ½%.

Baker moved/Muska seconded/DISCUSSION: Selectman Nordell noted the public participation comments made earlier regarding the Charter. Selectman Baker suggested the Board makes salary adjustments all the time, every Board of Selectmen does. Just as we did earlier tonight, we can move things around and make adjustments, whether we've done it mid-term as we've done many times, as so does other Boards. Selectman Nordell suggested the section of the Charter referenced was very short, and very vague, he read the following, "Members of the Board of Selectmen, its employees, and appointed personnel shall receive such compensation as may be determined by the budget submitted to and adopted as a result of the approved annual Town Budget." Selectman Nordell suggested that could be interpreted a number of different ways, as far as he was concerned, if the money is available, which it is. Deputy Selectman DeSousa noted that there have been budgeted increases for that position through the budget process. Selectman Baker noted the Board is not appropriating money that's not already in the budget; Deputy Selectman DeSousa and Selectman Nordell concurred.

VOTE: In Favor: Baker/Muska/Nordell/DeSousa
(No one opposed/No abstentions)

F. Discussion and possible action on Tax Refunds:

First Selectman Bowsza called for a motion to approve Tax Refunds.

MOTION: To APPROVE Tax Refunds in the amount of \$8,786.56.

Muska moved/Nordell seconded/DISCUSSION: None

VOTE: In Favor: DeSousa/Baker/Muska/Nordell
(No one opposed/No abstentions)

12. ADJOURNMENT:

MOTION: To ADJOURN this Meeting at 7:23 p.m.

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**Nordell moved/Muska seconded/DISCUSSION: None
VOTE: In Favor: Nordell/Muska/DeSousa/Baker
 (No one opposed/No abstentions)**

Respectfully submitted, -----
Peg Hoffman, Recording Secretary, East Windsor Board of Selectmen