

TOWN OF EAST WINDSOR BOARD OF SELECTMEN

SPECIAL MEETING

Thursday, April 2, 2020

5:00 p.m.

East Windsor, Connecticut

Meeting held via ZOOM Teleconference

Meeting ID: 332 683 3563

**Town Hall closed to the Public by
Executive Order of First Selectman Jason E. Bowsza
Due to Coronavirus pandemic**

Meeting Minutes

***** These Minutes are not official until approved at a subsequent meeting*****

Board of Selectmen:

Jason E. Bowsza, First Selectman
Marie DeSousa, Deputy First Selectman
Alan Baker, Selectman
Sarah Muska, Selectman
Charlie Nordell, Selectman

ATTENDANCE: **Board of Selectmen:** Jason E. Bowsza, First Selectman; Marie DeSousa, Deputy First Selectman; Alan Baker, Selectman; Sarah Muska, Selectman; Charlie Nordell, Selectman

ABSENT: All Selectmen were present this evening.

GUESTS, and the Public, signing in to teleconference chose not to identify themselves during the meeting.

Press: No one from the Press identified themselves.

TIME AND PLACE OF REGULAR MEETING:

First Selectman Bowsza called the April 2, 2020 Special Meeting of the Board of Selectmen to order at 5:03. The Meeting is being held via teleconference due to closure of the Town Hall to the Public as the result of the coronavirus epidemic.

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PLEDGE OF ALLEGIANCE:

First Selectman Bowsza focused the camera on an American Flag in the corner of his office. A second photo of an American Flag flying, presumably in a park, was also made available. All members of the Board of Selectmen stood to recite the Pledge of Allegiance.

ATTENDANCE: First Selectman Bowsza noted the Board has established a quorum with five members present via video conference.

AGENDA APPROVAL:

First Selectman Bowsza noted this Meeting has been posted as a Special Meeting, which prohibits additions to the Agenda.

APPROVAL OF MEETING MINUTES/A. February 18, 2020 Budget Workshop Minutes:

MOTION: To APPROVE the Budget Workshop Minutes of the Board of Selectmen Meeting dated February 7, 2020 with the following amendments:
Page 1, PRESENTERS: Town Services and Associations: Broad Brook Fire Department: "...Gregory (Gerald) Gerry Bancroft, Assistant Chief,..."
Page 2, PRESENTATION/(Fire Services) Broad Brook Fire Department – 511000: second paragraph, second sentence: "...Gregory (Gerald) Gerry Bancroft, Assistant Chief..."

DeSosa moved/Muska seconded/**DISCUSSION:** See above

VOTE: In Favor: Baker/DeSousa/Muska/Nordell
(No one opposed/No Abstentions)

APPROVAL OF MEETING MINUTES/B. February 20, 2020 Regular Meeting Minutes:

MOTION: To APPROVE the Regular Meeting Minutes of the Board of Selectmen Meeting dated February 20, 2020 amended as follows:
Page 3, MOTION to AMEND language on Page 6 referencing identification of James Barton, Jr., Chief, Warehouse Point Fire Department, rather than "Jim": Motion was moved by NORDELL MUSKA /seconded by MUSKA NORDELL.

DeSousa moved/Muska seconded/**DISCUSSION:** None

VOTE: In Favor: Baker/DeSousa/Muska/Nordell
(No one opposed/No Abstentions)

APPROVAL OF MEETING MINUTES/C. March 2, 2020 Budget Workshop Minutes:

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Deputy First Selectman DeSousa noted these Minutes were approved at the BOS's March 19, 2020 Meeting; see page 4.

First Selectman Bowsza indicated no further action is necessary on these Minutes.

APPROVAL OF MEETING MINUTES/D. March 19, 2020 Regular Meeting Minutes:

MOTION: To APPROVE the Minutes of the Regular Meeting of the Board of Selectmen dated March 19, 2020 as presented.

Muska moved/Baker seconded/DISCUSSION: None.

VOTE: In Favor: Baker/DeSousa/Muska/Nordell
(No one opposed/No Abstentions)

PUBLIC PARTICIPATION:

First Selectman Bowsza recognized members of the public who had signed into the meeting, and offered them this opportunity to speak. He noted Selectman Baker had raised an important point - under one of the Governor's Orders people participating in these teleconferenced meetings should identify themselves, and their role – either as a member of a board or commission, or as a resident. First Selectman Bowsza referenced the process for a member of the public to raise their hand to participate; Selectman Baker explained the process on a Windows computer, noting there's a bar at the bottom of the screen which lists the participants and enables people to raise their hand to speak.

No one requested to speak.

COMMUNICATIONS:

First Selectman Bowsza noted the following:

A. TOWN OF EAST WINDSOR Resource Guide in response to COVID-19 (Updated 3/27/2020):

Convenient guide to Town, State, and Federal resources available to people during this time of crisis. Of specific importance are the resources available to East Windsor residents, including contact information and details of the various programs. The Guide was compiled by Melissa LaBelle, Executive Assistant in the First Selectman's Office, and Melissa Maltese, Director of Recreation and Community Services. Many thanks to the countless hours spent preparing the Guide. (See Attachment A).

B. Housing Authority Letter:

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Letter from First Selectman Bowsza to the residents of Park Hill who may be feeling a little disconnected. He is working in conjunction with Linda Collins, Executive Director of the East Windsor Housing Authority, to provide the residents of Park Hill the opportunity to submit questions to an online discussion between First Selectman Bowsza and Patrice Sulik, of the North Central District Health Department regarding the Coronavirus. First Selectman Bowsza noted the first question and answer session had been planned for tomorrow but has been postponed. More information will follow. (See Attachment B).

C. Bell Ringing Proclamation:

At the request of Selectmen Muska and Nordell First Selectman Bowsza noted the Town has issued a Proclamation to join in the ringing of bells from 8:00 p.m. to 8:02 p.m. to show solidarity during this difficult time. (See Attachment C).

BOARDS AND COMMISSIONS RESIGNATIONS AND APPOINTMENTS/A.

Resignations: None.

BOARDS AND COMMISSIONS RESIGNATIONS AND APPOINTMENTS/B

Reappointments: None.

BOARDS AND COMMISSIONS RESIGNATIONS AND APPOINTMENTS/C. New

Appointments:

1. Wesley Bell (R). Agricultural Conservation Commission, regular member for a term expiring April 2, 2023:

MOTION: To APPOINT Wesley Bell (R), to the Agricultural Conservation Commission, regular member for a term expiring April 2, 2023.

Muska moved/Baker seconded/DISCUSSION: First Selectman noted, for clarification, that Mr. Bell wants to serve on the Agricultural Commission; the two Commissions are not combined. Selectman Muska and Selectman Baker agreed to the clarification.

REVISED MOTION: To APPOINT Wesley Bell (R), to the Agricultural Commission, regular member for a term expiring April 2, 2023.

Muska moved/Baker seconded/DISCUSSION: Nothing further.

**VOTE: In Favor: Baker/DeSousa/Muska/Nordell
(No one opposed/No Abstentions)**

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UNFINISHED BUSINESS/*A. Broad Brook Mill Update:

Any starred (*) items will not be discussed but will remain on the agenda pending receipt of additional information.

UNFINISHED BUSINESS/B. Fire Marshal Responsibilities:

First Selectman Bowsza reported that at the direction of the Board of Selectmen the position of the Fire Marshal has been changed effective April 13, 2020 from a stipend to an hourly position; the hourly rate is \$28 per hour. The Fire Marshal is to submit a bi-weekly time sheet and a bi-weekly plan of action prospectively, and to submit a report of actions taken in a two-week lookback. The change will begin with the next pay period.

First Selectman Bowsza indicated he understands Selectman Nordell is working on a sheet of specifications for the Warehouse Point Fire District Fire Marshal; that document will be reviewed by the Town Attorney, and brought to the Board for discussion/consideration and adoption. Selectman Nordell concurred, but noted his work has been going slow due to the current situation.

NEW BUSINESS/A. Discuss and Approve Resolution Authorizing the Board of Finance to Extend Budget Deadline to May 6, 2020:

First Selectman Bowsza reported this Resolution comes from CCM (the Connecticut Conference of Municipalities), and has been edited to fit East Windsor. The document has been reviewed by Town Counsel; it's a ministerial act. First Selectman Bowsza indicated this is required of the Town; it outlines the circumstances that have brought us here, the Executive Orders that changed the regular process, and the steps that East Windsor needs to take for this budget cycle in consultation with the Board of Finance.

Selectman Baker read the Resolution Pertaining to a Modified Calendar for the FY 2020-2021 General and Capital Fund Budgets authorized by Executive Orders 2020-7B, 7C, and 7I (*See Attachment D*).

First Selectman Bowsza called for a vote on the Resolution.

MOTION: To MOVE the foregoing Resolution.

Baker moved/Nordell seconded/DISCUSSION: Selectman Muska indicated she understands the serious of this public health emergency and she's in favor of extending the timeline for the Board of Finance because of the task before them and they can use the time for deliberations. But Selectman Muska isn't in favor of taking away a person's right to vote, and she felt the Board should be more creative in its approach to holding referendums that are safe.

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Selectman Muska said she understands this is an Executive Order from the Governor, but she felt the Board is giving away too many freedoms. Selectman Muska felt the Board needs to push for the publication of the Board of Finance Public Hearings on April 8th and May 6th and get the word out on the Budget Workshops so the taxpayers comments can be considered as the Board of Finance deliberates. Selectman Nordell agreed with Selectman Muska; he felt the Board needs to find more avenues to encourage public participation. Selectman Nordell noted the public is not participating as much on ZOOM as they did at the Town Hall Meetings. He hopes the public isn't afraid of technology, but suggested the public needs to speak their mind so the Board of Finance can have some indication of the public's thoughts for this year's budget. Selectman Baker suggested it's unfortunate it's come to this, and that hopefully things will be better than what everyone is expecting it to be, but he feels this is the way it will be done this year. If it's better maybe the Governor may be able to make other arrangements, but at this point in time this is how we'll do it and we'll just have to make sure we do it responsibly. Deputy First Selectman DeSousa indicated she didn't have a problem extending the budget deadline to May 6th (2020). It's an Executive Order, and she doesn't have a problem, the Board just has to do their due diligence, and this is what we decided. Deputy First Selectman DeSousa noted she understands Selectman Muska's comments about taking away people's right to vote but this was a decision that was made above the Board so the Board just has to follow it. First Selectman Bowsza indicated this is not a discretionary act; the Town doesn't have a choice in this. It's a law that must be executed. It's a ministerial function on our part which means we must do it. First Selectman Bowsza indicated he felt no one is happy with this but the Board must execute the law.

Hearing no further requests for discussion, he called for a vote.

VOTE:	In Favor:	Baker/Nordell/DeSousa
	Opposed:	Muska
	Abstained:	No one.

NEW BUSINESS/B. Discuss Change of Polling Locations:

First Selectman Bowsza reported that in light of COVID 19, and the timing of the primaries for the Presidential Election has been moved to June 2, 2020, East Windsor's Registrars of Voters want to combine the polling places to one location for several reasons. Poll workers are concerned with the crowds at the polling locations; the Registrars are having problems getting people to work the primaries. First Selectman Bowsza indicated he is conferring with the Secretary of State's Office regarding the process to follow. There are also concerns with the ability of the Town's IT system to handle the single polling location. Although he isn't sure the Board will, in fact, have to act on this proposal, the Board would need to act by May 2nd which is 30 days prior to the primary. The Board would need to act at its April 16th meeting to meet those requirements. If the single polling location is approved it's anticipated it would be held at

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Scout Hall, as they have the room to spread out the polling booths, it's centrally located, and they have parking availability.

NEW BUSINESS/C. Tax Refunds:

MOTION: To APPROVE Tax Refunds in the amount of \$1,365.30 as identified under Tax Refund Report dated March 30, 2020.

Muska moved/Nordell seconded/*DISCUSSION:* None

VOTE: In Favor: Baker/DeSousa/Muska/Nordell
(No one opposed/No Abstentions)

SELECTMEN COMMENTS AND REPORTS/A. Jason Bowsza:

(See Attachment E)

SELECTMEN COMMENTS AND REPORTS/B. Marie DeSousa:

(See Attachment F)

SELECTMEN COMMENTS AND REPORTS/C. Sarah Muska:

(See Attachment G)

SELECTMEN COMMENTS AND REPORTS/D. Alan Baker:

(See Attachment H)

SELECTMEN COMMENTS AND REPORTS/E. Charlie Nordell:

(See Attachment I)

PUBLIC PARTICIPATION:

First Selectman Bowsza queried the residents who had signed into the teleconference regarding public comments; no one requested to speak.

EXECUTIVE SESSION/Personnel Policy Discussion - Pursuant to C.G.S. Sec. 1-200 (6)(A), discussion of any matter which would result in the disclosure of public records or the information contained therein described in subsection (6) of Sec. 1-210 – Action is possible:

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MOTION: To GO INTO EXECUTIVE SESSION at 6:00 p.m. Attending the Executive Session were First Selectman Bowsza, Deputy First Selectman DeSousa, Selectman Baker, Selectman Muska, and Selectman Nordell.

Nordell moved/Muska seconded/DISCUSSION: None

VOTE: In Favor: DeSousa/Baker/Muska/Nordell

The Recording Secretary signed out of the Meeting.

The Board came out of Executive Session at 6:21 p.m.

ADJOURNMENT:

MOTION: To ADJOURN this Meeting at 6:21 p.m.

Nordell moved/Baker seconded/DISCUSSION: None

VOTE: In Favor: Unanimous

Respectfully submitted


Peg Hoffman, Recording Secretary, East Windsor Board of Selectmen

ATTACHMENTS:

A – TOWN OF EAST WINDSOR Resource Guide in response to COVID-19 (Updated 3/27/2020)

B – Housing Authority Letter to residents of Park Hill

C – Bell Ringing Proclamation

D - Resolution Pertaining to a Modified Calendar for the FY 2020-2021 General and Capital Fund Budgets authorized by Executive Orders 2020-7B, 7C, and 7I

E - Selectman's Report – First Selectman Bowsza

F - Selectman's Report – Deputy First Selectman DeSousa

G - Selectman's Report - Selectman Muska

H - Selectman's Report - Selectman Baker

I – Selectman's Report - Selectman Nordell



TOWN OF EAST WINDSOR

Updated 3/27/2020

Resource Guide in response to COVID-19

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TOWN/STATE/FEDERAL RESOURCE INFORMATION

WEBSITES/SOCIAL MEDIA:

Town Website: <https://www.eastwindsor-ct.gov/>

Town Facebook: <https://www.facebook.com/townofeastwindsor/>

State Updates: <https://portal.ct.gov/coronavirus>

Center for Disease Control and Prevention: www.cdc.gov

North Central CT District Health: <http://www.ncdhd.org/>

Infoline-2-1-1: 2-1-1 is your one-stop connection to the local services you need, from utility assistance, food, housing, childcare, after school programs, elder care, crisis intervention and much more. 2-1-1 is always ready to assist you find the help you need. Dial 2-1-1 or search online. If you are outside Connecticut or have a problem using the 2-1-1 number, dial 1-800-203-1234. **Text CTCOVID to 898211 for Updates.**

TOWN BUILDING INFORMATION:

MAIN TELEPHONE NUMBER: 860-623-8122

PLEASE BE ADVISED THAT TOWN BUILDINGS ARE CLOSED TO THE PUBLIC. STAFF CAN BE REACHED AT THE NUMBERS ON OUR DIRECTORY LOCATED at www.eastwindsor-ct.gov.

PLEASE NOTE THAT WE HAVE A CONVENIENT DROP BOX LOCATED OUTSIDE THE TOWN HALL FRONT DOORS FOR PAYMENTS. PAYMENTS CAN ALSO BE MADE ONLINE THROUGH OUR WEBSITE AT www.eastwindsor-ct.gov.

SCHOOLS

Website: <https://www.eastwindsork12.org/>

Facebook: <https://www.facebook.com/East-Windsor-Public-Schools>

FOOD DISTRIBUTION: The East Windsor Schools continue to provide bagged breakfast and lunch for all students Monday – Friday 7 am – 10 am. These are available at East Windsor Middle School as “grab and go”. If you don’t have a way to pick up, please contact your child’s school and leave a message. We will attempt to assist you as much as possible. There is also an option for pick up at Mill Pond for the “grab and go” meals from 9 am-10:30 am.

Community Health Center (CHC) MEDICAL SERVICES: Any parent whose child is enrolled in the CHC medical services and is seeking medical care can contact CHC’s main number **860-347-6971**. When you call in, you will be triaged over the phone by a nurse and referred appropriately based on your child’s symptoms. If it is determined that your child needs to be seen, you will be referred to the Community Health Center-Enfield site at 5 North Main Street, Enfield, CT 06082. Telephone: **860-253-9024**.

CHC behavioral health services are now able to provide tele-health services. If your child is enrolled in CHC and is requiring behavioral health services, you can call **860-852-0871**. The message will prompt you to leave a voicemail and the voicemails will be forwarded to the appropriate clinician. Please note, when a clinician returns the call, the number may appear as a blocked number. Please answer so your clinician can provide the necessary services.

PHONE CALLS: Some of our staff may be trying to reach students or families by telephone. The call may show as “no caller ID”, so please pick up the call. Some of these calls may be teachers trying to check in on your child, answer questions etc.... or related service providers offering assistance. We apologize in advance if the call is a “spam” call.

INTERNET: For those of you who may need assistance with Internet, please see the message below from our Director of Technology:

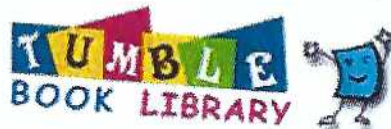
East Windsor families that live in a Cox Cable service area that need affordable internet can visit www.cox.com/c2c, or email connectnow@cox.com to see if they qualify. Cox can also be reached at **1-800-234-3993**. Cox is offering the first month free, including one month of free remote helpdesk support. The service will be \$9.95/month after that. There are also low-cost options for those that do not qualify.

SCHOOL PLAYGROUNDS: PLEASE AVOID THE SCHOOL PLAYGROUNDS DURING THE STAY AT HOME, STAY SAFE TIME.

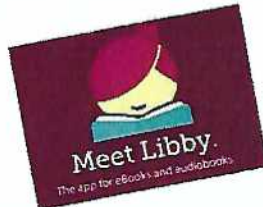
LIBRARIES

WAREHOUSE POINT LIBRARY: <https://www.facebook.com/warehousepointpubliclibrary/>

**Need something to read?
Check out the Warehouse Point Library's Website!**



No Library Card Needed
for Tumble!



Download books,
magazines and
audiobooks with your
library card!



www.warehousepointlibrary.info

BROAD BROOK LIBRARY:

Broad Brook Library Facebook Page: <https://www.facebook.com/Broad-Brook-Library>

IN KEEPING WITH THE CONCERNS FOR PERSONAL HEALTH SAFETY - THE BROAD BROOK LIBRARY WILL BE CLOSED TO THE PUBLIC FOR THE TIME BEING - STAY SAFE. READING IS A GOOD WAY TO SPEND TIME WHILE WE'RE WAITING FOR THIS DIFFICULT TIME TO PASS.

COMMUNITY SERVICES

PARKS AND RECREATION: <https://www.facebook.com/East-Windsor-Parks-and-Recreation>

**PARKS OPEN
FOR PASSIVE
USE ONLY**

IN AN EFFORT TO LIMIT GROUP ACTIVITIES WHILE STILL OFFERING ACCESS TO OUR PUBLIC PARKS, THE FOLLOWING WILL BE PUT INTO PLACE EFFECTIVE MARCH 23RD, 2020.

- BASKETBALL HOOPS BEING REMOVED
- PLAYGROUNDS BEING BLOCKED OFF
- CLOSURE OF CONGREGATE AREAS SUCH AS TENNIS COURTS, ETC.

WE STILL STRONGLY ENCOURAGE PASSIVE RECREATION WHILE MAINTAINING PROPER SOCIAL DISTANCING MEASURES. STAY SAFE AND ENJOY SOME FRESH AIR!

www.EastWindsorRec.com
860 627 6662

EAST WINDSOR
PARKS & RECREATION

SENIOR SERVICES: <https://www.facebook.com/East-Windsor-Senior-Services>

The Senior Center is currently **CLOSED**. We will continue transportation for medicals, food pantry and grocery shopping only. Our staff will deliver "Grab and Go" meals and Meals on Wheels to registered seniors. Please call us at **860-292-8279** with any questions, to register a senior citizen for service. Follow our Senior Services on Facebook for ideas and activities to keep you busy. Don't forget to check in on us too! Be Well!

SOCIAL SERVICES: <https://www.facebook.com/East-Windsor-Social-Services>

East Windsor Social Services Office is currently **CLOSED FOR IN-PERSON MEETINGS**. Staff will remotely continue to assist via telephone and email during normal office hours. Please call us at **860-623-2430** for assistance.

ENERGY ASSISTANCE: The **last day** to order deliverable fuel through the Energy Assistance Program (CRT) is **WEDNESDAY APRIL 1, 2020**. You can order fuel by calling CRT at **860-560-5800**. You can place your order with either your case number or your social security number. If you have any questions, please contact East Windsor Social Services at **860-623-2430**.

RENTERS REBATE: East Windsor Social Services will be accepting applications for the 2019 Renters' Rebate Program. However, at this time we are uncertain of when we will begin accepting applications due to the Coronavirus (COVID19). As soon as we can accept applications you will be notified. For a list of information that is **required** in order to process your application, please visit our website at www.eastwindsor-ct.gov under Social Services. Please note that if you do not provide these documents at your scheduled appointment your application will **not** be processed.

SOCIAL WELL-BEING CHECK INS: Social isolation can take its toll on anyone. Now is a great time to call, email, or text family, friends, neighbors, etc. The Community Services Departments are working on developing a Social Wellbeing Check-in system for its residents. Phone calls will be placed by town staff to help limit the feeling of isolation. This system is currently in the development phase. If you are an East Windsor resident and wish to be added to the call list, you can email your full name, address, and phone number to Dwilliams@eastwindsorct.com, Bjoy@eastwindsorct.com, or KMonteiro@eastwindsorct.com.

Everyone reacts differently to stressful situations like COVID-19. You may feel anxiousness, anger, sadness, or be overwhelmed. Find ways to reduce your stress to help yourself and the people you care about. The CDC is recommending that if you or a loved one is feeling overwhelmed, get support 24/7 by calling **1-800-985-5990** or text **TalkWithUs to 66746**. Learn more about stress and coping during the COVID-19 outbreak: <https://bit.ly/39UVoEj>

FOOD RESOURCES

FIVE CORNER CUPBOARD FOOD PANTRY:

www.facebook.com/FiveCornerCupboardFoodPantry

Five Corner Cupboard will continue to stay open as long as they can during this difficult time. Their hours have NOT changed. **TUESDAYS ONLY: 9 am -12 pm and 1 pm - 5:30 pm.** Clients are asked to stay in their cars and do not come into the building. You will be given a number in the parking lot. **PLEASE BRING A LIST OF WHAT YOU NEED.** A volunteer will take your list and fill the order as best they can based on what is available. Your order will be brought to your car. Please be prepared to wait. We don't know how long it will take to serve everyone using this "car hop" method.

Donations will be accepted, especially paper products, Mondays from 9 a.m. to Noon.

SENIOR/DISABLED MEALS: Meals on Wheels and CRT "Grab and GO" lunches: Senior Center staff will deliver "Grab and Go" meals and Meals on Wheels to registered seniors. "Grab and Go" Meals are for people age 60 and older. The suggested donation is \$2.50 per day. Five days worth of frozen meals will be delivered on Monday of each week. No mid-week signups are permitted. Please call us at 860-292-8279 with any questions or to register.

PAULINE'S STOCKPOT KITCHEN:

<https://www.facebook.com/stockpot.kitchen.33>

TO-GO Dinners are offered from 4pm to 5pm on Mondays, Wednesdays, and Fridays. Just drive in and meals are brought to your car along with milk and whatever goodies we can share.

We are located at 55 North Main Street in downtown East Windsor with the **Wesley United Methodist Church. NO ONE WILL BE ALLOWED IN THE BUILDING!**

This is all made possible by the Wesley United Methodist Church of East Windsor, Food Share of Bloomfield, The South Windsor Masons, TBC Services of East Windsor, DATTCO of Windsor Locks and a 100% volunteer staff of caring neighbors.


End Hunger CT-EHC! SNAP Call Center (English & Spanish –1-866-974-7627)

SNAP- provides nutrition benefits to supplement the food budget of needy families so they can purchase healthy food and move towards self-sufficiency. In order to find out if you are eligible for assistance, you will need to give information about your household, income, assets, and the bills you must pay each month. You can request forms mailed to you by calling **1-855-626-6632** or apply online at www.connect.ct.gov. The East Windsor Social Services office can also assist with this by calling **860-623-2430**.

GROCERIES:

Geissler's: <https://www.facebook.com/Geisslers.Supermarkets/>

New "Community Hour" every day 7 am – 8 am. This time will be reserved for seniors, those who are immunocompromised, and our first responders, to allow for the most vulnerable members of our community to shop in a less crowded environment.




SENIORS

COMMUNITY HOUR

Every Day 7am-8am

This time will be reserved for seniors, immunocompromised and our first responders, to allow for the most vulnerable members of our community to shop in a less crowded environment.





Avoiding crowds? We are here to help ...

The only local call-in delivery service
Call 860-623-0176
Monday through Friday 8am-4pm
or visit geisslers.com to order online

NEW REGULAR STORE HOURS!

Sunday: 8am-7pm
Monday: 8am-8pm
Tuesday: 8am-8pm
Wednesday: 8am-8pm
Thursday: 8am-8pm
Friday: 8am-8pm
Saturday: 8am-8pm





Limited time:
Geissler's is offering a
REDUCED RATE: \$5
for local delivery
or **FREE PICKUP**
*Administrative fee waived

Helping our community

You can order online @geisslers.com
or by phone 860-623-0176
*there is no minimum order required

*For more information on keeping you & your family protected go to CDC.gov

Big Y: Big Y stores will reserve the hours of 7 am to 8 am each day for customers who are 60 and older or have compromised immune systems. **INSTACART FOR BIG Y:**
<https://www.instacart.com/big-y>

PRESCRIPTIONS:



Stop & Shop – Peapod (Fee's Vary):

Online Order Only – <https://www.peapod.com/>

NO Pick-up available (Temporarily Paused)

In-Store open ONLY to age 60 and over as well as customers who may have weakened immune systems from 6:00 am – 7:30 am Daily. Open to Public for remaining hours.

Walmart – (Fee's Vary):

Online Order Only – <https://grocery.walmart.com/>

Offers Pick – Up

Deliveries extremely limited currently

Shoprite – (Fee's Vary):

Online Order – <https://shop.shoprite.com/store/a4214012>

Phone Service Order – 1-800- ShopRite – 1-800-746-7748

Offers Delivery

AMAZON Prime - online only: <https://primenow.amazon.com/>

Target– (Membership to Pay Annually/Monthly):

Shipt.com

Offers Delivery

Aldi's – (Fee's Vary):

Online Order Only -<https://shop.aldi.us/>

Delivery and In-Store only

LOCAL RESTAURANTS:

This list was compiled by staff and is not all-inclusive. It was created using information from Facebook posts and information from the restaurants. We encourage you to check with your favorite restaurant to see if they are offering takeout or delivery services.

AMERICAN**Roberto's Real American Tavern**

31 South Main Street

East Windsor

Telephone: 860-370-9888

<http://www.robertosct.com/>

Take Out

11:30 a.m. to 8:00 p.m.

Main Street Grille Restaurant and Pizzeria

110 Main Street

Broad Brook

Telephone: 860-386-6990

<http://grillemainstreet.com/>

Take Out, Delivery \$5.00 Fee

DoorDash, Grubhub

Sunday to Thursday 11:00 a.m. to 9:00 a.m.

Friday and Saturday 11:00 a.m. to 10:00 p.m.

Wayback Burgers

137 Prospect Hill Road

East Windsor

Telephone: 860-623-2404

<https://waybackburgers.com/>

Take Out, Drive Through

Grubhub, Wayback App, Doordash

10:30 a.m. to 9:00 p.m.

ASIAN

Mei Tzu Sushi Bar and Kitchen

4 Prospect Hill Road, #6

East Windsor

Telephone: **860-254-5797**

<http://www.meitzu.com/>

Take Out

Monday to Thursday 11:00 a.m. to 9:30 p.m.

Friday to Saturday 11:00 a.m. to 10:00 p.m.

Sunday 12:00 p.m. to 9:00 p.m.

BREAKFAST/COMFORT FOOD

Hotcakes Family Restaurant

238 South Main Street

East Windsor

Telephone: **860-623-9969**

Take Out Only

6:00 a.m. to 2:00 p.m.

Sunny House

75 South Main Street

East Windsor

Telephone: **860-254-5399**

<http://sunnyhouserestaurant.com/>

Take Out Only

7:00 a.m. to 2:00 p.m.

COFFEE

Dunkin' (Three Locations)

1 Thompson Road

East Windsor

Telephone: **860-783-8958**

Drive Through – 24 Hours

Lobby – Take Out Only 5:00 a.m. to 6:00 p.m.

216 South Main Street

East Windsor

Telephone: **860-903-1013**

Drive Through and Pick Up Only

Monday – Saturday 5:00 a.m. to 7:00 p.m.

Sunday 6:00 a.m. to 6:00 p.m.

Cracker Barrel Old Country Store

145 Prospect Hill Road

East Windsor

Telephone: **860-623-8824**

<https://www.crackerbarrel.com/order-online/>

Carry Out and Curbside 8:00 a.m. to 8:00 p.m.

172 Bridge Street

East Windsor

Telephone: **860-623-2522**

Take Out

Open 24 Hours

FAST FOOD

Burger King

172 Bridge Street
East Windsor
Telephone: **860-623-5027**
Drive Through and Take Out Only
6:00 a.m. to 11:00 p.m.
Doordash

KFC

21 Prospect Hill Road
East Windsor
Telephone: **860-623-0647**
Drive Through
10:00 a.m. to Midnight

Subway (Two Locations)

2 North Road
East Windsor
Telephone: **860-627-0777**
Take Out Only
Monday – Friday 9:00 a.m. to 10:00 p.m.
Saturday 8:00 a.m. to 10:00 p.m.
Sunday 9:00 a.m. to 9:00 p.m.

ITALIAN/MEDITERRANEAN

Henry's Pizzeria
255 South Main Street
East Windsor
Telephone: **860-623-4020**
<https://www.henryspizzeria.com/>
Full Menu – Take Out Only
11:30 a.m. to 9:00 p.m.

Nonna's Pizza Restaurant
140 South Main Street, #1
East Windsor
Telephone: **860-903-1403**
<https://www.nonnaspizzarestaurantmenu.com/>
Take Out
Delivery through DoorDash.com
10:30 a.m. to 8:00 p.m.

Taco Bell

41 Prospect Hill Road
East Windsor
Telephone: **860-623-0647**
Drive Through

Wendy's

45 Prospect Hill Road
East Windsor
Telephone: **860-640-2773**
Drive Through 6:30 a.m. to 1:00 a.m.
Doordash

Inside Walmart Supercenter
44 Prospect Hill Road
East Windsor
Telephone: **860-627-3622**
Take Out Only
9:30 a.m. to 7:00 p.m.

Golden Irene
18 Mullen Road
East Windsor
Telephone: **860-627-5971**
<http://www.goldenirenes.com/>
Full Menu and Family Specials
Take Out Only 11:00 a.m. to 8:00

Sofia's Restaurant and Pizzeria
136 Prospect Hill Road
East Windsor
Telephone: **860-623-9477**
<https://www.sofiasrestaurantct.com/>
Take Out Only
11:00 – 8:30 p.m.

SEAFOOD

Main Fish Market and Restaurant

60 Bridge Street

East Windsor

Telephone: **860-623-2281**

Website: <https://mainefishmarket.com/>

Take Out Only

Monday – Thursday 11:00 a.m. to 7:00 p.m.

Friday – Saturday 11:00 a.m. to 8:00 p.m.

Sunday 12:00 p.m. to 7:00 p.m.

SUPPLIES

The demand is high for certain supplies such as cleaning products, paper towels, toilet paper, hand sanitizer, etc. Local stores have been restocking as quickly as possible and some stores have issued limits on the amount you can buy of certain items. Please check back with local stores to see if they have certain items available. In the Food Resources section of this resource guide, you can find specific grocery store information. Additional stores or resources include local gas stations or convenience stores.

MEDICAL INSURANCE

Access Health CT

New Special Enrollment Period for Uninsured Connecticut Residents

New Special Enrollment Period starts Thursday, March 19 and ends Thursday, April 2

- Uninsured individuals can sign up for health insurance coverage through Access Health CT during the **NEW Special Enrollment Period** from Thursday, March 19 – Thursday, April 2, 2020.
- The effective date of coverage for all enrollments during the **NEW Special Enrollment Period** will be April 1, 2020.
- The only way to sign up for this **NEW Special Enrollment Period** is by calling 1-855-365-2428.

Individuals, who experience a Qualifying Life Event (e.g. loss of coverage due to job change or unemployment) or qualify for Medicaid/Children's Health Program (CHIP), can **ALWAYS** enroll online, in-person or over the phone and all help is free.

Medicare-1800-Medicare

CHOICES-Connecticut's program for Health Insurance assistance, Outreach, Information and referral, Counseling, Eligibility Screen 1-800-994-9422. Contact the East Windsor Senior Centers Choices Counselor Shawna Tustin with any questions: 860-698-1415.

PHARMACIES/PRESCRIPTIONS

The CDC recommends you contact your health care provider to ask about obtaining extra necessary medications to have on hand during the outbreak of COVID-19. If you cannot get extra medications, consider using mail-order for medications. CVS and Walgreens are offering free delivery of prescriptions. There may be delays due to high demand. Please contact your pharmacy directly.

PHARMACIES:

Big Y Pharmacy
67 Prospect Hill Road
East Windsor
Telephone: **860-623-1407**

Rite Aid/Walgreens
74 Bridge Street
Warehouse Point
Telephone: **860-623-3327**

Walmart Pharmacy
44 Prospect Hill Road
East Windsor
Telephone: **860-292-1573**

MEDICAL TRANSPORTATION

East Windsor Senior Center **860-292-8261**: Rides are available for East Windsor residents age 60 and over and for disabled individuals under the age of 60.

Veyo for Husky Clients **1-855-478-7350**

Other Agencies

- DSS-Department of Social Services **1-855-626-6632** Assistance with SNAP (Supplemental Nutrition Assistance Program), Medical Assistance and SAGA (Cash assistance for single disabled adults with no children), TFA (Temporary Family Assistance for families with children under 18 years. <https://connect.ct.gov/>)
- Social Security Administration **1-877-409-8429** <https://www.ssa.gov/>
- Department of Labor-Filing for Unemployment **860-263-6000** <http://www.ctdol.state.ct.us/>

PRESIDENTIAL PRIMARY AND ABSENTEE BALLOT INFORMATION

RESCHEDULED TO: JUNE 2, 2020 – DEMOCRATIC & REPUBLICAN PRIMARIES

REGISTERING TO VOTE

- Election Day Registration (EDR) ballots are not available for Primaries, Referenda & Special Elections.
- May 28, 2020 is the registration & the enrollment cut-off by mail.
- June 1, 2020, at 12:00 noon is the deadline for registering in person with the Registrar of Voters or Town Clerk.
- June 1, 2020 at 12:00 noon is the deadline for unaffiliated voters to change their party and vote in the primaries.
- It is too late for anyone in the Democratic, Republican or any minor parties to change their party to vote in the Primaries.

ABSENTEE BALLOTS

- Absentee Ballots, for those who qualify, will be available from May 12, 2020 to 6/1/2020 in the Town Clerk's Office for the Democratic & Republican Primaries being held on Tuesday, June 2, 2020.
- You can call the Town Clerks Office to have one mailed to you, as the office is closed to the public at this time.

TAX PREPARATION

AARP Foundation Tax Aide sites were closed beginning March 16th until further notice. They will continue to assess when they can open again. You can call **1-(888)-227-7669** for updates about the status of AARP Tax Aide. Many VITA sites across the state have closed. Check back in with **2-1-1** in a couple of weeks to see if sites are reopening. You can prepare your taxes online for **FREE** at www.myfreetaxes.com. **The Federal & State Income Tax filing and payment deadlines have been moved to July 15th instead of the traditional April 15th deadline.**

SCAMS/PRICE GOUGING

Whenever a situation as serious as coronavirus is on residents' minds across the country, bad actors and scam artists often take advantage of consumers. The Department of Consumer Protection and the Office of the Attorney General have already received complaints and issued warnings to consumers. Anyone who notices a marketplace issue or feels they have been the victim of a scam, should please contact the State.

Connecticut U.S. Attorney John H. Durham said suspected fraud schemes related to COVID-19 should be reported to National Center for Disaster Fraud at **866-720-5721** or by email: [**disaster@leo.gov**](mailto:disaster@leo.gov).

State Agency Contact Information to file a complaint: **860-808-5318**

Connecticut Attorney General
Department of Consumer Protection **860-713-6300**

Complaint Forms and Procedures Insurance Department **860-203-3447 or 860-297-3900**
(*The Insurance Department should be contacted about
Issues with travel insurance.*)

PRACTICAL TIPS

1. Always make sure to wash your hands before and after you pick up the groceries from your doorstep. The CDC recommends washing your hands with soap and water for at least 20 seconds. Although researchers say the risk of contracting the virus from contaminated surfaces – such as bags and packaging – is low, it's better to be safe than sorry.
2. The food safety rules when it comes to eating fresh fruits and vegetables haven't changed: Just run them under the faucet and use clean hands to rub off any soil or dirt. Soap is not necessary since many soaps are harmful to ingest. Plus, there is very little evidence that a respiratory disease is transmitted through produce.
3. After you've put away all of your groceries, **disinfect all the surfaces your bags have touched**. Generally, it's a good practice to clean surfaces after any sort of use.
4. **Wash nonporous containers.** Simple rubbing with soap and water can kill the coronavirus because it tears apart its outer barrier. So use dish soap on plastic, glass, and metal before putting them away. If that's not practical, wash your hands well after putting away all packaging, including paper boxes and bags. It also doesn't hurt to wash your hands after opening the containers and using their contents.

"It all comes down to hand hygiene," says Liz Garman, a spokesperson for the Association for Professionals in Infection Control and Epidemiology in Arlington, Virginia.



TOWN OF EAST WINDSOR

FIRST SELECTMAN JASON E. BOWSA

March 30, 2020

To: Residents of Park Hill
From: Jason E. Bowsza, First Selectman

Re: COVID-19, the novel Coronavirus

Dear friends and neighbors,

I know this is an unsettling time, and that all of you may be feeling somewhat isolated and want more information about this virus that is causing so much distress. I want to reach out to each of you to let you know that you are not alone, and we are all in this together.

To help ease some of the anxiety that you may be feeling, I've asked Patrice Sulik, the director of the North Central District Health Department to join me in a Q&A session that will be recorded and available on the internet for everyone to view.

I recognize that some residents of Park Hill may not have access to the internet, so I wanted to invite you to submit questions in writing to Linda Collins so that we can include those and provide answers. After the online Q&A, answers will be provided in writing to Park Hill residents without internet access.

Please submit any questions that you have to Linda Collins by noon on Wednesday, April 1, so that we can incorporate those into the conversation.

Again, I want to reassure you all during this uncertain time that the disruptions to our normal routines will lessen the affects of this pandemic. Together, we will get through this.

Sincerely,

Jason E. Bowsza
First Selectman

Cc: Linda Collins, East Windsor Housing Authority
Patrice Sulik, North Central District Health Department

PROCLAMATION AND ORDER FOR THE TOWN OF EAST WINDOR, CONNECTICUT

WHEREAS on March 10, 2020, Governor Ned Lamont declared a public health emergency and civil preparedness emergency for the State of Connecticut on March 10, 2020; and

WHEREAS on March 13, 2020, President Donald J. Trump declared a national emergency to combat the novel Coronavirus; and

WHEREAS on March 16, 2020, First Selectman Jason E. Bowsza issued a Declaration of Public Emergency and Civil Preparedness Emergency in the Town of East Windsor; and

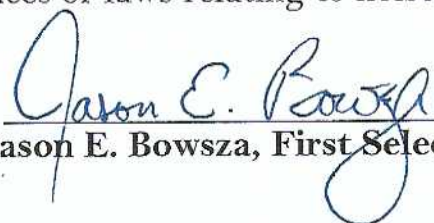
WHEREAS all Town buildings have been closed to the public, public schools have suspended in-person education, and residents of the Town have been strongly encouraged to practice safe social-distancing techniques in conformity with guidance issued by government and public health professionals, and the public is generally refraining from personal contact.

NOW, THEREFORE, IT IS HEREBY PROCLAIMED, that during the existence of the stated emergency declarations residents of the Town of East Windsor are requested, between the hours of 8:00pm and 8:02pm, to join in the ringing of bells (including playing bells on mobile or other devices) to convey a sense of companionship and solidarity with the neighbors in East Windsor, surrounding towns, and throughout the country.

IT IS FURTHER PROCLAIMED that all houses of worship, if so able, are requested to join in the ringing of bells to extend a common sense of fellowship to all who may hear them.

Any such practice during the time noted herein shall be deemed to be in compliance with this proclamation and shall be exempted from local regulations, ordinances or laws relating to noise or disturbance.




Jason E. Bowsza, First Selectman

**RESOLUTION PERTAINING TO A MODIFIED
CALENDAR FOR THE FY 2020-2021 GENERAL AND
CAPITAL FUND BUDGETS AUTHORIZED BY
EXECUTIVE ORDERS 2020-7B, 7C AND 7I**

WHEREAS, on March 10, 2020, the Governor of the State of Connecticut ("Governor") declared a public health emergency and civil preparedness emergency for the State of Connecticut, pursuant to Connecticut General Statutes Sections 19a-131 and 28-9, in response to the global pandemic of COVID-19 disease associated with a novel coronavirus that is currently affecting multiple countries and states; and

WHEREAS, on March 13, 2020, the President of the United States ("President") declared a national emergency to combat the coronavirus that is currently infecting the population of the United States; and

WHEREAS, the effects the transmission of COVID-19 has resulted in the spread of infections in Connecticut and throughout the country, as well as resulting in shortages of personal protective equipment and other supplies that could jeopardize public safety and civil preparedness; and

WHEREAS, in response to the issuance of declarations of a public health emergency and civil preparedness emergency by the Governor he has issued a series of Executive Orders setting for the law governing the conduct of the business of state and municipal government during the period of the emergency;

WHEREAS, on March 14, 2020, the Governor issued Executive Order No. 7B ("EO 7B"), paragraph 1 of which suspends all statutes, charter provisions, ordinances and regulations mandating open meetings in order "...to permit any public agency to meet and take such actions authorized by the law without permitting or requiring in-person, public access to such meetings, and to hold such meetings or proceedings remotely by conference call, videoconference or other technology" ("Electronic Meetings"); and,

WHEREAS, EO 7B sets forth the following requirements for Electronic Meetings:

- the public has the ability to view or listen to each meeting or proceeding in real time, by telephone, video, or other technology;
- any such meeting or proceeding is recorded or transcribed, and such recording or transcript shall be posted on the agency's website within seven (7) days of the meeting or proceeding, and made available within a reasonable time in the agency's office;
- the required notice and agenda for each meeting or proceeding is posted on the agency's website and shall include information about how the meeting will be conducted and how the public can access it;

**RESOLUTION PERTAINING TO A MODIFIED CALENDAR FOR THE FY 2020-2021
GENERAL AND CAPITAL FUND BUDGETS AUTHORIZED BY EXECUTIVE
ORDERS 2020-7B, 7C AND 7I**

- any materials relevant to matters on the agenda, including but not limited to materials related to specific applications, if applicable, shall be submitted to the agency a minimum of twenty four (24) hours prior and posted to the agency's website for public inspection prior to, during, and after the meeting, and any exhibits to be submitted by members of the public shall, to the extent feasible, also be submitted to the agency a minimum of twenty- four (24) hours prior to the meeting and posted to the agency's website for public inspection prior to, during, and after the meeting; and
- all speakers taking part in any such meeting or proceeding shall clearly state their name and title, if applicable, before speaking on each occasion that they speak; and,

WHEREAS, on March 15, 2020 the Governor issued Executive Order No. 7C, paragraph 5 ("EO 7C") of which extended "all budget deadlines for the preparation of the municipal budget" for the FY 2020-2021 "that falls on any date prior to and including May 15, 2020 are extended by thirty (30) days";

WHEREAS, EO 7C permits the legislative body to "alter or modify the schedules and deadlines pertaining to the preparation and submission of a proposed budget and the deliberation or actions on said budget" by the legislative body including any required public hearing(s), publication, referendum or final budget adoption: and,

WHEREAS, EO 7C postpones all submission dates as set forth in Chapter VIII of the Charter of the Town of East Windsor until such time as the legislative body approves said modified scheduled and deadline consistent with the thirty (30) day extension; and,

WHEREAS, on March 21, 2020, the Governor issued Executive Order No. 7I, paragraph 13 ("EO 7I") of which dispenses with any in-person voting requirements (including referenda and town meetings requiring votes) for purposes of adopting 2020-2021 fiscal year municipal budgets and setting the mill rate; in effect conferring final responsibility on the "budget-making authority" of the town to adopt a budget and set a mill rate (and eliminating the need to submit the budget for approval by the voters of the Town at a Budget Referendum, as usually set forth in Section 8-5 of the Charter of the Town of East Windsor); and,

WHEREAS, EOs 7C and 7I do not alter or modify the control of line-items that fall squarely within the authority of the Board of Education budget and, thus, the Board of Education should comply with all submission requirements pertaining to budget deadlines adopted by the municipality; and,

WHEREAS, after the issuance of EO 7C and 7I, the only remaining events for the Town budget process are 1) the budget workshops by the Board of Finance, 2) the adoption of a final budget by the Board of Finance, and 3) the setting of a mill rate by the Board of

**RESOLUTION PERTAINING TO A MODIFIED CALENDAR FOR THE FY 2020-2021
GENERAL AND CAPITAL FUND BUDGETS AUTHORIZED BY EXECUTIVE
ORDERS 2020-7B, 7C AND 7I**

Finance.

NOW, THEREFORE, BE IT HEREBY RESOLVED pursuant to paragraph 5 of Executive Order 7C and paragraph 13 of Executive Order 7I, the legislative body of the Town of East Windsor hereby takes the following action and sets forth the following modified schedule and deadline for the submission, deliberation and final action on the Town Budget for the 2020-2021 fiscal year, which meetings shall be conducted in accordance with the requirements noticed in accordance with paragraph 1 of Executive Order 7B:

- 1. Notwithstanding any statute, charter or ordinance to the contrary, the Board of Selectmen hereby authorizes the Board of Finance to adopt a final budget for the 2020-2021 fiscal year (and set a mill rate), without the need for submitting said budget for approval by the voters at a referendum.**
- 2. Notwithstanding any statute, charter or ordinance to the contrary, and notwithstanding the prior budget guidelines and timelines established by the Board of Selectmen, the Board of Finance shall conduct its Budget Workshops on the following dates: April 8, April 13, and May 6. Public hearings will be held on April 8 and May 6., Such workshops and public hearings are to be held in compliance with the above-mentioned requirements of Executive Order 7B.**
- 3. Notwithstanding any statute, charter or ordinance to the contrary, and notwithstanding the prior budget guidelines and timelines established by the Board of Selectmen, the Board of Finance shall meet on May 6, 2020, for the purpose of adopting a final budget and setting a mill rate for the Town for the 2020-2021 fiscal year, with said meeting to be held in compliance with the above-mentioned requirements of Executive Order 7B. In addition, in accordance with paragraph 13 of Executive Order 7I, the Board of Finance shall take all reasonable steps to publicize the draft of said budget prior to said meeting, and to receive public comments thereon, including but not limited to publishing the draft/proposed budget on the Town website and providing an e-mail address or other means for the public to submit timely comments on the draft/proposed budget.**

NOW, THEREFORE, BE IT FURTHER RESOLVED pursuant to paragraph 13 of Executive Order 7I, the provisions of Article VIII of the Charter are hereby suspended for the deliberations pertaining to the adoption of the Town budget for the 2020-2021 fiscal year.

NOW, THEREFORE, BE IT FURTHER RESOLVED pursuant to paragraph 1 of Executive Order 7B, the Board of Selectmen and the Board of Finance of the Town of East Windsor shall comply with all requirements pertaining to notice including, but not limited to notice and posting on the website of the Town all submission items at least twenty-four hours prior to the public meeting for which the item has been submitted or shall be considered.

BW - 4/2/2020 Attachment E

First Selectman's Report – April 2, 2020

I need to start with a sad update: last week, former First Selectman Jack Rajala passed away. He served the Town of East Windsor for many years in many ways, most notably as first selectman from 1993 to 1997. He leaves a large family that he was very proud of.

Much of the last two weeks has been dedicated to issues surrounding COVID-19. On Friday, 3/20, I participated in a conference call with Governor Lamont and statewide Emergency Management for an update on where things stood in Connecticut. Based on the discussion on that call, I made the decision to further reduce Town staff. Effective from that point forward, the only people physically reporting to work would be department heads and essential staff. All others have been directed to work from home, and supervisors have been tasked with determining how best to implement that for the staff in their departments. As of now, most Town services remain available, although they are being done over the internet or over the phone.

As COVID-19 runs its course, the economic landscape remains uncertain. On the calls with the governor over the last several weeks, they've stressed the need for towns to be partners in helping economic activity wherever we can. The aspect of the economy least impacted immediately is real estate. With that in mind, the Town Clerk has been able to offer land records on the town website, which allows for buying and selling properties to continue. Initially it was thought that this would take three weeks to get set up – Joanne was able to get it done in one.

I continue to meet with town staff regularly, either with all department heads or with department clusters. We are using the resources available to us – conference calls and video conferencing. This has allowed good lines of communication to remain open, despite the circumstances. In addition to the normal course of business, our conversations have focused on three key questions that are important as we manage through COVID-19:

- What is the impact on your department under these new circumstances;
- How are you managing your staff;
- What challenges do you foresee in restarting services as we look to get back to normal?

Boards and Commissions are continuing to meet on a regular basis, utilizing Zoom. So far, the Boards of Selectmen and Finance have both held meetings and budget workshops, and the Planning and Zoning Commission, the Charter Revision Commission, and Wetlands have all held meetings. These are all open to the public for viewing, and there is a means by which the public can still participate during public participation as though we were all in Town Hall. The meetings are recorded and continue to be hosted on the Town's YouTube page.

Governor Lamont has been issuing Executive Orders on a near-daily basis that have allowed the state and municipalities to continue to function, albeit in a lot of ways under very different circumstances. I would highlight a few of those orders, and their impact on East Windsor.

Executive Order 7b requires that, when holding public meetings over nonconventional methods like video conferencing, the public still must have an opportunity to view or hear the meetings in real time, minutes must be kept and posted in a timely fashion, and agendas need to be properly noticed and available to the public 24 hours ahead of time. In addition, all meeting participants must identify themselves and their roles each time they speak, for the benefit of someone who may be listening on

the phone. These are good measures to continue to ensure transparency, while allowing government to continue to function.

Executive Order 7i requires that towns suspend in-person public meetings, public hearings, town meetings and budget referenda. This means that the Town's normal process for adopting a budget (through referenda) has been suspended for this budget cycle due to public health concerns regarding COVID-19. In lieu of our normal process, the executive order requires the Board of Selectmen to pass a resolution empowering the budget-making authority to adopt the budget and mill rate for FY21. In our case, the budget-making authority is the Board of Finance. They are taking this responsibility seriously and have asked the Board of Selectmen to extend their timeline to May 6 before adopting the budget. This will allow for them to hold two additional public hearings, and to send a town-wide mailer explaining what the public proposal under consideration includes, as well as solicit feedback from the public via email prior to making any final decisions.

Executive Order 7s, just signed yesterday, modifies municipal tax deadlines and collection efforts. Specifically, it requires every town to participate in either a deferment program for any municipally levied tax, a low interest rate program for outstanding municipally levied taxes, or both. The Board of Selectmen must examine these options and report to the Secretary of OPM by April 25 which we elect to implement. The Board of Selectman will consider these options at our April 16 meeting, at which time we hope to have additional criteria guidance from the state.

I've had a number of constituent complaints made to my office about conditions at the Super Walmart. Governor Lamont's Executive Order 7s puts additional safety requirements in place for all retail stores still operating. I've had conversations with the store manager and the regional manager about their compliance with those standards, and the need to take significant safety measures to protect customers and staff. If it is determined that they are not in compliance, then I will work the Emergency Management and the Town Attorney to determine next steps.

Despite schools being shut down, the district still has an obligation to provide free/reduced breakfast and lunch to students in the community. To do that, they've been relying on a committed staff of workers in our cafeteria program, teachers to coordinate, and students to help out with distribution of about 300 breakfasts and lunches each day. Over the last few weeks, I've stopped by to thank them all for their work and dedication. (At all times, everyone involved is taking appropriate safety precautions, including social distancing).

As the lockdown to combat COVID-19 persists, we want to share some good news. East Windsor will be hosting a "Senior Parade" beginning at 12:30 on April 9th. The route is still being worked out and will be published in the near future (probably tomorrow.) The Department

of Recreation and Community Services is putting this together as a way of staying connected with the seniors in our community. Everyone is feeling a bit uneasy, and this is an effort to remind everyone that we are all in this together.

The circumstances that we are all enduring now will end at some point, and when things start to return to normal, I believe that we'll come through this period stronger as a community. East Windsor's best days are ahead.

Respectfully submitted,

Jason E. Bowsza, First Selectman

BW - 4/2/2020 - Attachment F

April 2, 2020

Deputy First Selectmen Liaison Report

As this pandemic continues our way of life has changed. The lack of personal contact has been challenging although necessary. Like most of you I never thought I would be so happy to receive a facetime chat from a few feet away. Knowing it is temporary helps to keep me focused on the need to stay confined. Social media has been a blessing for me to remain in contact with family, friends and the community. The outpouring of kindness has been amazing toward each other. Wishing everyone continued health and the strength to meet future challenges regarding this pandemic. Stay patient and be the light for others that are struggling.

March 23, 2020 – Elderly Commission Meeting Cancelled

March 24, 2020- The planned Tour of the BBS School with the Superintendent was cancelled.

East Windsor Housing Authority meeting was cancelled.

March 25, 2020 – “Zoom” attendance for the BOF public meeting and budget workshop

March 26, 2020 – “Zoom” attendance for the BOF budget work shop

March 29, 2020 Boy Scouts Blue and Gold Ceremony cancelled

March 31, 2020 – “Zoom” attendance for the BOF budget workshop

April 1, 2020 – Broad Brook Mill Remediation Committee Cancelled

I partook in a second teleconference meeting with the Secretary of State regarding the change of date for the April 28, 2020 Primary. The new date has been changed to June 2, 2020. The updated election calendar can be viewed on the Town Website and is included in the Town of East Windsor Resource Guide in response to COVID -19 updated 3/27/2020.

Respectfully Submitted,

Marie E. DeSousa

Deputy First Selectmen

BoV 4/2/2020 - Attachment G

Selectmen's Report - April 2nd, 2020

On Wednesday, March 25th, 2020 the Board of Finance held their budget public hearing requesting input and comment on the FY 2020-2021 Town and Education Budgets via teleconference on Zoom. Although there were over thirty attendees, I was disappointed that there wasn't any input from the public. As we adapt to social distancing and holding meetings this way, I hope more residents will feel comfortable enough to get involved and submit what services are important to them and their families. I will do my best to share information on social media, so the public is aware of such meetings.

First Selectman Jason Bowsza thoroughly explained Governor Ned Lamont's Executive Orders 7i and 7b - requiring that "the Board of Selectmen, shall authorize the budget - making authority with in said municipality to adopt a budget for the July 1, 2020 - June 30, 2021 Fiscal Year and to set a mill rate" ... Thus, bypassing this year's budget referendums. As I stated earlier, although this is an executive order from the Governor and I have no say in the matter and I understand the seriousness of the public health emergency that we are facing, I am not in favor of taking away a person's right to vote and I feel that we could have been more creative in holding a referendum that would still have been safe.

The Board of Finance does have quite a task ahead of them and although taxpayers cannot vote this year, I encourage them to please submit written testimony or attend the upcoming Zoom public hearings, so their input is considered in this process.

That evening the Board of Education answered questions about their budget. Some important numbers to note: the Board of Education is coming in at a 6.8% spending increase, which would be 4.92% without insurance costs. \$651,000 of their budget is contractual and expenses that are outside of their control at this time, there are still mandated services that the district is obligated to provide and their budget includes Middle School and High School sports.

On Thursday, March 26th, 2020 I began listening in on the Board of Finance Budget Workshop, but then switched over to the Board of Education meeting, which was on Zoom at the same time. Thank you to Selectman Nordell for listening in on my behalf and for providing you all with an update.

The Board of Education voted to add the four days off from inclement weather, making June 18th the last day of school and to move April vacation up a week to April 13th from April 20th, making April 9th the last day of instruction because it was unknown if students would be allowed to go back in the buildings on April 20th.

During Distance Learning, students are expected to be learning on an early release schedule. Middle and High School students are using their laptops, receiving assignments from the portal. Originally, Broad Brook teachers created paper packets to get the learning from home process started, but in the past week, the Elementary School has gone online

using the program Seesaw. Over one hundred laptops were distributed to those families requesting one on Monday and Tuesday of this week. I think it is important to note just how vital these laptops were in making the timely transition to Distance Learning.

Dr. DeBarge noted that there has been great attendance in all three schools and an impressive participation rate.

Our dedicated staff has been very creative in interacting with students while they're at home by holding virtual meetings. Our school nurses are taking calls everyday answering questions about health issues concerning students and staff, social workers and guidance counselors are still counseling over the phone or via Zoom and one on one tutoring is still taking place.

Grab n' go breakfast and lunch is being provided Monday - Friday from 7AM-10AM at the Middle School and from 9AM-10AM at Mill Pond Village and is available free to any East Windsor student under the age of eighteen during this time. 208 kids were fed on March 26th, 2020.

I would personally like to thank Dr. DeBarge, the Board of Education and our dedicated staff and administrators for doing such an incredible job of getting the Distance Learning set up so quickly. We were up and running before many other districts. Also, thank you to our cafeteria staff for working tirelessly to ensure that children in our community are receiving nutrition and are fed.

I've also enjoyed seeing the posts on the East Windsor Public Schools Facebook page. It is great to see staff continuing to interact with students and share words of encouragement.

On Tuesday, March 31st, 2020 the Board of Finance held a Budget Workshop via teleconference examining budgets for the Police Department, Police Commission, Emergency Management and both Fire Departments.

When discussing Warehouse Point Fire District, a Board of Finance member asked if it was an option for the board to put something in for the fire district or since the Board of Selectmen cut it, is there nothing that they can do? A reply was given by the Chairman that because the Board of Selectmen didn't put anything in and provided no legal documents that it was out of their control.

As a previous Board of Finance member, I can tell you that there were several occasions that we, as a board deliberated and put forth an option other than the Selectmen's recommendation. The Board of Finance does have the authority to put funding in for the Warehouse Point Fire District if they choose to. It was disappointing to see blame put on the Board of Selectmen in the reason for not providing funding to the district because there was not a MOU in place if the district was going to receive funding. If the Board of Finance decided to provide funding in the budget to Warehouse Point Fire District, I am confident that a MOU could be created in a very prompt manner.

It was also stated that funding for the district couldn't be put in the budget because there is no opportunity to put it out to the taxpayer, the board just makes the decision. Yes, that is correct and they are put in a very difficult position this year, but that statement goes for this entire budget, not just the Fire Services section. Warehouse Point residents are taxpayers in East Windsor and I hope this area is revised as deliberation continues.

There was also discussion of unemployment statistics being considered while setting the budget. Many are experiencing hardships at this time, including my family's small business and we don't know how long the Coronavirus will continue to interrupt our lives as we know it. However, I don't feel that we should be basing our town budget off of the unemployment rate. Although we don't know when this will all end, it is temporary and it too shall pass. Our town and schools still must function and operate when this is all over.

The Warehouse Point Fire District will hold a Public Hearing on their Fiscal Year 2020-2021 proposed budget on Monday, April 6th, 2020 at 7PM via Zoom.

I hope that everyone continues to stay safe and healthy. Support our local small businesses if you can because they really need our help during this difficult time. I'd like to wish you all a Happy Easter and Happy Passover.

Submitted With Sincerity,

Sarah A. Muska, Selectman

BW- 4/2/2020 Attachment H

Selectman's Report 4-2-2020

Before I relate to you what the land use boards have been up to I'd like to take a moment to talk about the budget. As everyone has heard by now the Governor made an executive order suspending the budget referendum and making the Board of Finance (in our case) the final authority on the budget for this year instead of the rest of the taxpayers. From what I can tell there's about 0% of people in this town that are happy about that, and every single member of the Board of Finance can be counted as unhappy with the position they are now in.

To their credit I heard none of the finance board members whine about the tough situation they are in during their meeting, they just got down to business. During the meeting they were informed the grand list has decreased, which makes their job even harder. Cuts were made, and more cuts will be made to the budget the Board of Selectmen handed them, and likely to the school budget which they will begin to look at soon. It's not fun, and it's not easy, but they clearly understand their responsibility to the town and the voters in what is turning out to be the toughest budget year we've seen in decades. I support their decisions thus far as being financially prudent and thoughtful.

This is how representative government works. The voters of this town asked these people to represent them, and that's exactly what they are doing now. Once again I am amazed at our founding father's foresight and the resilience of our form of government. We will weather the storm, return to regular business, and continue to grow.

And now on to other town business...

The planning and zoning commission approved a zone change from residential to Business for a property on 143 Bridge street. They also reviewed the latest plan from the consultant for the Warehouse Point Study. They are nearing completion of what is shaping up to be an excellent plan for making warehouse point a better place to live and more attractive for business. I look forward to the presentation to the Board of Selectmen.

The Wetlands commission approved a permit for work in the wetlands area of 3 Thompson Road to clean up some environmental damage left by a previous company. Work will begin this summer.

Once again I would like to thank town staff for keeping the business of the town moving forward as much as possible and I would also like to thank the volunteer commissions who take their work very seriously and continue to show up to get the town's work done.

Stay Safe, wash your hands, stay home as much as you can, and Stay Positive! We're going to put these troubles in our rearview mirror and be stronger for it.

If you have any questions or comments, ask away, or email me – abaker@eastwindsorct.com

BOS- 4/2/2020 - Attachment I

Subject: Selectman's report Nordell

I have to say I am disappointed in the manner this year's budget referendum will be handled. I strongly feel it undermines our constitutional rights despite the reasons. I have been saying for years elections and budget votes should be held online and now is all the more reason to eliminate the antique method in which we vote and develop a better safer solution. I understand this is also an executive order, I just think other avenues could have been investigated by our government.

On that same note I understand the Board of Finance has a difficult task in front of them this year and our new method of holding meetings is difficult and new to everyone. This year will be harder than ever to know how the public feels about the budget and to get the taxpayers input. The following is some of which I will pass on though. The idea of submitting a budget based on the unemployment rate. Yes, many people are currently struggling and the future for all is uncertain, but life will continue and so will business as usual within town. The town will need if not more than ever adequate funding.

Not funding WHPFD, I noticed this was asked at the BOF meeting the other night and was quickly dismissed simply because the BOS didn't move it forward and there was no MOU present. I warned the BOS of setting this tone but that doesn't mean that the decision can't be changed by the BOF and the MOU can be presented to the BOS and BOF at a moment's notice.

I have to say I agree with both these issues and ignoring the double taxation issue for WHPFD and sending a less than adequate budget makes us much like the previous board who had a terrible reputation of kicking the can down the road to the next board and next generation of taxpayers.

I would like to commend Jason on getting all the information out to the public during this current crisis. I think he got some help from Chambers, Social services, The school Board and others and it is great to have one source to refer to all questions related to the pandemic. I would also like to thank him for pushing through the Bell ringing proclamation. I think it is a great way to show unity and support within the community that we are all in this together and dealing with unique challenges we are not accustomed to.

I don't really have upcoming events but I can say that there are great local restaurants still offering curbside pickup. Paulines stockpot and the school system are giving out meals several times a week. Teachers and Libraries are doing online classes and book readings. Supermarkets are offering online and

phone ordering with pickup and delivery. There are many great resources out and available to everyone. Again if anyone needs help or has questions please contact me and I will do the best I can. I hope everyone is doing well and starting to get out and enjoy the nicer weather. Better days are soon to come.