

**TOWN OF EAST WINDSOR  
BOARD OF SELECTMEN**

***SPECIAL MEETING***

***November 10, 2022***

***7:00 p.m.***

***John Daly Jr Meeting Room***

***11 Rye Street, Broad Brook, CT 06016***

***In-person***

***AND***

Meeting also available via ZOOM Teleconference

**Meeting ID: 332 683 3563**

**Passcode: townhall**

***MEETING MINUTES***

***\*\*\*\*\*Minutes are not official until approved at a subsequent meeting\*\*\*\*\****

**Board of Selectmen**

Jason E. Bowsza, First Selectman

Marie DeSousa, Deputy First Selectman

Alan Baker, Selectman

Sarah Muska, Selectman

Charles Nordell, Selectman

**ATTENDANCE:** First Selectman Bowsza hosted the in-person meeting. Deputy First Selectman DeSousa, Selectman Baker, Selectman Muska, and Selectman Nordell were present in-person.

**ABSENT:** All Selectmen were present in-person this evening.

**GUESTS/SPEAKERS in-person:** **Interim Chief of Police** Roger Hart; **Interim Deputy Chief of Police** Matt Carl; Adam Mehan, **CIP Chairman**; Paul Anderson, **Chairman, Water Pollution Control Authority**; Joe Sauerhoefer, **Deputy Director of Public Works**, Tom Bulkeley; Wayne Shary.

**GUESTS/SPEAKERS signing in to meeting remotely:** Jennifer; Nicole; Tom and Ruthann Lansner; Keith Yagaloff; Peg Hoffman, Recording Secretary.

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**1. TIME AND PLACE OF MEETING:**

First Selectman Bowsza called the November 10, 2022 Special Meeting of the East Windsor Board of Selectmen to Order at 7:03 p.m. in the John Daly, Jr Meeting Room, Town Hall, 11 Rye Street, Broad Brook, Connecticut. The Meeting is also being transmitted remotely.

**2. PLEDGE OF ALLEGIANCE:**

First Selectman Bowsza requested Selectman Muska lead the participants in reciting the Pledge of Allegiance.

**3. ATTENDANCE:**

First Selectman Bowsza noted all five Selectmen are in attendance this evening.

**4. APPROVAL OF MEETING MINUTES:**

**A. October 20, 2022 Regular Meeting Minutes:**

First Selectman Bowsza noted the Meeting Minutes for the Board's October 20, 2022 Regular Meeting have been presented for approval, he queried the Selectmen for comments or revisions. No one offered any comments. First Selectman Bowsza called for a motion of approval.

**MOTION: To APPROVE the Regular Meeting Minutes from October 20, 2022 as presented.**

**Muska moved/Baker seconded/DISCUSSION: None**  
**VOTE: DeSousa/Baker/Muska/Nordell**  
**(No one opposed/No abstentions)**

**5. PUBLIC PARTICIPATION:**

First Selectman Bowsza offered members of the in-person audience the opportunity to speak.

**Paul Anderson, 89 Main Street, Broad Brook:** Mr. Anderson offered the Selectmen a handout to accompany his comments.

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Mr. Anderson indicated he felt East Windsor is being bullied by DOT, and he may have been a part of that. If any changes are to be made Mr. Anderson felt the Selectman may have to be involved. The issues relate to:

- 1) In Warehouse Point the DOT wanted to put in a roundabout to accommodate the trucks from Windsor Locks. That plan has not happened but the railroad station isn't completed, Mr. Anderson felt the DOT may return with that concept at some point.
- 2) Mr. Anderson attended a Zoning Board of Appeals (ZBA) meeting on Monday at which discussion occurred regarding the residential property at the corner of Mahoney and Scantic Road. DOT is proposing to relocate Stiles Bridge and will be taking properties to reconfigure the bridge location to create a better traffic pattern. The property owner also attended and expressed opposition to that proposal. They purchased the property in April with the intent of using the area being considered by the DOT for the bridge/road realignment. The property owner was unaware at the time they purchased the property that DOT intended to acquire a part of their property; they do not want to give DOT any portion of their property. Mr. Anderson reported the ZBA approved the DOT request on the basis if they didn't approve it DOT will do something else. That property is a non-conforming property, this proposal will make it more non-conforming. Mr. Anderson felt, personally, that the ZBA should have said no, but the ZBA is within their rights to rule as they choose. A DOT representative attended the meeting, this was their proposal, they got what they wanted.
- 3) Mr. Anderson reported that when DOT replaces Stiles Bridge they want the existing sewer pipe to be removed. He reported that the Water Pollution Control Authority (WPCA) engineers contends the removal of the pipe isn't necessary absolutely, and the WPCA doesn't want that to happen. Mr. Anderson reported that DOT's initial proposal to install a new pump station and sewer pipe exceeded \$6 million dollars, which has now been reduced to \$1.7 Million of our money. Mr. Anderson advised the Board there has not been an in-person meeting between the WPCA and the WPCA engineering staff and DOT, everything has been electronic communication, which hasn't worked that well. Mr. Anderson reported there may also be a problem with DOT producing Minutes of those meetings, so anything that transpired is not on record.

Mr. Anderson reported he attended a meeting with DOT this past Monday. He was advised we would have to pay an estimated \$100,000 for depreciation on the old sewer pipe if it's removed. By Statute, it's a valid number and a valid

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calculation but the WPCA doesn't feel the pipe needs to be removed, the DOT can work around it. Mr. Anderson also noted there's another \$70,000 cost associated of oversight of the sewer pipe project.

Mr. Anderson indicated that if that cost is incurred by the WPCA it would result in a \$35 per month increase for those people using the sewer service. Mr. Anderson finds this situation totally unacceptable, he's told DOT we will not pay. Mr. Anderson indicated they were told in the past it wouldn't cost anything, now it's a huge bill.

Mr. Anderson reported the meeting this past Monday was electronic and wasn't working well and there was a lack of communication. He has requested an in-person meeting at DOT, that meeting has been scheduled for 9:00 a.m. Wednesday morning at DOT in Newington. Mr. Anderson invited the Selectmen to attend. He noted his job as Chairman of the WPCA is to make sure the sewer system functions properly, and the ratepayers are protected from unreasonable costs. Mr. Anderson suggested the WPCA's goal is to get them to understand they don't have to remove that sewer pipe which the Army Corp of Engineers says if you don't use it you have to remove it. It's under the river, the cost continues to escalate, Mr. Anderson finds that unacceptable. He believes DOT is escalating the cost at Mahoney Road as well.

Mr. Anderson thanked the Board for their time.

First Selectman Bowsza indicated he spoke with Mr. Anderson earlier, as he may have a conflict with the timing of the in person meeting, he urged the remaining members of the Board to attend if possible.

**Wayne Shary, 119 Depot Street, Broad Brook:** Mr. Shary reported he is concerned with the safety of pedestrians using Depot Street to jog or walk. Mr. Shary noted the road drops off near his property and there's a pond on the other side of the street, many people cross the road in that location. Mr. Shary is asking if the Town could put in a street light near the pond where the street narrows.

And, Mr. Shary reported that about 4:30 nearly every night 4 to 6 young people on 4-wheelers drive by his home doing wheelies and standing on the seats of the vehicles. Mr. Shary reported he spoke to the Police Department who said it's difficult to respond to that activity.

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And, Mr. Shary noted the stop sign at Mill Pond is in a bad location. It's difficult to see people exiting the apartment complex.

First Selectman Bowsza reported he'll discuss the street light with Town Engineer Norton.

First Selectman Bowsza asked if anyone else in the in-person audience had any comments; no one requested to be acknowledged. First Selectman Bowsza then asked if anyone remotely participating would like to comment; no one offered any comments.

**6. COMMUNICATIONS:**

**A. Capital Improvement Plan Committee Budget Proposal:**

First Selectman Bowsza noted the Capital Improvement Planning Committee (CIP) has submitted their list of proposed projects for the Board's review. He asked the Board to look the list over for future discussion.

**B. Sherman Park Dedication – November 19, 2022 at 10:00 a.m.:**

First Selectman Bowsza noted the Town had named the boat launch at the bottom of Cemetery and OMelia Road as the Dick Sherman Park, a dedication of the park and the installation of a plaque commemorating Mr. Sherman's 20 year contribution to the American Heritage River Commission and their work on Saturday, November 19, 2022 at 10:00 a.m. will be held. He invited anyone interested to attend.

**7. BOARD AND COMMISSIONS RESIGNATIONS AND APPOINTMENTS:**

**A. Resignations:** None

**B. Reappointments:** None

**C. New Appointments:**

- 1. Pete Larese (U), Building Commission, regular member for a term expiring August 1, 2024:**

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First Selectman Bowsza noted the request for appointment of Peter Larese to the Building Commission.

**MOTION: To APPOINT Peter Larese (U), to the Building Commission as a regular member for a term expiring August 1, 2024.**

**DeSousa moved/Baker seconded/DISCUSSION: None  
VOTE: In Favor: DeSousa/Baker/Muska/Nordell  
(No one opposed/No abstentions)**

**8. UNFINISHED BUSINESS:**

**\*A. Discussion of Windbrook Homes Developers Agreement:**

Any starred (\*) items will not be discussed but will remain on the agenda pending receipt of additional information.

First Selectman Bowsza reported discussion of this item will be delayed due to a tax sale.

**\*B. Discussion of Blight Ordinance:**

Any starred (\*) items will not be discussed but will remain on the agenda pending receipt of additional information.

**C. Discussion of Permit Link Proposal for Development of Land Use Module:**

First Selectman Bowsza noted Planning Director Calabrese had brought this proposal to the Board for consideration recently. He asked Town Attorney Hawks-Ladd to review the proposed contract, that review continues. First Selectman Bowsza requested discussion of this Agenda item be postponed.

**MOTION: To POSTPONE Item 8C under UNFINISHED BUSINESS.**

**Muska moved/Baker seconded/DISCUSSION: None  
VOTE: In Favor: DeSousa/Baker/Muska/Nordell**

(No one opposed/No abstentions)

**D. Discuss ARPA Project Recommendations from October 20, 2022**  
**Board of Selectmen Presentation:**

First Selectman Bowsza cited the vote on Tuesday on the Community Center, he would like to hold discussion to reformulate recommendations. First Selectman Bowsza requested discussion of this item be postponed this evening.

**MOTION: To POSTPONE discussion of Item 8D under**  
**UNFINISHED BUSINESS.**

**Nordell moved/Baker seconded/DISCUSSION:** None

**VOTE: In Favor: DeSousa/Baker/Muska/Nordell**  
(No one opposed/No abstentions)

**9. NEW BUSINESS:**

**A. Added Appropriation Request – HVAC Engineering on School**  
**Building(s):**

First Selectman Bowsza reported the State made available ARPA money to make HVAC improvements in the schools but the advisement of the grant availability was made on September 15<sup>th</sup> while grant submissions, including engineered plans, needed to be returned by December 1<sup>st</sup>.

First Selectman Bowsza noted the Board of Education is returning approximately \$360,000 from last year's budget, he would like to repurpose those funds for the HVAC Grant, and begin the process for the grant submission the next time the grant becomes available. First Selectman Bowsza suggested he believed the reimbursement rate to the Town's is the same as reimbursement for reconstruction.

First Selectman Bowsza suggested no action is necessary this evening. Dr. Tudryn will be available at the next meeting to discuss these projects

**B. Added Appropriation Request – Police Department Body/Dash**  
**Cameras to include Chief Hart and Deputy Chief Carl:**

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- **PLEASE REFER TO THE VIDEO OF THIS MEETING TO  
SEE AN EXTENSIVE POWERPOINT PRESENTATION  
MADE BY INTERIM CHIEF HART AND INTERIM DEPUTY  
CHIEF CARL.**

Interim Chief Hart and Interim Deputy Chief Carl joined the Board to discuss a request for funding body and dash cameras for the Police Department.

Interim Chief Hart advised the Board they're appearing to discuss the Police Department's need for body and dashboard cameras. He noted they've submitted this funding request to the CIP Committee, but subsequently had discussions with the JAG grant administrator who advised them they were eligible for a 30% reimbursement which they were previously unaware of.

Interim Chief Hart reported the body/dashboard cameras are required under Public Act 20-1 and are currently Watchguard body and Watchguard in-car dashboard cameras. He noted some cameras were purchased in 2014 – 2015, those cameras are now 8 years old. The Department also purchased the Watchguard Server and wireless interface. In anticipation of the Public Act in 2019 – 2020 they purchased an additional 6 dashboard cameras. They also became aware that the Branford Police Department was switching to different cameras and were donating their Watchguard body cameras to other departments, East Windsor acquired units which were compatible with the Watchguard dashboard cameras and infrastructure. The Department is currently paying \$21,000 for licensing and warrantee fees on the body and dashboard units. Interim Chief Hart reported the body cameras are Vista Life units which are no longer being made, Watchguard was purchased by Motorola, which is Cloud-based and not compatible with the Town's current infrastructure.

Interim Chief Hart reported that a significant number of State agencies, including the State Police and the Judicial Districts, are currently using Axon cameras. Currently, with the Watchguard cameras, when the Courts want a copy of the video the Police Department has to have someone download a copy to a disc or a thumb drive to give to the Court. With the new system being proposed the Department can give the Court permission to view that in the Cloud. Pricing comparisons found Axon to be approximately \$7,000 less over a 5-year period. The Axon cameras also



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include Computer Aided Interface, which tags the evidence associated with each call. Currently, a Lieutenant manually reviews each call and its associated evidence, therefore, the new system will result in a time savings as well.

Interim Chief Hart suggested if the Board approves this funding request they hope to get the body-worn cameras in use by April 2023, with the dashboard cameras in use by July 2023. Interim Chief Hart noted the body-worn cameras need to be purchased by June 2023 to utilize the JAG grant. If the body-worn cameras aren't purchased within that time period Interim Chief Hart anticipates a 5% to 7% price increase by December 31, 2022. Interim Chief Hart also noted several of the units are currently out for service, and they're having problems getting the parts to fix them. They are also experiencing problems with the server crashing, and there isn't enough storage on the main server to accommodate adding this additional storage.

Interim Chief Hart reported the Department isn't eligible for the JAG grant for the dashboard cameras because they were purchased in 2014. However, the body-worn units were donated rather than purchased, so the JAG administrator advised them they would be eligible for a 30% reduction of the first year hardware and software costs.

Interim Chief Hart then reviewed slides indicating the costs of the AXON equipment to the CIP Committee. The initial cost submitted totaled \$113,216.49, subsequently it was decided to include the first year cost of warrantees, hardware and software which increased the first year cost to \$132,996.73.

First Selectman Bowsza questioned that should this request go through this constitutes year one, or is it FY 2023 – 2024? Interim Chief Hart reported that the first year hardware plus the 5 year warranty would cost \$96,895.68 plus \$36,101.05 for first year software and warranty which brings the \$113,000+ he originally submitted to a total cost of \$132,996.73, minus the 30% JAG grant reimbursement, plus \$3,200 for the computer consultant for a total cost of \$119,756.73 to be considered for transfer as recommended by the Finance Director. The next step would be to go to the Board of Finance for consideration, the contract could be signed by December 1, 2022. If this funding request is approved by the Board of Selectmen and the Board of Finance the CIP funding

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request of \$77,115.44 goes away and the Town can use that money for other CIP projects.

Interim Chief Hart called for questions from the Board.

Selectman Baker indicated he liked the proposal as the Town will no longer be dealing with servers, he suggested he wasn't really sure there would be a significant savings. Interim Chief Hart concurred, noting the cost would increase to about \$27,000 but would be reflected in the Department's IT budget.

Selectman Baker questioned that the Cloud based retention of information was covered by another law, he questioned how that would be handled. Interim Chief Hart indicated that he manages the retention of server and Cloud based information, and stores the information for a few months in case a complaint comes in against an officer.

First Selectman Bowsza questioned if Asset Forfeiture money would be available for this proposal? Interim Chief Hart replied affirmatively but noted that budget line isn't that high.

Selectman Baker questioned if this funding proposal would go to Town Meeting? First Selectman Bowsza replied negatively, noting this request is not an added appropriation but will be a transfer from Debt Service to CNR Police Equipment as recommended by Finance Director O'Toole. First Selectman Bowsza noted this project is the number one project proposed for funding under the CIP Project list, funding the project through this transfer would free up a bit more money for the CIP requests. Mr. Mehan, Chairman of the CIP Committee, speaking from the audience concurred that this was the top ranked CIP project request.

Selectman Muska felt the Board should approve this request, noting the quote is only good until December 31<sup>st</sup>. She felt saving the Town the \$30,000 was a smart choice.

Discussion returned to use of the Asset Forfeiture funds. Interim Chief Hart noted those funds are usually earmarked for specific cases and usually can't be disbursed until the case associated with the funds is closed, which could be a couple of years.

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First Selectman Bowsza called for additional questions, or a motion.

**MOTION: To SEND TO THE BOARD OF FINANCE for consideration a transfer for the East Windsor Police Department for body/dash cameras in the amount of \$119,756.73.**

**Muska moved/Baker seconded/DISCUSSION:** None

**VOTE: In Favor: DeSousa/Baker/Muska/Nordell  
(No one opposed/No abstentions)**

Interim Chief Hart thanked the Board for their consideration.

**C. Review and Select Project Management Bid Proposals – School Roof(s) and HVAC:**

First Selectman Bowsza recalled that the Board had previously appropriated funding to have engineering work done on future roof projects, the work has been put out to bid and the Town received 3 proposals. First Selectman Bowsza requested Mr. Sauerhoefer, Deputy Director of the Public Works Department, to join the Board for discussion, and a recommendation.

Joe Sauerhoefer, Deputy Director of Public Works, joined the Board in person.

Mr. Sauerhoefer advised the Board the Town needs to hire a project manager to prepare the paperwork for the State reimbursement through CREC for replacement of various school roofs and HVAC systems. The day-to-day management of the projects would be handled by the Public Works Department.

Mr. Sauerhoefer advised the Board that RFQs were submitted by 3 firms. His recommendation would be to hire CSG (Construction Solutions Group) as the Town has worked with them previously on a school roof replacement, and they do a lot of school projects. They are currently working with school districts in Farmington, Oxford, and Bedford on similar projects as they already had engineering plans available. Mr. Sauerhoefer reported they've been a great group to work on the previous

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projects, and they are also the most economical from a price perspective. The grant submission under consideration currently is for the HVAC work, and must be made submitted by 12/1/2022.

First Selectman Bowsza indicated he was familiar with CSG and Colliers, but not FHI. Mr. Sauerhoefer noted this is the first step in acquiring the CREC 58% Reimbursement credit. This proposal also includes all engineering work on the Elementary School Roof and the High School Roof which are also due for replacement.

First Selectman Bowsza noted the Board of Education is spending well over five figures to patch the current roof at the High School, this work begins the process to initiate replacement. First Selectman Bowsza queried the Board for comments or questions, no requested acknowledgement.

First Selectman Bowsza requested a motion of approval.

**MOTION: To ACCEPT the bid for services from CSG as project manager for the replacement of roofs and HVAC systems at various East Windsor Schools.**

**DeSousa moved/Muska seconded/DISCUSSION:** Mr. Sauerhoefer suggested the motion should also include authorization for the First Selectman to sign the contract.

**Deputy First Selectman DeSousa AMENDED her motion, Selectman Muska AMENDED her second.**

**AMENDED MOTION:**

**MOTION: To ACCEPT the bid for services from CSG as project manager for the replacement of roofs and HVAC systems at various East Windsor Schools, and to AUTHORIZE the First Selectman to sign the contract.**

**DeSousa moved/Muska seconded/DISCUSSION:** Nothing further  
**VOTE: In Favor: DeSousa/Baker/Muska/Nordell**  
**(No one opposed/No abstentions)**

**D. Emergency Management Performance Grant (E.M.P.G.):**

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First Selectman Bowsza noted this is another grant application which is in arrears. The person serving in this position needs to have taken a significant number (16) of courses related to Emergency Management required by FEMA. Currently Interim Chief of Police Roger Hart serves as the Emergency Management Coordinator, but would like to step down. The grant application must be submitted by December 2022 for the Town to receive reimbursement for this position.

First Selectman Bowsza requested a motion to authorize his signature on this grant application.

**MOTION: To ALLOW the First Selectman to sign the Emergency Management Grant with Interim Chief Roger Hart named as the Emergency Management Coordinator.**

**Baker moved/Muska seconded/DISCUSSION:** None

**VOTE: In Favor: DeSousa/Baker/Muska/Nordell  
(No one opposed/No abstentions)**

**E. Review and Approve the Interim Contract for a Deputy Chief of Police:**

First Selectman Bowsza requested a motion to TABLE this Agenda item until after the **EXECUTIVE SESSION**.

**MOTION: To TABLE NEW BUSINESS Item 9E until after the EXECUTIVE SESSION.**

**Baker moved/Muska seconded/DISCUSSION:** None

**VOTE: In Favor: DeSousa/Baker/Muska/Nordell  
(No one opposed/No abstentions)**

**F. Discussion of Executive Search Firm for Chief of Police Candidate Recruitment and Review:**

First Selectman Bowsza requested a motion to TABLE this Agenda item until after the **EXECUTIVE SESSION**.

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**MOTION: To TABLE NEW BUSINESS Item 9F until after the EXECUTIVE SESSION.**

**Baker moved/Muska seconded/DISCUSSION: None**

**VOTE: In Favor: DeSousa/Baker/Muska/Nordell  
(No one opposed/No abstentions)**

**G. Emergency Management (EM) Job Description:**

First Selectman Bowsza cited Interim Chief Hart has provided the job description for this position, he called for questions or comments from the Board. No one requested to be acknowledged. First Selectman Bowsza indicated he'll be posting the job description and will return to the Board with his progress.

**H. Tax Refunds:**

First Selectman Bowsza called for a motion to approve the tax refunds.

**MOTION: To APPROVE tax refunds in the amount of \$391.69.**

**Muska moved/Nordell seconded/DISCUSSION: None**

**VOTE: In Favor: DeSousa/Baker/Muska/Nordell  
(No one opposed/No abstentions)**

**10. SELECTMEN COMMENTS AND REPORTS:**

**A. Jason Bowsza:**

*(See Attachment A)*

**B. Marie DeSousa:**

Deputy First Selectman DeSousa indicated she had a short report to make, as only two of the Commissions for which she the liaison, met. One meeting was the Police Commission, the item that was on the agenda, besides the financials, was discussed elaborately by Acting Chief Hart.

The other meeting she attended was the Planning and Zoning Commission, which was alluded to by Mr. Anderson.

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**C. Sarah Muska:**

*(See Attachment B)*

**D. Charlie Nordell:**

*(See Attachment C)*

**E. Alan Baker:**

Selectman Baker reported he attended the **Planning and Zoning Commission Meeting**. The applicant for 297 North Road Soil Management Facility withdrew their application. They need to fix their compliance issues and then reapply.

The application for the farm workers facility for 100 Wapping Road was continued at the applicant's request without discussion, that application will be heard on November 24<sup>th</sup>.

And, the Abbe Road Site Plan Modifications was approved and will be in the hopper for some future time.

The Planning and Zoning Commission also approved the acceptance of Farms Road, which will be coming to this Board in the future.

**11. PUBLIC PARTICIPATION:**

First Selectman Bowsza queried the in-person audience for comments or questions.

**Tom Bulkeley, Kings Court:** Mr. Bulkeley questioned that the Board wasn't able to establish a quorum last week to hold their meeting? First Selectman Bowsza reported there were conflicts for some of the members with the scheduled meeting date. Mr. Bulkeley questioned that the Board needed 3 members for a consortium? First Selectman Bowsza reported that he opted to cancel the meeting because of some of the agenda items; Deputy First Selectman DeSousa indicated she would have had to come in late as well.

First Selectman Bowsza queried the in-person audience for other people who wished to speak, no one requested to be acknowledged.

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First Selectman Bowsza then offered the opportunity to speak to the remote participants.

**Noreen Farmer, 247 South Water Street:** Ms. Farmer wanted to thank the Board for their efforts on behalf of the people of East Windsor. She noted she sees comments on Facebook regarding the Abbe Road property, and she doesn't want the Board to become disenchanted. Ms. Farmer suggested the 5 member Board is responsible for running a \$40 million business, some of which is Board of Education money, but she didn't want the Board to become disenchanted. What you've been doing is moving forward a lot of things the Town needs. Ms. Farmer suggested that the 5 of you, led by First Selectman Bowsza, have been doing things as transparently as you can, people shouldn't expect that everything that goes on in Town be public knowledge at any given moment. Ms. Farmer suggested you all work well together, she appreciates what you do; she hopes you continue to strive to do what you do for the betterment of this community. She felt the Town is making great strides. Ms. Farmer wanted the Board to know that she appreciates you.

First Selectman Bowsza thanked Ms. Farmer for her comments. He noted he appreciates that his colleagues leave politics at the door when participating as a Board.

Hearing no other request to comment, First Selectman Bowsza called for a motion to go into **EXECUTIVE SESSION.**

- 12. EXECUTIVE SESSION** – Pursuant to C.G.S. 1-200 (6)(a), discussion concerning the appointment, employment, performance, evaluation, health or dismissal of a public officer or employee, provided that such individual may require that discussion be held at an open meeting; (6)(b), strategy and negotiations with respect to pending claims or pending litigation, (6)(e) discussion of any matter which would result in the disclosure of public records, or the information contained therein described in subsection (b) of section 1/210. Discussion of Attorney-Client Privileged matters. Discussion of contract matter. Action possible. To include Town Attorney if necessary.

**MOTION: To GO INTO EXECUTIVE SESSION at 8:22 p.m. Attending the Executive Session will be First Selectman Bowsza, Deputy First Selectman DeSousa, Selectman Baker, Selectman Muska, and Selectman Nordell.**



**Muska moved/Baker seconded/DISCUSSION: None**  
**VOTE: In Favor: DeSousa/Baker/Muska/Nordell**  
**(No one opposed/No abstentions)**

The Board moved to the small meeting room to deliberate.

**LET THE RECORD SHOW** the Recording Secretary remained on line remotely until the Board's return.

**LET THE RECORD SHOW** the Board exited the **EXECUTIVE SESSION** at 9:18 p.m., and took the following actions.

**E. (NEW BUSINESS) Review and Approve the Interim Contract for a Deputy Chief of Police:**

**MOTION: To APPROVE the Employment Agreement for the Deputy Chief of Police, and AUTHORIZE the First Selectman to sign the contract.**

**Muska moved/DeSousa seconded/DISCUSSION:** None  
**VOTE:** In Favor: DeSousa/Baker/Muska/Nordell  
 (No one opposed/No abstentions)

**F. (NEW BUSINESS) Discussion of Executive Search Firm for Chief of Police Candidate Recruitment and Review:**

**MOTION: To POSTPONE Item E until the Board's next meeting.**

**Muska moved/Baker seconded/DISCUSSION:** None  
**VOTE:** In Favor: DeSousa/Baker/Muska/Nordell  
 (No one opposed/No abstentions)

**13. ADJOURNMENT:**

**MOTION: To ADJOURN this Meeting at 9:19 p.m.**

**Nordell moved/Baker seconded/DISCUSSION: None**  
**VOTE: In Favor: DeSousa/Baker/Muska/Nordell**  
**(No one opposed/No abstentions)**

**TOWN OF EAST WINDSOR**  
**BOARD OF SELECTMEN**  
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**In-person and**  
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**Meeting ID: 332 683 3563**  
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**MEETING MINUTES**

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Respectfully submitted,

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Peg Hoffman, Recording Secretary, East Windsor Board of Selectmen

**ATTACHMENTS:**

- A. First Selectman Bowsza's Report
  - B. Selectman Muska's Report
  - C. Selectman Nordell's Report
- (See Deputy First Selectman DeSousa's Report and Selectman Baker's Report under Minutes transcription)

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**BOARD OF SELECTMEN – 11/10/2022 – ATTACHMENT A**

First Selectman's Report – November 10th, 2022

First and foremost, the long election season is behind us, and we now know who will be representing us for the next two years. I want to especially offer my most sincere congratulations to Senator Saud Anwar, Representative Jaime Foster, and Representative Carol Hall, all of whom have represented us for the last two years and all of whom will continue to do so. We have a great team advocating for the Town of East Windsor in Hartford. Congratulations to you all.

In a race that saw more than 4,000 votes cast, the question approving the Town to move forward (through local bonds) on the Community Center proposal looks to have failed by a margin of twenty votes – 1,968 in favor to 1,988 opposed. The narrow margin will trigger a statutorily mandated recount that will take place next week.

On October 25th, Congressman John Larson spent much of the day in East Windsor, first visiting the senior center to discuss his Social Security 2100 legislative proposal, and then to meet with local business and nonprofit leaders who had been recipients of the Town's ERASE Grant last year, intended to help bolster our local economy against the worst effects of the pandemic. Attendees shared their stories about the hardships they incurred due to COVID, as well as how the funds were used prevent their businesses from closing down. It was a wonderful opportunity to share our local successes with the congressman.

On October 27th, the Town held their annual Haunted Highway for youth in East Windsor. This is always a really fun night, both for the kids who come through and for the booth participants who keep upping their Halloween game! This year, Town Hall staff was voted as best booth, with our version of The Wizard of Oz. Thanks to all the groups who participated in the night's event.

On November 1 st and 2 nd I attend the annual CCM Convention with Town department heads and the deputy first selectman. These are always great opportunities to exchange ideas with leaders from towns and cities around Connecticut.

On November 5th, the Veteran's Committee hosted their annual road race, drawing more than 200 participants. Congratulations to them on a very successful event

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On November 19th, at 10am, we will be holding a small ceremony to formally commemorate Richard Sherman Park on the intersection of Cemetery Road and Omelia Road. All are welcomed to attend.

Respectfully submitted,

Jason E. Bowsza First Selectman

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**BOARD OF SELECTMEN – 11/10/2022 – ATTACHMENT B**

Selectmen's Report - November 10, 2022

On November 8, 2022 I attended the Arts and Culture Committee meeting. The Committee received ten entries to their logo contest and decided on a winner! The winning entry was created by Kelly Boulay and will be the future face of the Arts and Culture here in Town! Congratulations Kelly!

An update was given on the many projects that are in progress. Russell Williams has begun sanding sixty boards for the Senior graduation project and the chainsaw artist has received the log to be revealed at the New Year's Day hike in collaboration with the American Heritage River Commission. The fence project in collaboration with the Booster Club and High School has come in a little higher than budgeted, so a few small changes will occur to keep the cost down, but the project is still moving forward.

The Committee is in need of additional rocks for the River Rock Garden at the Elementary School. Please contact Debbie Williams at [ewartsandculture@gmail.com](mailto:ewartsandculture@gmail.com) if you have any you'd like to donate.

A few future projects include the painting of a plow at the Department of Public Works and a mural on the kickboard at Osborn Field.

The Bob Moss Arts and Culture Scarecrow placed 4th in the Scarecrow Contest that was displayed outside of Town Hall. The group had fun participating and hopes that it brought some awareness to their Committee.

Chairman Debbie Williams reported she was notified that the Committee has been awarded a \$1,000 grant from the Connecticut Office of the Arts.

Last night's Board of Education meeting was canceled.

The East Windsor Police Union and East Windsor Social Services will be hosting their annual Stuff-A-Cruiser at Walmart on Saturday, November 26th from 8AM-4PM. The collection is for new, unwrapped toys for families in need this Holiday season.

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The East Windsor Parks and Recreation and the Community Services Departments are working with the Five Corner Cupboard and are in need of

\$25.00 grocery store gift cards to accompany turkeys to recipients this year. The deadline is November 15th, so if you'd like to donate one, please call 860-623-2430.

Also, East Windsor Parks and Recreation is compiling a Holiday Dessert Recipe Booklet. Please submit your favorite cake, cookie, pie or goodie recipe to [dwilliams@eastwindsorct.com](mailto:dwilliams@eastwindsorct.com) by November 30th to be included in the booklet.

Submitted With Sincerity,

Sarah A. Muska  
Selectman, Town of East Windsor  
[smuska@eastwindsorct.com](mailto:smuska@eastwindsorct.com)

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**BOARD OF SELECTMEN – 11/10/2022 – ATTACHMENT C**

Selectman Nordell's Report for 11/10/2022

On October 24th I attended the East Windsor BMX and Skate Park Committee Meeting. In that meeting they discussed that the sign had been taken apart and cleaned and now looks so much better. They are looking to purchase and present a park bench in memory of Tom Kalmanidis and possible sponsors to help with the funding. On November 5th they were going to be drawing the winner of the BMX bike and skateboard at Fat Traxs. I will find out at the next meeting who the winners are. So far they have raised over \$240 dollars from their bottle and can drive. They raised \$195 from selling Hot dogs and soda at the Geissler's sidewalk sale. Other upcoming fundraising ideas were also discussed.

On October 27th I participated in the Parks and Rec Haunted Highway with the East Windsor PTO. We went with the theme of "A Nightmare before Christmas". We had a great time and the turnout was excellent. Although the PTO didn't win this event I did use my costume to win a contest at Problem Solved Brewing and to go trick or treating with the family at the Haunted Hose Company in Warehouse Point.

The Warehouse Point sidewalk re construction project has been under way for about 2 weeks now and looks to be near completion.