

**TOWN OF EAST WINDSOR
BOARD OF SELECTMEN**

SPECIAL MEETING

April 26, 2023

10:30 a.m.

THIS MEETING

IS BEING HELD IN-PERSON

In the John Daly, Jr. Meeting Room

Town Hall, 11 Rye Street, Broad Brook, CT 06016

AND

REMOTELY via ZOOM Teleconference

Meeting ID: 332 683 3563

Passcode: townhall

MEETING MINUTES

********Minutes are not official until approved at a subsequent meeting********

Board of Selectmen

Jason E. Bowsza, First Selectman

Marie DeSousa, Deputy Selectman

Alan Baker, Selectman

Sarah Muska, Selectman

Charles Nordell, Selectman

ATTENDANCE: First Selectman Bowsza hosted the in-person meeting. Deputy Selectman DeSousa, Selectman Baker, and Selectman Muska joined the meeting remotely.

ABSENT: Selectman Nordell was unable to attend this meeting.

GUESTS/SPEAKERS in-person: First Selectman Bowsza hosted the meeting. Joining him in person was Melissa LaBelle, Executive Assistant/Human Resources Specialist.

GUESTS/SPEAKERS signing in to meeting remotely: Deputy Selectman DeSousa, Selectman Baker, Selectman Muska, Linda Collins, Executive Director, East Windsor Housing Authority.

1. TIME AND PLACE OF MEETING:

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First Selectman Bowsza called the April 26, 2023 Special Meeting of the East Windsor Board of Selectmen to Order at 10:33 a.m. in the John Daly, Jr. Meeting Room, Town Hall, 11 Rye Street, Broad Brook, CT 06016.

2. PLEDGE OF ALLEGIANCE:

First Selectman Bowsza requested everyone join him in reciting the Pledge of Allegiance.

3. ATTENDANCE:

See Attendance noted at the beginning of the meeting.

4. NEW BUSINESS:

A. Discuss and accept for CDBG Small Cities Program Application and Program Administration from Housing Development Team, LLC to include Linda Collins, East Windsor Housing Authority and Melissa LaBelle:

First Selectman Bowsza noted this meeting has been called to award the bid for the administration of the Community Development Block Grant to the same consultant the Town has used in the past. This consultant also assisted with the shower conversions at Park Hill. He requested Linda Collins, Executive Director of the East Windsor Housing Authority, to explain what she plans to use the funds for.

Ms. Collins reported the intent of the application is to seek \$2 million in funding to replace the siding on all of the apartment buildings, which are deteriorating, and also to replace the “mini-splits”, which provide heat and air conditioning, in all of the apartments. Ms. Collins reported the funding would also enable the Housing Authority to upgrade all the accessible units to make sure they’re ADA compliant. The grant would also enable the Housing Authority to access an additional \$4 million through the State for state housing.

Ms. Collins reported the application is seeking a total of \$6 million in total funding, should the projects proposed be considered eligible.

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First Selectman Bowsza suggested the Housing Authority is doing a great job at Park Hill. He noted that the Housing Development Team is the only response received to the solicitation, he indicated the Town has worked successfully with them in the past. Melissa LaBelle, Executive Assistant, concurred that she's worked with this firm in the past and found them very easy to work with. Ms. LaBelle concurred that this consultant was the only bidder. She noted the project has a very short deadline to apply for the funding, this firm is willing to work with the Town to seek this funding. First Selectman Bowsza noted the letter of intent must be submitted by April 30th, 2023.

First Selectman Bowsza asked if any members of the Board had any questions or comments; no one raised any questions. First Selectman Bowsza requested a motion to award the bid to Housing Development Team LLC for the projects outlined by Ms. Collins.

MOTION: To award the bid to Housing Development Team LLC for the projects outlined by Ms. Collins.

**DeSousa moved/Muska seconded/DISCUSSION: None
VOTE: In Favor: DeSousa/Baker/Muska
(No one opposed/No abstentions)**

5. PUBLIC PARTICIPATION:

First Selectman Bowsza offered participants in the Meeting Room the opportunity to offer comments or questions. No one requested to speak. First Selectman Bowsza then offered the same opportunity to the on-line participants; no one requested to be acknowledged.

First Selectman Bowsza called for a motion to adjourn.

6. ADJOURNMENT:

MOTION: To ADJOURN this Meeting at 10:38 a.m.

**Muska moved/Baker seconded/DISCUSSION: None
VOTE: In Favor: DeSousa/Baker/Muska
(No one opposed/No abstentions)**

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Respectfully submitted, -----
Peg Hoffman, Recording Secretary, East Windsor Board of Selectmen