

TOWN OF EAST WINDSOR BOARD OF SELECTMEN

SPECIAL MEETING

Wednesday, August 12, 2020

7:00 p.m.

East Windsor, Connecticut

Meeting held via ZOOM Teleconference

Meeting ID: 332 683 3563

Town Hall closed to the Public by
Executive Order of First Selectman Jason E. Bowsza
Due to Coronavirus pandemic

REVISED Meeting Minutes

***** These Minutes are not official until approved at a subsequent meeting*****
(See addition of Selectmen's Reports)

Board of Selectmen:

Jason E. Bowsza, First Selectman
Marie DeSousa, Deputy First Selectman
Alan Baker, Selectman
Sarah Muska, Selectman
Charlie Nordell, Selectman

ATTENDANCE: **Board of Selectmen:** Jason E. Bowsza, First Selectman; Marie DeSousa, Deputy First Selectman; Alan Baker, Selectman; Sarah Muska, Selectman; Charlie Nordell, Selectman

ABSENT: All Selectmen were present this evening.

GUESTS signing in to teleconference: Jerry Hill and Jim Jarvis, representing Calamar; **Charter Revision Commission:** Rebecca Talamini, Co-Chair; Nicole Vacila, member; Ana Rivera; **Department of Public Works:** Len Norton, Town Engineer, and Joe Sauerhoefer, Operations Manager.

TIME AND PLACE OF REGULAR MEETING:

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First Selectman Bowsza called the August 12, 2020 Special Meeting to order at 7:01 p.m. The Meeting is being held via teleconference due to closure of the Town Hall to the public as the result of the coronavirus epidemic.

PLEDGE OF ALLEGIANCE:

First Selectman Bowsza requested Selectman Nordell to lead the Pledge of Allegiance.

ATTENDANCE:

First Selectman Bowsza noted the Board has established a quorum with five members present via video conference.

AGENDA APPROVAL:

First Selectman Bowsza noted this is a Special Board of Selectmen Meeting; no changes can be made to the Agenda as posted.

APPROVAL OF MEETING MINUTES/A. July 2, 2020 Regular Meeting Minutes:

MOTION: To APPROVE the July 2, 2020 Regular Meeting Minutes of the Board of Selectmen Meeting as presented.

Nordell moved/Muska seconded/**DISCUSSION:** None

VOTE by rollcall: In Favor: Baker/Nordell/Muska/DeSousa
(No one opposed/No Abstentions)

APPROVAL OF MEETING MINUTES/B. July 16, 2020 Regular Meeting Minutes:

MOTION: To APPROVE the Regular Meeting Minutes of the Board of Selectmen Meeting dated July 16, 2020 as presented.

Muska moved/Baker seconded/**DISCUSSION:** None

VOTE by rollcall: In Favor: Baker/Nordell/Muska/DeSousa
(No one opposed/No Abstentions)

APPROVAL OF MEETING MINUTES/C. July 16, 2020 Public Hearing Minutes:

MOTION: To APPROVE the Public Hearing Minutes dated July 16, 2020 as presented.

Muska moved/Nordell seconded/**DISCUSSION:** None

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**VOTE by rollcall: In Favor: Baker/Nordell/Muska/DeSousa
(No one opposed/No Abstentions)**

APPROVAL OF MEETING MINUTES/D. July 27, 2020 Special Meeting Minutes:

MOTION: To APPROVE the July 27, 2020 Special Meeting Minutes of the Board of Selectmen as presented.

DeSousa moved/Baker seconded/DISCUSSION: None

**VOTE by rollcall: In Favor: DeSousa/Muska/Nordell/Baker
(No one opposed/No Abstentions)**

APPROVAL OF MEETING MINUTES/E. July 31, 2020 Special Meeting Minutes:

MOTION: To APPROVE the July 31, 2020 Special Meeting Minutes of the Board of Selectmen as presented.

Muska moved/Baker seconded/DISCUSSION: None

**VOTE by rollcall: In Favor: Baker/Nordell/Muska/DeSousa
(No one opposed/No Abstentions)**

APPROVAL OF MEETING MINUTES/F. August 5, 2020 Emergency Meeting Minutes:

MOTION: To APPROVE the Emergency Meeting Minutes of the Board of Selectmen dated August 5, 2020 as presented.

Nordell moved/Baker seconded/DISCUSSION: First Selectman Bowsza indicated this meeting was held in response to the impact of the tropical storm; he thanked everyone for their participation.

**VOTE by rollcall: In Favor: Baker/Nordell/Muska/DeSousa
(No one opposed/No Abstentions)**

PUBLIC PARTICIPATION:

First Selectman Bowsza asked if anyone from the public wanted to speak; no one responded.

COMMUNICATIONS:

First Selectman Bowsza introduced the following communications:

A. Town of East Windsor COVID-19 Out of State Travel Policy:

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First Selectman Bowsza indicated that in response to Governor Lamont's Executive Order regarding travelers entering Connecticut from specific states experiencing higher test rates, East Windsor has initiated an out of state travel policy. (See Attachment A).

B. Plantation Road Letter:

First Selectman Bowsza cited a letter he received from a constituent regarding changing the name of Plantation Road (See Attachment B). First Selectman Bowsza indicated the process for changing the name of a road would occur through a Town Meeting, which is the process for adopting and approving Town roads. He indicated this item may appear on a future Board agenda.

Deputy First Selectman DeSousa questioned the history of the naming of the road originally? First Selectman Bowsza indicated he wasn't aware of the original road identification. He also questioned if the other residents of Plantation Road had been advised of the constituent's proposal; she has a potential new name. Deputy First Selectman DeSousa indicated she would do her own research on the history of the road name.

C. Joanne Slater Retirement Proclamation:

First Selectman Bowsza reported Joanne Slater has retired from her service as the Town Clerk; he indicated everyone wishes Joanne the very best in her retirement. First Selectman Bowsza indicated he has issued a Proclamation attesting to her years of service (See Attachment C).

BOARDS AND COMMISSIONS RESIGNATIONS AND APPOINTMENTS/A.

Resignations:

1. Kirk Montstream (U), Conservation Commission
2. Kirk Montstream (U), Broad Brook Mill Commission

First Selectman Bowsza noted the resignation of Kirk Montstream from the Conservation Commission, and the Broad Brook Mill Commission.

MOTION: To ACCEPT the resignation of Kirk Montstream from the Conservation Commission and the Broad Brook Mill Commission with regret.

DeSousa moved/Baker seconded/DISCUSSION: First Selectman Bowsza indicated he appreciated Kirk's service in many capacities over the years.

**VOTE by rollcall: In Favor: Baker/Nordell/Muska/DeSousa
(No one opposed/No Abstentions)**

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**BOARDS AND COMMISSIONS RESIGNATIONS AND APPOINTMENTS/B
Reappointments:**

First Selectman Bowsza noted the following reappointments:

1. Stanley Kement (U), Building Commission, regular member for a term expiring 8/1/2020.

MOTION: To REAPPOINT Stanley Kement (U), Building Commission, regular member for a term expiring August 1, 2020.

Baker moved/Nordell seconded/DISCUSSION: Deputy First Selectman DeSousa noted the expiration date of Mr. Kement's term as noted on the agenda has passed. First Selectman Bowsza suggested the Board postpone reappointment until he can clarify the expiration date of the new term.

MOTION: To POSTPONE reappointment of Stanley Kement (U), to the Building Commission until the term of service is clarified.

Baker moved/Nordell seconded/DISCUSSION: None
VOTE by rollcall: In Favor: Baker/Nordell/Muska/DeSousa
(No one opposed/No Abstentions)

2. Robert Leach (R), Capital Improvement Planning Committee, regular member for a term expiring July 31, 2021.
3. William Loos (U), Capital Improvement Planning Committee, regular member for a term expiring July 31, 2021
4. Adam Mehan (D), Capital Improvement Planning Committee, regular member for a term expiring July 31, 2021
5. Richard Pippin, Jr. (R), Capital Improvement Planning Committee, regular member for a term expiring July 31, 2021
6. Catherine Simonelli (R), Capital Improvement Planning Committee, regular member for a term expiring July 31, 2021
7. William Towers, Jr. (U), Capital Improvement Planning Committee, regular member for a term expiring July 31, 2021

MOTION: To REAPPOINT Robert Leach (R), William Loos (U), Adam Mehan (D), Richard Pippin, Jr., (R), Catherine Simonelli (R), and William Towers, Jr., (U), as regular members of the Capital improvement Planning Committee for terms expiring July 31, 2021.

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Baker moved/Nordell seconded/DISCUSSION: Deputy First Selectman DeSousa asked if everyone had agreed to be reappointed? First Selectman Bowsza replied affirmatively, noting he believed there may be room for one more member on this Committee.

**VOTE by rollcall: In Favor: DeSousa/Muska/Nordell/Baker
(No one opposed/No Abstentions)**

**BOARDS AND COMMISSIONS RESIGNATIONS AND APPOINTMENTS/C. New
Appointments:**

First Selectman Bowsza noted the following new appointment:

1. David Swaim (D), Board of Assessment Appeals for a term expiring November 16, 2021.

MOTION: To APPOINT David Swaim (D), Board of Assessment Appeals for a term expiring November 16, 2021.

Nordell moved/Muska seconded/DISCUSSION: None.

**VOTE by rollcall: In Favor: Baker/Nordell/Muska/DeSousa
(No one opposed/No Abstentions)**

UNFINISHED BUSINESS/*A. Broad Brook Mill Update:

Any starred (*) items will not be discussed but will remain on the agenda pending receipt of additional information.

UNFINISHED BUSINESS/*B. Fire Service Funding:

Any starred (*) items will not be discussed but will remain on the agenda pending receipt of additional information.

NEW BUSINESS/A. Discussion of Brush Removal:

Town Engineer Norton reported they are telling people who call in regarding brush removal from the storm that they can take the material to We Care Danali, in Ellington. People need to pick up a ticket from DPW, they are to give that ticket to the recycling facility, and the Town of East Windsor will be billed based on the tickets submitted.

Town Engineer Norton reported DPW is still picking up their debris from the sides of the road; they will be reducing to a smaller crew shortly.

Town Engineer Norton noted that for anyone who has no means to get rid of their brush if they call DPW staff will prepare a list and the road crew will go back and pick up those materials

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probably in a couple of weeks. Residents must cut the brush into manageable lengths and put the material at the curb; DPW will not go into back yards to pick up debris. First Selectman Bowsza questioned if a date for pick up has been established? Town Engineer Norton indicated they will post the date on the DPW webpage and the Town's home page. First Selectman Bowsza suggested posting the date on the Town's Facebook page as well.

Selectman Nordell questioned if a resident need to make multiple trips to Danali, is that permissible? Town Engineer Norton replied affirmatively; he reiterated the ticketing process.

First Selectman Bowsza questioned how long is Danali offering this agreement? Operations Manager Sauerhoefer felt this process would continue until October. He also noted the debris needs to be from current tree damage. Discussion continued regarding the parameters of resident's recovery for tree damage from private insurance carriers.

First Selectman Bowsza indicated his concern is for the residents that have no means to get rid of the debris. He reported that during the storm the Governor had set a goal of having all town roads passable by Friday, and East Windsor's roads were passable Thursday afternoon – 30 hours earlier than the state goal. Town Engineer Norton indicated they would have had the roads open by Tuesday afternoon but Eversource didn't get out to cut the power to the wires that came down with the trees as quickly as they hoped.

Selectman Baker concurred, and noted how quickly people were cleaning up their properties after the storm; he indicated he was impressed with the resiliency of the population as a whole.

The consensus of the Board was to follow the plan outlined by Town Engineer Norton.

NEW BUSINESS/B. Discussion of Creation of Diversity Commission:

First Selectman Bowsza reported that a constituent, Ana Rivera, had reached out to him in July expressing concerns that East Windsor could be doing more to foster a sense of inclusivity in the community. He asked her what she would like the Board to do; Ms. Rivera came up with the idea of the Diversity Council, and the charge included in the Board's packet this evening was written largely by Ms. Rivera (See Attachment D). The charge before you is something the Board could adopt by vote and empanel the Council, so they could get to work to help the Board be sure they're putting forward a true intention that East Windsor is a community for everybody.

First Selectman Bowsza noted Ms. Rivera had signed in to the meeting; he asked if she would like to say a few words.

Ms. Rivera reported she was excited to discuss this with First Selectman Bowsza; First Selectman Bowsza thanked Ms. Rivera for bringing this matter to the Board's attention.

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He asked for the Board's input on the proposed charge.

Selectman Muska indicated she felt a Diversity Council is a good idea; she's all for encouraging participation from all cultures and backgrounds. Selectman Muska indicated she had a few concerns with some of the verbiage as it stands. She referenced where it said "minorities are being excluded in our current policies" -- is that a perception or are there actual policies that do have verbiage in there that show discrimination against a person because of their race, or because of their gender?

(PLEASE NOTE: Ms. Rivera's technical connection was cutting in and out, the transcription of her comments may be incomplete). Ms. Rivera indicated she would be open to revising that language, instead of saying it's practicing exclusion she would change the language to inequality because she doesn't see outright exclusion but in looking at some of the things that go on in this town she didn't feel there is an upfront, she didn't see the town as being diverse -- not only racial minorities but the whole gamut. Ms. Rivera felt that this commission would provide an opportunity to look at what we have now and to identify areas.

Selectman Muska thanked Ms. Rivera for her comment. She also cited the language regarding "input of future Town ordinances and policies". Selectman Muska suggested as a local law being an ordinance she didn't personally feel that should be implemented or based on anyone's gender or race; she felt that should be for everyone as a whole town, as a body. Selectman Muska indicated she isn't sure what that verbiage is as far as how it would be affected with Town ordinances or policies, what you're actually looking to do.

Ms. Rivera suggested they're looking to collaborate and work with others, and when these things are being proposed for their committee to look at it too regarding inclusivity - so if some bodies feel they're not being represented. Ms. Rivera suggested that could be economical, it doesn't have to be just race, or religion, the bigger gamut as far as what you see for racism.

Selectman Baker agreed with Selectman Muska on the wording of the actual charge, it does give the impression that they are being excluded. If we could just tighten up that he's good with this.

Ms. Rivera indicated she's excited to be involved with this; the charge is something they threw together quickly. She agreed to review the language to make it more clear as to what they want to do and what they feel.

Selectman Baker requested examples of the types of things the commission would work on. Would the potential renaming of Plantation Road be something this commission would take a lead in -- investigating and making a recommendation? Ms. Rivera indicated when she first heard that mentioned in this meeting she was really excited because that would be something they would like to take a look at; she'd also like to know for herself why it's named Plantation

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Road. And if it was approved, she'd like to work with the committee to come up with a new name.

First Selectman Bowsza suggested he thought this might be a good project for this council to work on, in conjunction with the Police Department, the Board of Education, and the Town for the annual Town Meeting, which is held in December. The Superintendent suggested as a discussion topic to have a community conversation on inherent bias, which is a topic he and Ms. Rivera discussed when they met. There may be bias in our lives, in our world, or in our government that we don't even intend to be there. First Selectman Bowsza felt this council could help with that to launch a broader conversation than the Board would typically do at the annual Town Meeting. This would give them a project they could get going on that also meets the mandates of the Town Charter.

First Selectman Bowsza felt most of the charge is written so broadly they can make recommendations to the Board of Selectmen as the policy board for things they think we should be taking a look at to improve and make more perfect the inclusivity of our community. The charge was drafted broadly to give them latitude to grow into the role that they want to see.

Deputy First Selectman DeSousa agreed that it should be broad, but she also agreed with Selectman Muska's comments regarding the language; she was pleased to see that Ms. Rivera was willing to change that a bit. Deputy First Selectman DeSousa suggested that perception is everything; she agreed with her that the perception from outsiders – not this Board, she felt most people who sit on town boards and commissions currently are not in any way excluding anyone – but she felt there is a perception out there that some of the people feel because of some of the things said in prior administrations that make them feel that they're not inclusive. Deputy First Selectman DeSousa felt the language should be reviewed; she didn't want to go forward having people in the community thinking this Board isn't open to everybody in this community – because they are. Deputy First Selectman DeSousa thanked Ms. Rivera for stepping forward with this proposal; she felt it's much needed.

Selectman Nordell felt this was great. He agreed with Selectman Muska and Selectman Baker on the wordage in that one section; that stuck out to him as well. Selectman Nordell questioned if they had a sense of other people being interested in joining this council of five to nine members for a four-year term basis; he questioned if anyone had reached out to Ms. Rivera? Ms. Rivera indicated she had four people who are excited and ready to go, one needs to register to vote. Everyone she approached are really excited; they're diverse, some are Republicans, some are Democrats, some are older, some are younger – she was trying to get a large group of diverse people. First Selectman Bowsza indicated he had two people contact his office in regard to participating as well – also from diverse backgrounds.

Discussion followed regarding review and revision of the language in the paragraph beginning "Now therefore,....." First Selectman Bowsza and Ms. Rivera agreed to meet to discuss

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changes, with the potential for a revised version to be provided to the Board for the next meeting; the consensus of the Board was in agreement.

NEW BUSINESS/C. Discussion of RM18 Fixed Assessment Agreement:

First Selectman Bowsza reported the next item of business is discussion with RM18, which is the company that owns the Watermill Landing development. He noted the Town issued a tax incentive agreement with them, and extended it as one of the acts of this Board. They've come to us asking for a second extension. First Selectman Bowsza noted Mr. Jervis, and Mr. Hill, have joined the meeting via teleconference; he requested Mr. Jervis and Mr. Hill explain their request to the Board. He expected the Board would take action on this during the Executive Session.

Mr. Jervis introduced himself to the Board as the Director of Business Development for Calamar. He reported he took the place of Brent Narkawicz, who passed away in March due to a tragic accident. Mr. Jervis reported he has taken over the role of Mr. Narkawicz with regard to this development. They are continuing to construct this project but have run into supply delays due to COVID-19, and experienced delays associated with Mr. Narkawicz's passing. Mr. Jervis indicated that as of August 6, 2020 they had agreed to spend \$11,200,000 on this project. As of August 6, 2020, they have spent 92% of that figure, or \$10,299,588.80; they are short approximately \$900,000 on their spend which they're attributing to the COVID construction delays and Mr. Narkawicz's passing. They were also committed to spend \$150,000 on personal property (ff&e), and have actually spent \$196,288.86 to date.

Mr. Jervis reported they believe they will be able to complete the project by October 30, 2020; he anticipates they'll spend far more than the \$11,200,000.00 they've committed to. He's requesting an extension from the First Selectman until October 30th to complete their spend.

First Selectman Bowsza questioned if their representation is that they'll complete construction by October 30th, 2020? Mr. Jervis suggested they may not be completely finished with the project by October, but they'll be pretty much close to being finished; they'd feel like they'll be over the \$11,200,000.00 they committed to spend. Mr. Jerry Hill, also of Calamar, joined the discussion; he advised First Selectman Bowsza they will exceed the required spend in late September, or early October; they'll be spending about another \$3,000,000.00 on the project. Mr. Jervis indicated their drop-dead date on completion of the project is December 31, 2020; they expect people to be moving in by December, or late November, 2020. They're requesting the extension to get them past the deadline for what they're supposed to spend.

First Selectman Bowsza referenced the numbers cited in Mr. Jervis' email of August 6th, he noted the Abatement Agreement indicated there would be third party verification of those numbers. He questioned if they have third party verification of the numbers spent to date? Mr. Jervis indicated they could provide that information.

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First Selectman Bowsza reported he understands there are a number of contractors who have pulled their permits and suspended work during the construction, some recently. What's the driver there, and has that circumstance been resolved, and if so, how? Mr. Jervis suggested this project has gone on far too long. They're pressing contractors to get the work done; they're replacing some contractors, or some are asking to be replaced, and that sometimes causes a shifting in the Building Permits.

Selectman Baker referenced Mr. Jervis' letter, which indicated they've had problems getting building materials because of COVID and lockdowns. What's changed now, and how stable is the new environment going forward? How optimistic are you for getting done by October 30th, and the drop date of December 31st? Mr. Jervis indicated that the issues have been with the supply chain but most of them are getting resolved, but they are backlogged. As an example, two of the companies supplying the doors for the project shut down for four months but are now getting back on track; doors they were expecting to get in June they now expect to get in September. It's almost impossible to get vinyl baseboard because it comes from China, so they're resourcing where they'll get that. Mr. Jervis indicated that in terms of meeting your deadline the spending will happen before October; he indicated they're very optimistic they'll complete the building by the end of December. He indicated the Board would see double crews working there shortly, whatever it takes to get it done. Mr. Jervis reported they have businesses going on in 10 states; this project is their number one priority.

Deputy First Selectman DeSousa extended her condolences on the passing of Mr. Narkawicz. Deputy First Selectman DeSousa requested Mr. Jervis review the numbers again. Mr. Jervis indicated that through August 6th they have spent \$10,299,588.80 of the \$11,200,000.00 that they committed to spend, which left them with a deficit as of August 6th of \$900,411.20. From their personal property expenditure (ff&e/furniture, fixtures, and equipment) they were committed to spend \$150,000, and as of August 6th they've spent \$196,288.86, which puts them over for the personal property approximately \$46,268.86. Mr. Jervis indicated they've spent 92% of what they committed to spend as of August 6th.

Mr. Jervis reported they're excited to be a part of the community. They actually own these properties as well as develop and manage them. They build these projects for their company to own. They still own the first project they built; they're not building them for someone else. We're looking to be good long-term neighbors and to provide a service of quality active 55 and over lifestyle for the community. Mr. Jervis reported he, and Mr. Hill, appreciated the Board's consideration.

First Selectman Bowsza suggested the Board table the request for an extension until after the Executive Session.

MOTION: To TABLE until the EXECUTIVE SESSION.

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Baker moved/DeSousa seconded/DISCUSSION: None.

VOTE by rollcall: In Favor: Baker/Nordell/Muska/DeSousa
(No one opposed/No Abstentions)

NEW BUSINESS/D. Discussion of Jerry Wilcox Tax Abatement Project Proposal:

First Selectman Bowsza reported that Mr. Wilcox e-mailed him at 7 o'clock indicating he has a conflict and can't attend the meeting tonight. No discussion was held.

NEW BUSINESS/E. Discussion of Charter Revision Proposals:

First Selectman Bowsza reported the Board was to have originally had this meeting last Thursday, which didn't happen because of the storm. Also, Charter Revision Commission needs to complete their process by September 3rd to have the ballot questions finalized and submitted to the Secretary of State. The Statutes require that they have a properly noticed Public Hearing; this would have been our second properly noticed Public Hearing if it had been held last week. The Board no longer has the time to properly notice that Public Hearing, and meet that deadline. They did accept written testimony through August 6th; a copy of a written testimony received is included in the Board's packet (See Attachment E). First Selectman Bowsza indicated they could schedule another Public Hearing on August 18th, and also schedule a Special Meeting of the Board as well, and have the Charter Revision Commission meet on August 18th in order to do everything statutorily required. He noted they are not required to do that. He questioned if the Board wanted to go that route, or acknowledge that they have done everything required by State Statute, or the Board could take public comments tonight but it wouldn't constitute a Public Hearing. Rebecca Talamini, Co-Chair of the Charter Revision Commission, has signed in to the meeting as well.

Selectman Baker would like to take time to discuss it, and then either way works for him as far proceeding after that. More input is better but we do need to move forward.

Selectman Nordell agrees with Selectman Baker; he felt the Board has heard what the public has said.

Selectman Muska suggested that given the Board's need to postpone their Meeting of last Thursday to tonight, which also caused the cancellation of the Public Hearing, and given that there is also a Board of Education Meeting being held tonight which many people may be attending, and the inability to meet in person Selectman Muska would be in favor of having another Public Hearing on August 18th. She felt the more input the Board receives the better.

Deputy First Selectman DeSousa agreed with her fellow Board members; she would like to go forward with another Public Hearing on August 18th as well. She reported the biggest thing she is hearing from people is the elimination of the 2%, and the budget going back to the Board of

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Finance after three votes. Deputy First Selectman DeSousa indicated she's going back and forth herself on that.

First Selectman Bowsza reiterated August 18th is the only date possible to hold the Public Hearing. He suggested this Board needs to work with the Charter Revision Commission to allow the Board of Selectmen to hold the Public Hearing. The Board of Selectmen would then close the Public Hearing, conduct a Board of Selectmen Meeting with that as the only topic, close the Board of Selectmen Meeting, and the Charter Revision Commission would then open up their meeting to consider the recommendation from the Board of Selectmen.

First Selectman Bowsza queried the Board for comments this evening.

Selectman Baker indicated that after much thought he has decided he can't support the recommendation for the Board of Finance to finalize the budget vote. He cited the Town was just forced to allow the Board of Finance to take the budget into their own hands and no one liked that, including the Board of Finance. As much as everyone says they hate the 2% it's a failsafe, and it works in both directions for people who want to decrease the budget or people who want to increase the budget. Selectman Baker suggested people need to get out to vote on what they want. He suggested maybe the Charter Revision Commission could look at adjusting the 2% to something that's more reasonable. He noted that cost of everything has all gone up; maybe we need to look at adjusting the 2%. Selectman Baker indicated he would have to vote no on the current proposal. He's spoken to other people on the Board, and others who he respects, both Republicans and Democrats, and everyone is against what's being proposed. Nearly everyone is open to adjusting the percentage. Selectman Baker suggested he would rather put something in there that he could support, rather than putting something in that will fail.

First Selectman Bowsza clarified that even though this is a Special Meeting the Board are within their rights to have this discussion because discussion of the Charter revisions is an agenda item.

First Selectman Bowsza indicated he didn't disagree with Selectmen Baker's comments. He suggested that there's a perception that Governor Lamont's Executive Order took the people's say away from them regarding the budget process this year, and there's a connection being drawn between that Executive Order and what the proposal is. First Selectman Bowsza felt if we want to be representative of our constituency then the things that he's also hearing is that what the Charter Revision Commission is putting forward isn't going to sit well with the voters. Maybe making that adjustment, recognizing that the world is changing, may be more appropriate than a perceived wholesale change in the process that we use.

Selectman Muska reported she is an advocate for voter rights, as is Selectman Baker. Taking into consideration the comments from the public the Board has received this proposal isn't something they're in favor of. The previous Board didn't take into consideration the public input. She is looking at this proposal as well. She felt that having the three referendums and

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then having the Board of Finance have the ultimate say if it doesn't pass doesn't make sense to her. People won't continue to come forward if their voice isn't heard. Selectman Muska agrees with Selectman Baker; she'd like to see it at a different percentage. She appreciates the work the Charter revision Commission did but she isn't in favor of putting that forward.

Deputy First Selectman DeSousa isn't in disagreement with the other Selectmen but she didn't think we've done a good enough job over the past several years to let the public know and make them aware of how we've done things to save them money. She cited, as an example, Melissa Maltese; previously there was a manager of the Senior Center, a manager of Human Services, and a manager of Park and Rec; now all of those management positions have been consolidated which saves two management jobs. We also have an outstanding Public Works Department that has only seven crew members when surrounding towns have 20 or more employees. Because of the work ethics of the employees in Town, Deputy First Selectman DeSousa felt the Town was saving money. Putting a 2% or 3% budget cap is where she has a problem; she understands people not wanting the Board of Selectman taking away their right to vote but the Board has no control over contracts once they're negotiated; Deputy First Selectman DeSousa feels people should be paid for the work that they do and that isn't always 2%. Should we look at the Charter and make contract negotiations and insurance premiums exempt from the 2%? She suggested maybe the Charter Revision Commission could consider some type of hybrid approach to move the Town forward. The 2% isn't going to work, and the 3% is just putting another number out there. She understands people don't want their taxes going up, neither does she, but she doesn't want to lose what she has.

Selectman Nordell indicated he agreed with everyone. He doesn't want to take away people's right to vote. He agreed the 2% doesn't work well; if the Board put's 3% that's just another number. Selectman Nordell felt the system is flawed with the referendum process; we don't know why people vote as they do. He felt if we had some way of knowing why they vote as they do it would give the Board of Finance a better step to work on the next time they set the referendum. Historically, they assume the budget is too high so they go lower. Selectman Nordell felt the system needs to be looked at. He felt people consider who they vote in to the Board of Finance; he couldn't see having a Board of Finance the Board couldn't trust to make that final decision. That's why he liked what the Charter Revision Commission put forward; he suggested the public has the opportunity to go before the Board of Finance and tell them why they didn't vote, but we don't get the public participation. Selectman Nordell reiterated he felt the system, as a whole, is flawed, and that's what needs to be fixed.

Selectman Baker reiterated as much as we dislike the 2% it is a failsafe; it's not a default. And the way to get things done, whether it's less or more, is to get the voters out. If the budget is voted at 2% that's what the people who are voting have decided. Selectman Baker suggested the other things that we've considered don't work out mathwise; he suggested the CPI isn't reliable; they fluctuate too much. Selectman Baker recalled past research he acquired regarding mill rates for towns similar to East Windsor with regard to access to I-91 and had the same rural

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character. While East Windsor, with its 2% cap, had a slow but steady increase, the other towns fluctuated significantly because they put off things until they had to do something on expenditures. Selectman Baker suggested when you're in business they want predictability so they can make a business plan five or ten years out. If he wanted to grow the Grand List and make those business people comfortable with East Windsor when they know there's this failsafe, and this is how it's worked in practiced, he felt that had some value in that to the business community.

Charter Revision Commission (CRC) Co-Chairman Talamini reported she agrees with everyone. She noted the Commission looked at many scenarios and nothing was perfect. She agreed the 2% was a number that was pulled out of the air a number of years ago, and the 3% now would be the same. CRC Co-Chairman Talamini suggested her question would be should they exclude the Capital Improvement Projects from the percentage cap because they're the ones affected by the cap. She agreed maybe they should keep some percentage.

First Selectman Bowsza suggested the Statutes either required the Board to accept the draft report as your final report, or make recommendations. He suggested this Board will provide a roadmap to the CRC and on Thursday, August 20th the Board will accept one final report from the CRC and decide if it will be forwarded to the voters, or accept the draft report and they're done.

First Selectman Bowsza noted that Ms. Talamini and her team have done a great job in an abbreviated time.

NEW BUSINESS/F. CIP Recommendations:

First Selectman Bowsza noted Bill Towers, of the Capital Improvement Planning Committee (CIP), had joined the meeting via teleconference.

First Selectman Bowsza referenced the CIP Report for Fiscal Year 2021 (*See Attachment F*), noting Table I are their recommendations for projects to be funded in Fiscal Year 2021, while Table II are the Reduced/Unfunded critical CIP Projects for Fiscal Year 2021, and Table III is Bonding and Unfunded CIP Projects for Fiscal Year 2021.

Mr. Towers reported the total for the CIP projects recommended for funding for Fiscal Year 2021 is \$920,000. He noted they worked with the various departments, and DPW sometimes gave up money so other projects could be funded.

Selectman Muska suggested she was a bit disappointed to see that the dog pound hadn't been included. We seem to discuss it every year. She recalled the previous Board had tried to regionalize the dog pound; she thought we said we were going to revamp it and there would be

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some money in the CIP but it's being kicked down the road again. Selectman Muska thanked Mr. Towers for the Committee's work.

Deputy First Selectman DeSousa also thanked the CIP Committee for their work. She suggested that in reviewing this recommended project list vs the 2% budget constraint this is a list of ongoing projects year after year. The CIP can't put a project into the recommendations because they have to keep that 2% in mind and decide if the Town can afford it. Deputy First Selectman DeSousa questioned if the DPW should be included in the CIP project list? First Selectman Bowsza suggested DPW gets money for roadwork in the Operating Budget, the CIP, and Town aid road, which is a which is a non-General Fund road resource; he felt they were included in the CIP projects because there often isn't enough in the Operating Budget. Mr. Sauerhoefer suggested CIP is how they pave the roads. Deputy First Selectman DeSousa felt every department should be funded.

Selectman Baker noted it's mindboggling that the Town needs to bond for \$6 million. He questioned if the Board should consider empaneling another Charter Revision Commission to work specifically on the 2% issue. He suggested the current 2% cap is directly tied to the Town's ability to bond.

Selectman Nordell agreed with Selectman Baker and Deputy First Selectman DeSousa. Every year these projects get kicked down the road until they're something we have to do. Selectman Nordell wished more people realized that the 2% is tied to the Town's ability to bond.

Selectman Baker noted that every year the CIP Committee does the best they can for the Town.

First Selectman Bowsza noted the Board needs to accept the recommendations made in the CIP Report, or make recommendations of its own.

MOTION: To ACCEPT the recommendations of the CIP as presented.

DeSousa moved/Baker seconded/DISCUSSION: Deputy First Selectman DeSousa noted that Selectman Muska had brought up the dog pound; she questioned if that money was budgeted for repairs, and is it still there? First Selectman Bowsza indicated there were two discussions with other towns that fell off; he doesn't feel the money was funded; they may be picking that up again in a different discussion.

**VOTE by rollcall: In Favor: Nordell/Muska/DeSousa/Baker
(No one opposed/No Abstentions)**

NEW BUSINESS/G. RFQ/RFI for a Power Purchase Agreement:

First Selectman Bowsza explained his management process for staff discussions regarding energy decisions. He noted the Town is about 16 months away from the end of the current

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Power Purchase Agreement (PPA), which is through CCM's preferred vendor, Titan Energy. That has locked the Town into a five-year agreement at a rate of \$0.14 per kilowatt hour. He suggested they want to begin advertising now for a PPA while someone might be coming on line for energy generation.

First Selectman Bowsza cited that recently the energy team had discussions with Lee Hoffman, of Pullman & Comley, who generally represents solar companies looking to do business in East Windsor, and elsewhere. They reached out to him to see what he could do for East Windsor regarding working with the Town to develop a PPA RFQ (Request for Qualification).

First Selectman Bowsza cited the following options for consideration:

- an RFQ for companies that deal with renewable only generations, which is green, clean, 21st Century, but may not be the cheapest per kilowatt hour rate
- a conventional RFQ, which is the cheapest we can get, we don't care if renewable or conventional generation
- a hybrid approach, which is a scoring system based on the responses we get on renewables, and cost, and being locally owned or Connecticut owned being considerations

First Selectman Bowsza cited the first decision is, does the Board want to make a policy statement saying you want to go all renewables, getting the lowest cost we can get, or do we want to wait it out, or something in between?

Deputy First Selectman DeSousa felt the Board should wait it out. Selectman Baker agreed with Deputy First Selectman DeSousa; he felt some diversity might be good. Deputy First Selectman DeSousa suggested it's all new, programs are new, things are changing every day. She wants to know that what the Board is doing isn't going to put the Town into a box a few years down the road. First Selectman Bowsza noted the Town will get a better rate if they lock in for a longer period of time. He cited, as an example, working with a solar company, which has a lifespan of 25 years; they're not interested in someone who wants a five-year agreement. Mr. Sauerhoefer suggested if the Town goes renewable the Town would get a better rate if you go for a longer span; you'll never get a long contract with fossil fuel.

Selectman Baker questioned what projects are coming online that aren't green or renewable? First Selectman Bowsza suggested they could still purchase from Millstone; it doesn't need to be coming online, it just needs to be available when our current PPA expires. He suggested the reason he's working on the advanced lead time is to be able to take advantage of one of those projects that might just be coming online. He cited the agreement with CCM is for conventional energy. What he's trying to do is be socially conscientious and review options; CCM can bid on this proposal.

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Selectman Nordell felt a blended approach would be better. He cited as much as he welcomes the solar projects to East Windsor it's still a big unknown.

Selectman Muska agreed with the comments made by the other Selectmen; she agreed with Deputy First Selectman DeSousa to wait it out.

First Selectman Bowsza suggested the next question for the Board is how to do the RFQ; he cited the following options:

- Attorney Hoffman, of Pullman & Comley, is an expert in the industry; the Board can ask him to draft the RFQ and the Board or Town staff can review the responses
- Or, to avoid a conflict for Attorney Hoffman, the Board could "blind" the RFQs and have him review the blind solicitations and make recommendations back to the Board
- Or, contract with Attorney Hoffman for all of the management costs associated with energy procurement. It would be separate from other engagements with Pullman & Comley. The Board would build the costs of the management into the savings achieved by the energy costs, and he handles the drafting of the RFQ, the solicitation, the review, the awarding of the contract, and the administration of the agreement going forward – basically, hire him as an energy consultant.

First Selectman Bowsza queried Mr. Sauerhoefer, and the Board, for their comments. Mr. Sauerhoefer indicated that after being part of the conversations Attorney Hoffman has his trust 100%. He felt the Town would get the best deal hiring Attorney Hoffman to manage this.

Selectman Baker agreed; he would prefer to hire an energy consultant who has a reputation for getting this type of work done.

Deputy First Selectman DeSousa would also prefer that the Board hire an energy consultant. She questioned the cost? First Selectman Bowsza cited Attorney Hoffman needs to run this proposal by his managing partners; he can discuss the fees, and the period of time, and the delta savings to the Town with Attorney Hoffman. Mr. Sauerhoefer reported that we currently pay CCM a monthly cost of approximately \$125 or \$127 to provide that service now; there's a cost to the Town no matter who does it.

Selectman Muska indicated she'd rather know the answers to those questions before she makes a decision - the fee, if it's feasible with his employer, and the timeframe.

First Selectman Bowsza suggested that it seemed that the consensus of the Board regarding totally renewable vs. lowest price vs. a blend was that the Board wanted to go with a blend. If that's still true he can give Attorney Hoffman that direction, and in either of the three options regarding the solicitation Attorney Hoffman will be involved in the drafting of the RFQ. The Board concurred with First Selectman Bowsza's assessment. With regard to the outstanding questions from the Board First Selectman Bowsza suggested they are is it feasible, what is the

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cost, and how long would we be paying the cost? The Board confirmed the questions. First Selectman Bowsza indicated he hoped to be able to provide that information next Thursday, August 20th.

NEW BUSINESS/H. Tax Refunds:

MOTION: To APPROVE Tax Refunds in the amount of \$1,339.60 as identified under Tax Refund Report dated 8/3/2020.

**Muska moved/Nordell seconded/DISCUSSION: None
VOTE by rollcall: In Favor: DeSousa/Muska/Baker/Nordell
(No one opposed/No Abstentions)**

SELECTMEN COMMENTS AND REPORTS/A. Jason Bowsza:

(See Attachment G)

SELECTMEN COMMENTS AND REPORTS/B. Marie DeSousa:

Deputy First Selectman DeSousa wanted to say publicly how proud she is of our First Selectman, our Town employees, they've done an excellent job under the harsh conditions they had to work under over the last weeks. Everybody knows I'm still very much attached to Park Hill and the residents up there and you can't imagine how thrilled those residents up there when the Police Chief and Jason went up there to address their needs up there, brought them cots, brought them water, asked them what they needed, and the staff at Park Hill making sure that all 84 residents up there were fed all during the four days they were out of power, and coming in and checking on them. Kudos to everyone that was involved in that. They really feel they are now part of the community, so, thank you, Jason for that. And thank the Public Works Department; for such a small group of people they did a phenomenal job for the Town of East Windsor. If people just took a ride around town and saw, or just listened on Facebook what people were saying. Marie reported she's been in town maybe 38 years now and I've never saw a Fire Marshal drive around town but there was one driving around town the first day of the storm making mental notes of what was going on, and actually stop here on Rice Road to address a tree that fell on a roof, making sure that the wires attached to the house weren't going to be problematic for the residents. Kudos to that person; she didn't know if that was Broad Brook or Warehouse Point that came out; she wasn't sure. She never heard that before; kudos to whoever it was that came out. And the fire department, the Warehouse Point Fire Department. We take for granted water, but if you have a septic system and well water, like most of us have on this side of town Warehouse Point Fire Department, and then others came after them, opened up the outside spigots so anyone could fill. It was her understanding, after following through, that a lot of people had taken advantage of that. So, everybody pitched in, neighbors helping neighbors, it's phenomenal in such trying times. So, kudos to everyone involved.

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As far as the election process, the last three days, that's what I worked on, setting up for the elections, doing that yesterday and coming back this morning and it continues on with the Executive Order that was issued at 4:37 yesterday allowing for – I say that sarcastically because they should have been given some advance warning on something like that. And then the ton of questions that had to be asked during the day – etc. etc. etc. In the end there will be a full report from Angelo coming out this morning about issues that he had and issues that I had and issues that others have had because she thought this process – if there's been any failure this month it's been the failure on the Secretary of State's Office and what they provided for us. And not in a very timely manner. But we got through it. I'll have a report forthcoming, providing nothing else happens between now and then. Again, thank you everybody, for all your efforts.

SELECTMEN COMMENTS AND REPORTS/C. Sarah Muska:

(See Attachment H)

SELECTMEN COMMENTS AND REPORTS/D. Alan Baker:

Selectman Baker noted he missed the Planning and Zoning Meeting last night, which was a continuation of Broad Brook Meadows. He didn't know happened; he was on vacation. First Selectman Bowsza indicated it was continued again. Selectman Baker indicated they got through a lot of it at the previous meeting, but it looks like they've continued it.

Wetlands was cancelled because of the storm, and they didn't have any applications anyway, so it wasn't a big meeting. We're just working on the Wetlands Fee Ordinance that we've put on hold and now we're picking it back up; we're going to try to finish as soon as we can. But that would have been the only we would have worked on; we'll pick it up next month.

So, other than that I was on vacation, and everything was cancelled because of the storm. And I'll just add that by chance I had the opportunity to attend one of the calls that were being held throughout the emergency to get people's power back on and one and one of the last calls that they had was Saturday at 5 o'clock, I was struck by the teamwork that was there, two chiefs of the fire departments and other staff from the fire departments, the Police Chief, the gentleman from Eversource, Lenny and Joe, Jason of course, the level of detail that they were checking into – hey, did you get this one done, and did you get that one done, could you confirm that this special case is done, they were really keeping an eye out for not just the big, critical stuff, but the one homeowner that needed oxygen or any other special service that needed special attention. There was an incredible amount of teamwork and attention, and these people all have their own families that they had to neglect so they could do this for the rest of us. Jason was in the same boat as a lot of us, he had no power, no water, he has a small kid and a wife, he had to ship them off and take care of the Town. So, a big thank you to all of the team, and thank you, to Jason, for leading that up. I think we can be proud of our response as a whole. It could have gone a lot worse; it was as good as it could have possibly been. So, I just want to say thanks, to all of the

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people on that call; there as a lot of professionalism and dedication, and I know it started out rough with a lot of stuff up in the air and they worked through it all and the amount of camaraderie and dedication was very apparent. I just want to say thanks again.

SELECTMEN COMMENTS AND REPORTS/E. Charlie Nordell:

(See Attachment I)

EXECUTIVE SESSION/Pursuant to C.G.S. Sec. 1-200 (6)(B), strategy and negotiations –
Action is possible:

MOTION: To GO INTO EXECUTIVE SESSION Pursuant to C.G.S. Sec. 1-200 (6)(B), strategy and negotiations at 9:25 p.m. Attending the Executive Session were First Selectman Bowsza, Deputy First Selectman DeSousa, Selectman Baker, Selectman Muska, and Selectman Nordell.

Baker moved/Nordell seconded/DISCUSSION: None

**VOTE by rollcall: In Favor: Baker/Muska/DeSousa/Nordell
(No one opposed/No Abstentions)**

The Board came out of Executive Session at 10:00 p.m. No actions were taken.

ADJOURNMENT:

MOTION: To ADJOURN this Meeting at 10:01 p.m.

Nordell moved/Baker seconded/DISCUSSION: None

**VOTE by rollcall: In Favor: Muska/DeSousa/Nordell/Baker
(No one opposed/No Abstentions)**

Respectfully submitted


Peg Hoffman, Recording Secretary, East Windsor Board of Selectmen

ATTACHMENTS:

- A – Town of East Windsor COVID-19 Out of State Travel Policy
- B - Plantation Road letter
- C - Joanne Slater Retirement Proclamation
- D – Diversity Resolution to Create a Diversity Council
- E - Public communication – Charter Revision Commission proposed revisions
- F – CIP Recommendations

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G- Selectman's Report – First Selectman Bowsza

H- Selectman's Report - Selectman Muska

I - Selectman's Report - Selectman Nordell

(Deputy First Selectman DeSousa and Selectman Baker's reports are part of the meeting transcription)

**Town of East Windsor
COVID-19 Out of State Travel Policy**

Introduction

The Town of East Windsor (the "Town") is committed to maintaining a safe and healthy workplace for its employees during the COVID-19 pandemic. In this vein and in accordance with Governor Lamont's recent executive orders requiring all travelers entering Connecticut from states with concerning numbers of COVID-19 cases to self-quarantine, the Town is implementing the following Out of State Travel Policy. The Policy is effective immediately and applies to all employees who travel outside the state of Connecticut for business or personal reasons for any period of time until further notice.

Governor Lamont Orders 14 Day Quarantine for Travelers Entering Connecticut from High Risk States.

On July 21, 2020, Governor Lamont signed an Executive Order requiring travelers who enter Connecticut from a state with a concerning COVID-19 positive test rate to self-quarantine for fourteen (14) days with limited exceptions. The states included as of July 22, 2020 are Alaska, Alabama, Arkansas, Arizona, California, Delaware, Florida, Georgia, Iowa, Idaho, Indiana, Kansas, Louisiana, Maryland, Missouri, Mississippi, Montana, North Carolina, North Dakota, Nebraska, New Mexico, Nevada, Ohio, Oklahoma, South Carolina, Tennessee, Texas, Utah, Virginia, Washington, and Wisconsin (collectively, the "High Risk States"). Travelers entering Connecticut from High Risk States must disclose information to the government on a form and those who violate the mandatory quarantine order may be subject to a fine of up to \$1,000. Given the fluidity and unpredictability of the pandemic's spread nationwide, the list of states subject to this restriction is likely to evolve in the coming weeks. The list will be updated as needed.

The Governor's order also provides a testing option for individuals who are unable to self-quarantine. Travelers meeting these criteria are exempt from the required quarantine if they receive a negative COVID-19 test result in the 72 hours prior to arriving in Connecticut and provide written proof to the Commissioner of Public Health of that result. If a traveler obtains a test in the 72 hours prior to travel, but the result is still pending upon arrival in Connecticut, he or she must self-quarantine until the result is received and the written proof is submitted. Additionally, as described below, the Town has implemented a stricter reemployment policy for employees who travel to the High Risk States requiring a test upon return from travel in order to return prior to the quarantine period.

Mandatory Pre-Travel Disclosure and Quarantine Upon Return

To keep our workplace safe, ensure compliance with the Governor's orders and minimize the disruption out of state travel and quarantines could have on the Town's ability to staff its operations and operate effectively, employees must complete and submit the Town's Pre-Travel Disclosure Form (attached as Exhibit A) prior to traveling outside of Connecticut. This requirement applies to travel for all purposes, irrespective of whether it will result in any missed time from work (i.e.

weekend or day-off trips) and/or is for business or personal reasons. While we are primarily concerned with travel to High Risk States, the Town may require employees who travel out of state for any reason to stay home for fourteen (14) calendar days (or consistent with State and Federal guidance, as it may be updated) upon return (the "Quarantine Period") if it deems necessary.

Returning from Travel and Remote Work

Returning employees who have traveled to High Risk States should comply with the Governor's executive order (as long as it is applicable and in effect). Additionally, Town employees who have traveled to High Risk States must also obtain a negative COVID-19 test result within 72 hours of returning to Connecticut. This mandatory testing requirement applies to all returning employees, irrespective of, and in addition to, any testing obtained pursuant to the Governor's executive order. Confirmation of a negative test result must be submitted to your Supervisor and the First Selectman prior to being permitted to return to work. Antibody tests are insufficient. Any employee who fails to comply with this Policy may be subject to discipline in accordance with their respective collective bargaining agreement (if applicable).

In the event that the COVID-19 test results are not transmitted by an employee to the First Selectman by his or her anticipated return to work date due to a delay in receipt of the results from the testing site, an employee who has pre-disclosed his/her travel plans by submitting the Town's Pre-Travel Disclosure Form prior to leaving the state, may be permitted to work remotely during the Quarantine Period at the discretion of the First Selectman, so long as remote work is feasible for the position. If the Town determines that an employee is unable to perform his or her duties remotely during the Quarantine Period, he or she may be eligible for Paid Sick Leave under the Families First Coronavirus Response Act ("FFCRA") during the Quarantine Period depending on the circumstances.

Travelers to High Risk States should also monitor their symptoms for 14 days and should seek medical care if they develop symptoms or become ill. Employees may also be required to provide medical certification that they are cleared to return to work, including a negative COVID-19 diagnostic test result.

Vacation/PTO

The Town's standard vacation policy requires all requests for vacation time be preapproved and prescheduled with the Town. These requirements remain in full effect during COVID-19, and employees with pre-planned vacation travel should submit the Pre-Travel Disclosure Form well in advance of their departure. In an effort to accommodate vacation requests and ensure a safe return to work, the Town may request additional information or contact you to further discuss the logistics surrounding vacation travel, including whether a mandatory quarantine is anticipated upon return to Connecticut.

To ensure that the Town's staffing and operational needs are met at all times, the Town reserves the right to grant or deny vacation requests at its discretion. Determinations about vacation requests will be made based on factors such as business needs, the duties of the employee, the amount of

advanced notice given by the employee requesting vacation, the location of the travel, method of transportation being utilized for travel, and the reason for the vacation time. While the Town will make every effort to accommodate requests to schedule vacation, health and safety considerations related to COVID-19 may result in requests for vacation to high risk areas being denied. If an employee is denied a vacation request, and disregards the denial, the employee may be subject to discipline in accordance with their respective collective bargaining agreement (if applicable).

The Town will continue to monitor the prevalence of COVID-19 across the United States and update or modify this policy as needed.

Questions

If you have any questions about this Policy, and/or to discuss any upcoming travel plans, please contact your Supervisor or the First Selectman.

We thank you for your cooperation and for doing your part to keep all of us all safe during this unprecedented time notwithstanding the disruption it may cause to your travel plans.

Appendix A

Pre-Travel Disclosure Form

This form must be submitted to the First Selectman prior to any interstate or international travel.

First Name: _____ Last Name: _____

Home Address: _____

Home Phone #: _____ Cell Phone #: _____

Travel Destination: _____

Dates of Travel (Departure and Return): _____

Accommodation Type: (family home, rental home, hotel, etc.) _____

Please answer the following questions by circling yes or no.

1. Will you be traveling to any area with clusters of COVID-19 and/or a state designated as "high risk" by the Governor? *yes or no*
2. Will you be traveling on a plane, train, bus, or cruise ship? *yes or no*

Signature

Date

Supervisor approval:

Signature

Date

Note: Providing false information on this Travel Disclosure Form or failing to submit one prior to travel may result in discipline or termination of employment.

BN 8/12/2020 Attachment B

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July 22, 2020

Good Morning First Selectman Bowsza,

My family and I had the pleasure of meeting you briefly during your campaign for re-election and loved hearing your positions on where you stood on ensuring that East Windsor was a town that embraced strong family values. I wanted to write you for some guidance on the process to request the renaming of a road within the town.

With everything going on in our World surrounding social injustice and the reoccurrence of incidents involving race and perpetuating racism, as a Black mom, I often have to reiterate to my children their importance and that their lives matter.

We have made East Windsor our home almost 4 years ago, paying taxes and contributing to the overall town's needs through these resources. As the world has began to call for the removal of statues connected to slavery and colonialism, as evidenced in the removal of the Columbus statue in Downtown Hartford and across other states and the banning of the confederate flag, as evidenced by the recent actions taken by our US Coast Guard, I believe that renaming Plantation Road in East Windsor should be part of the conversation.

History reminds us that the plantation system in America was an instrument of British colonialism with the domination of wealthy aristocrats and the exploitation of slave labor. Knowing the history of slavery and how recent actions continue to resemble that painful period where black people were not afforded the same rights and were considered less of a human than whites, renaming the street will remove the stigma and allow for families of all races to build their lives here.

We adore our network of neighbors and our home and would like to see the name of the street change to reflect unity and not of the painful reminders of a time where freedom was withheld from blacks and shearing crops on the plantation was a job given from Masters to slaves. Renaming the street will remove the constant reminder of many of our ancestors who were raped, lynched and hung from trees on Plantations owned by their Masters.

It is increasingly becoming sociologically painful to write as my return address "Plantation Road" or invite my family to "Plantation Road" for a family gathering. I am hoping that my request to have the street renamed can be considered and would appreciate your support in this as well as guidance on the process to do so.

I sincerely appreciate the time that you have given to read my request and look forward to hearing from you.

Mrs. Holmes
9 Plantation Road
East Windsor, CT 06016

BON 8/12/2020 Attachment C

7C

TOWN OF EAST WINDSOR PROCLAMATION

BE IT HEREBY KNOWN TO ALL THAT
THE TOWN OF EAST WINDSOR
OFFERS ITS SINCERE CONGRATULATIONS
AND BEST WISHES TO

JOANNE M. SLATER

ON HER RETIREMENT AFTER HER 14 YEARS OF SERVICE
AS ASSISTANT TOWN CLERK, TOWN CLERK AND
REGISTRAR OF VITAL STATISTICS

JUNE 2006 – JULY 2020

DATED THIS 31ST DAY OF JULY 2020, WITH GRATITUDE



Jason E. Bowsza

Jason E. Bowsza, First Selectman

TOWN OF EAST WINDSOR
FIRST SELECTMAN JASON E. BOWSA

RESOLUTION TO ESTABLISH A DIVERSITY COUNCIL

Whereas the Town of East Windsor seeks to foster a climate of inclusion for people of all races, religions, gender identity or expressions, ages, or sexual orientations; and

Whereas civil unrest around the nation has shown a clear and present need for governments to foster policies of inclusion; and

Whereas bias, whether inherent or intentional, exists in communities across the nation; and

Whereas the Town of East Windsor will not tolerate or encourage bias within our Town government or in the administration of services to the public.

Now therefore, The Town of East Windsor hereby establishes a Diversity Council, which shall be charged with collaborating with other boards and commissions to identify areas where minorities are being excluded in our current policies and bring awareness to racial sensitivities and provide guidance and input for future Town ordinances and policies in order to create and foster a more inclusive community where all people feel welcomed, included and represented.

The Diversity Council shall consist of not less than five (5) and not more than nine (9) members who shall serve for a term of four (4) years. The Council shall be appointed by the Board of Selectmen in accordance with the East Windsor Town Charter, as amended from time to time. The Council shall report its activities to the Board of Selectmen not less than annually but may report more regularly as deemed necessary and appropriate.

BNV - 8/12/2020 - Attachment E

100

Melissa LaBelle

From: Jason Bowsza
Sent: Monday, July 27, 2020 5:22 PM
To: nac.1951@yahoo.com
Cc: Melissa LaBelle
Subject: RE: [East Windsor CT] Proposed revision to the Town Charter (Sent by NANCY A CALLAHAN, nac.1951@yahoo.com)

Hi Nancy,

Thank you for providing feedback. I'll make sure that a copy of your email is shared with the Board of Selectmen prior to our next public hearing on this topic, scheduled for 8/6. Please keep in mind that, to date, this is the work of the Charter Revision Commission, and the Board of Selectmen is following a proscribed process in the statutes. We will be making a determination as to whether to proceed to voters or return the work to the commission after our next public hearing.

Best,

~ Jay

Jason E. Bowsza
First Selectman
Town of East Windsor
11 Rye Street
Broad Brook, CT 06016

Take the 2020 Census!

-----Original Message-----

From: cmsmailer@civicplus.com <cmsmailer@civicplus.com>
Sent: Monday, July 27, 2020 3:11 PM
To: Jason Bowsza <jbowsza@eastwindsorct.com>
Subject: [East Windsor CT] Proposed revision to the Town Charter (Sent by NANCY A CALLAHAN, nac.1951@yahoo.com)

Hello jbowsza,

NANCY A CALLAHAN (nac.1951@yahoo.com) has sent you a message via your contact form (<https://www.eastwindsor-ct.gov/user/50/contact>) at East Windsor CT.

If you don't want to receive such e-mails, you can change your settings at <https://www.eastwindsor-ct.gov/user/50/edit>.

Message:

I'm contacting you regarding Section 8-5 of the proposed revisions to the Town Charter "Submission of The Budgets to Referendum"; specifically, subsection (4) which reads "If the budget fails at the third referendum the budget shall be returned to the Board of Finance to establish and approve a budget for the town."

It seems like something is missing here, like maybe the guidelines for the BOF to follow at this stage. As written, it appears that the BOF could write and approve anything they want. What then, is the purpose of the second and third

referendums? And speaking of the second and third referendums, do other towns offer second and third referendums?
When is a "Not approved" vote accepted as "No"?

If my interpretation of Section 8-5(4) is correct, then I strongly oppose this revision. If my interpretation is not correct, please advise.

Thank you

SAW- 8/12/2020 - attachment #

105

July 28, 2020

East Windsor Board of Selectmen

Dear Selectmen,

The Capital Improvement Planning Committee has compiled the list of projects that we recommend receive funding for FY21. While this is always a difficult task, it was exceptionally hard this year. With a CIP budget that has not met the town's needs in as many years as any of us can remember, the growth of the CIP budget lags far behind the needs of the town's infrastructure it is meant to care for.

We submit three tables for your review.

The first table identifies projects that were submitted this year and that we recommend funding in FY21 based upon the adjusted allocation of \$920,000 provided for Capital Improvements in the final budget. The table also contains the preliminary FY21 budget recommendation and other information about each project. Given the high priority of some of the projects that are not annually funded, we were unable to recommend funding for all of the annual projects this year. We make this recommendation knowing that it will put the town a bit behind the 8-ball. However, there are two projects that required funding this year that will be paid in full and will not need funding next year. That will free up approximately \$60,000 to be re-allocated to other projects next year.

Table 1 - FY21 Recommended CIP Projects

Town Entity Project Name	Project Description	FY21 Recommended Allocation \$920,000	FY21 Recommended Budget \$1,485,310
Police Vehicles	Replace 2.5 older high mileage vehicles Sedans no longer made; chose Ford or Chevy police utility vehicle as replacement. Some/most custom equip won't be re-usable due to re-vamp with 2020 design. Request is estimate due to unavailability of final costs at time of request.	\$84,950	\$110,000
Public Works Chip Sealing Roads	Ongoing maintenance \$75k reimbursed by State LOCIP Program; funded annually to take advantage of State LOCIP program	\$75,000	\$75,000
Public Works Pavement Mgmt.	Annual maintenance and/or reconstruction Independent 2017 pavement study shows 17% of roads need base rehabilitation; 15% structural improvement, 24% preventative maintenance with 44% not needing work at this time. Study shows over half of EW's roads (71 miles) need some level of work at an estimated cost of \$14M.	\$400,000	\$600,000
Police NextGen Solutions	Replacement of aged software system Town previously made contractual commitment to this software replacement; this is payment 4 of 4. Software used by most towns in CT improves PD efficiency. Patrols have better access to necessary information. Allows PD to become integral part of larger communication network sharing necessary information.	\$36,980	\$36,980
Public Works Vehicle	Ongoing replacement of Public Works and Parks + Grounds vehicles and equipment Covers replacement of all public works vehicles including mowers, loaders, pickups, small and large dump trucks or any piece of mobile equipment used. Last purchase was a used GMC small 6-wheel dump truck. Next purchase will depend on priorities at time of funding and available funds.	\$200,000	\$150,000
Public Works Town wide Drainage Projects	Ongoing maintenance + replacement of Town wide drainage Priority sites are Wapping, Rockville, Barber Hill and Bridle Path. These must be finished before road work can be finished. Not included are needed easements which require legal work. For reference, Wells, Trombly and Scantic drainage cost about \$175,000. Numerous drainage issues across town.	\$50,000	\$75,000
Annual projects		\$846,930	\$1,046,980

BBFD Bunker Gear	Mandated replacement of gear at end of life NFPA standards require gear to be replaced at least every ten years. \$45,000 covers Turn Out Coats, Bunker Pants and Hoods for 15 personnel at \$3,000 each. Boots, helmets and gloves are approximately \$900 and paid from the operating budget. This requires funding over 3 year to cover all sets needing replacement.	\$30,000	\$45,000
Police Vehicle computers	Replace old, failing laptops in police vehicles Current laptops 10+ years old; FY21 covers remaining units to be replaced; new laptops are tablet design with removable keyboard; allows officer to remove and use outside of cruiser increasing efficiency and access to information	\$23,070	\$23,070
Public Works DPW Facility Equipment	Replace or purchase equipment Equipment is needed for use in the service garage and for maintenance of Town facilities.	\$20,000	\$20,000
FY21 projects		\$73,070	\$88,070
FY21 projects recommended for allocation		\$920,000	\$1,135,050

The second table identifies projects for which we were unable to recommend funding with the FY21 allocation of \$920,000. The committee recommends to the BOS that the projects listed in this table be a priority for next year or for any possible supplemental appropriations that may become available before then. These projects are listed in the committee's order of priority. Table 2 does not contain all projects that were reduced from their requested amount, but includes those we consider critical or high priority.

Table 2 - FY21 Reduced/Unfunded Critical CIP Projects				
Town Entity	Project Name and Description	FY21 Original Recommended Allocation	FY21 Reduction	FY22 Recommended Allocation
Assessor's Office	Revaluation The state mandated revaluation will be done in FY23. This line will need to be funded at \$40,000 in FY22 in order to be back on track to have the funds required for the FY23 revaluation.	\$20,000	\$20,000	\$40,000
BBFD	Bunker Gear THE BBFD must replace 45 sets of gear that are at or past their life span. The original plan was to purchase 15 sets per year over 3 years but we had to reduce the recommended allocation by 5 sets this year. We strongly recommend that at least 20 sets are purchased next year.	\$45,000	\$15,000	\$45,000
Police	Vehicles CIP has made a commitment to fund 2.5 cruisers each year in order to keep the fleet in working order. Our recommendation for this line was reduced by \$25,000.	\$110,000	\$25,050	\$135,000
Public Works	GIS System The CIP committee has funded the GIS at about \$25,000 per year in order to help meet the overdue state mandated requirements. We were unable to recommend any funding this year.	\$25,000	\$25,000	\$50,000
Town Property	Vehicle Replacement Program The CIP committee continually provides small amounts of funding to vehicle replacements annually in order to be able to capitalize on grant funds which require a town match when vehicle replacements are needed and grants are available. Without the matching funds, EW loses out on grant opportunities.	\$30,000	\$30,000	\$60,000
Town Property	Dog Pound Repairs Funding for the dog pound kennels was again cut despite a strong desire by the committee to begin funding the necessary and mandated improvements to this facility.	\$20,000	\$20,000	\$30,000
Reduced or Unfunded Critical Projects		\$250,000	\$135,050	\$360,000

The final table has two sections. Section 1 includes projects previously, and still, recommended for bonding as soon as the budget cap allows. Section 2 includes projects that while important, based on overall prioritization, could not be recommended for funding at this time.

Table #3 – Bonding and Unfunded CIP Projects			
Town Entity Project Name	Project Name and Description	Total Project Cost	Project Request FY21
BBFD Fire Truck Replacement	Replace 2001 HME Pumper truck (E7-139) Double frame is starting to separate; only 2 locations can diagnose; 2nd truck out (previously 1st out); also used for mutual aid; \$20-25k maint FY19; BBFD hopes to keep this truck in service until replacement available. Other funding options considered by CIP: lease/purchase. Removed from CIP by BOS last year so no money is put aside for this project.	\$1,000,000	\$200,000
Board of Education BB Gym Ceiling	Ceiling abatement and replacement Ceiling tiles falling; asbestos abatement needed; Asbestos estimate is up-to-date and solid. Environment monitoring, engineering and materials costs are estimates. Updates are needed prior to moving project forward.	\$250,000	\$250,000
Board of Education HS roof replacement	Replace aging roof Replace 20-year-old roof (age is different on various sections). Eligible for state reimbursement. Showing blistering and seam separation that will become leaks in the near future. Estimate is from 2017 and should be updated prior to bonding. Project should consider doing Gym AC at the same time.	\$3,675,000	\$3,675,000
Town Property Roof replacements (DPW, BBFD, Sr. Ctr)	Replace aging roofs DPW: roof has multiple patches; chimney in disrepair; replacement is standing seam metal roof expected to last well beyond the 40 yr life estimate. BBFD/SrCtr: fastener heads putting pressure on underside of EPDM membrane and a post rubbing against membrane creating a tear need reinforcement before winter; many patches over roof. Standing seam metal roof is recommended (40 yr life estimate)	\$654,000	\$654,000
Board of Education HS Gym AC	Install AC Addition of AC in gym needed for shelter estimate based on roof top units. Can explore use of mini splits which are more efficient and cost ~50% less. Estimate is 2009 and needs to be updated prior to bonding.	\$154,110	\$154,110
TOTAL - Bonding projects		\$5,733,110	\$4,933,110
Board of Education MS Parking	Expand north parking lot by 39 spaces Currently parking on lawn areas daily; price estimate updated in 2019.		\$85,560
Board of Education HS carpet replacement	Replace carpet S-wing carpet is 25+ years old and showing its age.		\$34,000
Parks and Rec Master Plan	Study to develop plan for facilities Firm will develop a master plan that will inventory facilities, determine needs, cost and feasibility of improvements (excludes Kogut property). Includes community meetings (including town sports leagues) to establish desires and goals, identify potential funding sources, assess usage. CIP sees this as an essential first step before funding any other park repairs or improvements.		\$33,700
Public Works Sidewalks	Repair/ Replacement of Sidewalks Sidewalk repairs and additions needed throughout town; FY21 submission to provide grant matching funds to allow sidewalks up Reservoir and down Depot. Depot sidewalks deteriorating and are a safety hazard.		\$30,000
Town Property Tree Maintenance	Tree maintenance on town properties Trees at various parks and on town properties need to be taken down due to age. Every storm brings some limbs down that could land on property of neighboring residents or cause harm.		\$30,000
Parks and Rec Playground Replacement	Bring all playgrounds to code Difficult to purchase replacement parts for current equip due to age of equipment; equipment not up to code and doesn't meet current safety standards.		\$70,000

Parks and Rec Field expansion and renovation	Plans for multiple fields, courts and equipment To accommodate increases in field requests from youth sports as well as private rentals; no current ability to rest, rotate or rehab due to constant use; land clearing, reassigning/regrading of existing park property required.	\$100,000
Parks and Rec Reservoir BB Court Expansion	Expand and restructure East Windsor Park Basketball Court Project expands court area to create a second court and adds parking area; currently most used court in town; expansion opens possibility of running leagues.	\$75,515
Conservation Commission Open Space Fund	Replenish open space fund Recent purchases have reduced the fund to \$55,295. Fund used to purchase easements to help keep key recreational resources available and maintain large agricultural assets.	\$250,000
TOTAL - Unfunded projects		\$708,775

The committee looks forward to answering any questions regarding our recommendations.

Sincerely,
Cathy Simonelli
Chair, Capital Improvement Planning Committee

BOV 8/12/2020 Attachment G

First Selectman's Report – August 12, 2020

Over the last eight days, much of our Town government focus was on recovery efforts associated with the tropical storm. I want to start by recognizing our outstanding public servants who worked incredibly well together and rose to the occasion. Our Police Department, Department of Public Works, Community Services Department, fire departments and ambulance association really rose to the occasion. We held twice-daily phone calls with our Eversource community liaison, provided constant community outreach and communication, provided food, water, cots and medical equipment as necessary, provided showers and a cooling and charging station, and ensured that our public roadways were safe and passable more than a day ahead of towns in the rest of the state. I was exceptionally proud of the effort put forward by our team and am grateful to them and to our constituents for their patience as we worked through the problem. All of this was done with great success locally while Eversource's statewide response was lacking, to say the least.

With power now restored, I understand that there are still some lingering issues with cable and internet, particularly among Cox Communications customers. I remain in contact with Cox Communications representatives, and they are aware of about 1.5% of customers still out of service and are working to restore services. They had several crews working in Town today, who were in the vicinity of South Water Street. If you are still experiencing an outage, please call the Cox customer service and report it, even if you've already done so.

Managing through a community-wide power outage during a pandemic was an unbelievable challenge, and the pandemic wasn't forgotten along the way. Earlier tonight, I participated in a statewide Emergency Management call with the Governor's team and municipal leaders from around the state, and in addition to strongly voicing our unified displeasure with Eversource, we also discussed some updates on the COVID-19 pandemic that are important to pass along. First, Connecticut's 7-day rolling average for positivity rates in COVID testing is 0.7%, a very good number by national standards. The administration noted that this positivity rate is likely to be as good as it is going to get in ours or any state until a vaccine is widely available. Helping to keep our number in check is the easy availability of COVID testing. East Windsor continues to offer testing every Wednesday from 10-3p at East Windsor High School. Beyond testing, contact tracing remains very important, as does social distancing, and adherence to mask requirements.

We have had new staff join us in the last few weeks, and I want to welcome Amy Lam as our new Town Clerk, and Mike D'Amato as our interim Town Planner. Amy worked for us previously and comes to us now from the Town of Willington where she has previously served as their Town Clerk. Mike is a consultant with CHA, and he and his firm have worked in many municipalities in Eastern Connecticut to offer planning functions, regulatory functions, Plan of Conservation development services, and economic development. Mike will be with us for a few months as we recruit and onboard new senior staff in the Planning and Development Office.

Recently, the Board of Selectmen approved a tax abatement for a new development in town, The Silverman Group, who have close ties to publicly traded household names that deal in e-commerce. The Silverman Group is likely to be one of our largest taxpayers once fully built out, and the Town is working closely with them to help them get their business up and running as quickly as possible. Within the last few weeks, I've participated in meetings with The Silverman Group and our legal traffic authority, our Planning and Zoning Commission, and just today we held a pre-development meeting with them to help them understanding the things that they will need to do in a step-by-step fashion. They are impressive

professionals who have proven to be extremely good partners in the process, and we are excited to welcome them to the community very soon.

In other news on the economic development front, Gravel Pit Solar has submitted their application for approval to the Connecticut Siting Council and have launched their local website, so members of the public can participate in an open house and learn more about the project. You can find more information about the open house at <https://www.gravelpitsolar.com/>.

On a weekly basis, I hold department meetings with Town departments that have overlapping areas of jurisdiction, to ensure that we are working across departments rather than in bureaucratic siloes. The results have been positive so far, and department heads have been very willing to lend a hand to colleagues whenever possible to improve customer service delivery. Over the last few weeks, I've had three such meetings.

There has been a lot in the news in recent weeks about reforms to professional policing. I remain convinced that we have a professional police department that we can all be proud of, and that some of the reforms adopted by the legislature may be necessary in some communities around the state. The reform bill recently passed by the legislature will likely have impacts on our municipal budget moving forward, including the institution of body cameras. Chief DeMarco is working on securing those for the Town at no or little cost, but there may be a cost to the Town to activate and maintain those. At my request, the Police Department also deployed a speed sign in the Prospect Hill neighborhood to monitor concerns raised by residents of excessive speed through that residential neighborhood.

With the month of July now over, the Tax Collector has reported that we are only slightly off in terms of our normal collection rate for the first half of the year, and she expects that by the time the 10/1 date arrives we will be substantially on par with past years, which is quite encouraging during the COVID economy. Our Town Treasurer has also been working with Deputy Chief Hart to submit our FEMA reimbursement request for COVID-19 expenses, and that submission is currently under review at FEMA.

Our Community Services Department, which includes Parks and Recreation, Social Services and the Senior Center, remain actively engaged in summer work, despite the COVID circumstances. Parks and Rec made a step towards normal activities by running two half-day day camps in July, and participating children were very good about obeying mask requirements, a sign that bodes well if in-classroom education returns next month, as planned. Parks and Rec staff took sanitation requirements very seriously. They are still trying to determine what (if any) after school programming will be able to take place in the fall, particularly without a convenient place to run the programs (schools will not be available, making transportation logistics a challenge). We are continuing our Power Pack model and will be working on back-to-school supply procurement. This year, we are requesting gift cards to be donated to Community Services, and Town staff will buy the necessary supplies with the cards, because some of the needs will be different in a COVID world. Senior Center staff will be soliciting feedback from members about when, how, and what services to begin to bring online, as public health conditions allow.

Respectfully submitted,

Jason E. Bowsza
First Selectman

BAW 8/12/2020 Attachment H

Selectmen's Report – August 12th, 2020

Tropical Storm Isias made its way through East Windsor last week leaving its mark on our community. As we struggled to clear our road ways, clean up damaged property and patiently waited for electricity and water to be reinstated, we were truly all in this together. It was great to see our community come together and help one another during this time. I'd like to recognize and thank First Selectman Jason Bowsza on keeping communication open and keeping the public updated with our progress through this time. His leadership was instrumental in helping our community put the pieces back together so quickly. Also, thank you to our Public Works Department and First Responders who worked tirelessly through the week to clear our streets, remove trees from homes and really help in whatever capacity was needed. We have an exceptional Emergency Management team and their dedication was apparent last week.

On Monday, July 20th, 2020 the Board of Education held a Special Meeting. Greg Powers was introduced as the new Director of Foodservice. Mr. Powers brings years of experience in the Foodservice industry, as a certified Chef and was responsible for budgetary measures including efficiency and cost control in his previous jobs.

Discussion began on the possibility of reopening schools in the Fall. Based on a model from another state, it has been determined that the District will go through approximately 5,000 disposal masks per week for our students based on the rate of one mask/per student/per day. The District has ordered 10,000 adult masks, 500 face shields and clear masks for speech impaired students. The school system installed forty five touchless faucets in our schools at a cost of \$16,000. As the school system is paying for all needed supplies and implementations up front, they are still awaiting a reimbursement of \$161,000 from the CARES Act.

A survey was sent to all parents in regards to their child's learning in reference to the Coronavirus pandemic. There were 371 responses, which is 1/3 of our student population. Some of the results were as follows: 85% of our student families have access to email. 32% of our students don't know if they will be returning to school, but 50% are likely to extremely likely to return. 41% of 324 responses won't allow their children to return to school if stay at home orders are in effect. 16% of students won't return to school if they are required to wear a mask.

The Board of Education is holding a meeting this evening to discuss more of their reopening plan. The recorded Zoom video will be made available, so those that missed it can watch it.

On Tuesday, July 28th, 2020 the Planning and Zoning Commission met. I listened in on the continued Public Hearing on the Broad Brook Meadows Resubdivision at the corner of Depot Street and East Road, that I am sure Selectman Baker will report on.

On Sunday, August 2nd, 2020 I completed The Hearts Around Connecticut Challenge, completing a 500K in sixty-three days to benefit The Connecticut Food Bank and proceeds will be used to help alleviate hunger in our state and assist families in need.

On Monday, August 3rd, 2020 the Warehouse Point Fire District held their regular monthly meeting. I had a little difficulty hearing by listening via Zoom. There were fifty-one fire calls and seventy-six fire inspections completed in the month of July.

Last night I attended the Broad Brook Fire meeting. Discussions between the Town and Fire Department continue to take place in regards to the ordinance creating a Town Fire Department to equalize taxation for Fire Services in town. The Fire Department responded to thirty-five calls in regards to the Tropical Storm last week and highlighted on a remarkable story of helping rescue a horse that was stuck in the mud a few weeks ago.

Submitted With Sincerity,

Sarah A. Muska, Selectman

Bas 8/12/2020 Attachment I

Selectman Nordell's Report 8/12/2020

On July 28th I attended the planning and zoning meeting which I am sure Alan will report on.

On July 31st and August 7th I attended outdoor concerts at the CT Trolley museum. This has been the museum's way of trying to make up for lost donations during the pandemic. It is my understanding the bands have been doing this for no charge which I think deserves some praise. Remember the trolley museum is one of the towns few tourist attractions but is also a non profit so it is great to see residents, artists and businesses chipping in to keep them going. They do have more concerts upcoming and you can get more info about that on Facebook or online.

Thank you to Sarah for covering me for the BBFD meeting that took place last night.

I would like to commend all town staff on their extra efforts during last week's tropical storm. Everyone did a great job pulling together to help things get back to normal, whatever that is these days.