

**TOWN OF EAST WINDSOR  
BOARD OF SELECTMEN**

***SPECIAL MEETING***

***November 10, 2022***

***7:00 p.m.***

***John Daly Jr Meeting Room  
11 Rye Street, Broad Brook, CT 06016  
In-person***

***AND***

Meeting also available via ZOOM Teleconference

**Meeting ID: 332 683 3563**

**Passcode: townhall**

**SCHEDULE OF MOTIONS**

**Board of Selectmen**

Jason E. Bowsza, First Selectman

Marie DeSousa, Deputy First Selectman

Alan Baker, Selectman

Sarah Muska, Selectman

Charles Nordell, Selectman

**ATTENDANCE:** First Selectman Bowsza hosted the in-person meeting. Deputy First Selectman DeSousa, Selectman Baker, Selectman Muska, and Selectman Nordell were present in-person.

**ABSENT:** All Selectmen were present in-person this evening.

**GUESTS/SPEAKERS in-person:** Interim Chief of Police Roger Hart; Interim Deputy Chief of Police Matt Carl; Adam Mehan, CIP Chairman; Paul Anderson, Chairman, Water Pollution Control Authority; Joe Sauerhoefer, Deputy Director of Public Works, Tom Bulkeley; Wayne Shary.

**GUESTS/SPEAKERS signing in to meeting remotely:** Jennifer; Nicole; Tom and Ruthann Lansner; Keith Yagaloff; Peg Hoffman, Recording Secretary.

**1. TIME AND PLACE OF MEETING:**

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First Selectman Bowsza called the November 10, 2022 Special Meeting of the East Windsor Board of Selectmen to Order at 7:03 p.m. in the John Daly Jr Meeting Room, Town Hall, 11 Rye Street, Broad Brook, Connecticut. The Meeting is also being transmitted remotely.

**2. PLEDGE OF ALLEGIANCE:**

First Selectman Bowsza requested Selectman Muska lead the participants in reciting the Pledge of Allegiance.

**3. ATTENDANCE:**

First Selectman Bowsza noted all five Selectmen are in attendance this evening.

**4. APPROVAL OF MEETING MINUTES:**

**A. October 20, 2022 Regular Meeting Minutes:**

**MOTION:** To APPROVE the Regular Meeting Minutes from October 20, 2022 as presented.

**Muska moved/Baker seconded/DISCUSSION:** None

**VOTE:** DeSousa/Baker/Muska/Nordell  
(No one opposed/No abstentions)

**7. BOARD AND COMMISSIONS RESIGNATIONS AND APPOINTMENTS:**

**C. New Appointments:**

- 1. Pete Larese (U), Building Commission, regular member for a term expiring August 1, 2024:**

**MOTION:** To APPOINT Peter Larese (U), to the Building Commission as a regular member for a term expiring August 1, 2024.

**DeSousa moved/Baker seconded/DISCUSSION:** None

**VOTE:** In Favor: DeSousa/Baker/Muska/Nordell  
(No one opposed/No abstentions)

**8. UNFINISHED BUSINESS:**

**C. Discussion of Permit Link Proposal for Development of Land Use Module:**

**MOTION: To POSTPONE Item 8C under UNFINISHED BUSINESS.**

**Muska moved/Baker seconded/DISCUSSION: None**

**VOTE: In Favor: DeSousa/Baker/Muska/Nordell  
(No one opposed/No abstentions)**

**D. Discuss ARPA Project Recommendations from october 20, 2022 Board of Selectmen Presentation:**

**MOTION: To POSTPONE discussion of Item 8D under UNFINISHED BUSINESS.**

**Nordell moved/Baker seconded/DISCUSSION: None**

**VOTE: In Favor: DeSousa/Baker/Muska/Nordell  
(No one opposed/No abstentions)**

**9. NEW BUSINESS:**

**B. Added Appropriation Request – Police Department Body/Dash Cameras to include Chief Hart and Deputy Chief Carl:**

**MOTION: To SEND TO THE BOARD OF FINANCE for consideration a transfer for the East Windsor Police Department for body/dash cameras in the amount of \$119,756.73.**

**Muska moved/Baker seconded/DISCUSSION: None**

**VOTE: In Favor: DeSousa/Baker/Muska/Nordell  
(No one opposed/No abstentions)**

**C. Review and Select Project Management Bid Proposals – School Roof(s) and HVAC:**

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**MOTION:** To ACCEPT the bid for services from CSG as project manager for the replacement of roofs and HVAC systems at various East Windsor Schools.

DeSousa moved/Muska seconded/**DISCUSSION:** Mr. Sauerhoefer suggested the motion should also include authorization for the First Selectman to sign the contract.

Deputy First Selectman DeSousa AMENDED her motion, Selectman Muska AMENDED her second.

**AMENDED MOTION:**

To ACCEPT the bid for services from CSG as project manager for the replacement of roofs and HVAC systems at various East Windsor Schools, and to AUTHORIZE the First Selectman to sign the contract.

DeSousa moved/Muska seconded/**DISCUSSION:** Nothing further  
**VOTE:** In Favor: DeSousa/Baker/Muska/Nordell  
(No one opposed/No abstentions)

**D. Emergency Management Performance Grant (E.M.P.G.):**

**MOTION:** To ALLOW the First Selectman to sign the Emergency Management Grant with Interim Chief Rogert Hart named as the Emergency Management Coordinator.

Baker moved/Muska seconded/**DISCUSSION:** None  
**VOTE:** In Favor: DeSousa/Baker/Muska/Nordell  
(No one opposed/No abstentions)

**E. Review and Approve the Interim Contract for a Deputy Chief of Police:**

**MOTION:** To TABLE **NEW BUSINESS** Item 9E until after the **EXECUTIVE SESSION.**

Baker moved/Muska seconded/**DISCUSSION:** None  
**VOTE:** In Favor: DeSousa/Baker/Muska/Nordell  
(No one opposed/No abstentions)

**F. Discussion of Executive Search Firm for Chief of Police Candidate Recruitment and Review:**

**MOTION: To TABLE NEW BUSINESS Item 9F until after the EXECUTIVE SESSION.**

**Baker moved/Muska seconded/DISCUSSION:** None

**VOTE: In Favor: DeSousa/Baker/Muska/Nordell**  
**(No one opposed/No abstentions)**

**H. Tax Refunds:**

**MOTION: To APPROVE tax refunds in the amount of \$391.69.**

**Muska moved/Nordell seconded/DISCUSSION:** None

**VOTE: In Favor: DeSousa/Baker/Muska/Nordell**  
**(No one opposed/No abstentions)**

- 12. EXECUTIVE SESSION** – Pursuant to C.G.S. 1-200 (6)(a), discussion concerning the appointment, employment, performance, evaluation, health or dismissal of a public officer or employee, provided that such individual may require that discussion be held at an open meeting; (6)(b), strategy and negotiations with respect to pending claims or pending litigation, (6)(e) discussion of any matter which would result in the disclosure of public records, or the information contained therein described in subsection (b) of section 1-210. Discussion of Attorney-Client Privileged matters. Discussion of contract matter. Action possible. To include Town Attorney if necessary.

**MOTION: To GO INTO EXECUTIVE SESSION at 8:22 p.m. Attending the Executive Session will be First Selectman Bowsza, Deputy First Selectman DeSousa, Selectman Baker, Selectman Muska, and Selectman Nordell.**

**Muska moved/Baker seconded/DISCUSSION:** None

**VOTE: In Favor: DeSousa/Baker/Muska/Nordell**  
**(No one opposed/No abstentions)**

The Board moved to the small meeting room to deliberate.

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**LET THE RECORD SHOW** the Recording Secretary remained online remotely until the Board's return.

**LET THE RECORD SHOW** the Board exited the EXECUTIVE SESSION at 9:18 p.m., and took the following actions.

**E. (NEW BUSINESS) Review and Approve the Interim Contract for a Deputy Chief of Police:**

**MOTION:** To APPROVE the Employment Agreement for the Deputy Chief of Police, and AUTHORIZE the First Selectman to sign the contract.

Muska moved/DeSousa seconded/DISCUSSION: None

**VOTE:** In Favor: DeSousa/Baker/Muska/Nordell  
(No one opposed/No abstentions)

**F. (NEW BUSINESS) Discussion of Executive Search Firm for Chief of Police Candidate Recruitment and Review:**

**MOTION:** To POSTPONE Item E until the Board's next meeting.

Muska moved/Baker seconded/DISCUSSION: None

**VOTE:** In Favor: DeSousa/Baker/Muska/Nordell  
(No one opposed/No abstentions)

**13. ADJOURNMENT:**

**MOTION:** To ADJOURN this Meeting at 9:19 p.m.

Nordell moved/Baker seconded/DISCUSSION: None

**VOTE:** In Favor: DeSousa/Baker/Muska/Nordell  
(No one opposed/No abstentions)

Respectfully submitted,

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Peg Hoffman, Recording Secretary, East Windsor Board of Selectmen