Town of East Windsor
Broad Brook Mill Site Remediation Committee

Meeting Minutes, Wednesday, August 21, 2019
East Windsor Historical Society Osborn House, 113 Scantic Rd., East Windsor

Attendance: Tom Talamini, Jessica Bottomley, Len Norton, Keith Yagaloff

Absent: Kirk Montstream, Rand Stanley, Andy Hoffman,

Chairperson Jessica Bottomley called the meeting to order at 7:00 pm.

Public Participation: None.

I.   Quorum Established
II.   Public Participation: None.
III.   Correspondence:
        a. Memo from Andy Hoffman 8/20/19
IV.   Approval of Minutes: Minutes to be reviewed at next meeting.
V.   Added Agenda Items: None.
VI.   New Business: None.
VII.   Old Business:
        a. Document Review and Strategy: The committee reviewed the memo from Andy Hoffman detailing his conversation with Martin D'Aramo of Collins Aerospace. Martin stated that the "term sheet" is ready to be submitted by Collins Aerospace to the Town of East Windsor. This committee still does not know what this term sheet contains.
        b. Project Timeline: The timeline was reviewed. This committee is awaiting a start date for the working level group meetings with Collin's Aerospace. The committee discussed that without working level meetings, it's difficult to move forward.
VIII.   Adjournment: A motion to adjourn the meeting was made by Keith Yagaloff and 2nd by Len Norton. All in favor. Motion passed unanimously.

The meeting adjourned at 7:55 PM.

Minutes completed and submitted by Jessica Bottomley.