

**Town of East Windsor
Broad Brook Mill Committee**

Meeting Minutes, Wednesday, November 7, 2018
East Windsor Historical Society Osborn House, 113 Scantic Rd., East Windsor

Attendance: Keith Yagaloff, Len Norton, Tom Talamini, Jessica Bottomley,

Absent: Rand Stanley, Kirk Montstream, Andy Hoffman,

Chairperson Jessica Bottomley called the meeting to order at 7:05 pm.

Public Participation: Participation from guests in discussion. Also, participation from Rich and Linda York.

Guests: First Selectman Robert Maynard

- I. Quorum Established
- II. Public Participation: Guests participated in discussion.
- III. Correspondence:
 - a. Email from Martin D'Eramo, UTAS summarizing meeting with DEEP, DECD, and others
 - b. AECOM bimonthly report
- IV. Approval of Minutes: minutes were not approved.
- V. Added Agenda Items: None.
- VI. New Business:
 - a. Broad Brook Mill Walkthrough:

Bob Maynard presented information and photos on the recent walkthrough of the mill buildings. Overall, the main building is described as structurally sound. One main issue is the roof. Once the report is received, the committee will request that UTAS repair the hole in the roof to prevent further water damage. UTAS has expressed that they would not be opposed to this and may delay the remediation in order to work with developers and market the property. One main objective is to preserve the buildings and the report supports this. It was also recommended that the shrubbery close to the building be removed to ensure it does not cause further damage to the building.

- VII. Old Business:
 - a. Document Review and Strategy

The committee should work with UTAS to meet the primary objectives of preserving the main mill building and to remove the contamination. The committee will ensure that the public continues to be made aware of the issues at the site and information on the mill buildings. Jessica will present at the first Board of Selectmen meeting in December to update them and the public.

- b. Project Timeline: The timeline was reviewed.

Clearly defined goals and action items, on a clear timeline, needs to be developed and reviewed with UTAS.

- VIII. Adjournment

Motion to adjourn by Tom Talamini, at 8:44 pm. Second by Jessica Bottomley.

VOTE: unanimous, in favor.

The meeting adjourned at 8:35 PM.