

**Town of East Windsor  
Broad Brook Mill Committee**

Meeting Minutes, Wednesday, January 16, 2019

East Windsor Historical Society Osborn House, 113 Scantic Rd., East Windsor

Attendance: Andy Hoffman, Tom Talamini, Jessica Bottomley, Rand Stanley, Keith Yagaloff, Len Norton

Absent: Kirk Montstream

Chairperson Jessica Bottomley called the meeting to order at 7:05 pm.

Public Participation: Linda and Rich York. Participation from guests in discussion.

Guests: Bill Penn, UTAS, Reuben Flores-Marzan, Town Planner

- I. Quorum Established
- II. Public Participation: Guests participated in discussion. Reuben-Flores-Marzan, Town Planner, introduced himself to the committee. The committee gave him a brief background of the site and the work of the committee.
- III. Correspondence: None
- IV. Approval of Minutes: minutes were not approved.
- V. Added Agenda Items: None.
- VI. New Business:
  - a. Election of Officers: After discussion, the committee did not make any changes to the officers. However, Jessica stated that being able to complete the minutes is a hardship due to time constraints and the other needs of the committee.

Motion was made by Keith Yagaloff to request that the Board of Selectmen allocate money for a recording secretary or allocate \$500 so the committee can hire a recording secretary as good, clear minutes are important. Second by Rand Stanley.

VOTE: Unanimous, in favor

Motion was made by Keith Yagaloff to designate Rand Stanley as the contact point for all communications relating to any photography/video of the site for the committee. Second by Len Norton.

VOTE: unanimous, in favor.

b. Grant Opportunities:

Andy Hoffman stated that he spoke with Chris Davis about possible grant opportunities for the removal of the materials designated for the consolidation area. Andy will reach out to the Brownfield Initiative to inquire further.

c. Main Street Initiative:

Reuben stated that he is meeting with Patrick McMahon of the Main Street Initiative in February. Rand stated that he has found some of the old site plan and is still looking for the permits and structural plans.

VII. Old Business:

a. Document Review and Strategy

Andy spoke with Martin Deramo, UTAS, about the hole in the meeting with Collins (UTC)/DEEP/DECD/etc. He stated that there is no date set and also stated that Christ Davis is interested in attending. The committee should prepare a presentation for the meeting. This should detail the goals/objectives of the committee, have a list of questions/information requests, and also show a rendering of how the mill might look after development. Keith and Rand will reach out to town members that may be able to do a conceptual image. It was also stated that it would be beneficial to introduce the committee to the new DEEP commissioner and inform her of the Broad Brook Mill site. Jessica will send an e-mail to her. There is also a new DEEP representative and First Selectmen Bob Maynard should request a meeting to discuss the site. Jessica will reach out to him in regards to this.

Bill Penn stated that 4 patches were completed on the roof. He also stated that one wall of one of the structures has collapsed and a fence with signage will be placed around this to keep individuals away from the area. He also stated that the next step for Collins (UTC) is to submit a 60% design for the remediation plan which will contain more detail.

Len stated that he called Crosskey architecture but has not yet received a call back.

The committee also discussed researching what the legal alternatives would be if Collins (UTC) does not remove the consolidation area.

b. Project Timeline: The timeline was reviewed.

The timeline and action steps was reviewed. Items that have been completed were noted and future items were discussed.

VIII. Adjournment

Motion to adjourn made by Tom Talamini. Second by Len Nortion.  
VOTE: Unanimous, in favor.

The meeting adjourned at 8:57 PM.

Minutes completed and submitted by Jessica Bottomley.