Town of East Windsor
Broad Brook Mill Site Remediation Committee

Meeting Minutes, Wednesday, July 17, 2019
East Windsor Historical Society Osborn House, 113 Scantic Rd., East Windsor

Attendance: Tom Talamini, Jessica Bottomley, Len Norton, Keith Yagaloff

Absent: Kirk Montstream, Rand Stanley, Andy Hoffman,

Chairperson Jessica Bottomley called the meeting to order at 7:05 pm.

Public Participation: None.

I.   Quorum Established
II.   Public Participation: None.
III.   Correspondence:
        a. Memo from Andy Hoffman (July 17, 2019)
        b. Memo from Any Hoffman (July 2, 2017)
IV.   Approval of Minutes: Minutes will be reviewed at the next meeting.
V.   Added Agenda Items: None.
VI.   New Business: None.
VII.   Old Business:
        a. Document Review and Strategy: Andy Hoffman's two memos which details his most recent conversations with Martin D'Eramo (Collins Aerospace) was discussed. Mr. D'Eramo stated that the status of the work is mostly unchanged. A term sheet is being prepared to build a roadmap for how the town and Collins Aerospace can work together. Gail Baker is expected to review this by the end of July. While the working level groups have not started, he believes they will start soon. The group will work on drafting ideas/plan for future grants as this may assist future interested developers.

        b. Project Timeline: The timeline was reviewed. This committee is awaiting a start date for the working level group meetings with Collin's Aerospace.

VIII.   Adjournment: A motion to adjourn the meeting was made by Len Norton and 2nd by Tom Talamini. All in favor. Motion passed unanimously.

The meeting adjourned at 8:00 PM.

Minutes completed and submitted by Jessica Bottomley.