

**Town of East Windsor
Broad Brook Mill Committee**

Draft Meeting Minutes, Monday, January 22, 2018

East Windsor Housing Authority Meeting Room, 1A Park Hill Road, Broad Brook

Attendance: Andy Hoffman, Len Norton, Rand Stanley, Tom Talamini, Jessica Bottomley, Kirk Montstream, Keith Yagaloff, Robert Maynard

Absent: none

Press: Anthony Branciforte, Journal Inquirer

First Selectman Bob Maynard called the meeting to order at 7:00 pm.

Public Participation: none

Bob led a discussion of the Broad Brook Mill remediation issues and then called for nominations for a committee chair.

Nominated: Jessica Bottomley as Committee Chairwoman, by Keith Yagaloff. Second by Andy Hoffman.

VOTE: unanimous, in favor.

Moved that the Committee be named the Broad Brook Mill Committee, by Andy Hoffman.

Second by Tom Talamini.

VOTE: unanimous, in favor.

Chairwoman Bottomley commenced a general roundtable discussion among the committee about the history of the site, the condition of the mill buildings, the current remediation/capping plan, medium and long term needs of the Broad Brook community, data gaps, and next steps.

Moved that the Committee direct Chairwoman Bottomley to prepare a letter requesting that DEEP provide a copy of its file on the Broad Brook Mill, by Keith Yagaloff. Second by Andy Hoffman

VOTED: unanimous, in favor.

The Committee agreed that Jessica should provide the letter to Bob who will make the request on behalf of the Committee and the Town. The Committee also agreed that that members will communicate through the Chairwoman who will communicate with the First Selectman.

Moved that the Committee will meet on the 1st and 3rd Wednesdays of each month at 7:00 pm. by Tom Talamini. Second by Len Norton.

VOTE: unanimous, favor.

After further discussion about the goals of the committee it was agreed that it would be valuable to develop a project timeline. Also, the Committee would like to tour the mill buildings and meet with representatives from UTAS by the end of February. The Committee would also like to develop a list of questions and a request for documents for UTAS.

Chairwoman Bottomley summarized the goals for the next meeting, which include: developing a schedule/project plan; planning for the meeting with UTAS; reviewing data/records from DEEP.

There was further discussion.

Motion to adjourn by Andy Hoffman, at 8:44 pm. Second by Len Norton.

VOTE: unanimous, in favor.