

**EAST WINDSOR PERMANENT BUILDING COMMISSION  
EAST WINDSOR, CONNECTICUT**

**MINUTES**

**OF MARCH 25, 2019 MEETING**

**I. TIME AND PLACE OF MEETING**

The meeting was called to order by Chairman Al Rodrigue at 5:35 p.m. at the East Windsor Town Hall, 11 Rye Street, Broad Brook, CT.

**II. ATTENDANCE**

Present: Building Commission Members: Chairman Al Rodrigue, Dick Pippin, Joe Sauerhoefer, Tom Talamini and Jim Thurz.

Also present: Len Norton, Town Engineer / Public Works Director and Kathy Pippin, Board of Finance Member.

**III. PREVIOUS MINUTES:**

Upon **MOTION** by Mr. Sauerhoefer, Seconded by Mr. Talamini, it was

**VOTED:** To approve the minutes of Special Meeting January 7, 2019.

**In Favor:** Pippin; Talamini; Rodrigue & Sauerhoefer, Thurz

**Abstain:**

**IV. NEW BUSINESS:**

**A. East Windsor Middle School Oil Tank Removal**

At the request of Superintendent Christine DeBarge, the Department of Public Works has taken over the project, due to Roger Baker being out on medical leave. Roger Baker had previously put out to bid for an architect and has hired, Mcilveen & Co. Inc, Mr. Sauerhoefer and Mr. Norton have met with the firm along with the assistant Fire Marshal, Blaine Simpkins Sr., to go over the preliminary plans (attachment 1) for removal of the oil tank, Mr. Sauerhoefer recommended that replacing the fuel tank feed and return line with something other than galvanized steel would be beneficial. There was agreement on that recommendation. The architect should have design drawings ready within a week, so work can begin and completed this summer. Funds have already been allocated through CIP.

**B. Abby Rd. Soccer Field Restroom Building**

Mr. Norton and Mr. Sauerhoefer have met with a representative of the Gordian Company, recommended through a program with CROG. CROG has already vetted out the company to do work for all the communities with CROG. Mr. Norton and Mr. Sauerhoefer will meet Jay Duhamel on Thursday morning March 28, 2019, regarding a design build for the restroom building, and go over the different possibilities for the building, such as prefab concrete walls or wall block. Mr. Rodrigue likes that the company has already been vetted out by CROG given the amount of work involved with site and building design.

Mr. Pippin asked if we were still on track to only do the restrooms, however, Mr. Sauerhoefer said that an attached pavilion with an overhang to place a couple of picnic tables under it will be included, Mr. Pippin also strongly recommended that the use of fire-resistant materials be used. Mr. Rodrigue asked if there will be a septic system, Mr. Norton indicated that they will be hooking up to the city sewer system. Restrooms will be placed on both sides of building with storage/service area in-between. Mr. Sauerhoefer indicated that we have a budget of \$200,000 and that we will need to get the largest amount of work, including sidewalks for the previously approved funds. The placement of the facility will be in-between the two existing soccer fields.

## **NO MOTIONS SET FORTH**

### **V. UNFINISHED BUSINESS**

#### **1. BROAD BROOK SCHOOL MODULAR CLASSROOMS – FINAL CLOSE-OUT**

Mr. Sauerhoefer indicated that they believed that he and Mr. Norton would have had an update by now. After meeting with Jim Guiliano's closeout person, it was indicated that they will need further discussion with Mr. Guiliano. It was also discovered that the Broad Brook Elementary School Roof that was installed in 2003, had not been closed out and will also need to be done. Both projects will be closed out at the same time.

#### **2. EAST WINDSOR MIDDLE SCHOOL ROOF CLOSEOUT**

Mr. Norton indicated that he and Mr. Sauerhoefer were on the roof with the architect, installer and manufacturer, last Friday March 15, 2019, and it was concluded over time that the roof design, the drains aren't taking the water and when there is any type of snow load and/or get rain or snow melt, that the water is backing up under the metal decking and gets under the rubber membrane creating the leak. A decision has been made to put six (6) scuppers at gravel level for the water to run off the roof properly. Everyone at this meeting agreed with the decision.

**NO MOTIONS SET FORTH**

**VI. FINANCIAL**

Nothing to report.

**VII. INFORMATION**

None.

**VIII. TOPICS FROM THE FLOOR**

None

**IX. PUBLIC PARTICIPATION**

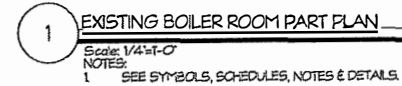
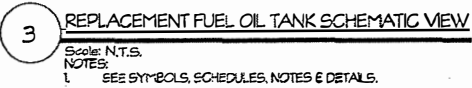
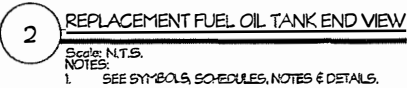
None.

**X. ADJOURNMENT**

Upon **MOTION** by Mr. Sauerhoefer,  
**VOTED:** To adjourn at 5:55 p.m.  
**In Favor:** Unanimous

Seconded by Mr. Pippin, it was

Respectfully submitted,  
Theresa Regan, Recording Secretary



PROJECT	FUEL OIL TANK REPLACEMENT
	EAST WINDSOR MIDDLE SCHOOL
	38 MAIN STREET
	BROAD BROOK, CT 06016


NO.	REVISION	DATE
		FEBRUARY 11, 2019
DRAWN	P.P.	CHECKED AMC

PROJECT NO.	19101
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SCALE AS NOTED

DRAWING  
FUEL CH

APR 11, 2011

PROBABLE FEBRUARY VS. CONSTRAINT

DATE: 11/11/64  
DETAILS  
NOT FALS

DRAWING NO.

 $M_1$ 

SCALE AS NOTED

DRAWING FUEL TANK

PROGRESS PRINT

REVISION 11, 2019

PLUMBING CONSTRUCTION

NOT FOR CONSTRUCTION

DRAWING NO.