

Town of East Windsor

Capital Improvement Planning Committee

Special Meeting Agenda

Monday, October 17, 2022 at 6:00 p.m.

1. TIME AND PLACE OF SPECIAL MEETING

Monday, October 17, 2022 at 6:00 p.m.
Park Hill Community Center
1A Park Hill Road
Broad Brook

2. ATTENDANCE

3. APPROVAL OF MEETING MINUTES

- A. Special Meeting Minutes of October 11, 2022
- B. Special Meeting Minutes of October 13, 2022

4. PUBLIC PARTICIPATION

5. NEW BUSINESS

- A. Project Ranking and Allocation

6. ADJOURNMENT

Members:

Peter Larese
Robert Leach
Adam Mehan
Denise Menard

Richard Pippin, Jr.
Heather Spencer
David Swaim
Sabo Maniscalco – Recording Secretary

Advisors:

Jason E. Bowsza, First Selectman
Amy O'Toole, Finance Director
Len Norton, Director of Public Works

Town of East Windsor
Capital Improvement Planning
Special Meeting
October 11, 2022

TOWN OF EAST WINDSOR
Capital Improvement Planning Committee

11 Rye Street,
Broad Brook, CT 06016

MINUTES OF SPECIAL MEETING

Tuesday, October 11, 2022

*****These minutes are not official until approved at a subsequent meeting*****

MEMBERS PRESENT: Adam Mehan (Chair), Heather Spencer, Denise Menard, Peter Larese, David Swaim, Richard Pippin, Jr., Robert Leach

MEMBERS ABSENT: All Members are present

ADVISORY: Amy O'Toole, Director of Finance, Leonard Norton, Director of Public Works, Sabo Maniscalco, Recording Secretary

1. CALL TO ORDER:

Chairman Adam Mehan called the Special Meeting to Order at 6:00 p.m.

2. TIME AND PLACE OF MEETING:

Tuesday, October 11, 2022, 6:00 p.m. at the East Windsor Park Hill Community Center (1A Park Hill Road, Broad Brook, Connecticut, 06016)

3. APPROVAL OF MEETING MINUTES:

Special Meeting, September 27, 2022

The following corrections were suggested to the minutes before the approval:

- *Heather Spencer called the meeting;*
- *Adam Mehan participated via phone;*
- *Names of O'Toole and Dr. Tudryn need to be corrected on pages 1 & 2;*
- *Robert Leach joined the meeting at 6:15 p.m.;*
- *The Approval of Minutes was motioned by Peter Larese.*

MOTION was made by (Heather Spencer) and **SECONDED** by (Richard Pippin, Jr.) to approve the special meeting minutes for September 27, 2022 as amended with corrections.

In Favor: All **Abstained:** Denise Menard **Opposed:** None **Motion:** PASSED

4. **PUBLIC PARTICIPATION:**

None

5. **NEW BUSINESS:**

A. Project Presentations:

East Windsor Police Department

1. Dashboard & Body-Worn Cameras (Reform Mandate)

Roger Hart, Deputy Chief, stated the importance of the Dashboard and Body-Worn Cameras due to the State Legislature and Mandated Reform to the Police Accountability Act.

Public Act 2-1

- Required "Police Patrol Vehicles" to be equipped with Dashboard Cameras;
- Required Body-Worn Cameras to be used while interfacing with the public;

In the years of 2014-2015, the Police Department obtained five Dashboard Cameras with the Town Funds and JAG Great Funds. Including the following:

- WatchGuard Server and the Wireless Interface (Age - 8 years old)

In the years of 2019-2020, the Police Department obtained six Dashboard Cameras

- Additional WatchGuard 4RE Cameras to the WatchGuard infrastructure were added.

Axon - State Contract # 21 PSX0076AA

- Approximately 102 CT Agencies (Universities, Police Departments, Judicial Districts, and CT State Police) are currently using Axon Cameras;
- Comparative pricing: The quotes from the Axon & Motorola and Axon was approximately \$7,000 for over five years;
- Our test and evaluation of Axon Body-Worn Cameras resulted in positive feedback from the end users;
- Axon - Computer Aided Dispatch (CAD) interface feature

The Future of Camera Project:

- If approved, the prospective start date of this project will be September 2023
- The End-of-Life WatchGuard Vista Body-Worn Cameras must last another year. 11 Body-Worn Vistas are currently out-of-service.
- Likely Price increase 5-7% (Quotes Expire 12/31/2022)
- Motorola pricing may become more competitive (Not currently State Bid Portal)

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- Axon Camera Systems & Motorola are Cloud-based (no need to replace our server)

Our proposed budget for Axon:

Year	Axon Body-Worn Cameras	Axon Dashboard Cameras	Total Yearly Cost CIP 2023/2024 IT Budget 2023/2024
1 HW	\$25,586.70	\$51,528.74	CIP \$77,115.44
1 SW	\$29,378.74	\$6,722.31	IT Budget \$36,101.05*

*We are already paying \$21,000 per year from the Town's Information Technology Line.

David Swaim: How long do these cameras last?

Roger Hart: Approximately 7 years and with these contracts, warranty and licensing purchases, we would be able to get the maximum benefits much longer as they would maintain the equipment repair.

2. Locker Room Renovation \$148,975

Roger Hart, Deputy Chief, emphasized the importance of the renovation of the Locker Room. The renovation to the Patrol and Locker Room is to make additional space in the Female Locker Room in order to accommodate the hiring of the female officers per State of CT Statute.

3. Police Vehicles \$108,472

Roger Hart, Deputy Chief, pointed out the shortage of the vehicles in this economy and that it was important to replace older and high-mileage vehicles. These numbers are the highest in today's budget request but once the oldest-vehicles are replaced we would be able to replenish our vehicles with newer ones.

6. ADJOURNEMENT:

MOTION was made by (Heather Spencer) and **SECONDED** by (David Swaim) to adjourn at 6:43 p.m.

In Favor: All

Opposed: None

Motion: **PASSED**

Respectfully Submitted,
Sabo Maniscalco, Recording Secretary, Capital and Improvement Planning

Town of East Windsor
Capital Improvement Planning
Special Meeting
October 13, 2022

TOWN OF EAST WINDSOR
Capital Improvement Planning Committee
11 Rye Street,
Broad Brook, CT 06016

MINUTES OF SPECIAL MEETING

Thursday, October 13, 2022

*****These minutes are not official until approved at a subsequent meeting*****

MEMBERS PRESENT: Adam Mehan (Chair), Heather Spencer, Denise Menard, Peter Larese, Richard Pippin, Jr., Robert Leach, David Swaim (joined at 6:15)

MEMBERS ABSENT: All Members are present

ADVISORY: Amy O'Toole, Director of Finance, Leonard Norton, Director of Public Works, Sabo Maniscalco, Recording Secretary

1. CALL TO ORDER:

Chairman Adam Mehan called the Special Meeting to Order at 6:10 p.m.

2. TIME AND PLACE OF MEETING:

Tuesday, October 13, 2022, 6:00 p.m. at the East Windsor Park Hill Community Center (1A Park Hill Road, Broad Brook, Connecticut, 06016)

3. APPROVAL OF MEETING MINUTES:

Special Meeting, October 4, 2022

MOTION was made by (Richard Pippin, Jr.) and **SECONDED** by (Heather Spencer) to approve the special meeting minutes for October 4, 2022.

In Favor: All **Abstained:** Robert Leach **Opposed:** None **Motion: PASSED**

4. PUBLIC PARTICIPATION:

None

5. NEW BUSINESS:

A. Project Presentations:

1. Community Services Follow-Up Discussion

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Adam Mehan shared the requested prioritized list received from Melissa Maltese, Director of Recreation and Community Services.

- | | | |
|----|---|----|
| a. | Park Pavilions Shade Structure & Concrete Pad # 1 & 2 | |
| b. | Park Amenities | #3 |
| c. | Repair of the Courts | #4 |
| d. | Pickleball Court | #5 |
| e. | The Dock | #6 |

2. Project Ranking and Allocation

Adam Mehan explained the ranking and allocation components for the East Windsor projects submitted by the Town's Departments. The first part entails the Government Obligation Multiplier (Public Safety, Public Education and Infrastructure) ranking from 1 to 5 (5=most, 1=least). The second part involves Mandates, Compliance & Statutory Obligations; Public Health & Safety; Department Priority, Extent of Benefit to Community; Maintains or Improves Standard of Service; and, Improves Efficiency/Cost Savings. And, the last part entails these projects to be Weighted by their Project Value.

The Members have discussed and ranked the projects accordingly. The rankings will be finalized at the next meeting.

6. ADJOURNEMENT:

MOTION was made by (Denis Menard) and **SECONDED** by (David Swaim) to adjourn at 7:58 p.m.

In Favor: All

Opposed: None

Motion: **PASSED**

Respectfully Submitted,
Sabo Maniscalco, Recording Secretary, Capital and Improvement Planning