

Town of East Windsor

Capital Improvement Planning Committee

Special Meeting Minutes – September 19, 2016

1. TIME AND PLACE OF MEETING

Joe Sauerhoefer, Chairman called the meeting to order on September 19, 2016 at 5:30 P.M. at East Windsor Town Hall.

2. ATTENDANCE

Members in attendance

Joe Sauerhoefer, Chairman
Bob Leach
Denise Menard
Dale Nelson
Kathleen Pippin
Richard P. Pippin, Jr.
Elzear Rodrigue
Cathy Simonelli

Also in attendance

Robert Maynard, First Selectman
Kristen Formanek, Director of Social Services
Theresa Kane, Superintendent of Schools
Melissa Maltese, Director of Parks and Recreation
Len Norton, Town Engineer

3. PUBLIC PARTICIPATION

None.

4. NEW BUSINESS

A. Approval of August 30, 2016 Meeting Minutes

Motion made (Pippin) and **SECONDED** (Nelson) to approve the Meeting Minutes of August 30, 2016. **All in favor. Motion carried.**

B. Presentations from:

1. PARKS AND RECREATION

Melissa Maltese, Director was present to recommend the following projects:

BASKETBALL COURT AT PIERCE PARK

She informed the Committee that the basketball court is growing grass and needs to be repaved for aesthetic and safety reasons.

SPLASH PAD

Ms. Maltese explained that the splash pad would be ADA compliant, user-friendly, it would have no depth, it drains and recycles the water, will attract non-residents, and

the Town would increase the fee to the park by a reasonable amount. She indicated that it has the potential to bring in revenue to the Town especially with allowing non-residents to use the park and because there are no splash pads for public use in our immediate area. She added that they would possibly use the unused softball field in the park, as a location for the splash pad. She also said that location would be ample because it already has power and water that goes out there and it would allow people to be more spread out among the park.

PAVING PROJECTS

Ms. Maltese explained that the walkway needs to be repaved around the pavilion at East Windsor Park because water puddles on both sides, so you literally have to jump puddles to get underneath the pavilion. She added that safety concerns are the main reason the Senior Center does not use it.

DRAINAGE

She stated that she has asked for the existing drainage at the reservoir to be replaced for eight years now. She said that the drainage structure is a nuisance because the children want to jump off of it and explore what animals live in or around it.

PLAYGROUND

She said she would like to put in a new playground at East Windsor Park. A playground that is more age appropriate and that allows more sensory and imagination play. This is something she would like to possibly start saving for.

2. SOCIAL SERVICES

Kristen Formanek, Director was present to recommend the following projects:

AWNING AT SENIOR CENTER

Ms. Formanek explained that she would like to have an awning installed over the stairs and the long ramp at the Senior Center for the purpose of weather protection when the Seniors are walking in (they have had a few falls) or for when the Meals on Wheels Volunteers are there. A few designs were discussed. Ms. Formanek agreed to research it further and get more information on this for CIP.

MINI VAN – DODGE GRAND CARAVAN

Ms. Formanek explained that a minivan would benefit both the Human Services Department and the Senior Center. She said the Human Services Department could use the minivan when traveling to and from workshops, classes, etc. since their department does not have a town vehicle and they have been putting many miles on their personal vehicles. She added that it could also be used as an additional vehicle for the Senior Center for small trips when not in use by Human Services.

20 PASSENGER BUS AND 12 PASSENGER BUS

Ms. Formanek said that these busses need to be replaced because they are approximately 10 years old with high mileage and are at Public Works being repaired frequently. She added that there has been a lot of time and money spent on them. She informed the committee that there have been instances of the busses breaking down

while there were seniors on them for a trip. For safety and financial reasons, the busses need to be replaced.

SENIOR CENTER RELOCATION

Ms. Formanek said that this is something they have been working on for a while now and there has already been money put into this, so if we do not continue this process, the money put into it in previous years will be lost. She indicated that their next step is \$200,000 to hire the architect to create the plan.

3. Board of Education

Theresa Kane, Superintendent and Roger Baker were present to recommend the following projects:

MIDDLE SCHOOL ROOF REPLACEMENT

Dr. Kane and Mr. Baker said that they would like to put solar panels on the Middle School roof. Dr. Kane encouraged the committee to watch the presentation on solar panels and the savings that they could provide the town.

BOILERS

Mr. Baker explained that the boilers will fail at some point because they are old. He suggested maybe putting them into the bond. Air conditioning will be only in Main Office, Auditorium, and Cafeteria.

ASBESTOS ABATEMENT PROJECT FOR WINDOWS AT BBES

Mr. Baker said they have \$300,000 to \$400,000 left for replacement windows. He added that the Alliance grant will not pay for the asbestos abatement.

RENOVATIONS OF THE NURSES SUITE AND PRINCIPAL'S OFFICE

They mentioned that it should read \$155,000 not \$250,000. Roger added that once we complete these at Broad Brook Elementary School, we will be ADA compliant in these areas in all three schools.

EXPAND PARKING

Mr. Baker explained that they would like to expand the parking on the Town Hall side to gain more room for teachers and paras. There would be 18 additional spots on the side and 6 in the back. They also would like to expand the parking at the middle school because of the increase in employees.

REPLACEMENT OF SECTION OF HIGH SCHOOL ROOF

Dr. Kane and Mr. Baker explained the need for replacement of this 28 year old section of roof that was not redone with the rest of the school roof because it had not yet reached its service life.

BROAD BROOK SCHOOL GYMNASIUM FLOOR AND OTHER FLOORS

They explained the need for sanding and refinishing of the gym floor. Mr. Baker indicated that the floor is peeling and they currently use temporary remedies to keep it together. Mr. Baker also indicated they need to remove asbestos flooring at Broad Brook School.

EAST WINDSOR HIGH SCHOOL LOCKER ROOM RENOVATIONS

Mr. Baker explained that the locker room needs to be renovated and showers do not work properly. He indicated that if we would like the school to remain an emergency shelter then we would need to update the locker rooms and fix the showers.

MIDDLE SCHOOL

Replace energy window screens and update the locker rooms because they do not meet ADA standards. Mr. Baker also said they need to repair the floors because they are beginning to crack (something to keep on the radar).

C. Discuss five year plan

Not discussed at this meeting.

5. ADJOURNMENT

Motion made (Menard) and **SECONDED** (Simonelli to adjourn.. **All in favor. Motion carried.**

Adjourned at 7:00 p.m.

Respectfully submitted,

Amanda Schroll,
Recording Secretary