

Town of East Windsor
Capital Improvement Planning
Special Meeting
October 4, 2022

TOWN OF EAST WINDSOR
Capital Improvement Planning Committee
11 Rye Street,
Broad Brook, CT 06016

MINUTES OF SPECIAL MEETING

Tuesday, October 4, 2022

*****These minutes are not official until approved at a subsequent meeting*****

MEMBERS PRESENT: Adam Mehan (Chair), Heather Spencer, Peter Larese,
David Swaim, Richard Pippin, Jr., Denise Menard

MEMBERS ABSENT: Robert Leach

ADVISORY: Amy O'Toole, Director of Finance, Leonard Norton, Director of Public Works,
Sabo Maniscalco, Recording Secretary

1) CALL TO ORDER:

Chairman Adam Mehan called the Special Meeting to Order at 6:01 p.m.

2) TIME AND PLACE OF MEETING:

Tuesday, October 4, 2022, 6:00 p.m. at the East Windsor Town Hall, John Daly, Jr
Meeting Room (Town Hall, 11 Rye Street, Broad Brook, Connecticut, 06016)

3) PUBLIC PARTICIPATION:

None

4) NEW BUSINESS:

A. Project Presentations:

1. Building/Planning

Ruthanne Calabrese, Director of Planning & Community Development, Town Planner, requested \$50,000 to fund the scanning of documents housed in the Planning and Development Department. The Town Planner also requested additional \$45,000 for the Planning & Development to continue the completion of the scanning project for the department.

Ken Rich, Building Official, prioritized the projects as follows:

1. Planning Files;
2. Flat Files;

3. Building Files.

2. Parks & Recreation/Community Services

Joseph Sauerhoefer, Deputy Director of Public Works, presented on behalf of Melissa Maltese, Director of Recreation & Community Services.

Community Services

1. Equipment Upgrades for the Community Center Kitchen \$40,000

Parks & Recreation

1. Park Amenities \$ 52,000
 - i. To replace existing charcoal grills, picnic tables in gazebos & under the Pavilion at the East Windsor Park.
2. Concrete Pads for Parks & Recreation \$ 32,000
3. Park Pavilion/Shade Structure \$ 23,500
Gazebos
4. Repair of Basketball Courts \$ 42,000
5. Installation of Pickleball Courts
East Windsor Park \$275,000 - \$300,000
Osborn Park \$175,000 - \$200,000
6. Dock Replacement EW Park \$ 60,000

The Committee requested the Melissa Maltese, Director of Recreation and Community Services to provide a prioritized list of these projects.

Department of Public Works

Joseph Sauerhoefer, Deputy Director of Public Works, presented the following requests:

1. GIS \$ 25,000

Public Works

1. Facility Equipment \$ 20,000
2. Vehicle Equipment Replacement \$243,096.82
3. Town Wide Sidewalks \$100,000
4. Town Wide Drainage \$150,000
5. Chip Sealing Roads \$ 75,000

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6.	Pavement Management	\$1,000,000
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Town Properties

1.	Vehicles	\$ 30,000
2.	DPW & Senior Center Roof	\$743,000
	BBFD Roof	\$304,000

6. ADJOURNEMENT:

MOTION was made by (Peter Larise) and **SECONDED** by (Denise Menard)
to adjourn at 8:13 p.m.

In Favor: All

Opposed: None

Motion: **PASSED**

Respectfully Submitted,

Sabo Maniscalco, Recording Secretary, Capital and Improvement Planning