

TOWN OF EAST WINDSOR
Capital Improvement Planning Committee

11 Rye Street,
Broad Brook, CT 06016

MINUTES OF SPECIAL MEETING

Monday, October 17, 2022

*****These minutes are not official until approved at a subsequent meeting*****

MEMBERS PRESENT: Adam Mehan (Chair), Peter Larese, Richard Pippin, Jr., David Swaim, Heather Spencer, Robert Leach, Denise Menard

MEMBERS ABSENT: All Members are present

ADVISORY: Amy O'Toole, Finance Director, Leonard Norton, Director of Public Works, Sabo Maniscalco, Recording Secretary

1. CALL TO ORDER:

Chairman Adam Mehan called the Special Meeting to Order at 6:18 p.m.

2. TIME AND PLACE OF MEETING:

Monday, October 17, 2022, 6:00 p.m. at the East Windsor Park Hill Community Center (1A Park Hill Road, Broad Brook, Connecticut, 06016)

3. APPROVAL OF MEETING MINUTES:

A. Special Meeting, October 11, 2022

The following corrections were suggested before the approval:

- Under New Business Item 5.1 Public Act 20-1 not *2-1 on page 2*;
- JAG Grant Funds not *Great Funds*.

MOTION was made by (Heather Spencer) and **SECONDED** by (David Swaim) to approve the special meeting minutes amended with corrections for October 11, 2022.

In Favor: All

Opposed: None

Motion: **PASSED**

B. Special Meeting, October 13, 2022

The following corrections were suggested before the approval:

- *Amy O'Toole* and *Leonard Norton* were not present at the meeting;
- Adjournment not *Adjournement*;
- Denise Menard not *Denis Menard*.

MOTION was made by (Heather Spencer) and **SECONDED** by (David Swaim) to approve the special meeting minutes amended with corrections for October 13, 2022.

In Favor: All

Opposed: None

Motion: **PASSED**

4. **PUBLIC PARTICIPATION:**

None

5. **NEW BUSINESS:**

A. Project Ranking and Allocation

Adam Mehan reminded the Members of the Committee to rank the projects per three categories as noted at the last meeting.

The projects were discussed according to their priorities and their importance and how much funding could the Town afford. The members of the CIP emphasized the importance of the projects that needed to be taken care by the Town and how much money could be allocated for them.

MOTION was made by (Denise Menard) and **SECONDED** by (Heather Spencer) to approve the projects for \$1,937,587 to be sent to the Board of Selectmen.

In Favor: All

Opposed: None

Motion: **PASSED**

6. **ADJOURNMENT:**

MOTION was made by (Heather Spencer) and **SECONDED** by (Richard Pippin) to adjourn at 8:30 p.m.

In Favor: All

Opposed: None

Motion: **PASSED**

Respectfully Submitted,
Sabo Maniscalco, Recording Secretary, Capital and Improvement Planning