

**TOWN OF EAST WINDSOR
CAPITAL IMPROVEMENT PLANNING COMMITTEE
SPECIAL MEETING**

Monday, September 21, 2020 at 6:30 p.m.

*****These minutes are not official until approved at a subsequent meeting*****

1. TIME AND PLACE OF SPECIAL MEETING:

Monday, September 21, 2020 at 6:30 p.m., virtual meeting via Zoom.

Cathy Simonelli Called the Meeting To Order at 6:35 p.m.

2. ATTENDANCE:

Members: Robert Leach, Cathy Simonelli, Adam Mehan

Members Absent: William Loos, Richard Pippin, Jr., William Towers Jr.,

Advisors: Amy O'Toole, Treasurer, Jason Bowsza, First Selectman

Advisors Absent: Len Norton, Director of Public Works

William Loos submitted a letter of resignation and will no longer serve on the Committee.

3. APPROVAL OF MEETING MINUTES:

MOTION made by (Leach) and **SECONDED** by (Mehan) to accept the Special Meeting Minutes of July 13, 2020.

In Favor: ALL

Opposed: NONE

MOTION: PASSED

4. PUBLIC PARTICIPATION:

None

5. NEW BUSINESS:

A. Election of Officers:

MOTION made by (Leach) and **SECONDED** by (Mehan) to nominate Catherine Simonelli as Chairman.

In Favor: ALL

Opposed: NONE

MOTION: PASSED

MOTION made by (Leach) and **SECONDED** by (Simonelli) to nominated Adam Mahan as Secretary.

In Favor: ALL

Opposed: NONE

MOTION: PASSED

B. CIP Policy Review:

Cathy Simonelli briefly went over the CIP Policy to refresh the members on the policy.

C. Capital Account Status Review:

Cathy Simonelli went over the Capital Account and she and Amy answered all of the questions that the Committee had.

D. Set 2020-2021 Meeting Schedule for Determining FY 2021-2022 CIP Projects:

Wednesday	October 7	7:00 p.m. or Thursday, October 8, 7:00 p.m.
Cathy will let the Committee which night as soon as she finds out which is good for her.		
Tuesday	October 13	7:00 p.m.
Monday	October 19	7:00 p.m.
Tuesday	October 20	8:00 p.m.
Thursday	October 22	7:00 p.m.
Tuesday	October 27	7:00 p.m.

6. ADJOURNMENT:

MOTION made by (Leach) and **SECONDED** by (Mehan) to adjourn at 7:11 p.m.

In Favor: ALL

Opposed: NONE

MOTION: PASSED

Respectfully Submitted,

Rebecca D'Amicol,

Recording Secretary