

**CAPITAL IMPROVEMENT PLANNING COMMITTEE
TOWN OF EAST WINDSOR
11 RYE STREET
BROAD BROOK, CONNETICUT, 06016**

MINUTES OF THE SPECIAL MEETING

Wednesday, October 7, 2020 at 7:00 p.m.

*****These minutes are not official until approved at a subsequent meeting*****

1. TIME AND PLACE OF SPECIAL MEETING:

Wednesday, October 7, 2020 at 7:00 p.m., Via Zoom.

Meeting Called To Order at 7:03 p.m.

2. ATTENDANCE:

Members: Robert Leach, Adam Mehan, Cathy Simonelli, William Towers Jr.

Members Absent: Richard Pippin, Jr.

Advisors: Len Norton, Director of Public Works, Amy O'Toole, Treasurer

Advisors Absent: Jason Bowsza, First Selectman

3. APPROVAL OF MEETING MINUTES:

MOTION made by (Leach) and **SECONDED** by (Mehan) to approve the Special Meeting Minutes of September 21, 2020, as presented.

In Favor: UNANIMOUS **Opposed:** NONE **Abstain:** Towers **MOTION: PASSED**

4. PUBLIC PARTICIPATION:

NONE

5. NEW BUSINESS:

A. Project Presentations:

1. Assessor:

Helen Totz, Assessor, went over her presentation requests for CIP. She went over her need for money for her revaluation and answered all of the questions that the Committee had. She requested that this year instead of money for the revaluation, which, she says she looks good for, she had a different request. She asked for a new software program to use for her revaluations. She would like a conversion to Vision 8 Cama software. She would like to spread it out over 2 years. She stated that she can start using it before it is totally paid for in 2 years. She stated that it has a yearly fee of about \$6,000 which is about what they pay now. She answered all the Committee's questions about the software.

2. Board of Education:

Christine DeBarge, Superintendent and Willie Quinones went over, in depth, all of the projects they are requesting from CIP for the next 5 years. They explained that they know that a lot of the projects are probably better suited for bonding when the Town is ready to go out to bond. They went over the projects and they had gotten a few new estimates on old projects but most of the estimates are older. They were willing to get new estimates if the projects were going to get funded. They also stated they would look into grants and other types of funding to try and get projects done. This year they would like to replace the carpet in the S wing of the High School, replace the track at the High School, AC for the High School gym and get the High School roof replaced. They answered all of the questions that the Committee had.

6. ADJOURNMENT:

MOTION made by (Towers) and **SECONDED** by (Leach) to adjourn at 8:15 p.m.

In Favor: UNANIMOUS **Opposed:** NONE **MOTION: PASSED**

Respectfully Submitted,

Rebecca D'Amicol, Recording Secretary