

**Town of East Windsor  
Economic Development Commission**

**11 Rye Street, P.O. Box 389**

**Broad Brook, CT 06016**

Website: <http://www.eastwindsorct.com>

***Regular Meeting Minutes  
Monday, April 18, 2016***

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**I. ESTABLISHMENT OF QUORUM**

*Members Present:* Eric Moffett, Andy Hoffman and Bill Kehoe.

*Also Present:* Laurie Whitten, Town Planner

Chairman Moffett called the meeting to order at 6:03 p.m.

**II. PUBLIC PARTICIPATION:**

None.

**III. APPROVAL OF MINUTES:**

**MOTION:** To approve the minutes of February 22, 2016.  
Kehoe / Hoffman / Unanimous

**IV. GENERAL DISCUSSION:**

**Small Business Center**

Mr. Hoffman noted that the EDC members had agreed on a few minor changes to the proposed Small Business Center Mission Statement but it was not officially approved.

**MOTION:** To approve the Small Business Center Mission Statement.  
Hoffman / Kehoe / Unanimous

Mr. Hoffman passed out copies of a proposed East Windsor Small Business Center Meetings document which outlined basic information for the first Small Business Center meeting. He suggested that each EDC member take the list of businesses from previous Meet & Greet events and each person take parts of the list and call people.

The EDC members discussed possible venues for the meetings. Venues suggested were Scout Hall and Merlot on the Water. Mr. Hoffman said the UConn Business Development Center is interested in supporting us. We need to make a final decision on the date and time of day as well as the venue. It was suggested having a morning breakfast meeting. Mr. Moffett suggested having the first meeting right after September.

### **Northern Route 5 Business Corridor**

Ms. Whitten said we should move to try to promote this area. Mr. Moffett brought up the Home and Product Show that was held at the old Walmart site. He noted that they have 125,000 sq. ft. of space and suggested talking to Walmart about possibly turning it into an expo center. He said there is plenty of parking and noted that the expo center in Hartford is no longer there. He said he will do some research.

### **Election of Officers**

**MOTION:** To vote on election of officers tonight.  
Kehoe / Hoffman / Unanimous

**MOTION:** To have Eric Moffett as Chairman and Andy Hoffman as Vice Chairman.  
Kehoe / Hoffman / Unanimous

### **Discussion of Economic Development Issues**

The proposed EDC budget was discussed. It was noted that the EDC Professional Services was cut to \$3,000.00. Mr. Hoffman suggested that he would like to attend a Board of Finance meeting to talk about the EDC budget.

**V. ADJOURNMENT**

**MOTION:** To adjourn. Hoffman / Kehoe / Unanimous

The meeting was adjourned at 7:35 p.m.

Respectfully submitted,

Marlene Bauer, Recording Secretary