

**Town of East Windsor  
Economic Development Commission**

11 Rye Street  
Broad Brook, CT. 06016

**Special Meeting  
Tuesday, January 5, 2021**

Meeting held via ZOOM Teleconference  
Meeting ID: 250 722 574  
Town Hall closed to the Public by  
Executive Order of First Selectman Bowsza  
due to Coronavirus pandemic

**Meeting Minutes**

*\*\*\* These Minutes are not official until approved at a subsequent meeting\*\*\**

**Economic Development Commission**

Gil Hayes, Chairman  
Bob Lyke, Jr., Vice Chairman  
Bob Maynard  
James Richard  
Maria Rumore

Chairman Hayes called the January 5, 2021 Special Meeting of the East Windsor Economic Development Commission to Order at 6:00 p.m. The Meeting is being held via teleconference due to closure of the Town Hall to the public as the result of the coronavirus epidemic.

**Members Present:** Gil Hayes (Chairman), Bob Lyke, Jr., Jim Richards, and Maria Rumore, Alternate.

**Members Absent:** Regular Member Bob Maynard.

**Guests:** Board of Selectman liaison to the Economic Development Commission.

Also present was Ruthanne Calabrese, Staff Liaison to the Economic Development Commission.

**ESTABLISHMENT OF QUORUM:**

A quorum was established with all Regular Members present.

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MEETING MINUTES**

**MOTION: To MAKE Marie Rumore a Regular voting member this evening.**

**Richards moved/Lyke seconded/DISCUSSION: None.**

**VOTE: In Favor: Hayes/Lyke/Richards  
(No one opposed/No Abstentions)**

Chairman Hayes requested Vice Chairman Lyke to Chair the Meeting, as he had difficulty with his accessibility to the meeting.

**PUBLIC PARTICIPATION:**

Vice Chairman Lyke noted this opportunity for the public to comment. No one requested to speak.

**APPROVAL OF MINUTES/September 1, 2020:**

**MOTION: To APPROVE the Minutes of the Economic Development Commission  
Regular Meeting dated September 1, 2020 as presented.**

**Richards moved/Hayes seconded/DISCUSSION: None.**

**VOTE: In Favor: Hayes/Lyke/Richards/Rumore  
(No one opposed/No Abstentions)**

**GENERAL DISCUSSION:**

**A. Discussion and Approval of 2021 Meeting Schedule:**

Vice Chairman Lyke reported Commissioner Maynard has advised the Commission that he has a conflict with another Commission – the Hartford Foundation Greater Together – meeting at the same time on the first Tuesday monthly. Vice Chairman Lyke noted the EDC’s difficulty attracting new members; he questioned if the EDC should consider changing its meeting date so Commissioner Maynard could continue serving? He noted Commissioner Maynard has been deeply involved in creating the EDC website component of the Town’s website.

Discussion continued, Vice Chairman Lyke reported Commissioner Richards had proposed that the EDC meet earlier, at 4 p.m. Review of the membership found some individuals were still responsible to their outside employers at that time. The Commission reviewed other options – first Monday at 6:00 p.m., or the third Tuesday – but ultimately decided to continue with the currently proposed meeting schedule.

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**MOTION:** To Accept the 2021 East Windsor Economic Development Commission Meeting Schedule as proposed for the first Tuesday monthly at 6:00 p.m., with the exclusion of an August Meeting.

**Hayes moved/Richards seconded/DISCUSSION:** Nothing additional  
**VOTE:** In Favor: Hayes/Lyke/Richards/Rumore  
(No one opposed/No Abstentions)

**B. Discussion of POCD Priorities:**

No discussion this evening.

**C. Election of Officers:**

Vice Chairman Lyke requested nominations from the floor for the positions of Chairman, Vice Chairman, and Secretary.

Vice Chairman Lyke nominated Gil Hayes for Chairman; no one seconded the nomination.

Chairman Hayes nominated Bob Lyke for Chairman; no one seconded the nomination.

Vice Chairman Lyke requested nominations for Vice Chairman; no one offered any nominations.

Chairman Hayes nominated Jim Richards for Secretary; Commissioner Richards declined the nomination.

Commissioner Richards nominated himself for Chairman; no one seconded the nomination.

Discussion continued regarding the number of vacancies vs. Election of Officers.

Vice Chairman Lyke declared the Election of Officers be postponed until the Commission's next meeting.

**D. Review of Bylaws:**

The Commission briefly reviewed the current Bylaws but deferred making any revisions until a future meeting.

**E. General Discussion:**

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None this evening.

**ADJOURNMENT:**

**MOTION: To ADJOURN this meeting.**

**Hayes moved/no second at this time/DISCUSSION:** Commissioner Rumore questioned if consistent attendance is mandatory? Do we know if Commissioner Maynard will continue as a member if the meeting schedule isn't altered? The Commission reviewed the bylaws; Ms. Calabrese noted Section 4.5 addresses the Commission's ability to remove a non-participatory member.

Commissioner Richards expressed that the Commission should not adjourn until the Commission had fulfilled their duties, as required by the bylaws, to elect officers. Commissioner Richards noted they were supposed to accomplish this in December.

Vice Chairman Lyke noted there's a motion on the floor to adjourn.

**MOTION: To ADJOURN this meeting at 6:41 p.m.**

**Hayes moved/Lyke seconded/DISCUSSION:** Nothing further

**VOTE: In Favor: Hayes/Lyke/  
(No one opposed/No Abstentions)**

Respectfully submitted:

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Peg Hoffman, Recording Secretary, East Windsor Economic Development Commission.